

ADDENDUM #1

April 12, 2012

TRANSMITTED VIA EMAIL: 6 pages

TO: ALL PLAN HOLDERS AND POTENTIAL BIDDERS
FROM: Ron Venturella, PURCHASING OFFICER *RV*
SUBJECT: 12-Window Replacements: ACRHS, CAEHS & WD Williams ES (RFP04-12)

The following changes, revisions, additions, and/or clarifications to the plans and/or specifications are hereby made a part of the original documents. **Be sure to acknowledge this addendum on the bid sheet.**

Addendum # 1
Pre-Bid Meeting Minutes & Addendum # 1

12- ACRHS, CAEHS & WD Williams ES Windows

Pre-bid meeting Friday, March 30, 2012 at each school to review requirements for the window replacement projects being bid.

Attendees:

<u>NAME</u>	<u>COMPANY</u>
Bob Morris	Blue Ridge Glass
Bill Britt	Britt & Tilson
Mary Beth Kingston	Buncombe County Schools Facilities Department

Meeting Notes / Addendum #1:

1. Attached to this Addendum are the Specifications for the three projects together. Also attached are the separate 24" x 36" pdf drawings for the three locations. The third item is a photograph of an AC Reynolds wall condition in a previous phase of work.
2. Contractors who did not attend the Pre-Bid Conference are strongly encouraged and invited to visit each site on their own prior to bidding to assess the existing conditions and verify dimensions. Contractors are to check in with the school at the Main Office of each school upon their visit.
3. Summer hours for the school are 7:00 – 5:30 Monday through Thursday. Access at other times would be by special permission from the school only.
4. Work is to be completed by start of school, August 10, 2012.

5. The school is to be left in a secure condition at all times during the work.
6. Contractor to provide miscellaneous, hemmed, color matched Kynar metal to close connections to existing construction as required.
7. Other items discussed at the Pre-Bid Conference have been documented in the attached Drawings and Specifications.
8. Revised proposal form included in addendum.

End of 12-ACRHS, CAEMS & WD Williams ES Windows (RFP04-12)
Pre-Bid Meeting Minutes & Addendum # 1

(NOTE: THIS FORM MUST BE FULLY EXECUTED AND RETURNED FOR CONSIDERATION OF PROPOSAL)

*****REVISED*****

PROPOSAL FORM

12-Window Replacements: ACRHS, CAEHS & WD Williams ES

RFP#04-12

DUE DATE: 04-18-12

By submitting this proposal, the potential contractor certifies the following:

- ** This proposal is signed by an authorized representative of the firm.
- ** It can obtain and submit to the Owner insurance certificates as required within 5 calendar days after notice of award.
- ** The cost and availability of all equipment, materials, and supplies associated with performing the services described herein have been determined and included in the proposed cost.
- ** All labor costs, direct and indirect, have been determined and included in the proposed cost.
- ** All taxes have been determined and included in the proposed cost.
- ** The offeror has attended the conference (*if applicable*) or conducted a site visit and is aware of prevailing conditions associated with performing these services.
- ** The potential contractor has read and understands the conditions set forth in this RFP and agrees to them with no exceptions.

Therefore, in compliance with this Request for Proposals, and subject to all conditions herein, the undersigned offers and agrees, if this proposal is accepted within 45 days (normally less) from the date of the opening, to furnish the subject services for a cost not to exceed:

CLYDE A. ERWIN HIGH SCHOOL BASE BID:

\$ _____ dollars and ____/100 \$ _____

A.C. REYNOLDS HIGH SCHOOL BASE BID:

\$ _____ dollars and ____/100 \$ _____

ALTERNATE #1: ADDITIVE FOR A.C. REYNOLDS HIGH SCHOOL:

\$ _____ dollars and ____/100 \$ _____

W.D. WILLIAMS ELEMENTARY SCHOOL BASE BID:

\$ _____ dollars and ____/100 \$ _____

Drawings & specifications received: YES/NO _____

Attended prebid conference: YES/NO _____

(NOTE: THIS FORM MUST BE FULLY EXECUTED AND RETURNED FOR CONSIDERATION OF PROPOSAL)

OFFEROR: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE NUMBER: _____ FAX: _____

FED ID No: _____ Type & License #: _____

E-MAIL: _____ MBE Status: _____

Principal Place of Business if different from above (See General Information on Submitting Proposals, Item 18.): _____

BY: (Signature) _____ TITLE: _____

DATE: _____ (Typed or printed name) _____

Bonds are required if any individual location bid is over \$100,000. Forms are included in this bid package.

BID BOND

(IT IS MANDATORY TO USE THIS FORM-Furnished in duplicate)

Date of Execution
of this Bond: _____

Name and Address of
Principal (Bidder): _____

Name and Address
of Surety: _____

Name and Address
of Obligee: THE BUNCOMBE COUNTY BOARD OF EDUCATION, a body
corporate of the State of North Carolina, 175 Bingham Road,
Asheville, NC 28806.

Amount of Bond: 5% of the maximum potential contract award for all bids submitted.

Bid and Proposal
dated: _____

KNOW ALL MEN BY THESE PRESENTS, That we, the PRINCIPAL above named and SURETY above named who is duly licensed to act as SURETY in the State of North Carolina, are held and firmly bound unto THE BUNCOMBE COUNTY BOARD OF EDUCATION, a body corporate of the State of North Carolina, as Obligee, in the penal sum of FIVE PERCENT (5%) of the amount bid in the bid and proposal described in lawful money of the United States of America, for the Payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such, that if the Principal shall be awarded the contract for which the bid and proposal above described is submitted and shall execute the contract, give bond for the faithful performance of the contract, and give bond for the payment to all persons supplying labor and material in the prosecution of the work provided for in said contract, within then (10) days after the award of the same to the Principal above named, then this obligation shall be null and void; but the Principal above named fails to so execute such contract and give performance bond and payment bond as required by Section 129 of Chapter 143 of the General Statutes of North Carolina, as amended, and Article 3 of Chapter 44A of the General Statutes of North Carolina, as amended the Surety shall, upon demand, forthwith pay to the Obligee the amount of this bond set forth above.

IN WITNESS WHEREOF, the Principal above named and the Surety above named have executed this instrument under their several seals on the date set forth above.

Principal (Name of individual, individual and trade name, partnership, corporation or joint venture)

WITNESS:

(Proprietorship or Partnership)

BY: _____(Seal)

TITLE: _____
(Owner, partner, office held in corporation, joint venture)

(Corporate Seal)

ATTEST: (Corporation)

BY: _____

TITLE: _____
(Corporate Secretary or Assistant Secretary only)

SURETY *(Name of Surety Company)*

WITNESS:

BY: _____

TITLE: Attorney-in-Fact

(Corporate Seal of Surety)

(Address of Attorney-in-Fact)

COUNTERSIGNED:

N.C. Licensed Resident Agent