

# North Buncombe High

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## Meeting Minutes

**Meeting Date:** 04/19/2022 - 3:00pm

**Title:** April Dept. Chair SIT Meeting

**Location:**

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### I. Attendance

**Team Members:** Betsy Boggs, Nathan Brown, Allie Husted, Ashley Maney, Samantha Sircey

**Guests:**

Nathan Brown, Katie Caughill, Lance Robinson, Karen Herrick, Lorie McFee, Rich DeLoughary, Tami Ramsey, James Sullivan

### II. Celebrate recent successes

### III. Review and respond to coaching comments

### IV. Approval of last meeting's minutes

### V. Old Business

### VI. Indicators to Assess-Create-Monitor

*Indicators Assessed*

*Objectives Planned For*

*Monitor (updates made)*

### VII. Other Business

**Action Taken:**

Department Chair Meeting 4/19 at 3:15 pm-Nathan Brown, Katie Caughill, Allie Husted, Lance Robinson, Ashley Maney, Karen Herrick, Lorie McFee, Rich DeLoughary, Tami Ramsey, James Sullivan, Sam Sircey

Paddison Grant \$19,624.03 Application

Padison Grant came out officially this week with applications. Getting just over 19,000 which is what we normally get. Previously grant money was used to renovate the theater. Last year, Mr. Brown requested lockers for instruments and the committee tested out requesting a small amount of lockers to see if it would be approved. Approval was given. Last year the committee decided if it was approved they would order the full amount in Mr. Brown's original request. This will go out to a school wide vote. Currently the school committee is missing representatives from the English and Science Department. Mrs. Husted will reach out to those departments to request representation from those groups.

Enrollment numbers for courses- Input- Column of Goal target # of sections

Ms. Husted included a spreadsheet. We are likely going to be under 1,000 students next year. We lose a lot of students to other BC schools and AC schools. Ms. Husted will be going to the county

office next week for scheduling. She needs to know the number of sections from each department. Use the spreadsheet to add your target number of sections for each class. Please do not share the spreadsheet with your whole department, but you can talk about this with your department to generate the numbers.

Meetings with individual department chairs for discussing any potential cuts for next year  
Potential staff cuts will cause class sizes to be different.

CTE and EC cuts are not decided by the principal, but from the county. EC is based on numbers and comes from county/state. All other teacher positions can be moved/department allotment changed. EC has already lost one position this year.

NC Check Ins- Would you like to do NC Check Ins for all EOCs?

Math already does NC Check Ins for Math 1. Send Mr. Mcelrath your opinion if your department would like to start doing check-ins for your EOC courses. It may become required in the future for all EOCs (English 2, Math 1 and 3, and Biology).

Accreditation- Due May 18- Feedback on the following section is needed from department chairs by next Monday, April 25th. Please add your comments from your department's perspective on each question. Need your feedback by next Monday- Please use the document below to add your comments.

The department chairs are tasked with addressing question 1a from the accreditation. Evidence needs to be provided. Each department needs to create a short blurb on how your department would answer this question. Address each section of the question in the existing agenda. Try to use the language such as "As evidence by,...." View this as National Boards for our school.

1a. How effective is the school in ensuring instructional excellence and alignment?

[Please refer to the school comprehensive needs assessment dimension – Instructional Excellence and Alignment, sub-dimensions 1-2]

- How are high expectations for all staff and students promoted, and how effective is the school in this capacity?
- How effectively does the school ensure implementation and delivery of a rigorous, relevant, and aligned curriculum?
- How do you know?
- What is the school doing to bring about further improvement?

Dr. Sircey–Field Trip requests have increased. Please let Dr. Sircey know if you have students who are missing too much school for field trips. May 27th will be Senior Day/Senior Pictures/Senior Walk. Prom-Supervision will be important for Prom since this will be the first prom for many students. Spread out and make sure we are present throughout the building.

## **VIII. Next Meeting**

Date:

Time:

Title:

Location:

**IX. Adjourn**

3:45pm

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