

**STATE OF NORTH CAROLINA/BUNCOMBE COUNTY SCHOOLS
REQUEST FOR PROPOSAL** **RFP# 28-19**

PROJECT: PEST CONTROL SERVICES FOR BUNCOMBE COUNTY SCHOOLS

PROJECT DESIGNER: Mike Kowaluk, Safety Officer

ISSUING AGENCY: Buncombe County Schools

ISSUE DATE: August 6, 2019

Sealed proposals subject to the conditions made a part hereof will be received until **4:00 pm EST on Wednesday, August 14, 2019** for furnishing all labor, materials, equipment, and services incidental and implied, for completion of the project described herein.

SEND ALL PROPOSALS DIRECTLY TO THE ADDRESS AS SHOWN BELOW:

Buncombe County Schools, Purchasing Division

175 Bingham Road
Asheville, NC 28806

FAX: (828) 251-1730 (fax is not guaranteed, call to confirm 828-255-5890)

NOTE: Indicate firm name and RFP number on the front of each sealed proposal envelope or package, along with the date for receipt of proposals specified above.

Direct inquiries concerning this RFP to: Mike Kowaluk, Safety Officer Phone: (828) 225-1126
Tiffany McCants, Purchasing Officer Phone: (828) 255-5891

THE PROCUREMENT PROCESS

The following is a general description of the process by which a firm will be selected to provide services.

1. Request for Proposals (RFP) is issued to prospective contractors.
2. Proposals in one original will be received from each offeror in a sealed envelope or package. Each original shall be signed and dated by an official authorized to bind the firm. Unsigned proposals will not be considered.
3. All proposals must be received by the issuing agency no later than the date and time specified on the cover sheet of this RFP.
4. At that date and time the proposals from each responding firm will be opened. Interested parties are cautioned that these costs and their components are subject to further evaluation for completeness and correctness and therefore may not be an exact indicator of an offeror's pricing position. Proposals are confidential until such time that award has been made. Thereafter, the Purchasing Department will furnish a bid tab on the district's website.
5. Proposals will be evaluated according to completeness, content, experience with similar projects, ability of the offeror and its staff, and cost. Award of a contract to one offeror does not mean that the other proposals lacked merit, but that, all factors considered, the selected proposal was deemed most advantageous to Buncombe County Board of Education.
7. Offerors are cautioned that this is a request for offers, not a request to contract, and that Buncombe County Board of Education reserves the unqualified right to reject any and all offers when such rejection is deemed to be in its best interest.

(NOTE: THIS PAGE MUST BE FULLY EXECUTED AND RETURNED FOR CONSIDERATION OF PROPOSAL)

PROPOSAL FORM

PEST CONTROL SERVICES FOR BUNCOMBE COUNTY SCHOOLS

RFP# 28-19

DUE DATE: Wednesday, August 14, 2019 at 4:00 pm EST

By submitting this proposal, the potential contractor certifies the following:

- ** This proposal is signed by an authorized representative of the firm.
- ** It can obtain and submit to the Owner insurance certificates as required within 5 calendar days after notice of award.
- ** The cost and availability of all equipment, materials, and supplies associated with performing the services described herein have been determined and included in the proposed cost.
- ** All labor costs, direct and indirect, have been determined and included in the proposed cost.
- ** All taxes have been determined and included in the proposed cost.
- ** The offeror has attended the conference (*if applicable*) or conducted a site visit and is aware of prevailing conditions associated with performing these services.
- ** The potential contractor has read and understands the conditions set forth in this RFP and agrees to them with no exceptions.

Therefore, in compliance with this Request for Proposals, and subject to all conditions herein, the undersigned offers and agrees, if this proposal is accepted within 60 days (normally less) from the date of the opening, to furnish the subject services for a cost not to exceed:

BASE BID: Provide monthly rate pricing for pest control services for Buncombe County Schools county-wide.

\$ _____ dollars and ____/100 (\$ _____).

Monthly rate per school/bldg. for forty-five (45) locations listed in the IPM Bid Specs:

School	Monthly rate
A.C. Reynolds High	
A.C. Reynolds Middle	
Cane Creek Middle	
C.C. Bell Elementary	
Fairview Elementary	
Haw Creek Elementary	
Oakley Elementary	
C.D. Owen High	
C.D. Owen Middle	
Black Mountain Elementary	
Black Mountain Primary	
W.D. Williams Elementary	
Community High	
C.A. Erwin High	

School	Monthly rate
Enka High	
Enka Middle	
Enka Intermediate	
Candler Elementary	
Hominy Valley Elementary	
Pisgah Elementary	
Sand Hill Venable Elementary	
North Buncombe High	
North Buncombe Middle	
North Windy Ridge Intermediate	
Barnardsville Elementary	
North Buncombe Elementary	
Weaverville Elementary	
Weaverville Primary	

C.A. Erwin Middle	
Eblen Intermediate	
Emma Elementary	
Johnston Elementary	
Leicester Elementary	
West Buncombe Elementary	
Woodfin Elementary	
Central office/STEM School	
Maintenance/office/warehouse	

T.C. Roberson High	
BCS Aquatic Center	
Valley Springs Middle	
Koontz Intermediate	
Avery's Creek Elementary	
Glen Arden Elementary	
W.W. Estes Elementary	
Transportation/Bus garage	

TOTAL MONTHLY RATE FOR ALL SCHOOLS/BUILDINGS

\$ _____

Unit prices on the following materials:

A. Termite Spot Treatments (Price Per Linear Ft.) \$ _____

B. Emergency Pest Control as Needed (per man hourly rate) \$ _____ (ONE HOUR RESPONSE TIME)

Addenda received: _____ (Yes/No)

OFFEROR: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE NUMBER: _____ FAX: _____

FED ID No: _____ Type & License #: _____

E-MAIL: _____ MBE Status: _____

Principal Place of Business if different from above (See General Information on Submitting Proposals, Item 18.):

BY: (Signature) _____ TITLE: _____

DATE: _____ (Typed or printed name) _____

End of Proposal Form

GENERAL INFORMATION ON SUBMITTING PROPOSALS

1. **EXCEPTIONS:** All proposals are subject to the terms and conditions outlined herein. All responses shall be controlled by such terms and conditions and the submission of other terms and conditions, price lists, catalogs, and/or other documents as part of an offeror's response will be waived and have no effect either on this Request for Proposals or on any contract that may be awarded resulting from this solicitation. Offeror specifically agrees to the conditions set forth in the above paragraph by signature to the proposal.

78615644. **CERTIFICATION:** By executing the proposal, the signer certifies that this proposal is submitted competitively and without collusion (G.S. 143-54), that none of our officers, directors, or owners of an unincorporated business entity has been convicted of any violations of Chapter 78A of the General Statutes, the Securities Act of 1933, or the Securities Exchange Act of 1934 (G.S. 143-59.2), and that we are not an ineligible vendor as set forth in G.S. 143-59.1. False certification is a Class I felony.

78615645. **ORAL EXPLANATIONS:** The State/Buncombe County Schools shall not be bound by oral explanations or instructions given at any time during the competitive process or after award.

78615646. **REFERENCE TO OTHER DATA:** Only information which is received in response to this RFP will be evaluated; reference to information previously submitted shall not be evaluated.

78615647. **ELABORATE PROPOSALS:** Elaborate proposals in the form of brochures or other presentations beyond that necessary to present a complete and effective proposal are not desired.

In an effort to support the sustainability efforts of the State of North Carolina we solicit your cooperation in this effort.

It is desirable that all responses meet the following requirements:

- All copies are printed **double sided**.
- All submittals and copies are printed on **recycled paper with a minimum post-consumer content of 30%** and indicate this information accordingly on the response.
- Unless absolutely necessary, all proposals and copies should **minimize or eliminate use of non-recyclable or non re-usable materials** such as plastic report covers, plastic dividers, vinyl sleeves, and GBC binding. Three-ringed binders, glued materials, paper clips, and staples are acceptable.
- Materials should be submitted in a format which allows for **easy removal and recycling** of paper materials.

78615648. **COST FOR PROPOSAL PREPARATION:** Any costs incurred by offerors in preparing or submitting offers are the offerors' sole responsibility; the State of North Carolina/Buncombe County Schools will not reimburse any offeror for any costs incurred.

78615649. **TIME FOR ACCEPTANCE:** Each proposal shall state that it is a firm offer which may be accepted within a period of 45 days. Although the contract is expected to be awarded prior to that time, the 45-day period is requested to allow for unforeseen delays.

78615650. **TITLES:** Titles and headings in this RFP and any subsequent contract are for convenience only and shall have no binding force or effect.

78615651. **CONFIDENTIALITY OF PROPOSALS:** In submitting its proposal the offeror agrees not to discuss or otherwise reveal the contents of the proposal to any source outside of the using or issuing agency, government or private, until after the award of the contract. Offerors not in compliance with this provision may be disqualified, at the option of the State/Buncombe County Schools, from contract award. Only discussions authorized by the issuing agency are exempt from this provision.

78615652. **RIGHT TO SUBMITTED MATERIAL:** All responses, inquiries, or correspondence relating to or in reference to the RFP, and all other reports, charts, displays, schedules, exhibits, and other documentation submitted by the offerors shall become the property of the State/Buncombe County Schools when received.

78615653. **OFFEROR'S REPRESENTATIVE:** Each offeror shall submit with its proposal the name, address, and telephone number of the person(s) with authority to bind the firm and answer questions or provide clarification concerning the firm's proposal.

78615654. **SUBCONTRACTING:** Offerors may propose to subcontract portions of the work provided that their proposals clearly indicate what work they plan to subcontract and to whom and that all information required about the prime contractor is also included for each proposed subcontractor.

78615655. **PROPRIETARY INFORMATION:** Trade secrets or similar proprietary data which the offeror does not wish disclosed to other than personnel involved in the evaluation or contract administration will be kept confidential to the extent permitted by NCAC T01:05B.1501 and G.S. 132-1.3 if identified as follows: Each page shall be identified in boldface at the top and bottom as "CONFIDENTIAL". Any section of the proposal which is to remain confidential shall also be so marked in boldface on the title page of that section. Cost information may not be deemed confidential. In spite of what is labeled as confidential, the determination as to whether or not it is shall be determined by North Carolina law.

78615656. **HISTORICALLY UNDERUTILIZED BUSINESSES:** Pursuant to General Statute 143-48 and Executive Order #150, Buncombe County Schools invites and encourages participation in this procurement process by businesses owned by minorities, women, disabled, disabled business enterprises and non-profit work centers for the blind and severely disabled.

The Contractor agrees in particular to maintain open hiring and employment practices and to receive applications for employment in compliance with all requirements of applicable federal, state and local laws and regulations issued pursuant thereto relating to nondiscriminatory hiring and employment practices. Each Prime Contractor shall undertake an affirmative action program to ensure that no person shall be excluded from participation in any employment activities because of age, sex, race, religion, color, national origin or handicap.

78615657. **PROTEST PROCEDURES:** If an offeror wants to protest a contract awarded pursuant to this solicitation, they must submit a written request to the Purchasing Officer, Buncombe County Schools, 175 Bingham Road, or PO Box 16771, Asheville, NC 28806. This request must be received by the Purchasing Division within thirty (30) consecutive calendar days from the date of the contract award and must contain specific sound reasons and any supporting documentation for the protest. NOTE: Contract award notices are sent only to those actually awarded contracts, and not to every person or firm responding to this solicitation. Contract status and award notices are available through the purchasing division or the project designer with contact information as shown on the first page of this solicitation. Offerors may call to obtain a verbal status of contract award. All protests will be handled pursuant to the North Carolina Administrative Code, Title 1, Department of Administration, Chapter 5, Purchase and Contract, Section 5B.1519.

16. **TABULATIONS:** Offerors may visit the Buncombe County Schools website for bid tab details at www.buncombeschools.org/purchasing.

17. **VENDOR REGISTRATION AND SOLICITATION NOTIFICATION SYSTEM:** Vendor Link NC allows vendors to electronically register free with the State to receive electronic notification of current procurement opportunities for goods and services available on the Interactive Purchasing System. Online registration and other purchasing information are available on the Internet web site: <http://www.state.nc.us/pandc/>.

18. **RECIPROCAL PREFERENCE:** G.S. 143-59 establishes a reciprocal preference law to discourage other states from applying in-state preferences against North Carolina's resident offerors. The "Principal Place of Business" is defined as the principal place from which the trade or business of the offeror is directed or managed.

**NORTH CAROLINA GENERAL CONTRACT TERMS AND CONDITIONS
(Contractual and Consultant Services)**

1. **GOVERNING LAW:** This contract is made under and shall be governed and construed in accordance with the laws of the State of North Carolina.

78615732. **SITUS:** The place of this contract, its situs and forum, shall be North Carolina, where all matters, whether sounding in contract or tort, relating to its validity, construction, interpretation and enforcement shall be determined

78615733. **INDEPENDENT CONTRACTOR:** The Contractor shall be considered to be an independent contractor and as such shall be wholly responsible for the work to be performed and for the supervision of its employees. The Contractor represents that it has, or will secure at its own expense, all personnel required in performing the services under this agreement. Such employees shall not be employees of or have any individual contractual relationship with the Agency.

78615734. **KEY PERSONNEL:** The Contractor shall not substitute key personnel assigned to the performance of this contract without prior written approval by the Agency's Contract Administrator. The individuals designated as key personnel for purposes of this contract are those specified in the Contractor's proposal.

78615735. **SUBCONTRACTING:** Work proposed to be performed under this contract by the Contractor or its employees shall not be subcontracted without prior written approval of the Agency's Contract Administrator/Project Designer. Acceptance of an offeror's proposal shall include any subcontractor(s) specified therein.

78615736. **PERFORMANCE AND DEFAULT:** If, through any cause, the Contractor shall fail to fulfill in timely and proper manner the obligations under this agreement, the Agency shall thereupon have the right to terminate this contract by giving written notice to the Contractor and specifying the effective date thereof. In that event, all finished or unfinished deliverable items under this contract prepared by the Contractor shall, at the option of the Agency, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such materials. Notwithstanding, the Contractor shall not be relieved of liability to the Agency for damages sustained by the Agency by virtue of any breach of this agreement, and the Agency may withhold any payment due the Contractor for the purpose of setoff until such time as the exact amount of damages due the Agency from such breach can be determined. In case of default by the Contractor, the State may procure the services from other sources and hold the Contractor responsible for any excess cost occasioned thereby. The State reserves the right to require performance bond or other acceptable alternative guarantees from successful offeror without expense to the State.

Upon the entering of a judgment of bankruptcy of insolvency by or against the Contractor, the Agency may terminate this contract for cause.

Neither party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations by any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event or act of God.

78615737. **TERMINATION:** The Agency may terminate this agreement at any time by 15 days' notice in writing from the Agency to the Contractor. In that event, all finished or unfinished deliverable items prepared by the Contractor under this contract shall, at the option of the Agency, become its property. If the contract is terminated by the Agency as provided herein, the Contractor shall be paid for services satisfactorily completed, less payment or compensation previously made.

78615738. **AVAILABILITY OF FUNDS:** Any and all payments to the Contractor are dependent upon and subject to the availability of funds to the Agency for the purpose set forth in this agreement.

78615739. **CONFIDENTIALITY:** Any information, data, instruments, documents, studies or reports given to or prepared or assembled by the Contractor under this agreement shall be kept as confidential and not divulged or made available to any individual or organization without the prior written approval of the Agency.

78615740. **CARE OF PROPERTY:** The Contractor agrees that it shall be responsible for the proper custody and care of any property furnished it for use in connection with the performance of this contract or purchased by it for this contract and will reimburse the State for loss of damage of such property.
78615741. **COPYRIGHT:** No deliverable items produced in whole or in part under this agreement shall be the subject of an application for copyright by or on behalf of the Contractor.
78615742. **ACCESS TO PERSONS AND RECORDS:** The State Auditor shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions in accordance with General Statute 147-64.7.
The Contractor shall retain all records for a period of three years following completion of the contract.
78615743. **ASSIGNMENT:** No assignment of the Contractor's obligations nor the Contractor's right to receive payment hereunder shall be permitted. However, upon written request approved by the issuing purchasing authority, the State may:
- a. Forward the contractor's payment check(s) directly to any person or entity designated by the Contractor, or
 - b. Include any person or entity designated by Contractor as a joint payee on the Contractor's payment check(s).
- In no event shall such approval and action obligate the State to anyone other than the Contractor and the Contractor shall remain responsible for fulfillment of all contract obligations.
78615744. **COMPLIANCE WITH LAWS:** The Contractor shall comply with all laws, ordinances, codes, rules, regulations, and licensing requirements (permits) that are applicable to the conduct of its business, including those of federal, state, and local agencies having jurisdiction and/or authority.
78615745. **AFFIRMATIVE ACTION:** The Contractor shall take affirmative action in complying with all Federal and State requirements concerning fair employment and employment of people with disabilities and concerning the treatment of all employees without regard to discrimination by reason of race, color, religion, sex, national origin, or disability.
78615746. **INSURANCE:** During the term of the contract, the contractor at its sole cost and expense shall provide commercial insurance of such type and with such terms and limits as may be reasonably associated with the contract. As a minimum, the contractor shall provide and maintain the following coverage and limits:
- a. **Workers Compensation -** The contractor shall provide and maintain Worker's Compensation Insurance, as required by the laws of North Carolina, as well as employer's liability coverage with minimum limits of \$150,000.00, covering all of Contractor's employees who are engaged in any work under the contract. If any work is subcontracted, the contractor shall require the subcontractor to provide the same coverage for any of its employees engaged in any work under the contract.
 - b. **Commercial General Liability -** General Liability Coverage on a Comprehensive Broad Form on an occurrence basis in the minimum amount of \$2,000,000.00 Combined Single Limit. (Defense cost shall be in excess of the limit of liability).
 - c. **Automobile -** Automobile Liability Insurance, to include liability coverage, covering all owned, hired and non-owned vehicles, used in connection with the contract. The minimum combined single limit shall be \$500,000.00 bodily injury and property damage; \$500,000.00 uninsured/underinsured motorist; and \$100,000.00 medical payment.

Providing and maintaining adequate insurance coverage is a material obligation of the contractor and is of the essence of this contract. All such insurance shall meet all laws of the State of North Carolina. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. The contractor shall at all times comply with the terms of such insurance policies, and all requirements of the insurer under any such insurance policies, except as they may conflict with existing North Carolina laws or this contract. The limits of coverage under each insurance policy maintained by the contractor shall not be interpreted as limiting the contractor's liability and obligations under the contract.

The Contractor shall furnish a Certificate of Insurance as proof of the above coverages. Certificate will contain provision that the insurance coverages cannot be canceled, reduced in amount or coverage eliminated without 30 days written notice to the Buncombe County Board of Education. Owner's Protective insurance must list the Buncombe County Board of Education as the Certificate

Holder and as "additional insured" as it's interest may appear. Owner's approval of Certificate of Insurance does not decrease or relieve the contractor's responsibility for maintaining insurance coverage as required in this Request for Proposal.

78615747. **ADVERTISING:** Contractor agrees not to use the existence of this contract, the name of the agency, or the name of the State of North Carolina as part of any commercial advertising.

78615748. **ENTIRE AGREEMENT:** This contract and any documents incorporated specifically by reference represent the entire agreement between the parties and supersede all prior oral or written statements or agreements. This Request for Proposals, any addenda thereto, and the offeror's proposal are incorporated herein by reference as though set forth verbatim.

All promises, requirements, terms, conditions, provisions, representations, guarantees, and warranties contained herein shall survive the contract expiration or termination date unless specifically provided otherwise herein, or unless superseded by applicable Federal or State statutes of limitation.

78615749. **AMENDMENTS:** This contract may be amended only by written amendments duly executed by the Agency and the Contractor.

78615750. **TAXES:** G.S. 143-59.1 bars the Secretary of Administration from entering into contracts with vendors if the vendor or its affiliates meet one of the conditions of G. S. 105-164.8(b) and refuse to collect use tax on sales of tangible personal property to purchasers in North Carolina. Conditions under G. S. 105-164.8(b) include: (1) Maintenance of a retail establishment or office, (2) Presence of representatives in the State that solicit sales or transact business on behalf of the vendor and (3) Systematic exploitation of the market by media-assisted, media-facilitated, or media-solicited means. By execution of the bid document the vendor certifies that it and all of its affiliates, (if it has affiliates), collect(s) the appropriate taxes.

78615751. **GENERAL INDEMNITY:** The contractor shall hold and save the State/Buncombe County Schools, its officers, agents, and employees, harmless from liability of any kind, including all claims and losses, with the exception of consequential damages, accruing or resulting to any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm, or corporation that may be injured or damaged by the contractor in the performance of this contract and that are attributable to the negligence or intentionally tortious acts of the contractor provided that the contractor is notified in writing within 30 days that the State/Buncombe County Schools has knowledge of such claims. The contractor represents and warrants that it shall make no claim of any kind or nature against the State's agents who are involved in the delivery or processing of contractor goods to the State. The representation and warranty in the preceding sentence shall survive the termination or expiration of this contract.

CONTRACTOR'S SALES TAX REPORT Buncombe County Schools

NC State and Local Sales Taxes Paid

CONTRACTOR: _____ **PO#/RFP# 28-19**_____

Address: _____ **For Period:** _____

Invoice Date	Invoice #	Type of Property	NC Tax 4.75%	County Tax 2.00%	Name of County
		TOTAL	\$	\$	

I certify that the above figures do not include any tax paid on supplies, tools and equipment which were used to perform this contract and only includes those building materials, supplies, fixtures and equipment which actually became a part of or annexed to the building or structure. I certify that, to the best of my knowledge, the information provided here is true, correct, and complete.

Sworn to and subscribed before me,

This the _____ day of _____, 20____

Signed

Notary Public

My Commission Expires: _____

Print or Type Name of Above & Title

Seal

NOTE:
This certified statement may be subject to audit.

The North Carolina General Assembly has amended the Statute to provide refunds of sales and use tax to local school units in accordance with the provisions of G.S. 105-164. 14(c) effective with tax paid on or after July 1, 1998.

These refunds are to include the "sales and use taxes paid by contractors on building materials, supplies, fixtures and equipment that become a part of or annexed to a building or structure that is owned or leased by the governmental entity and is being erected, altered or repaired for use by the governmental entity (G.S. 105-164.14)."

Sales and Use Tax Technical Bulletin Section 18-2F specifies: "To substantiate a refund claim for sales or use taxes paid on purchases of building materials, supplies, fixtures and equipment by its contractor, the claimant must secure from such contractor certified statements setting forth all of the following information:

- a. the date the property was purchased;
- b. the type of property purchased;
- c. the project for which the property was used;
- d. if the property was purchased in this State, the county in which it was purchased;
- e. if the property was not purchased in this State, the county in which the property was used; and
- f. the amount of sales and use taxes paid.

In the event the contractor makes several purchases from the same vendor, such certified statement must indicate the invoice numbers, the inclusive dates of the invoices, the total amount of the invoices and the State and local sales and use taxes paid thereon. Such statement must also include the cost of any tangible personal property withdrawn from the contractor's warehouse stock and the amount of sales and use tax paid thereon by the contractor. Similar certified statements by his subcontractors must be obtained by the general contractor and furnished to the claimant. Any local sales or use taxes must be shown separately from the State sales or use taxes. The contractor's statements must not contain sales or use taxes paid on purchases of tangible personal property purchased by such contractors for use in performing the contract which does not annex to, affix to or in some manner become a part of the building or structure that is owned or leased by a governmental agency and is being erected, altered or repaired for use by a governmental entity as defined by G.S. 105-164.14(c). Examples of property on which sales or use tax has been paid by the contractor and which shall not be included in the contractor's statement are scaffolding, forms for concrete, fuel for the operation of machinery and equipment, tools, repair parts and equipment rentals.

All information requested in these specifications and actual bids shall be entered on enclosed "Request for Proposal" All areas of this document must be completed in full, especially: (1) Name of Company, (2) By (signature), (3) Official Title, and (4) Quotation Date.

PEST CONTROL SERVICES FOR BUNCOMBE COUNTY SCHOOLS
RFP# 28-19

Project: Furnish all pricing for monthly pest control services for forty-five (45) locations within Buncombe County Schools.

Scope: Complete monthly pest control inspection and service at forty-five (45) locations within Buncombe County Schools. Include separate unit rates for Termite Spot Treatments and Emergency Pest Control as needed on a "Will Call" basis (one-hour response time). Specifications included.

Qualifications: All bidders are required to provide references and previous jobs/projects that have been performed of this nature.

Materials: No materials are to be stored onsite. Contractor must adhere to the guidelines within these specifications. Failure to do so will result in default of payment by the Buncombe County Board of Education.

Contractor's Responsibility: The Contractor shall be responsible for the construction site during the performance of the work. The Contractor shall be responsible for all damages to persons and property during the performance of work and shall further provide all necessary safety measures and shall fully comply with all federal state and local laws, building rules, and regulations to prevent accidents or injury to persons or property on or about the location of the work site. This is to include OSHA 1910, General Construction, or those regulations mandated by these specifications. Special attention shall be made to proper barricading of the work area.

Safety Regulations: The Contractor shall adhere to the rules, regulations and interpretations of the North Carolina Department of Labor relating to Occupational Safety and Health Standards for the Construction Industry (Title 29, Code of Federal Regulations, Part 1926, published in Volume 39, Number 122, Part II, June 24, 1974 Federal Register) which is hereby incorporated in these specifications.

Codes: All work shall be performed in accordance with the specifications and shall comply with North Carolina Building Code, National Electrical Code Underwriters' Rules and Regulations and Federal, State and Local Regulations covering work of this nature. Whenever specifications are more than such laws, codes and regulations, the specifications shall hold. All equipment shall have U. L. labels attached.

Permits: The Contractor shall hold the appropriate license for work to be performed and shall secure all permits required for the job completion, obtain and deliver to Owner, all certification of inspection issued by the Authorities Having Jurisdiction and roofing material manufacturer. Contractor is responsible for paying all costs associated with Buncombe County building permits. All final certificates must be delivered to owner prior to request for final payment.

Scheduling: The Contractor must submit a precise time schedule as to when specific work will occur in specific areas within the building. This will be used to coordinate the work with the occupants of the building. The maintenance supervisor, Project manager or Principal may alter the schedule at any time to maintain the work process within the facility. Work must be scheduled during hours that are acceptable to each school and the Buncombe County Board of Education shall not incur any additional cost due to scheduling.

All permits and inspections will be the responsibility of the contractor, and copies of permits and final inspection will be submitted to Buncombe County Schools prior to final payment.

Workers on Job: All employees of the Contractor shall, while on Buncombe County Board of Education property, act in a professional and courteous manner. All workers shall be expected to wear long pants and shirts while on Board property. Also, all employees of the Contractor must "sign in" in the main office upon entering the facility and must "sign out" upon leaving the property. Any employee of the Contractor may be told to leave the property by either the Principal or the Electrical Supervisor, if they do not follow the above procedure. The employee shall be replaced with another at no additional cost to the Buncombe County Board of Education. Smoking or use of Tobacco products is prohibited on Buncombe County School's property.

In accordance with G.S. 14-208.18, all persons who (1) are required to register under the Sex Offender and Public Protection Program AND (2) have been convicted of certain sexually violent offenses or any offense where the victim was under the age of 16 years at the time of the offense are expressly forbidden to knowingly be present on any property owned or operated by the school system, including school buildings, athletic fields, playgrounds, parking lots, school buses, activity buses or other property of any kind for any reason, including attendance at sporting events or other school related functions, whether before, during or after school hours. It is the responsibility of the Contractor or vendor that their employees and sub-contractors are in accordance with G.S. 14-208.18.

E-Verify: Contractor shall comply with E-Verify, the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law and as in accordance with N.C.G.S. §64-25 et seq. In addition, to the best of Contractor's knowledge, any subcontractor employed by Contractor as a part of this contract shall be in compliance with the requirements of E-Verify and N.C.G.S. §64-25 et seq.

Iran Divestment Act: North Carolina Local Government Units may not enter into contracts with any entity or individual found on the State Treasurer's Iran Final Divestment List N.C.G.S. 143C-6A. By bidding on this project, the bidder certifies it is not listed on the Final Divestment List created by the State Treasurer.

Equipment and Tools: The Contractor shall not use equipment or tools that are owned by the Buncombe County Board of Education. Also, employees of the Buncombe County Board of Education shall not be utilized by the Contractor except for opening locked doors and giving directions.

Clean Up: The area of work shall be cleaned daily so that the Buncombe County Board of Education shall not incur any additional costs to make the area suitable for the work process. Also, the Contractor shall utilize no trash receptacles or dumpsters owned by the Buncombe County Board of Education. All trash and removed materials shall be properly disposed of off the property. Onsite dumpsters shall not be used.

Changes during project: Changes during the project shall only be made by written direction signed by the owner. No additional cost to the contract shall be allowed unless accepted in writing by the owner before work has begun.

Contract Term: Price must be applicable for a term of five (5) years, with the option for a yearly price increase when agreed upon by both parties. (July 1, 2019 – June 30, 2024)

Price Adjustments:(Term Contracts Only) Any price changes, downwards or upward, which might be permitted during the contract period must be general, either by reason of market change or on the part of the contractor to the other customers.

a. **Notification:** Must be given to Buncombe County Schools, in writing, concerning any proposed price adjustments. Such notification shall be accompanied by copy of manufacturer's official notice or other acceptable evidence that the change is general in nature.

b. **Decreases:** Buncombe County Schools shall receive full proportionate benefit immediately at any time during the contract.

c. **Increases: Consumer Price Index (CPI):** Contract prices for equipment and/or service will remain firm through June 30, 2020. Contractors must request price adjustments, in writing, 30 days prior to the renewal date. If a Contractor fails to request CPI price adjustment 30 days prior to the adjustment date, the adjustment will be effective 30 days after Buncombe County Schools receives their written request. Price adjustments will be made in accordance with the percentage change in the U.S. Department of Labor Consumer Price Index (CPI-U) for all urban consumers, all items, southern region.

The price adjustment rate will be determined by comparing the percentage difference between the CPI in effect for the base yearly average (January through December beginning the year 2019); and each (January through December) thereafter. The percentage difference between those two CPI issues will be the price adjustment rate. No retroactive contract price adjustments will be allowed. All bidders will be capped with a 3% maximum price increase.

d. **Invoices:** It is understood and agreed that orders will be shipped at the established contract prices in effect on dates orders are placed. Invoicing at variance with this provision will subject the contract to cancellation. Applicable North Carolina sales tax shall be invoiced as a separate item.

Payment: One block payment shall be made when all work is completed.

Final documents required:

1. Letter to the project manager from contractor which states all work is completed and payment is desired.
2. Delivery to owner, copies of all permits, certifications of inspection issued by the authorities having jurisdiction

Performance of Work: All work shall be performed at the highest level of quality. The Owner shall be responsible for determining the quality of work and may notify the Contractor of same. ANY WORK COMPLETED THAT IS NOT SUITABLE TO THE OWNER SHALL BE REPEATED BY THE CONTRACTOR AT NO COST TO THE OWNER. Any damage to existing area or utilities will be the responsibility of the Contractor. NO EXCEPTIONS.

**Integrated Pest
Management Program
Contractor
Specifications**

1. GENERAL

Description of Program: This specification is part of a comprehensive Integrated Pest Management (IPM) program for the premises listed herein. IPM is a process for achieving long-term, environmentally sound pest suppression and prevention through the use of a wide variety of technological and management practices. Control strategies in an IPM program include:

- Proper identification of pests and an understanding of pest biology and behavior.
- Structural and procedural modifications to reduce food, water, harborage, and access used by pests.
- Pesticide compounds, formulations, and application methods that present the lowest potential hazard to humans and the environment.
- Non-pesticide technologies such as trapping and monitoring devices.
- Coordination among all facilities management programs that have a bearing on the pest control effort.

Contractor Service Requirements: The Contractor shall furnish all supervision, labor, materials, and equipment necessary to accomplish the monitoring,

trapping, pesticide application, and pest removal components of the IPM program. The Contractor shall also provide detailed, site-specific recommendations for structural and procedural modifications to aid in pest prevention.

2. PESTS INCLUDED AND EXCLUDED

The Contractor Shall Adequately Suppress the Following Pests:

1. Indoor populations of rodents, insects, arachnids, and other arthropods.
2. Outdoor populations of potentially indoor-infesting species that are within the property boundaries of the specified buildings.
3. Nests of stinging insects within the property boundaries of the specified buildings.
4. Individuals of all excluded pest populations that are incidental invaders inside the specified buildings.
5. Individuals and populations of vertebrates (other than commensal rodents), including birds and bats.

Populations of the Following Pests are Excluded from This Contract:

1. Termites and other wood-destroying organisms.
2. Mosquitoes.
3. Pests that primarily feed on outdoor vegetation.

3. INITIAL BUILDING INSPECTIONS

The Contractor shall complete a thorough, initial inspection of each building or *site at least ten (10) working days prior to the starting date of the contract. The purpose of the initial inspections is for the Contractor to evaluate the pest control needs of all locations and to identify problem areas and any equipment, structural features and other conditions and management practices that are conducive or contributing to pest infestations. Access to building space shall be coordinated with the Buncombe County Schools Maintenance, Health & Safety Department (H&SD), department of the Buncombe County Board of Education (BCBOE). The H&SD will inform the Contractor of any restrictions or areas requiring special scheduling.

**Attached to this contract you will find a facilities list with street address, phone numbers, and contact persons at facility.*

4. PEST CONTROL PLAN

The Contractor shall submit to the H&SD a Pest Control Plan at least fifteen (15) working days prior to the starting date of the contract. Upon receipt of the Pest Control Plan, the H&SD will render a decision regarding its acceptability within

five (5) working days. If aspects of the Pest Control Plan are incomplete or disapproved, the Contractor shall have two (2) working days to submit revisions. The Contractor shall be on-site to perform the initial service visit for each building within the first ten (10) working days of the contract.

The Pest Control Plan shall consist of five parts as follows:

- *Proposed Materials and Equipment for Service:* The Contractor shall provide current labels, and labeling, and Material Safety Data Sheets for all pesticides to be used, and brand names of pesticide application equipment, rodent bait boxes, insect and rodent trapping devices, pest monitoring devices, pest detection equipment, and any other pest control devices or equipment that may be used to provide service.
- *Proposed Methods for Pest Identification, Monitoring and Detection:* The Contractor shall provide information on procedures to be used to identify pests, as well as describe methods and procedures to be used for identifying sites of pest harborage and access, for making objective assessments of pest population levels, and for determining the need to implement specific control measures throughout the term of the contract.
- *Service Schedule for Each Building or Site:* The Contractor shall provide complete service schedules that include weekly or monthly frequency of Contractor visits, specific day(s) of the week of Contractor visits, and approximate duration of each visit.
- *Description of any Structural or Operational Changes That Would Facilitate the Pest Control Effort:* The Contractor shall describe site-specific solutions for observed sources of pest food, water, harborage, and access.
- *Commercial Pesticide Applicator Certificates or Licenses:* The Contractor shall provide photocopies of the valid North Carolina Commercial Pesticide Applicator License(s) under which all pest control will be performed. The Contractor will also provide:
 - a) A letter from the Contractor's insurance carrier verifying the status of the Contractor's liability insurance, a fax on the insurer's letterhead is acceptable.
 - b) A list of all Contractor employees who will be performing on-site service under this contract; this list shall include the employees name and a statement of whether the employee is a licensee, certified applicator or registered technician (as described in the regulations of the NCDA&CS).
- The Contractor shall be responsible for carrying out work according to the approved Pest Control Plan. The Contractor shall receive the concurrence of the H&SD prior to implementing any subsequent changes to the approved Pest Control Plan, including additional or replacement pesticides and on-site service personnel.

5. RECORD KEEPING

The Contractor shall be responsible for maintaining a pest control logbook at each building or site specified in this contract. The Contractor shall keep these logbooks on-site and maintained on each visit. Each logbook shall contain at least the following items:

- *Pest Control Plan:* A copy of the Contractor's approved Pest Control Plan, including labels and MSDS sheets for all pesticides used in or around the building or site, brand names of all pest control chemicals, brand names of all pest control devices and equipment used in the building or site, the phone number for the current state-designated Poison Control Center, and a name and phone number designated by the Contractor as a 24 hour contact person for any aspects of pest control service for that building or site, and the Contractor's service schedule for the building.
- *Pest Sighting:* A form that permits school personnel to record the location of any pest sightings. H&SD will review and approve the design of this form prior to its distribution and use at the facilities.
- *Contractor's Service Report:* The Contractor shall document site-specific pest findings and subsequent control measures performed during the service visit. One copy of the contractor's service report must be left at each site after any service is performed and a copy of the same report must be given to the H&SD on a bimonthly basis. A separate form is not required if the Pest Sighting Form is designed to incorporate this information.

6. MANNERS AND TIME TO CONDUCT SERVICE

A. *Time Frame of Service Visits:*

- The Contractor must perform at minimum a monthly service of each facility listed in the specifications. The contractor will handle any callbacks due to pest infestations within 24 hours at no additional cost to BCBOE.
- The Contractor shall perform routine pest control services that do not adversely affect tenant health or productivity. All Contractor employees shall adhere to all policies for notifying local personnel that the employee is on-site and working in the building.
- When it is necessary to perform work outside of the regularly scheduled service time set forth in the Pest Control Plan, the Contractor shall notify the H&SD at least one (1) day in advance. The H&SD shall approve such changes before any work is done.

B. *Safety and Health:*

- The Contractor shall observe all safety precautions throughout the performance of this contract. All work shall be in strict accordance with all applicable Federal, state, and local safety and health requirements. Where there is a conflict between applicable regulations, the most stringent will apply. The Contractor shall assume full responsibility and liability for compliance with all applicable regulations pertaining to the health and safety of personnel during the execution of work. The Contractor's liability insurance must be enforced throughout the term of this contract.

C. Special Entrance:

- Certain areas within some buildings may require special instructions for persons entering them. Any restrictions associated with these special areas will be explained by the H&SD. The Contractor shall adhere to these restrictions and incorporate them into the Pest Control Plan.

D. Uniforms and Protective Clothing:

- All Contractor personnel working in or around buildings specified in this contract shall wear distinctive uniform clothing, and picture ID's. The Contractor shall determine the need for and provide any personal protective items required for the safe performance of work by these personnel. Protective clothing, equipment, and devices shall, as a minimum, conform to U.S. Occupational Safety and Health Administration (OSHA) standards and to any specific label requirements for the products being used.

E. Vehicles:

- Vehicles used by the Contractor shall be identified in accordance with state (NCDA&CS and NCDOT) and local regulations. All service vehicles will be secured to prevent unauthorized access to the chemicals and equipment. The vehicle will also be equipped with appropriate pesticide spill control equipment in accordance with NCDA&CS regulations.

F. Scheduling:

- The contractor shall be responsible for preparing a monthly schedule of service for each facility. The contractor will distribute these schedules to each facility at least one week prior to the start of the next month.

7. SPECIAL REQUESTS AND EMERGENCY SERVICE

On occasion, the H&SD may request that the Contractor perform corrective, special, or emergency service(s) that are beyond routine service requests. The

Contractor shall respond to these exceptional circumstances and complete the necessary work within a timeframe approved by the H&SD, which will not interfere with the daily activities of the building.

8. CONTRACTOR PERSONNEL

Throughout the term of this contract, all Contractor personnel providing on-site pest control service must be current registered technicians or certified applicators as described in the regulations of the NCDA&CS Structural Pest Control Division.

9. USE OF PESTICIDES

The Contractor shall be responsible for application of pesticides according to the product label, and any additional labeling. All pesticides used by the Contractor must be registered with the U.S. Environmental Protection Agency (EPA), and the NCDA&CS. Transport, handling, and use of all pesticides shall be in strict accordance with the manufacturer's label instructions and all applicable Federal, state, and local laws and regulations.

The Contractor shall adhere to the following rules for pesticide use:

- *Approved Products:* The Contractor shall not apply any pesticide product that has not been included in the Pest Control Plan or approved in writing by the H&SD. Any additions to the list of approved pesticides must be submitted to the H&SD five (5) working days prior to the proposed date of use. The H&SD shall render a decision on the proposed addition within three (3) working days. Prior to the use of any new approved pesticide products, the Contractor shall provide product labels, labeling, and MSDS in the logbooks of each site where the products are to be used.
- *Pesticide Storage:* The Contractor shall not store any pesticide product in the buildings specified in this contract.
- *Application by Need:* Routine pesticide applications will not be employed. As a general rule, application of pesticides to any interior or exterior area will be based on visual inspection or monitoring devices indicating the presence of pests in that specific area and the need to apply a pesticide. Requests for preventive pesticide treatments in areas where surveillance indicates a potential insect or rodent infestation will be evaluated by the H&SD on a case-by-case basis. Written approval must be granted by the H&SD prior to any preventive pesticide application.
- *Minimization of Risk:* When pesticide use is necessary, the Contractor shall employ a material, quantity of chemical and application technique that provide effective control while minimizing the risk or hazard of exposure to the applicator and school personnel. The Contractor will not give any

pesticides to any site personnel for application to the site.

10. INSECT CONTROL

The priority for insect control will be the use of non-pesticide methods. The Contractor shall use non-pesticide methods of control wherever possible.

For example:

- Portable vacuums rather than pesticide sprays shall be the standard method for initial cleanouts of cockroach infestations, the control of spiders, and other miscellaneous pests, for swarming (winged) ants and termites, and for control of spiders in webs.
- Trapping devices, such as black light traps, rather than pesticide sprays, shall be the standard method for indoor fly control. The Contractor will make recommendations to the H&SD regarding the purchase and installation of such traps.

Where pesticides are used the Contractor shall use reduced risk materials and methods of application.

- *Application of Insecticides to Cracks and Crevices:* As a general rule, the Contractor shall apply all liquid/dry insecticide formulations as “crack and crevice” treatments only, defined in this contract as treatments in which the formulated insecticide is applied to hidden or protected areas that are used as harborage sites by pests.
- *Application of Insecticides to Exposed Surfaces or as Space Sprays:* Application of insecticides to exposed surfaces shall be restricted to exceptional circumstances where no alternative measures are practical. The Contractor shall obtain approval of the H&SD prior to any application of insecticide to an exposed surface or any space spray treatment. No surface application or space spray shall be made while tenant personnel are present. The Contractor shall take all necessary precautions to ensure tenant and employee safety, and all necessary steps to ensure the containment of the pesticide to the site of application.
- *Space Sprays:* Application of pesticides as space sprays (“fogging”) must follow the same restrictions outlined for specific sprays. Space Sprays must be timed to allow the specific treatment site to remain unoccupied for a minimum of 24 hours. The Contractor shall be responsible for ventilating the treatment site in accordance with instructions on the product label before school personnel reenter the site. The H&SD will assist the Contractor to secure the treatment site to prevent tenant personnel from reentering the area prior to ventilation or before any re-entry period specified on the product label, and to arrange for appropriate cleaning of exposed surfaces by BCBOE employees before the site is released for general school activities.

- *Insecticide Bait Formulations:* Non-volatile bait formulations shall be the standard pesticide technology for cockroach and ant control.
- *Monitoring:* Sticky traps shall be used to guide and evaluate indoor insect control efforts wherever necessary.

11. RODENT CONTROL

- *Indoor Trapping:* As a general rule, rodent control inside buildings shall be accomplished with trapping devices only. All such devices shall be concealed out of the general view and in protected areas so as not to be affected by routine cleaning and other operations.
- *Trapping Devices:* Shall be checked on a schedule approved by the H&SD. The Contractor shall be responsible for disposing of all trapped rodents and all rodent carcasses in an appropriate manner.
- *Use of Rodenticides:* In exceptional circumstances, when rodenticides are deemed essential for adequate rodent control inside buildings, the Contractor shall obtain approval of the H&SD prior to making any interior rodenticide treatment. Only block (paraffin-based or other types) rodenticides shall be used. Pellet/pack bait formulations and packaging shall not be used in/around school buildings. All bait shall be placed in EPA approved tamper resistant bait boxes.
- *Use of Bait Boxes:* All bait boxes shall be maintained in accordance with EPA and NCDA&CS regulations, with an emphasis on the safety of non-target organisms.

The Contractor shall adhere to the following six points:

- A. All bait boxes shall be placed out of the general view, in locations where they will not be disturbed by routine operations.
- B. The lids of all bait boxes shall be securely locked or fastened shut.
- C. All bait boxes shall be securely attached or anchored to floor, ground, wall, or other immovable surface, so that the box cannot be picked up or moved.
- D. Bait shall always be secured in the feeding chamber of the box and never placed in the runway or entryways of the box where it could be removed or dislodged.
- E. All bait boxes shall be labeled on the inside with the Contractor's business name and address and dated by the Contractor's technician at the time of installation and each servicing.
- F. The locations of all trapping devices and baiting boxes will be recorded in the site's logbook. The Contractor shall record all changes/additions to this information before leaving the site during that service visit. The Contractor will provide the H&SD with a key for opening bait boxes in the event of an emergency.

12. VERTEBRATE PEST CONTROL (OTHER THAN COMMENSAL RODENTS)

- *General Vertebrate Pests:* The Contractor shall be responsible for the

control of miscellaneous vertebrates, including snakes, raccoons, skunks, etc. In all where state, county, or local regulations require the issuance of a wildlife depredation permit for the taking of such vertebrates, the Contractor shall issue or arrange for the BCBOE to obtain such permits. Subsequent to the issuance of the depredation permit, the Contractor shall take or arrange with a state licensed Wildlife Damage Control Agent (WDCA) to take such vertebrates in accordance with all state and local wildlife regulations.

If the WDCA is not an employee of the Contractor, then the Contractor shall inform the BCBOE and H&SD in advance the name of any WDCA to be used for such work.

- *Bat and Bird Populations:* Situations that require more extensive exclusion methods, such as the repairs to exclude bats from established roosting sites within buildings, or the installation of mesh, pointed wire or other devices to exclude birds from roosting, as well as the proper removal/cleanup of animal feces ("guano"), will be negotiated with the Contractor separate from this contract.

13. STRUCTURAL MODIFICATIONS AND RECOMMENDATIONS

Throughout the term of this contract, the Contractor shall be responsible for advising the H&SD about any structural, sanitary, or procedural modifications that would reduce pest food, water, harborage, or access. The Contractor shall be responsible for adequately suppressing all pests included in this contract regardless of whether or not the suggested modifications are implemented. The Contractor will not be held responsible for carrying out structural modifications as part of the pest control effort, unless both parties agree upon such modifications. Minor applications of caulk and other sealing materials by the Contractor to eliminate pest harborage or access may be approved by the H&SD on a case-by-case basis. The Contractor shall obtain the approval of the H&SD prior to any application of sealing material or other structural modification.

14. PROGRAM EVALUATION

The H&SD will continually evaluate the progress of this contract in terms of effectiveness and safety and will require such changes as are necessary. The Contractor shall take prompt action to correct all identified deficiencies.

15. QUALITY CONTROL PROGRAM

The Contractor shall establish a complete quality control program to assure the requirements of the contract are provided as specified. Within fifteen (15) working days prior to the starting date of the contract, the Contractor shall submit a copy of his program to the H&SD.

The program shall include at least the following items:

- A. *Inspection System:* The Contractor's quality control inspection system shall cover all the services stated in this contract. The purpose of the system is to detect and correct deficiencies in the quality of services before the level of performance becomes unacceptable and/or the H&SD identifies the deficiencies.
- B. *Checklist:* A quality control checklist shall be used in evaluating contract performance during regularly scheduled and unscheduled inspections. The checklist shall include every building or site serviced by the Contractor; as well as every task required that would be performed.
- C. *File:* A quality control file shall contain a record of all inspections conducted by the contractor and any corrective actions taken. The file shall be maintained throughout the term of the contract and made available to the H&SD upon request.
- D. *Inspector(s):* The Contractor shall state the name(s) of the individual(s) responsible for performing the quality control inspections.

16. TERMS OF CONTRACT

The contract shall be from July 1, 2019 to June 30, 2024. By mutual consent, the terms of this contract may be extended for a maximum of two successive additional one-year terms.

17. CANCELLATION

Buncombe County Schools reserves the right to cancel the contract without penalty for lack of appropriated funds and the right to cancel services at any facility that is no longer in operation via a 30-day written notice. In addition, Buncombe County Schools may cancel this contract for non- performance or default by the contractor.

Buncombe County Schools Maintenance

Address and Contacts Michael Kowaluk
175 Bingham Rd.

Phone: (828) 232-4244

Asheville, North Carolina 28806

Fax: (828) 232-4249

For questions concerning specifications or to preview facilities, contact Michael Kowaluk at the above number or via email at Michael.kowaluk@bcsemail.org.

Contractor must adhere to the guidelines within these specifications; failure to do so will result in default of payment by the BCBOE and/or cancelation of this contract.

The Buncombe County Board of Education reserves the right to reject any or all bids or any or no reason.

End of RFP# 28-19