

APPLICATION - Superintendent of Schools

Directions:

- Complete the application in full (typed).
- Application <u>must be received</u> by <u>August 8, 2022</u>.
- Applications may be mailed or emailed. Faxes will not be accepted.
- All applications must be filled out completely. Do not state "see resume"; however, you may also attach your resume.
- Applicants should enclose a writing sample stating why they desire this position and expressing their educational philosophy, long-range goals and outstanding accomplishments <u>OR</u> the applicant may submit a published article regarding K-12 education. Articles should be 10 pages or less. (Do not attach a dissertation or thesis.)
- If there is insufficient space for your answer, attach a sheet of paper with your name on it and indicate which number(s) you are continuing.
- The successful applicant must reside in Buncombe County.
- Please do not submit letters of reference or support with your application.
- At a later date you may be required to submit an enlarged photocopy of your driver's license, and an executed release form for a background check.

For additional information contact:

K. Dean Shatley, II Campbell Shatley, PLLC 674 Merrimon Ave., Suite 210 Asheville, NC 28804 Dean@csedlaw.com (828) 378-0064 Mail or email this application and other materials to:

Superintendent Search c/o Campbell Shatley, PLLC 674 Merrimon Ave., Suite 210 Asheville, NC 28804 Paula@csedlaw.com (828) 378-0064

Note: You must currently hold or be eligible for a valid North Carolina Superintendent's License OR you must have at least a bachelor's degree from a regionally accredited college or university and possess five years of leadership or managerial experience deemed relevant by the Board of Education.

Personal Data

Name	Last	First	Middle/Maiden	Dr.	Mr. Mrs. (check one)	Ms
Present (Home) Address				Cell Ph	none	
Email Ad	ddress					
Present	(Office) Address			Phone		

Are you related by blood or marriage to any person now employed by Buncombe County Schools? *If yes, give name, where employed, and relationship.*

Educational History

Doctorate

Degree Institution Program Date Received

Master's

Degree Institution Program Date Received

Bachelor's

Degree Institution Program Date Received

Certification(s) List State and Licensure Areas

Current Employment Data

Present Employer:

Address:

Telephone: Position or Title:

Years in Position: Is your employer aware of this application? Yes No

Are you currently under contract? Yes No Contract Expiration:

Current Salary (Excl. fringe benefits):

Your school system's 2020-21 Annual Budget:

Number of Schools: Student Enrollment (ADM):

Number of Employees: Number of employees reporting directly to you:

What is the percentage of decline or increase in student enrollment during the past five years?

Have you had a Superintendent's contract renewed? Yes No If so, when, where, and size of school district:

Do you have, or are you qualified for, a North Carolina Superintendent's License? Yes No

Do you have any objections to your present or previous employers being contacted for reference purposes? Yes No If yes, please explain:

Previous Employment History (Attach supplement or resume, if necessary)

List FULL-TIME experiences, both within and outside the field of education, beginning with most recent employment not included on prior page and continuing in reverse chronological order. Please attach additional page if necessary.

Position				
Institution				
Address				
Telephone				
Unit Size:	No. of Employees Supervised			
Dates of Service	Reason for Leaving			
Position				
Institution				
Address				
Telephone				
Unit Size:	No. of Employees Supervised			
Dates of Service	Reason for Leaving			
Position				
Institution				
Address				
Telephone				
Unit Size:	No. of Employees Supervised			
Dates of Service	Reason for Leaving			
Community Involvemen	t (Attach supplement, if necessary.)			
Please give a brief listing of activities or other evidence of community participation.				
Professional Activities (Attach supplement, if necessary.)				
Please list publications or research (including doctoral dissertation) projects.				
Please list fellowships, scholarships, special studies, honors, etc.				

References

Please provide a <u>list</u> of at least six individuals for your references, one of whom should be a recent employer or supervisor, one a leader in your community, and at least two educators who know of your work record. Do not list a relative. You will be notified prior to references being contacted. Please <u>do not</u> submit references or recommendation letters with your application.

Major Career Accomplishments (Attach supplement, if necessary.)

Additional Information

If your answer is yes to questions 6-11, please attach an explanation.			
1	Do you object to submitting a pre-employment and subsequent physical examination?	Yes	No
2	Do you have any objection to a request for your credit rating?	Yes	No
3	Would you object to a visit to your community if you are among the finalists?	Yes	No
4	Please list the name and address of your local community newspaper.		
5	When would you be available if this position were offered to you?		
6	Have you ever been convicted or charged with a violation of any federal, state, county, or municipal law, regulation, or ordinance, including Driving Under the Influence/Driving While Intoxicated Charge? (Disregard minor traffic violations.)	Yes	No
7	Have you ever been convicted or pleaded no contest to a criminal offense, other than a minor traffic violation?	Yes	No
8	Have you ever been charged with a crime (other than a minor traffic violation) and the charges were dismissed or you were found "not guilty"?	Yes	No
9	In regard to professional employment, have you ever been terminated, had your contract non-renewed, been asked to resign, or resigned under threat of termination?	Yes	No
10	Have you ever been suspended during your employment (with or without pay)?	Yes	No

11	Have you ever received a negative evaluation rating or been	Yes	No
	placed on an improvement/action plan while working for a school		
	system?		

12 Please list any aliases you have used in the past, including aliases used on social media.

Describe your experience or opinion concerning the following:

- Developing and implementing quality technical and workforce development programs.
- Leadership style particularly in maintaining staff morale as well as meeting the challenges of academic performance of students.

I hereby expressly authorize the Buncombe County Board of Education, its agents and employees to make any investigation of my personal, financial or employment history, expressly including, but not limited to federal and/or state, criminal, law enforcement or traffic records. I further authorize any former employer, person, firm, corporation, credit agency, administrative body or governmental agency to give to the Buncombe County Board of Education, its agents or employees any information they may have regarding me. In consideration of the review of my employment application by the Buncombe County Board of Education, I hereby release Buncombe County Board of Education, its agents and employees, attorneys, Campbell Shatley, PLLC, and any and all providers of information to whom this is sent from any liability as a result of furnishing or receiving this information.

I certify that I have fully read this application and that all answers to questions herein are true and complete to the best of my knowledge. If I am chosen as a finalist, I authorize you to investigate all references (as provided) and to secure additional information, if necessary.

DATE	SIGNATURE