



Tony Baldwin, Ed.D., Superintendent

175 Bingham Road, Asheville, NC 28806  
P 828.255.5921 F 828.255.5923  
[www.buncombe.k12.nc.us](http://www.buncombe.k12.nc.us)

**ADDENDUM #1**

**OCTOBER 28, 2016**

**TRANSMITTED VIA EMAIL: 1 page**

**TO: ALL PLAN HOLDERS AND POTENTIAL BIDDERS**  
**FROM: RON VENTURELLA, PURCHASING OFFICER** *RV*  
**SUBJECT: ADMINISTRATION BUILDING INSTALL OF PROVIDED LED LIGHT FIXTURES**  
**(RFP# 45-16)**

The following changes, revisions, additions, and/or clarifications to the plans and/or specifications are hereby made a part of the original documents. **Be sure to acknowledge this addendum on the proposal form.**

**Addendum # 1**  
**RFP #45-16**

Pre-bid conference was held on 10/25/2016, 9:00am in the Break Room of the BCS Maintenance Department located at 175 Bingham Road, Asheville, NC 28806. The following are notes from that meeting.

Contractor will be required to supply marked-up electrical drawings that include fixture additions, removals, re-wiring and switching changes. Buncombe County Schools will supply electrical drawings for mark-up.

Unit price for 4' florescent tube disposal cost per tube included in the attached Revised Proposal Form, to be used by the bidders.

ATTACHED: Revised Proposal Form (2 pages)

**END OF ADDENDUM #1**  
**ADMINISTRATION BUILDING INSTALL OF PROVIDED LED LIGHT FIXTURES (RFP# 45-16)**

(NOTE: THIS FORM MUST BE FULLY EXECUTED AND RETURNED FOR CONSIDERATION OF PROPOSAL)

**\*\* REVISED PROPOSAL FORM\*\***

**ADMINISTRATION BUILDING INSTALL OF PROVIDED LED LIGHT FIXTURES  
(RFP# 45-16)**

**DUE DATE: NOVEMBER 2, 2016 by 4:00 PM**

By submitting this proposal, the potential contractor certifies the following:

- \*\* This proposal is signed by an authorized representative of the firm.
- \*\* It can obtain and submit to the Owner insurance certificates as required within 5 calendar days after notice of award.
- \*\* The cost and availability of all equipment, materials, and supplies associated with performing the services described herein have been determined and included in the proposed cost.
- \*\* All labor costs, direct and indirect, have been determined and included in the proposed cost.
- \*\* All taxes have been determined and included in the proposed cost.
- \*\* The offeror has attended the conference *(if applicable)* or conducted a site visit and is aware of prevailing conditions associated with performing these services.
- \*\* The potential contractor has read and understands the conditions set forth in this RFP and agrees to them with no exceptions.

Therefore, in compliance with this Request for Proposals, and subject to all conditions herein, the undersigned offers and agrees, if this proposal is accepted within 45 days (normally less) from the date of the opening, to furnish the subject services for a cost not to exceed:

**Bids:**

- A. Place bid on each of the following items, this bid will be used over the next three years to install fixtures and kits throughout the Administration Building. Bid will be awarded to bidder with lowest total cost.

**Unit Price Bid**

| Fixture Type  | 2016 | 2017 | 2018 |
|---|------|------|------|
| 2' x 4' Lay in Retro Fit Kit                                    |      |      |      |
| 2' x 4' New Fixture   |      |      |      |
| 2' x 4' Emergency Fixture                                       |      |      |      |
| 1' x 4' Lay in Retro Fit Kit                                    |      |      |      |
| 1' x 4' New Fixture   |      |      |      |
| 2' x 2' Lay in Retro Fit Kit                                    |      |      |      |
| 2' x 2' New Fixture   |      |      |      |
| Recessed Can Light  |      |      |      |
| 4' florescent tube disposal                                     |      |      |      |
| Canopy Light  |      |      |      |
| Wall Pack   |      |      |      |
| Retrofit individual kits , 1 to 2 tube replacement (non-pinned) |      |      |      |
| Double switching 1 fixture                                      |      |      |      |
| Double switching additional fixtures                            |      |      |      |
| Total   |      |      |      |

**\*\*REVISED PROPOSAL FORM\*\***

**ADMINISTRATION BUILDING INSTALL OF PROVIDED LED LIGHT FIXTURES  
(RFP# 45-16)**

**Labor Rates:**

Place hourly rate on each of the following personnel types, this hourly rate will be used over the next three years to install fixtures and retrofits throughout Administration Building.

**Hourly Labor Rate**

| Personnel Type       | 2016  | 2017 | 2018 |  |
|----------------------|-------|------|------|--|
| Project Manager      |       |      |      |  |
| Supervisor           |       |      |      |  |
| Lead Electrician     |       |      |      |  |
| Electrician          |       |      |      |  |
| Electrician's Helper |       |      |      |  |
| Clerical             |       |      |      |  |
|                      | Total |      |      |  |

Addendums received and used in computing bid: YES/NO \_\_\_\_\_

Number of Addendums received: \_\_\_\_\_

OFFEROR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX: \_\_\_\_\_

FED ID No: \_\_\_\_\_ Type & License #: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ MBE Status: \_\_\_\_\_

Principal Place of Business if different from above (See General Information on Submitting Proposals, Item 18.): \_\_\_\_\_

BY: (Signature) \_\_\_\_\_ TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_ (Typed or printed name) \_\_\_\_\_

**END OF REVISED PROPSAL FORM**