

SIT Agenda
August 7, 2013
Summer Session - Trade Day Forms

Present: Jack Evans, Cyndi Mackiernan, Greg McFee, Kim Sprouse, Emily Gill, Teresa Edwards, Gerald Parker, Kim Moffatt, Samantha Sircey

Not Present: Jean Blackburn, Tammy Ramsey (or PE representative), student and parent representatives

Morning – discussion session

SIT Attendance

1. Student reps – Jeanie will pick from Student Government and Teresa will ask club advisors for one student and one alternate
2. Parent reps – Margaret Burleson – FFA alumni
Jack to find a parent rep from Band or Hawk Club
3. Chair Elect – options discussed, no decision made on the person (Kim Sprouse will talk to Sheryl Heninger about replacing her on committee as science rep. and becoming chair-elect).
4. Duty Rotation – Teresa will remain as secretary; Cindy will remain as news media person
5. Substitute Rotations – you must have someone to cover meetings when members cannot attend. PE, Social Studies, and Fine Arts are all on rotating membership. Others must have a regular alternate “in the wings”.

Hawk Quest: Since the number of HQ meetings per month will not change, administration should address, with department chairs, changes to existing HQ lessons/ responsibilities. We also suggest that new members be added to the team, especially drawing on new faculty members.

First faculty meeting: Emily will introduce the SIT team and talk about SIT responsibilities; avenues for getting ideas to SIT, new SIT mailbox in teacher lounge with faculty mailboxes; what’s changed this year with school policy?

Midterm reports: on same schedule this year - it’s already in the handbook
Reports still need to be printed by teacher same as last year (every 3 wks)
Use HQ time updating HQ students on grades in Power School: keeps them aware!

Lunch!

Work Session – afternoon

Open House form:

Collect only during HQ, not every period

Breakdown per grade level (freshmen, sophomores, juniors, seniors)

Number of students represented as well as number of total people attending

Form developed by Greg McFee during meeting, approved by SIT team and submitted to Ms. Sircey and Mr. Evans

SIT calendar 2013-2014 Tuesdays 3:15-4:15 p.m.
Emily Gill's classroom 504

August 27

Sept. 10

Sept. 24

Oct. 8

Oct. 22

Nov. 5

Nov. 19

Dec. 10 – Mid-year Progress Report

Jan. 14 – Mid-year Progress Report

Jan 28 – Mid-year Progress Report

Feb. 11

Feb. 25

Mar 11

Mar 25

Apr 8

Apr 22

May 13 – Progress Report

May 27 – Progress Report

Faculty meeting power point completed and approved by team members

One Year Progress Report – first draft completed – due August 30th

SIP Goals/Objectives #1 - addressed with comments; Emily will ask Kathy about CTE scores and EOC for English, Biology and Algebra I scores are still unavailable.

SIP Goals/Objectives #2 – Data is not available and therefore has not been broken into subgroups at this time

SIP Goals/Objectives #3 – addressed with comments and proposed changes to be made

Agenda for August 27th meeting: Adding Safe Schools SIP goal

Other agenda items for the coming year:

1. Proposal about attendance and privilege – if you don't get the attendance down to (?) before prom or senior day, you may not participate. What about theater? Athletics?
Think about 8-10 rather than 5 as determined by school board policy
2. Open House – print forms for HQ teachers
Analyze data
3. PLC stuff – county has set aside 8 early release days
4. SMART lunch: everyone eats in one hour – part of that hour is enrichment, clubs, etc.
Jack may ask some of us to go in October.

Homework:

Jeannie – student rep and alternate from Student Council
Student suggestion box for media center for SIT

Teresa – student rep from FFA and one alternate

Jack – parent rep from Hawk Club

- talk to department chairs about getting new folks on the Hawk Quest committee
- SIT needs 15 minutes at first faculty meeting
- remind faculty that midterm reports on same schedule - it's already in the handbook