

School Improvement Team Meeting
August 27, 2013

***Present:** Teresa Edwards, Emily Gill Smith, Jeanie Graeme, Greg McFee, Sheryl Heninger, Kim Moffitt, Tammy Ramsey, Jordan English, Gerald Parker, Jean Blackburn, Cyndi Mackiernan, Sam Sircey, Rodney Smith

New members: Gage Cassada, student rep for FFA (alternate is Natalie Ball)
Jordan English, student council president

***Absent:** Margaret Burlison, Jack Evans

1. One Year Progress Report Completed on Time!

**read and edited; printed; signed!!!*

2. Open House – Samantha will print forms for HQ teachers

HQ teachers will turn in to Sircey after Open House

Gerald will analyze data for next SIT meeting

**CTE displays in the Commons Area, college reps in the media center for both Open House nights.*

3. SMART lunch: S. Sircey started the discussion (to be continued). It is already operational at Owen and Madison. 30 minutes of the lunch hour is devoted to study hall/remediation; clubs can also meet during this time. Students are given an hour every day, cannot leave campus, must stay in certain areas.

4. Agenda approved for next meeting: September 10, 2013

Homework:

Jeannie and Jordan: *put suggestion box in the Media Center!

*advertise suggestion box to students

Emily:

* get remaining signatures and send in progress report by August 30, 2013

*send information to be posted on NBHS website to Rodney Smith (including previous information dating back to December 2012)

*Make sure that the parent survey is really available through Power School/Home Base, NBHS website, and NBHS Facebook

Jack: *get a parent rep from Hawk Club

*talk to department chairs about getting new folks on the Hawk Quest committee