

**R.S.U. No. 67  
25 Reed Drive  
Lincoln, ME 04457  
207-794-6500**

**APPLICATION FOR TEACHING POSITION**

***R.S.U. No. 67 DOES NOT DISCRIMINATE IN THE OPERATION OF ITS EDUCATIONAL AND EMPLOYMENT POLICIES AND WILL HONOR ALL APPROPRIATE LAWS RELATIVE TO DISCRIMINATION.***

Position(s) applying for (Grade level, subject, other): \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

When will you be available? \_\_\_\_\_

Permanent Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Temporary Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**EDUCATION:** Transcripts, including grades, from all colleges/universities attended must be provided. It is essential that this section be completed accurately.

College/University Attended	Degree Awarded (if any)	No. of Years Attended	Grade Point Average

Number of semester hours in:	Number of semester hours in:
Reading: _____	_____ Major (Subject: _____)
Math: _____	_____ Minor (Subject: _____)
Special Education: _____	_____ Major (Subject: _____)
	_____ Minor (Subject: _____)

**CERTIFICATION:** List certification(s) you hold and provide copies of certification.

Type	State	Date Issued	Date of Expiration

If you do not hold a Maine certificate, for what type of Maine certificate are you applying and eligible? \_\_\_\_\_

**EXPERIENCE:** A resume must be provided. In addition to educational background and work experience, include extra-curricular activities in which you have been involved. Please list below positions held, employer and dates of employment for the past ten years. Please account for any gaps in employment on a separate page.

From (month/year)	To (month/year)	Position	Employer

Number of years of teaching experience \_\_\_\_\_. On a separate sheet, please describe a specific class or class activity you planned and actually conducted which illustrates your philosophy of teaching and is the best example of your teaching skills. What evidence showed you that this class or activity was successful in terms of student motivation and achievement?

**BACKGROUND:**

- Have you ever been disciplined, discharged, or asked to resign from a prior position? Yes\_\_\_ No\_\_\_
- Have you ever resigned from a prior position? Yes\_\_\_ No\_\_\_
- Has your contract in a prior position ever been non-renewed? Yes\_\_\_ No\_\_\_
- Have you ever not been nominated for re-employment in a prior position or ever had your nomination for re-employment not be approved? Yes\_\_\_ No\_\_\_
- Have you ever been charged with or investigated for sexual abuse or harassment of another person? Yes\_\_\_ No\_\_\_
- Have you ever been convicted of a crime (other than a minor traffic offense)? Yes\_\_\_ No\_\_\_
- Have you ever entered a plea of guilty or "no contest" (nolo contendere) to any crime (other than a minor traffic offense)? Yes\_\_\_ No\_\_\_

Has any court ever deferred, filed or dismissed proceedings without a finding of guilty and required that you pay a fine, penalty or court costs and/or imposed a requirement as to your behavior or conduct for a period of time in connection with any crime (other than a minor traffic offense)?

Yes\_\_\_ No\_\_\_

If you have answered YES to any of the previous questions, provide full details on an additional sheet including, with respect to court actions, the date, offense in question, and the address of the court involved. Conviction or other disposition of a crime is not necessarily an automatic bar to employment.

**REFERENCES:** List three, two of whom are most recent supervisors, who can comment on your ability and whom we may contact. In addition, please provide three letters of reference from persons who are not related to you (may be from references listed below).

Name	Position	Address	Phone
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My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any state, local or federal agency. I further authorize those persons, agencies or entities that R.S.U. No. 67 contacts in connection with my employment application to fully provide R.S.U. No. 67 any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against R.S.U. No. 67, its agents and officials or against any provider of such information.

I understand that information submitted in and with this application may be disclosed to a screening and/or interviewing committee, which may include board members, administrators, other staff, and members of the community. I give my consent to this disclosure.

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Signature/Date

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**APPLICATION FOR TEACHING POSITION CHECKLIST:** The completed employment application cannot be evaluated unless all of the following materials have been provided:

- Application form fully completed
- Gaps in employment during the past ten years explained
- Fingerprinted per 20-A MRSA § 6103 (D)
- PRAXIS II scores and Certification
- YES to any of the questions in the Background section explained
- Application signed

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NOTE: ALL APPLICATION MATERIALS BECOME THE PROPERTY OF R.S.U. No. 67. NONE WILL BE RETURNED. PROVIDING ANY FALSE OR MISLEADING INFORMATION ON THIS APPLICATION OR IN THE APPLICATION OR EMPLOYMENT SCREENING PROCESS SHALL BE FULLY SUFFICIENT GROUNDS TO REFUSE TO EMPLOY THE APPLICANT OR, IF THE APPLICANT HAS BEEN EMPLOYED, TO IMMEDIATELY DISMISS THE APPLICANT/EMPLOYEE.

Employment cannot be finalized until the applicant has completed background checks and fingerprinting as required by Maine State Statute.