

## **School Improvement Team Minutes November 5, 2013**

Present: Emily Gill, Teresa Edwards, Cheryl Heninger, Jean Blackburn, Gerald Parker, Jeanie Graeme, Tiffini Ferguson, Kim Moffat, Natalie Ball, Cyndi Mackiernan, Jordan English, Dawn Williams, Terri Wilson, Jack Evans, Samantha Sircy

1. Re-evaluate committees: What do we have?  
Who is on them?  
What is the purpose of the committee?

Discussion of individual committees and members listed in faculty handbook:

Staff Development – Ms. Sircy feels that more input (maybe from department heads or from a faculty survey) should be given and then the committee of 3-4 people develop the actual plans.

Graduation Project – minimal meetings, Mr. Zimmerman directs the project. The other members “read” the proposed projects. Mr. Parker organizes the logistics of the evening (scheduling, rooms, equipment, etc.)

Advisory Council – 2 teachers, 7-8 parents (including head of Booster Club, head of Band Boosters), and 2 students meet 5 times/year regarding issues surrounding school. They also meet at county level once a year.

Balanced Literacy – Supported by our county literacy coach to imbed literacy standards in every curriculum: staff development, best practices at faculty meeting, website connection. A great resource for teachers struggling with literacy issues.

HQ Committee – Mr. Evans is working on finding two new members, two of the existing members want to step down. Will review.

Academic Banquet – Purpose is to honor seniors receiving scholarships or academic awards. Includes full dinner with award presentation (no charge).

Graduation – Commitment during the last month of school.

MTAC – Media Technology Advisory Committee (county mandated) in charge of school wide technology decisions/budgeting and helps advise the library on acceptability of materials purchased. Meets twice per year usually.

Renaissance Committee – Really only needs one other person; but may combine Karen Herrick only with PBIS. Will review.

Scholarship Committee – All department chairs and all counselors included. Discussion of all scholarships available

Attendance Committee – Discusses possible absence waivers for individual students. Meets often; sometimes weekly.

Wellness Committee – Looks at food served, healthy activities, initiatives (videos, etc.) which may be presented soon in HQ.

Safe Schools Committee – Very active, very important, basically a member from each department.

Mr. Evans – If committees are not active, then they need to be reevaluated and restructured to address present needs (decrease # of people, develop new committees, etc.)

Jeannie – Suggestion: return to departments to clarify who is really on what committee.

\*\*\*HW: Go to your departments and check the list of committees. Are they correct? For every committee member, have them estimate the time commitment of the committee in the role they serve. Bring suggestions from department members about how committees can be streamlined or improved? New ideas for committees?

2. Mr. Evans

1. Cut scores for EOC test have been changed!
2. Parent portal will open next week; parents need to come in to the building to sign up; how will we get these parents to connect into parent portal?