At least four calendar days prior to each regular or special board meeting, the superintendent shall provide the following materials to each board member:

- 1. the proposed agenda;
- 2. minutes of previous meetings that have not been approved; and
- 3. any supporting information or materials that would assist board members to become informed of the issues proposed for board consideration.

Legal References: G.S. 115C-36

Cross References: Board Meeting Agenda (policy 2330)

Adopted: January 10, 2013