

North Buncombe High

Meeting Minutes

Meeting Date: 01/08/2019 - 3:15pm

Title: NBHS SIT Regular Meeting

Location: Media Center

I. Attendance

Team Members: Toby Anderson, Betsy Boggs, Katie Darty, Mike Rowe, Jenny Zimmerman

Guests: Anthony Dezio for Corinne McNamee

II. Celebrate recent successes

III. Review and respond to coaching comments

IV. Approval of last meeting's minutes

V. Old Business

VI. Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

VII. Other Business

Action Taken:

We assigned the rest of the Self Assessment indicators to departments for evaluation. We will add data to our spreadsheet and review next meeting. Our goal is to complete the full self assessment as soon as possible in 2019.

We discussed an issue brought to us by Dr. Sircey. Dr. Sircey asked the team to discuss lunch times. Dr. Sircey said that the 40 minute lunch is not working for students. She asked the team to discuss options for next school year.

The SIT discussed lunches. After discussion, we feel that this is a supervision issue more than a student interest or boredom issue. In our discussion, we determined that we think the supervision and student issues stem more from the supervision schedule. Ms. Mason shared with the team her perspective as an administrator. Currently the schedule has more lunch duty spots than it should. This means that there are many times that there are no additional teachers in the cafeteria to help manage students. We, as a team, feel that the lunches should stay as they are (three lunches of 40 minutes each) for next year. The solution we'd like to try is making a more appropriate duty schedule that accounts for how many teachers are available each lunch period. We need fewer teachers during the first 20 minutes and more teachers during the last 20 minutes. Toby Anderson and others on the

team volunteered to work on looking at teacher numbers during lunches to make a new duty schedule that would have more teachers to supervise at more needed times. We also discussed the need for actual data and opinions from the student body. Student Council could help with creating and delivering a survey. We want to revise and try a new supervision schedule before we change the entire schedule.

VIII. Next Meeting

Date:

Time:

Title:

Location:

IX. Adjourn

4:15pm
