


ADDENDUM #1

June 28, 2019

TRANSMITTED VIA EMAIL: 7 pages

TO: ALL PLAN HOLDERS AND POTENTIAL BIDDERS
FROM: TIFFANY McCANTS, PURCHASING OFFICER 
SUBJECT: DUST MOP SERVICE FOR BUNCOMBE COUNTY SCHOOLS
(RFP# 21-19)

The following specifications and drawings are hereby made a part of the original documents. Bidders shall acknowledge receipt of this addendum by notation in the space provided on the Proposal Form.

Addendum includes: Revised Proposal Form. The monthly quantities for each mop head size have changed. Supporting backup from the BCS Maintenance Department is included.

Addendum #1
RFP# 21-19



ADDENDUM to RFP# 21-19
Dust mop service Systemwide

The totals in the base bid description were incorrect.

Base bid description (with new totals in red):

Item Description	Unit Price	Monthly qty	Monthly cost	Contact info
24" dust mop	\$ _____	616	\$ _____	name: Email: Cell#:
36" dust mop	\$ _____	648	\$ _____	
60" dust mop	\$ _____	576	\$ _____	

End of Addendum

**STATE OF NORTH CAROLINA/BUNCOMBE COUNTY SCHOOLS
REQUEST FOR PROPOSAL** **RFP# 21-19**

PROJECT: *REVISED*** DUST MOP SERVICE FOR BUNCOMBE COUNTY SCHOOLS**

PROJECT DESIGNER: Gerald Isbouts, Project Manager

ISSUING AGENCY: Buncombe County Schools

ISSUE DATE: June 28, 2019

Sealed proposals subject to the conditions made a part hereof will be received until **4:00 pm EST on Monday, July 1, 2019** for furnishing all labor, materials, equipment, and services incidental and implied, for completion of the project described herein.

SEND ALL PROPOSALS DIRECTLY TO THE ADDRESS AS SHOWN BELOW:

Buncombe County Schools, Purchasing Division

175 Bingham Road
Asheville, NC 28806

FAX: (828) 251-1730 (fax is not guaranteed, call to confirm 828-255-5890)

NOTE: Indicate firm name and RFP number on the front of each sealed proposal envelope or package, along with the date for receipt of proposals specified above.

Direct inquiries concerning this RFP to: Chip Elliott, Custodial Supervisor Phone: (828) 225-1114
Tiffany McCants, Purchasing Officer Phone: (828) 255-5891

THE PROCUREMENT PROCESS

The following is a general description of the process by which a firm will be selected to provide services.

1. Request for Proposals (RFP) is issued to prospective contractors.
2. Proposals in one original will be received from each offeror in a sealed envelope or package. Each original shall be signed and dated by an official authorized to bind the firm. Unsigned proposals will not be considered.
3. All proposals must be received by the issuing agency no later than the date and time specified on the cover sheet of this RFP.
4. At that date and time the proposals from each responding firm will be opened. Interested parties are cautioned that these costs and their components are subject to further evaluation for completeness and correctness and therefore may not be an exact indicator of an offeror's pricing position. Proposals are confidential until such time that award has been made. Thereafter, the Purchasing Department will furnish a bid tab on the district's website.
5. Proposals will be evaluated according to completeness, content, experience with similar projects, ability of the offeror and its staff, and cost. Award of a contract to one offeror does not mean that the other proposals lacked merit, but that, all factors considered, the selected proposal was deemed most advantageous to Buncombe County Board of Education.
7. Offerors are cautioned that this is a request for offers, not a request to contract, and that Buncombe County Board of Education reserves the unqualified right to reject any and all offers when such rejection is deemed to be in its best interest.

(NOTE: THIS PAGE MUST BE FULLY EXECUTED AND RETURNED FOR CONSIDERATION OF PROPOSAL)
PROPOSAL FORM

*****REVISED*** DUST MOP SERVICE FOR BUNCOMBE COUNTY SCHOOLS**
RFP# 21-19

DUE DATE: Monday, July 1, 2019 at 4:00 pm EST

By submitting this proposal, the potential contractor certifies the following:

- ** This proposal is signed by an authorized representative of the firm.
- ** It can obtain and submit to the Owner insurance certificates as required within 5 calendar days after notice of award.
- ** The cost and availability of all equipment, materials, and supplies associated with performing the services described herein have been determined and included in the proposed cost.
- ** All labor costs, direct and indirect, have been determined and included in the proposed cost.
- ** All taxes have been determined and included in the proposed cost.
- ** The offeror has attended the conference (*if applicable*) or conducted a site visit and is aware of prevailing conditions associated with performing these services.
- ** The potential contractor has read and understands the conditions set forth in this RFP and agrees to them with no exceptions.

Therefore, in compliance with this Request for Proposals, and subject to all conditions herein, the undersigned offers and agrees, if this proposal is accepted within 60 days (normally less) from the date of the opening, to furnish the subject services for a cost not to exceed:

BASE BID: Provide per-unit pricing for 24", 36" and 60" dust mops for Buncombe County Schools. See below breakdown of quantities of dust mops needed per school, per size. Price must be valid for five years, with a CPI increase (if applicable) as per attached Price Adjustment information.

ITEM DESCRIPTION	UNIT PRICE	MONTHLY QTY	MONTHLY COST	CONTACT INFO
24" DUST MOP	\$	616	\$	Name: Email: Cell #:
36" DUST MOP	\$	648	\$	
60" DUST MOP	\$	576	\$	

SCHOOL	24 " MOPHEADS	36" MOPHEADS	60" MOPHEADS	TOTAL MOPHEADS Per Month	COST Per Location
Administrative BLDG	16	16	20	52	
Avery's Creek Elementary	4	4	12	20	
Barnardsville Elementary		20	24	44	
Bell		8	8	16	
Black Mountain Elementary	8	12	12	32	
Black Mountain Primary	16	8	8	32	
Candler Elementary	8	16	4	28	
Cane Creek Middle	20	20	20	60	
Community High School	8	8	12	28	

Eblen Intermediate	24	12	12	48	
Emma Elementary	8		12	20	
Enka High	32	28	24	84	
Enka Intermediate	16	16	16	48	
Enka Middle	24	12	12	48	
Erwin High	28	28	24	80	
Erwin Middle	24	16	16	56	
Estes Elementary		28	8	36	
Fairview Elementary	24		24	48	
Glen Arden Elementary	8	8	8	24	
Haw Creek Elementary	8		4	12	
Hominy Valley Elementary	8	8	8	24	
Johnston Elementary		16	8	24	
Koontz Intermediate	16		12	28	
Leicester Elementary	20	16	20	56	
North Buncombe Elementary		20	8	28	
North Buncombe High	28	40	32	100	
North Buncombe Middle	32	12	28	72	
North Windy Ridge	8	16	16	40	
Oakley Elementary	8	8	12	28	
Owen High	28	44	28	100	
Owen Middle	24	16	8	48	
Pisgah Elementary		4	4	8	
Reynolds High	48	40	32	120	
Reynolds Middle	24	12	8	44	
Sand Hill/Venable		12	12	24	
T.C. Roberson High	48	60	16	124	
Valley Springs Middle	16	20	16	52	
WD Williams Elementary	16		4	20	
Weaverville Elementary		16	8	24	
Weaverville Primary	4	4	4	12	
West Buncombe Elementary	8	12	8	28	
Woodfin	4	12	4	20	
TOTAL		616	648	576	1840

SCHOOL	24 " Frames	36" Frames	60" Frames	
Administrative BLDG	4	4	5	
Avery's Creek Elementary	1	1	3	
Barnardsville Elementary	0	5	6	
Bell	0	2	2	
Black Mountain Elementary	2	3	3	
Black Mountain Primary	4	2	2	
Candler Elementary	2	4	1	
Cane Creek Middle	5	5	5	
Community High School	2	2	3	
Eblen Intermediate	6	3	3	
Emma Elementary	2	0	3	
Enka High	8	7	6	
Enka Intermediate	4	4	4	
Enka Middle	6	3	3	
Erwin High	7	7	6	
Erwin Middle	6	4	4	
Estes Elementary	0	7	2	
Fairview Elementary	6	0	6	
Glen Arden Elementary	2	2	2	
Haw Creek Elementary	2	0	1	
Hominy Valley Elementary	2	2	2	
Johnston Elementary	0	4	2	
Koontz Intermediate	4	0	3	
Leicester Elementary	5	4	5	
Maintenance Department	0	5	2	
North Buncombe Elementary	7	10	8	
North Buncombe High	8	3	7	
North Buncombe Middle	2	4	4	
North Windy Ridge	2	2	3	
Oakley Elementary	7	11	7	
Owen High	6	4	2	
Owen Middle	0	1	1	
Pisgah Elementary	12	10	8	
Reynolds High	6	3	2	
Reynolds Middle	0	3	3	
Sand Hill/Venable	12	15	4	
T.C. Roberson High	4	5	4	
Valley Springs Middle	4	0	1	
WD Williams Elementary	0	4	2	
Weaverville Elementary	1	1	1	

Weaverville Primary	2	3	2	
West Buncombe Elementary	1	3	1	
Woodfin		0		
Total	154	162	144	

\$ _____ dollars and ____/100 (\$ _____).

Addenda received: _____ (Yes/No)

OFFEROR: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE NUMBER: _____ FAX: _____

FED ID No: _____ Type & License #: _____

E-MAIL: _____ MBE Status: _____

Principal Place of Business if different from above (See General Information on Submitting Proposals, Item 18.):

BY: (Signature) _____ TITLE: _____

DATE: _____ (Typed or printed name) _____

End of Proposal Form