

Tony Baldwin, Ed. D., Superintendent

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ADDENDUM #1 May 14, 2020

TRANSMITTED VIA EMAIL: 18 pages

TO: ALL PLAN HOLDERS AND POTENTIAL BIDDERS FROM: TIFFANY McCANTS, PURCHASING OFFICER SUBJECT: ENKA MIDDLE SCHOOL RE-ROOF PHASE V

RFP# 17-20

The following specifications and drawings are hereby made a part of the original documents. Bidders shall acknowledge receipt of this addendum by notation in the space provided on the Proposal Form.

<u>Addendum includes</u>: *Pre-Bid meeting notes and attendees with additional drawings from the architect.* 

Addendum #1

RFP# 17-20



# Addendum #1

## **Pre-Bid Minutes**

### Enka Middle School Metal Retrofit Phase V

May 12, 2020

- A. <u>Introduce Participants:</u>
  - a. Owner
    - i. Tim Fierle
    - ii. Carol Fay
  - b. Engineer
    - i. Metal Roof Consultants
      - 1. Chuck Howard, PE
      - 2. Kent Childress
      - 3. Brad Howard
  - c. Contractors
    - i. Bobby Driscoll, LaFave's Construction Co., Inc.
    - ii. Ben Bullock, Muter Construction Company, LLC
    - iii. Donnie Baker, Southern Metal Systems, Inc.
    - iv. Adan Merrill, WNC Roofing
    - v. Dan Peeper, Tecta America
    - vi. Dwayne Stroud, City Scape
- B. Description of project Metal retrofit roof for the front portions of the Enka Middle School building. The specific descriptions of required work at these buildings is shown in the bid documents.
- C. Plans and Specifications Available 5/5/20 online from the owner per Tiffany McCants email dated 5/5/20. All contractors have received the plans and specifications.
  - a. Plans date 4/8/20
  - b. Specifications date 5/5/20
  - D. Bid Date May 20, 2020 1:00 PM

- E. Bid Delivery Buncombe County Schools Central Office 175 Bingham Road Asheville, NC 28806
- F. Contract to be issued in early June 2020 and work starts prior to July 1, 2020.
- **G.** Review Specifications
  - a. ASCE 7-10 instead of ASCE 7-16
  - b. MRC can prepare engineered shop drawings (fee = \$4,500)
  - c. Add a separate HVAC Allowance of \$10,000 for any work that will be necessary to address possible ducting and venting of the existing window louvers which will be under the new metal roof.
  - d. Add a separate wall panel in the new wall behind the rear peak of the entrance ridge, allowing access into the new cavity by removing surface fasteners if necessary, without having to remove any flashing.
  - e. The two (2) existing skylights will be removed, covered with a structural metal roof panel, and covered with rock wool insulation on all curb sides and over the new panel covering.
  - f. Contractors can return to the roof area to gather further existing information is desired by contacting the front office of the school.
  - g. The drawings for the front addition (lower roof) are attached for the contractor's use, but all information must be field verified by the contractor.
  - h. Contractors were instructed to pay special attention to the two-envelope submittal of bids described
  - i. Two envelope bid submittal:
    - i. This requirement is added to the "General Information on Submitting Proposals" section of the RFP as section 78615657.
    - ii. Bids will be opened utilizing a 2-envelope system as submitted by the proposing contractors. The outer envelope shall contain the contractor's Bonds with Power of Attorney, Subcontractor Form and MBE forms. The inner envelope shall contain the contractor's proposal form. The outer envelope will be opened first to determine if there appears to be a minimum of 3 bids that have acceptable Bonds, subcontractor form and MBE forms. Upon this determination, all proposals will be opened, and the proposal amounts read aloud in the public bid opening.

### **H. Review Drawings**

- a. All contractors were in possession of the bid drawings and no questions were made concerning them.
- b. The drawings are prepared to be printed on 24"x36" paper with the correct scale at 3/32" = 1'-0". Contractors to determine actual dimensions in field or use the dimensions shown on the bid drawings.

#### I. Walk site with contractors

a. No questions not answered above.

These minutes constitute Addendum #1 for this project and must be acknowledged on the bid form. They will be considered part of the contract documents.



























