

North Buncombe High

Meeting Minutes

Meeting Date: 10/19/2021 - 3:15pm

Title: Department Chair Meeting October SIT

Location: Mrs. Moffatt's Classroom

I. Attendance

Team Members: Betsy Boggs, Ashley Maney, Samantha Sircey

Guests:

Kim Moffatt, Karen Herrick, Lance Robinson, Rich DeLoughery, Katie Caughill, Jeannie Graeme, Lorie McFee, Greg McFee

II. Celebrate recent successes

III. Review and respond to coaching comments

IV. Approval of last meeting's minutes

V. Old Business

VI. Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

VII. Other Business

Action Taken:

PLC Cycle printouts: Forthcoming

Purple section was added [interventions for students are not being successful]

Admins will meet with each department individually to address how we are meeting this requirement

PLC's should take notes during meetings on designated Early Release Days

MTAC: Request funds for technology

Make sure any assigned books/articles are on an approved list [on media center website] AND information can be accessed via your LMS. Make sure a statement is included on your syllabus of additional readings. Also, always include a disclaimer that alternate reading material can be made available.

Early Dismissal Days:

Student drivers and car riders will be dismissed at 12:30pm. If any student wants a bag lunch, escort students to the cafeteria to grab a bag and then return to the 4th period class to wait for the bus dismissal. Possibly share supervision duties between 4th period teachers to cover all bases?

If you have a large 4th period class of bus riders and would prefer to have them eat in the cafeteria, ask an admin.

Beware the high demand for substitutes is still in full effect. Thanks to teachers for covering classes during their planning periods and earning trade days.

Fall semester grading and attendance (from principal's meeting):

For N1 and N3, no student will receive a grade lower than a 50. If a student has a grade lower than a 50, leave it in the gradebook (even though it will be out-of-sync) and include a special comment listing the true grade. AB Tech classes do NOT fall into this category.

For N2 and N4, students receive their true score.

No FF's will be given in the first semester.

Supervision around the building:

Vandalism around the school, students are getting random items stolen (such as lunchboxes???)

Share any ideas with administrators.

VIII. Next Meeting

Date: 11/16/2021

Time: 3:15pm

Title: November Department Chair Meetings SIT

Location: Mrs. Newman's classroom

IX. Adjourn

4:30pm
