

# Certificate of Completion

is hereby granted to:

**John Gilbert**

For completing the

**OSU School IPM Coordinator Training,**

**Hillsboro 2016**

Conducted by

The Oregon State University School IPM Program, housed at the Integrated Plant Protection Center, Oregon State University. This training is an OSU-approved training course that satisfies the ORS 634.720 6-hour training requirement for school IPM coordinators.



**6/29/2016**

Date of Completion

*Tim Stock*

Tim Stock, OSU School IPM Program  
Coordinator, IPPC, OSU

MONITORING TRAP CHECK AND REPLACEMENT RECORD

Falls City Sch. Dist. #57

2016-2017

School

John W. Gilbert Facilities Manager

FPM Cord

Your name & employment position

Room	Trap number or location	Trap check date	Type and number of pest(s) found (e.g., 5 small ants)	Trap replaced?
Lib/Sci.	Cust./water heater	9-14-16 12-23-16	Potatoe bug (2) spider (1)	NO
Lib/Sci	Entry/corner	1	spider 2	NO
Lib/Sci	Boys Restroom left stall	1	chubby long leg spider	NO
Gym	Team Rm under sink	1	3 carpenter ants	NO
Gym	Concession stand under counter	1	Potatoe bug (3)	NO
Gym	Girls Locker Rm under dressing room	1	carpenter ants (7)	NO
Elem	Staff Rm	1	Ø	NO
Elem	Furnace Rm near outside door	1	spiders (4)	NO
Elem	Sick Rm under bed	1	Ø	NO
HS	Sted Rm under desk	1	Ø	NO
HS	Entry behind garbage can	1	elem beetle (3) spider (2)	NO
HS	Kitchen under warming oven	1	con tipede (1)	NO

Pest Vulnerable Areas (PVAs)	Monitor Placement Area
1. Kitchen/cafeteria	Dry storage and pantry, dishwasher area, near external cafeteria doors, near floor drains, within the lower panels of serving counters
2. Staff lounge	Behind vending machines, in counter or drawer, behind microwave, behind or next to refrigerator
3. Custodian's storage	Under shelving, near floor sink, near external door (if present)
4. Reported hot zones from pest sighting log	Under counters, sinks, near windows
5. Special Education or kindergarten classrooms	Near food preparation area and backpack storage, under sink
6. Home economics, life skills classrooms	Near stove or refrigerator, near washer/dryer, under counter
7. Stage areas	Under stage storage, in equipment room
8. Locker areas	Under lockers
9. Concession stands	Under counters, behind or next to equipment
10. Classrooms with animals/plants	Near pet food or plants
11. Cluttered classrooms	Remove clutter, monitor in storage areas, under sinks
12. Bathrooms (optional)	Near external doors, near cracks and crevices, near utility pipes without escutcheon plates
13. Nurses station (optional)	Under desk, under sink, near external door

14. Entry

15. Team Rm.

16. Furnace Rm

# Annual IPM Inspection Form

## (Pests and Pest Conducive Conditions Checklist)

School District Falls City School Dist. #57

School or Site	<u>High School</u>
Date	<u>June 15, 2017</u>
Inspected by	<u>John W. Albury</u>

Entryways	Yes	No	Not Sure	N/A
Doors closed when not in use	<u>X</u>			
Doors shut tight and close on their own	<u>X</u>			
Door sweeps installed so no 1/4" gaps	<u>X</u>			
Cracks & crevices around door are sealed	<u>X</u>			

If pests are present in the area, write what kind here Elm Beetles

Notes:

Outside Areas	Yes	No	Not Sure	N/A
Area free from trash, old vehicles, other pest attractants	<u>X</u>			
All trash cans have secure lids	<u>X</u>			
Trash cans cleaned regularly	<u>X</u>			
Site has good drainage and is free from standing water	<u>X</u>			
Bushes, shrubs, trees at least 18" from building		<u>X</u>		
Tree branches not overhanging roof		<u>X</u>		
All dumpsters located away from building	<u>X</u>			
All dumpsters clean	<u>X</u>			
No gaps between windows or screens and frame	<u>X</u>			
Eaves and roofs free from birds, wasps, etc.		<u>X</u>		
Play structures free from wasp harborage areas				<u>—</u>

If pests are present in the area, write what kind here Honey Bees

Notes:



*Top*

<u>Classrooms or Offices</u>	Room # <i>Flors</i>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides		<i>X</i>			
Free of clutter		<i>X</i>			
Indoor plants healthy and free of pests					<i>—</i>
Desks, closets, and cubbies clean and free of food, clutter		<i>X</i>			
All food items are stored in sealed plastic containers					<i>—</i>
Animal or bird cages are clean in and around the area					<i>—</i>
Any pet food is stored in sealed plastic containers					<i>—</i>
Sinks are free of dripping or standing water		<i>X</i>			
Gaps or holes under sinks or counters have been sealed		<i>X</i>			
Holes or gaps to the outside are sealed		<i>X</i>			
Outside windows and doors close tight and have no gaps		<i>X</i>			
Window screens (if any) are in good repair		<i>X</i>			
Nothing (except short-term) is stored in cardboard boxes		<i>X</i>			

If pests are present in the area, write what kind here *N/K*

Notes:

*Man*

<u>Classrooms or Offices</u>	Room # <i>Flor</i>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides		<i>X</i>			
Free of clutter		<i>X</i>			
Indoor plants healthy and free of pests		<i>X</i>			
Desks, closets, and cubbies clean and free of food, clutter		<i>X</i>			
All food items are stored in sealed plastic containers		<i>X</i>			
Animal or bird cages are clean in and around the area					<i>—</i>
Any pet food is stored in sealed plastic containers					<i>—</i>
Sinks are free of dripping or standing water		<i>X</i>			
Gaps or holes under sinks or counters have been sealed		<i>X</i>			
Holes or gaps to the outside are sealed		<i>X</i>			
Outside windows and doors close tight and have no gaps		<i>X</i>			
Window screens (if any) are in good repair		<i>X</i>			
Nothing (except short-term) is stored in cardboard boxes		<i>X</i>			

If pests are present in the area, write what kind here *N/K*

Notes:

Teachers Lounge <i>Rm 1026</i>	Yes	No	Not Sure	N/A
Room is free of cloth couches and chairs	<input checked="" type="checkbox"/>			
It's clean behind and under microwave	<input checked="" type="checkbox"/>			
It's clean under and behind vending machines				<input checked="" type="checkbox"/>
It's clean inside, under, and behind the refrigerator	<input checked="" type="checkbox"/>			
All counters clean and free of food bits and such	<input checked="" type="checkbox"/>			
Floor at every corner is clean and without signs of pests	<input checked="" type="checkbox"/>			
Under sink is kept clean	<input checked="" type="checkbox"/>			
Cupboards clean and any food is in sealed containers	<input checked="" type="checkbox"/>			
Free of unauthorized pesticides	<input checked="" type="checkbox"/>			
Pest monitors (sticky traps) are present and dated		<input checked="" type="checkbox"/>		
Pest log is posted		<input checked="" type="checkbox"/>		

If pests are present in the area, write what kind here N/K

Notes:

Classrooms or Offices <i>office</i>	Room # <i>106</i>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides		<input checked="" type="checkbox"/>			
Free of clutter		<input checked="" type="checkbox"/>			
Indoor plants healthy and free of pests		<input checked="" type="checkbox"/>			
Desks, closets, and cubbies clean and free of food, clutter		<input checked="" type="checkbox"/>			
All food items are stored in sealed plastic containers					<input checked="" type="checkbox"/>
Animal or bird cages are clean in and around the area					<input checked="" type="checkbox"/>
Any pet food is stored in sealed plastic containers					<input checked="" type="checkbox"/>
Sinks are free of dripping or standing water					<input checked="" type="checkbox"/>
Gaps or holes under sinks or counters have been sealed					<input checked="" type="checkbox"/>
Holes or gaps to the outside are sealed		<input checked="" type="checkbox"/>			
Outside windows and doors close tight and have no gaps		<input checked="" type="checkbox"/>			
Window screens (if any) are in good repair		<input checked="" type="checkbox"/>			
Nothing (except short-term) is stored in cardboard boxes		<input checked="" type="checkbox"/>			

If pests are present in the area, write what kind here N/K

Notes:

<b>Custodial and Custodial Closets</b> <i>Main floor</i>	Yes	No	Not Sure	N/A
Area is free of unauthorized pesticides	X			
Mops are clean and hanging up when not in use	X			
Closets are free of trash and food	X			
Custodial closets are in good order and organized	X			
Trash cans and maid carts are emptied daily and clean	X			
Break area is clean and free of food, crumbs and trash	X			
Storage areas free of items stored in cardboard boxes		X		
Break area free of cloth covered couches and chairs				—
Custodians are trained in the IPM process	X			
IPM records (including pest logs, monitoring trap data, pest management actions, etc.) are on file		X		

If pests are present in the area, write what kind here N/K

Notes:

<b>Boiler Rooms and Fan Rooms</b>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	X			
Room is free of standing water	X			
Room is cleaned regularly	X			
Room is free of trash and food	X			
Room is free of storage, especially in cardboard boxes	X			
Floor drains are clean				—
Plumbing is free of leaks and condensation	X			
Cracks or holes in floors and walls are sealed properly	X			
Outside air intakes are properly screened & free of trash	X			

If pests are present in the area, write what kind here N/K

Notes:

Kitchen and Food Preparation Area <i>B2a</i>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	<i>X</i>			
Trash emptied daily	<i>X</i>			
Door sweeps installed so no 1/4" gaps	<i>X</i>			
Floor at every corner is clean and without signs of pests	<i>X</i>			
Area is free of standing water	<i>X</i>			
Floor drains and floor sinks are clean				<i>—</i>
All faucets close properly and have no leaks or drips	<i>X</i>			
Under stoves, sinks, and dishwasher kept clean	<i>X</i>			
No open holes or other access to outside	<i>X</i>			
Any cracks in walls or floors are sealed properly	<i>X</i>			
Windows have screens on them	<i>X</i>			
Vents are free of grease and dirt				<i>—</i>
Storage is kept off the floor on wire rack shelving	<i>X</i>			
Food is put away and stored properly in sealed containers	<i>X</i>			
Cardboard boxes present	<i>X</i>			
No long term storage of anything in cardboard boxes		<i>X</i>		
Pest monitors (sticky traps) are present and dated		<i>X</i>		
Pest log is posted		<i>X</i>		
Breaker boxes free of evidence of pests	<i>X</i>			

If pests are present in the area, write what kind here *N/K*

Notes:



B1

Classrooms or Offices	Room #	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	B1	X			
Free of clutter		X			
Indoor plants healthy and free of pests					—
Desks, closets, and cubbies clean and free of food, clutter		X			
All food items are stored in sealed plastic containers					—
Animal or bird cages are clean in and around the area					—
Any pet food is stored in sealed plastic containers					—
Sinks are free of dripping or standing water					—
Gaps or holes under sinks or counters have been sealed		X			
Holes or gaps to the outside are sealed		X			
Outside windows and doors close tight and have no gaps		X			
Window screens (if any) are in good repair		X			
Nothing (except short-term) is stored in cardboard boxes					—

If pests are present in the area, write what kind here N/K

Notes:

DIRT Room

Classrooms or Offices	Room #	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	B3d	X			
Free of clutter		X			
Indoor plants healthy and free of pests					—
Desks, closets, and cubbies clean and free of food, clutter					—
All food items are stored in sealed plastic containers					—
Animal or bird cages are clean in and around the area					—
Any pet food is stored in sealed plastic containers					—
Sinks are free of dripping or standing water					—
Gaps or holes under sinks or counters have been sealed					—
Holes or gaps to the outside are sealed		X			
Outside windows and doors close tight and have no gaps					—
Window screens (if any) are in good repair					—
Nothing (except short-term) is stored in cardboard boxes					—

If pests are present in the area, write what kind here N/K

Notes:

**DATA FROM INDIVIDUAL SCHOOL (second part)**

**Costs (from Pest Logs):**

Sticky traps \$ 55.00

Mouse traps 0

Rat traps 0

Pest Management Professional 0

Pesticides 0

Total: \$ 55.00

**Costs (from Grounds Records):**

Propane Fuel for flame weeders 0

Mole Traps 0

Pest Management Professional 0

Pesticides 0

Total: 0

**DATA FROM SCHOOL DISTRICT (first part)**

Name of School District Falls City Sch. Dist. #57

**Pests, pest-conductive conditions, actions taken, Costs (taken from pest logs):**

**Number of Pest Sightings Reported:**

Small ants 2  
Bats 0  
Cockroaches 0  
Spiders 3  
Yellow Jackets 4  
Other 0

**Number and Type of Pest Conductive Conditions:**

Standing water in Kitchen 0  
Window screens missing or torn 0  
Gap under external door 0  
Other 0

**Number of Actions Taken:**

Sanitation – Cleaned up Area 2  
Reduced Clutter 3  
Set rodent traps 0  
Sealed up hole or crack 1  
Fixed screen 0  
Installed external door sweep 0  
Pesticide Application 0

**Breakdown of prevention and management steps taken that proved to be ineffective and led to the decision to make a pesticide application:**

Pest Problem and Date(s) N/A

Prevention and Management Steps and Date(s): 0

Why Prevention and Management Steps Ineffective: N/A

Pesticide Applied and Date: 0

Date of Application \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Month Day Year

School \_\_\_\_\_

## PESTICIDE APPLICATION RECORD

This form meets all pesticide record-keeping requirements for schools in Oregon. **Note additional attachments required.**

### Applicator

Name

Phone

License No.

Certificate No.

Address

City

State

Zip Code

### Pesticide Product Used

Product (Brand) Name

EPA Registration No.

Product type (granular, liquid, etc.)

Attach following documents

Pesticide Label ☐

MSDS ☐

Copies of all required notices, including dates the notices were given ☐

Date and time for placement and removal of warning signs

Placement

Removal

### Application Information

Time began

Time ended

Temp

Wind Speed & Direction

Amount of Product Applied

Total Product Volume or Weight

Total Area of Application(s) (acres, feet, etc.)

Product Concentration (amount per area; note units)

Location(s) of application

Type of Application

Backpack ☐

Bait ☐

Boom Sprayer ☐

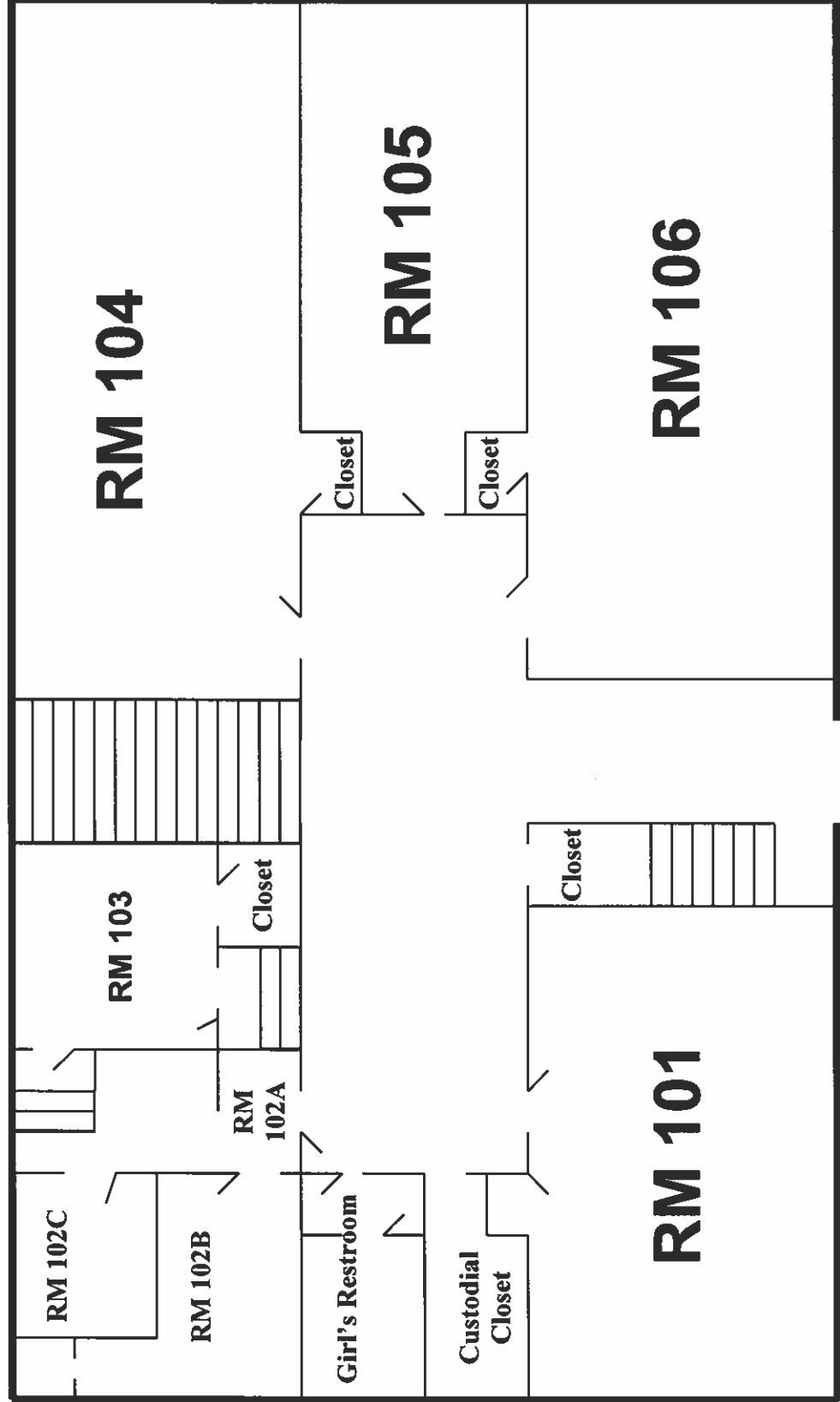
Crack/Crevice ☐

Other (describe)

Did the application prove effective? Explain:



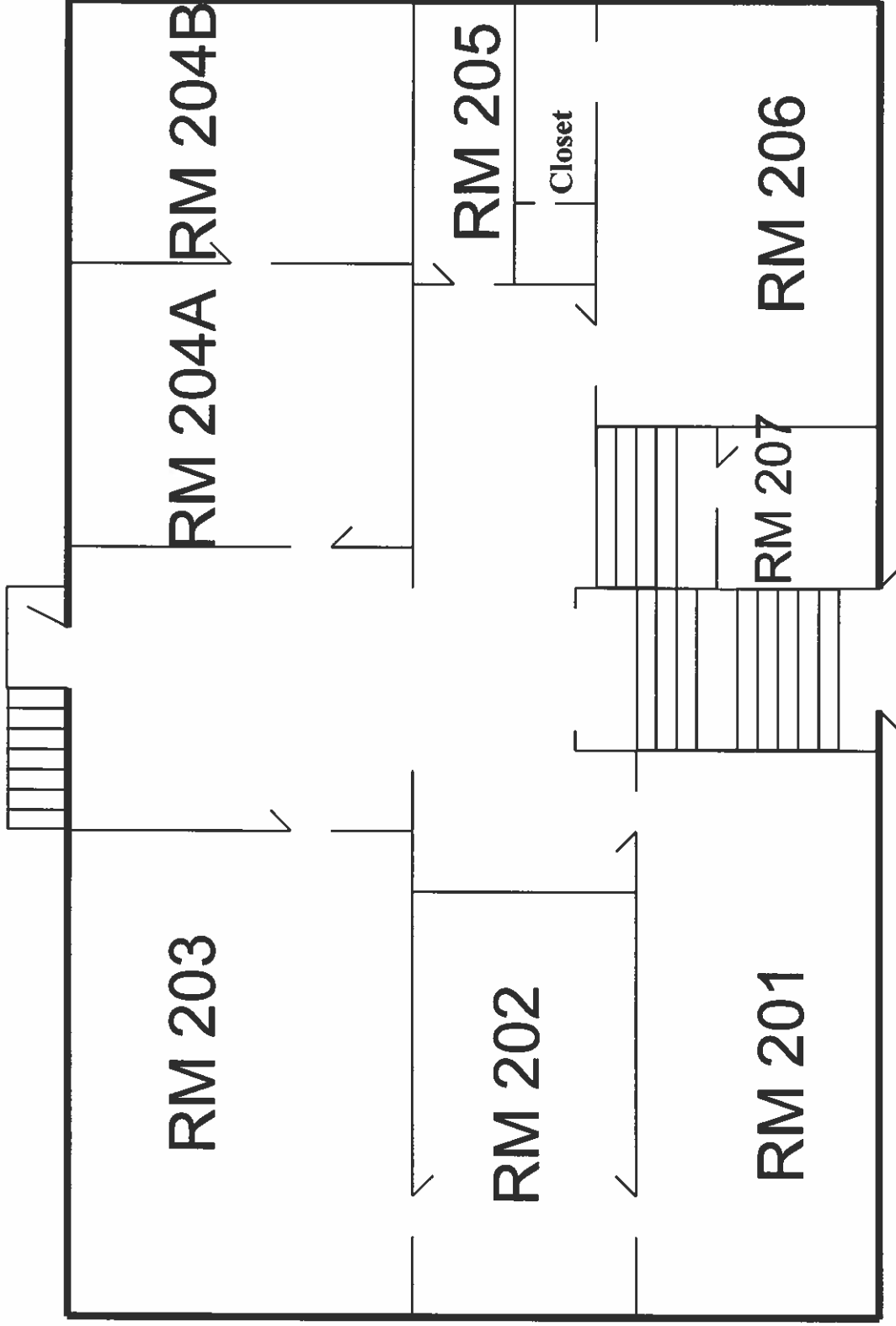
# High School



First Floor  
Street Side

Rev: 12/2015

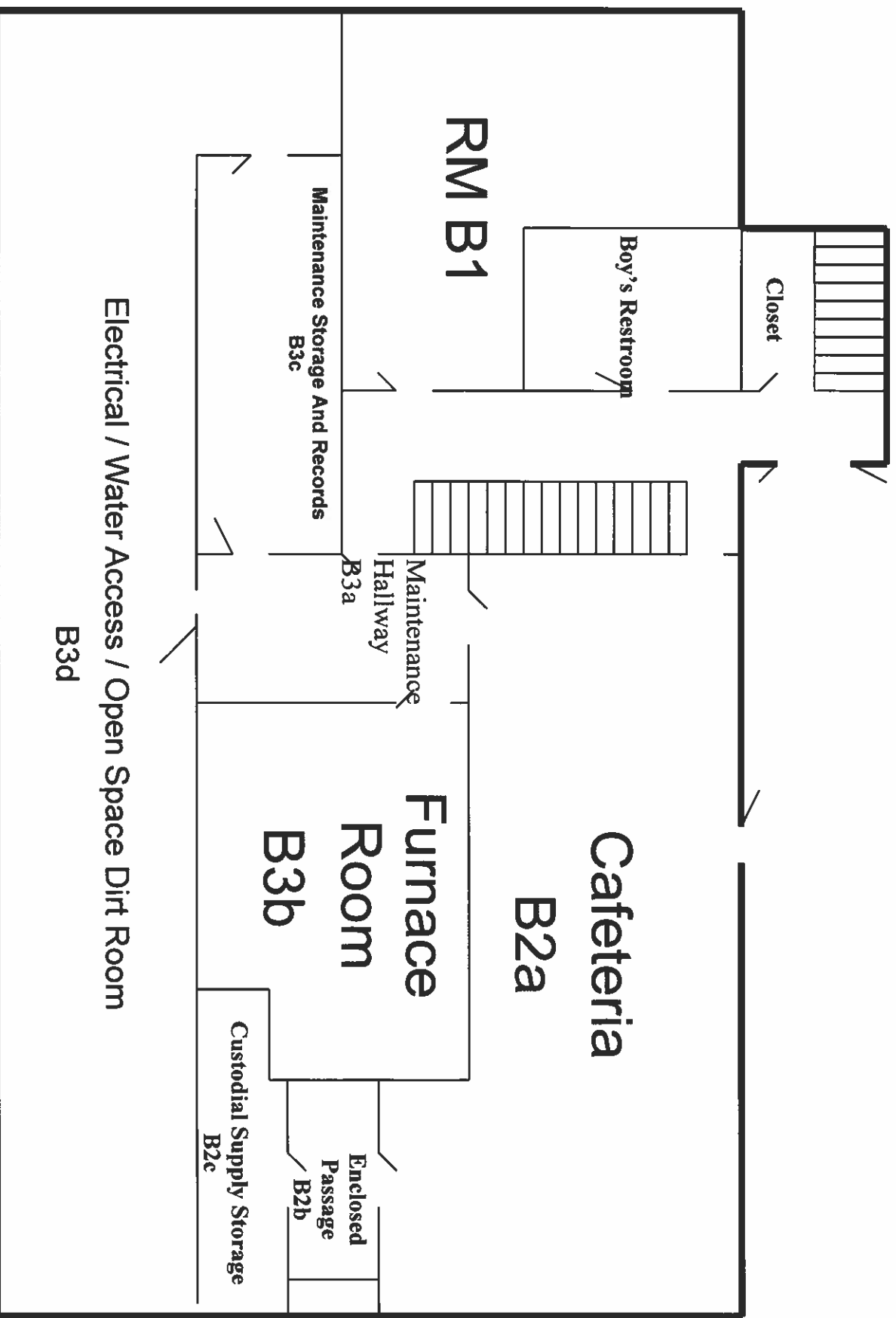
# High School



Rev: 12/2015

Second Floor  
Street Side

# High School



B a s e m e n t  
S t r e e t   S i d e


# Annual IPM Inspection Form

## (Pests and Pest Conducive Conditions Checklist)

School District Falls City School Dist. #57

School or Site	<u>Elem</u>
Date	<u>June 15, 2017</u>
Inspected by	<u>John H. Hilbert</u>

Entryways	Yes	No	Not Sure	N/A
Doors closed when not in use	<u>X</u>			
Doors shut tight and close on their own	<u>X</u>			
Door sweeps installed so no 1/4" gaps	<u>X</u>			
Cracks & crevices around door are sealed	<u>X</u>			

If pests are present in the area, write what kind here 

Notes:

Outside Areas	Yes	No	Not Sure	N/A
Area free from trash, old vehicles, other pest attractants	<u>X</u>			
All trash cans have secure lids	<u>X</u>			
Trash cans cleaned regularly	<u>X</u>			
Site has good drainage and is free from standing water	<u>X</u>			
Bushes, shrubs, trees at least 18" from building		<u>X</u>		
Tree branches not overhanging roof	<u>X</u>			
All dumpsters located away from building	<u>X</u>			
All dumpsters clean	<u>X</u>			
No gaps between windows or screens and frame	<u>X</u>			
Eaves and roofs free from birds, wasps, etc.		<u>X</u>		
Play structures free from wasp harborage areas	<u>X</u>			

If pests are present in the area, write what kind here yellow Jackets

Notes:



Classrooms or Offices	Room #	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	104	X			
Free of clutter		X			
Indoor plants healthy and free of pests					—
Desks, closets, and cubbies clean and free of food, clutter					—
All food items are stored in sealed plastic containers		X			
Animal or bird cages are clean in and around the area					—
Any pet food is stored in sealed plastic containers					—
Sinks are free of dripping or standing water					—
Gaps or holes under sinks or counters have been sealed					—
Holes or gaps to the outside are sealed		X			
Outside windows and doors close tight and have no gaps		X			
Window screens (if any) are in good repair					—
Nothing (except short-term) is stored in cardboard boxes		X			

If pests are present in the area, write what kind here N/K

Notes:

Classrooms or Offices	Room #	Yes	No	Not Sure	N/A
Free of unauthorized pesticides					
Free of clutter					
Indoor plants healthy and free of pests					
Desks, closets, and cubbies clean and free of food, clutter					
All food items are stored in sealed plastic containers					
Animal or bird cages are clean in and around the area					
Any pet food is stored in sealed plastic containers					
Sinks are free of dripping or standing water					
Gaps or holes under sinks or counters have been sealed					
Holes or gaps to the outside are sealed					
Outside windows and doors close tight and have no gaps					
Window screens (if any) are in good repair					
Nothing (except short-term) is stored in cardboard boxes					

If pests are present in the area, write what kind here \_\_\_\_\_

Notes:

*upper*

Classrooms or Offices	Room # <i>classroom</i>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides		<input checked="" type="checkbox"/>			
Free of clutter		<input checked="" type="checkbox"/>			
Indoor plants healthy and free of pests		<input checked="" type="checkbox"/>			
Desks, closets, and cubbies clean and free of food, clutter		<input checked="" type="checkbox"/>			
All food items are stored in sealed plastic containers			<input checked="" type="checkbox"/>		
Animal or bird cages are clean in and around the area					<input checked="" type="checkbox"/>
Any pet food is stored in sealed plastic containers					<input checked="" type="checkbox"/>
Sinks are free of dripping or standing water		<input checked="" type="checkbox"/>			
Gaps or holes under sinks or counters have been sealed		<input checked="" type="checkbox"/>			
Holes or gaps to the outside are sealed		<input checked="" type="checkbox"/>			
Outside windows and doors close tight and have no gaps		<input checked="" type="checkbox"/>			
Window screens (if any) are in good repair		<input checked="" type="checkbox"/>			
Nothing (except short-term) is stored in cardboard boxes		<input checked="" type="checkbox"/>			

If pests are present in the area, write what kind here *N/K*

Notes:

*Room 105  
106*

Classrooms or Offices	Room # <i>107</i>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides		<input checked="" type="checkbox"/>			
Free of clutter		<input checked="" type="checkbox"/>			
Indoor plants healthy and free of pests					<input checked="" type="checkbox"/>
Desks, closets, and cubbies clean and free of food, clutter		<input checked="" type="checkbox"/>			
All food items are stored in sealed plastic containers		<input checked="" type="checkbox"/>			
Animal or bird cages are clean in and around the area					<input checked="" type="checkbox"/>
Any pet food is stored in sealed plastic containers					<input checked="" type="checkbox"/>
Sinks are free of dripping or standing water					<input checked="" type="checkbox"/>
Gaps or holes under sinks or counters have been sealed		<input checked="" type="checkbox"/>			
Holes or gaps to the outside are sealed		<input checked="" type="checkbox"/>			
Outside windows and doors close tight and have no gaps		<input checked="" type="checkbox"/>			
Window screens (if any) are in good repair		<input checked="" type="checkbox"/>			
Nothing (except short-term) is stored in cardboard boxes		<input checked="" type="checkbox"/>			

If pests are present in the area, write what kind here *N/K*

Notes:

*upper + Lower*

<b>Custodial and Custodial Closets</b>	Yes	No	Not Sure	N/A
Area is free of unauthorized pesticides	X			
Mops are clean and hanging up when not in use	X			
Closets are free of trash and food	X			
Custodial closets are in good order and organized	X			
Trash cans and maid carts are emptied daily and clean	X			
Break area is clean and free of food, crumbs and trash	X			
Storage areas free of items stored in cardboard boxes		X		
Break area free of cloth covered couches and chairs				—
Custodians are trained in the IPM process	X			
IPM records (including pest logs, monitoring trap data, pest management actions, etc.) are on file	X			

If pests are present in the area, write what kind here N/K

Notes:

*upper + Lower*

<b>Boiler Rooms and Fan Rooms</b>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	X			
Room is free of standing water	X			
Room is cleaned regularly	X			
Room is free of trash and food	X			
Room is free of storage, especially in cardboard boxes	X			
Floor drains are clean	X			
Plumbing is free of leaks and condensation	X			
Cracks or holes in floors and walls are sealed properly	X			
Outside air intakes are properly screened & free of trash	X			

If pests are present in the area, write what kind here N/K

Notes:

Teachers Lounge 106 a	Yes	No	Not Sure	N/A
Room is free of cloth couches and chairs	X			
It's clean behind and under microwave	X			
It's clean under and behind vending machines				—
It's clean inside, under, and behind the refrigerator	X			
All counters clean and free of food bits and such	X			
Floor at every corner is clean and without signs of pests	X			
Under sink is kept clean		X		
Cupboards clean and any food is in sealed containers	X			
Free of unauthorized pesticides	X			
Pest monitors (sticky traps) are present and dated		X		
Pest log is posted		X		

If pests are present in the area, write what kind here N/K

Notes:

Classrooms or Offices	Room #	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	Lower	X			
Free of clutter		X			
Indoor plants healthy and free of pests					—
Desks, closets, and cubbies clean and free of food, clutter		X			
All food items are stored in sealed plastic containers		X			
Animal or bird cages are clean in and around the area					—
Any pet food is stored in sealed plastic containers					—
Sinks are free of dripping or standing water		X			
Gaps or holes under sinks or counters have been sealed		X			
Holes or gaps to the outside are sealed		X			
Outside windows and doors close tight and have no gaps		X			
Window screens (if any) are in good repair		X			
Nothing (except short-term) is stored in cardboard boxes		X			

If pests are present in the area, write what kind here N/K

Notes:



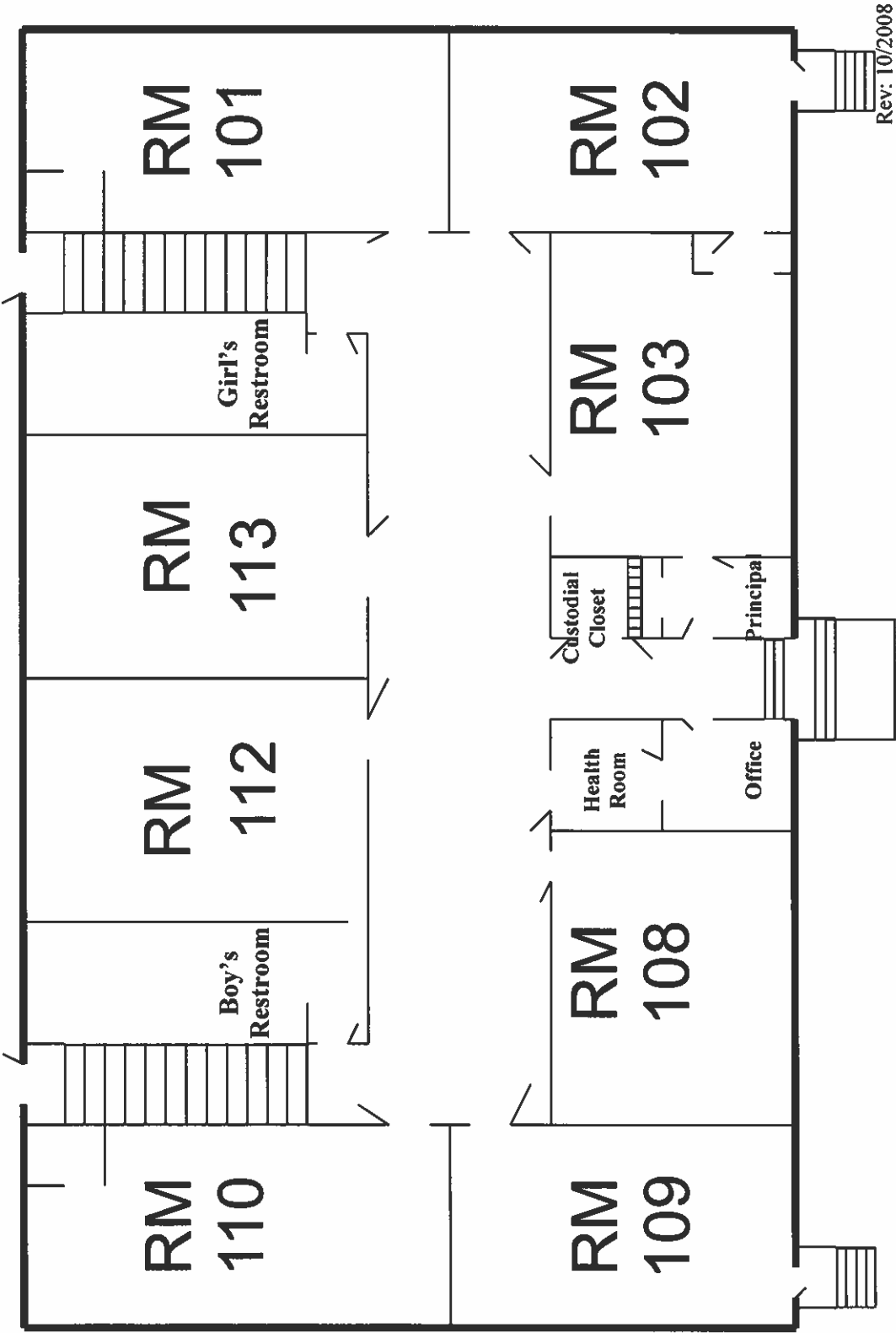
*Kitchen to office  
Rm 108*

Kitchen and Food Preparation Area	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	X			
Trash emptied daily	X			
Door sweeps installed so no 1/4" gaps				
Floor at every corner is clean and without signs of pests				
Area is free of standing water				
Floor drains and floor sinks are clean				
All faucets close properly and have no leaks or drips		X		
Under stoves, sinks, and dishwasher kept clean				
No open holes or other access to outside	X			
Any cracks in walls or floors are sealed properly	X			
Windows have screens on them	X			
Vents are free of grease and dirt	X			
Storage is kept off the floor on wire rack shelving	X			
Food is put away and stored properly in sealed containers	X			
Cardboard boxes present	X			
No long term storage of anything in cardboard boxes		X		
Pest monitors (sticky traps) are present and dated		X		
Pest log is posted		X		
Breaker boxes free of evidence of pests	X			

If pests are present in the area, write what kind here *N/A*

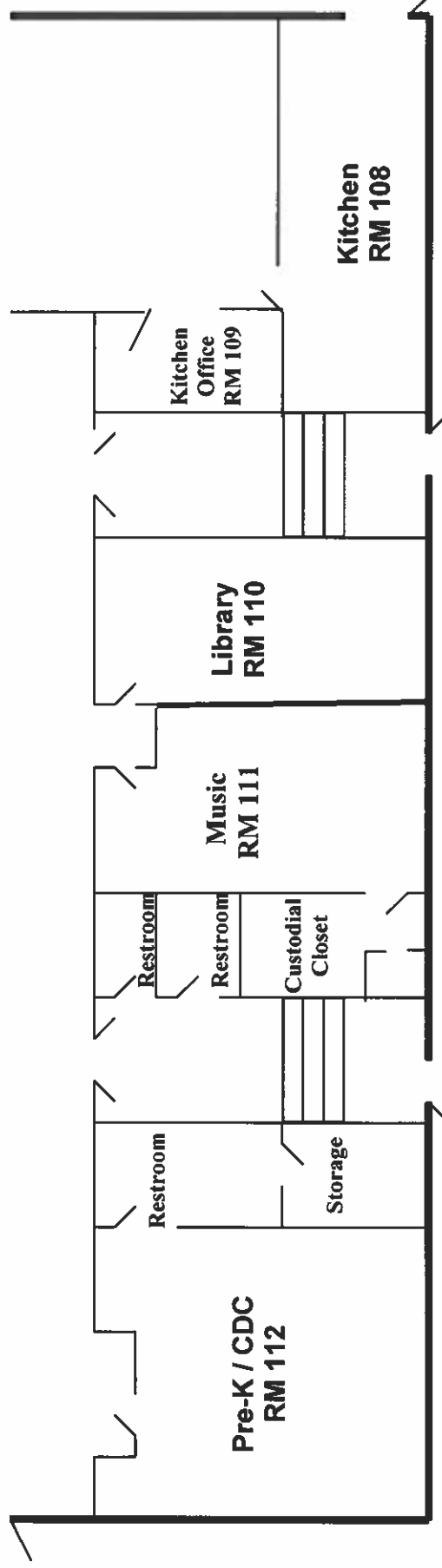
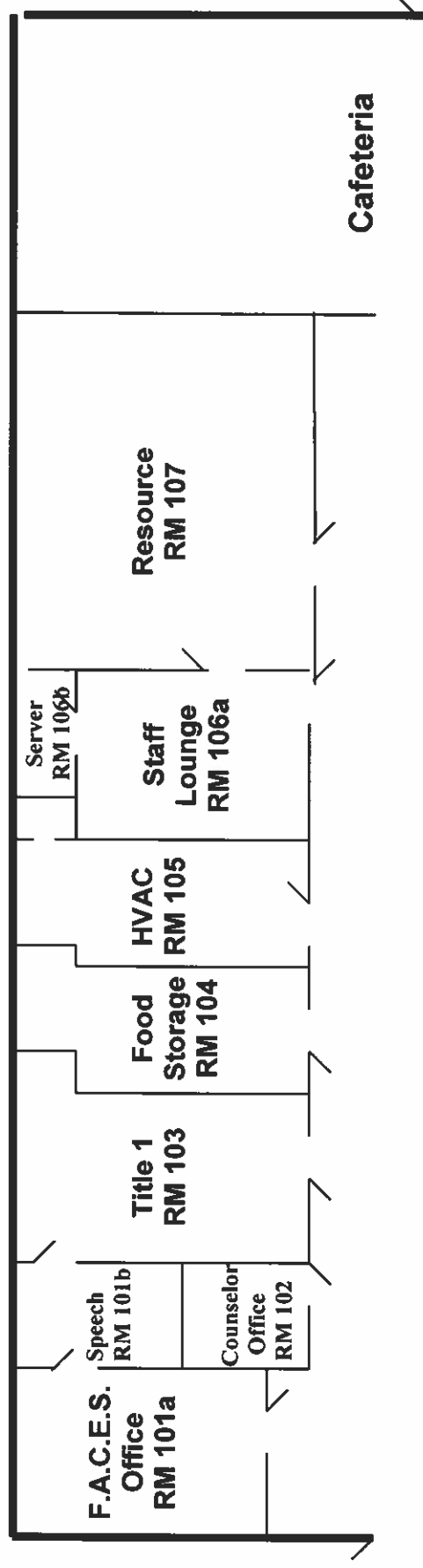
Notes:

# Elementary



# Top Floor

# Elementary



Rev: 12/2018

# Bottom Floor

**DATA FROM INDIVIDUAL SCHOOL (second part)**

**Costs (from Pest Logs):**

Sticky traps \$ 55.00

Mouse traps 0

Rat traps 0

Pest Management Professional 0

Pesticides 0

Total: \$ 55.00

**Costs (from Grounds Records):**

Propane Fuel for flame weeders 0

Mole Traps 0

Pest Management Professional 0

Pesticides 0

Total: 0



**DATA FROM SCHOOL DISTRICT (first part)**

Name of School District Falks City School Dist. #57

**Pests, pest-conductive conditions, actions taken, Costs (taken from pest logs):**

**Number of Pest Sightings Reported:**

Small ants 6  
Bats 0  
Cockroaches 0  
Spiders 2  
Yellow Jackets 3  
Other 0

**Number and Type of Pest Conductive Conditions:**

Standing water in Kitchen 0  
Window screens missing or torn 0  
Gap under external door 0  
Other 0

**Number of Actions Taken:**

Sanitation – Cleaned up Area 6  
Reduced Clutter 2  
Set rodent traps 0  
Sealed up hole or crack 1  
Fixed screen 0  
Installed external door sweep 0  
Pesticide Application 0

**Breakdown of prevention and management steps taken that proved to be ineffective and led to the decision to make a pesticide application:**

Pest Problem and Date(s) N/A

Prevention and Management Steps and Date(s): 0

Why Prevention and Management Steps Ineffective: N/A

Pesticide Applied and Date: 0

Date of Application \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Month Day Year

School \_\_\_\_\_

## PESTICIDE APPLICATION RECORD

This form meets all pesticide record-keeping requirements for schools in Oregon. **Note additional attachments required.**

### Applicator

Name

Phone

License No.

Certificate No.

Address

City

State

Zip Code

### Pesticide Product Used

Product (Brand) Name

EPA Registration No

Product type (granular, liquid, etc.)

Attach following documents

Pesticide Label ☐

MSDS ☐

Copies of all required notices, including dates the notices were given ☐

Date and time for placement and removal of warning signs

Placement:

Removal:

### Application Information

Time began	Time ended
Temp	Wind Speed & Direction
Amount of Product Applied	
Total Product Volume or Weight	Total Area of Application(s) (acres, feet, etc.)
Product Concentration (amount per area; note units)	
Location(s) of application	
Type of Application	
Backpack <input type="checkbox"/>	Bait <input type="checkbox"/>
Boom Sprayer <input type="checkbox"/>	Crack/Crevise <input type="checkbox"/>
Other (describe)	
Did the application prove effective? Explain:	

# Annual IPM Inspection Form

## (Pests and Pest Conducive Conditions Checklist)

School District Falls City School Dist. #57

School or Site	<u>Lib/Sec. Bldg</u>
Date	<u>June 15, 2017</u>
Inspected by	<u>John W. Gilbert</u>

Entryways	Yes	No	Not Sure	N/A
Doors closed when not in use	<u>X</u>			
Doors shut tight and close on their own	<u>X</u>			
Door sweeps installed so no 1/4" gaps	<u>X</u>			
Cracks & crevices around door are sealed	<u>X</u>			

If pests are present in the area, write what kind here N/K

Notes:

Outside Areas	Yes	No	Not Sure	N/A
Area free from trash, old vehicles, other pest attractants	<u>X</u>			
All trash cans have secure lids	<u>X</u>			
Trash cans cleaned regularly	<u>X</u>			
Site has good drainage and is free from standing water	<u>X</u>			
Bushes, shrubs, trees at least 18" from building		<u>X</u>		
Tree branches not overhanging roof		<u>X</u>		
All dumpsters located away from building	<u>X</u>			
All dumpsters clean	<u>X</u>			
No gaps between windows or screens and frame	<u>X</u>			
Eaves and roofs free from birds, wasps, etc.	<u>X</u>			
Play structures free from wasp harborage areas				<u>—</u>

If pests are present in the area, write what kind here N/K

Notes:

## Science Rm.

Classrooms or Offices	Room #	Yes	No	Not Sure	N/A
Free of unauthorized pesticides		+			
Free of clutter		+			
Indoor plants healthy and free of pests					—
Desks, closets, and cubbies clean and free of food, clutter					—
All food items are stored in sealed plastic containers					—
Animal or bird cages are clean in and around the area					—
Any pet food is stored in sealed plastic containers					
Sinks are free of dripping or standing water		x			
Gaps or holes under sinks or counters have been sealed			+		
Holes or gaps to the outside are sealed		+			
Outside windows and doors close tight and have no gaps		+			
Window screens (if any) are in good repair		+			
Nothing (except short-term) is stored in cardboard boxes		+			

If pests are present in the area, write what kind here 0

Notes:

## Library

Classrooms or Offices	Room #	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	Office	x			
Free of clutter		+			
Indoor plants healthy and free of pests		+			
Desks, closets, and cubbies clean and free of food, clutter		+			
All food items are stored in sealed plastic containers					—
Animal or bird cages are clean in and around the area					—
Any pet food is stored in sealed plastic containers					—
Sinks are free of dripping or standing water		x			
Gaps or holes under sinks or counters have been sealed			+		
Holes or gaps to the outside are sealed		+			
Outside windows and doors close tight and have no gaps		+			
Window screens (if any) are in good repair		+			
Nothing (except short-term) is stored in cardboard boxes		+			

If pests are present in the area, write what kind here N/A

Notes:

Other Room: <u>Dark Rm. upper</u>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	<u>X</u>			
Room is free of standing water	<u>X</u>			
Room is free of trash and food	<u>X</u>			
Room is free of storage, especially in cardboard boxes		<u>X</u>		
Any food items are stored in sealed plastic containers		<u>X</u>		
Free of clutter	<u>X</u>			
Cracks or holes in floors and walls are sealed properly	<u>X</u>			
Outside windows and doors close tight and have no gaps	<u>X</u>			
Window screens (if any) are in good repair	<u>X</u>			

If pests are present in the area, write what kind here N/K

Notes:

Other Room: <u>Library</u>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	<u>X</u>			
Room is free of standing water	<u>X</u>			
Room is free of trash and food	<u>X</u>			
Room is free of storage, especially in cardboard boxes	<u>X</u>			
Any food items are stored in sealed plastic containers				<u>—</u>
Free of clutter	<u>X</u>			
Cracks or holes in floors and walls are sealed properly	<u>X</u>			
Outside windows and doors close tight and have no gaps	<u>X</u>			
Window screens (if any) are in good repair	<u>X</u>			

If pests are present in the area, write what kind here N/K

Notes:



<b>Custodial and Custodial Closets</b>	Yes	No	Not Sure	N/A
Area is free of unauthorized pesticides	X			
Mops are clean and hanging up when not in use	X			
Closets are free of trash and food	X			
Custodial closets are in good order and organized	X			
Trash cans and maid carts are emptied daily and clean	X			
Break area is clean and free of food, crumbs and trash	X			
Storage areas free of items stored in cardboard boxes		X		
Break area free of cloth covered couches and chairs	X			
Custodians are trained in the IPM process	X			
IPM records (including pest logs, monitoring trap data, pest management actions, etc.) are on file				

If pests are present in the area, write what kind here N/K

Notes:

<b>Boiler Rooms and Fan Rooms</b>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	X			
Room is free of standing water	X			
Room is cleaned regularly	X			
Room is free of trash and food	X			
Room is free of storage, especially in cardboard boxes				—
Floor drains are clean	X			
Plumbing is free of leaks and condensation	X			
Cracks or holes in floors and walls are sealed properly	X			
Outside air intakes are properly screened & free of trash	X			

If pests are present in the area, write what kind here N/K

Notes:

Other Room:	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	X			
Room is free of standing water	X			
Room is free of trash and food	X			
Room is free of storage, especially in cardboard boxes	X			
Any food items are stored in sealed plastic containers	X			
Free of clutter	X			
Cracks or holes in floors and walls are sealed properly	X			
Outside windows and doors close tight and have no gaps	X			
Window screens (if any) are in good repair	X			

If pests are present in the area, write what kind here N/K

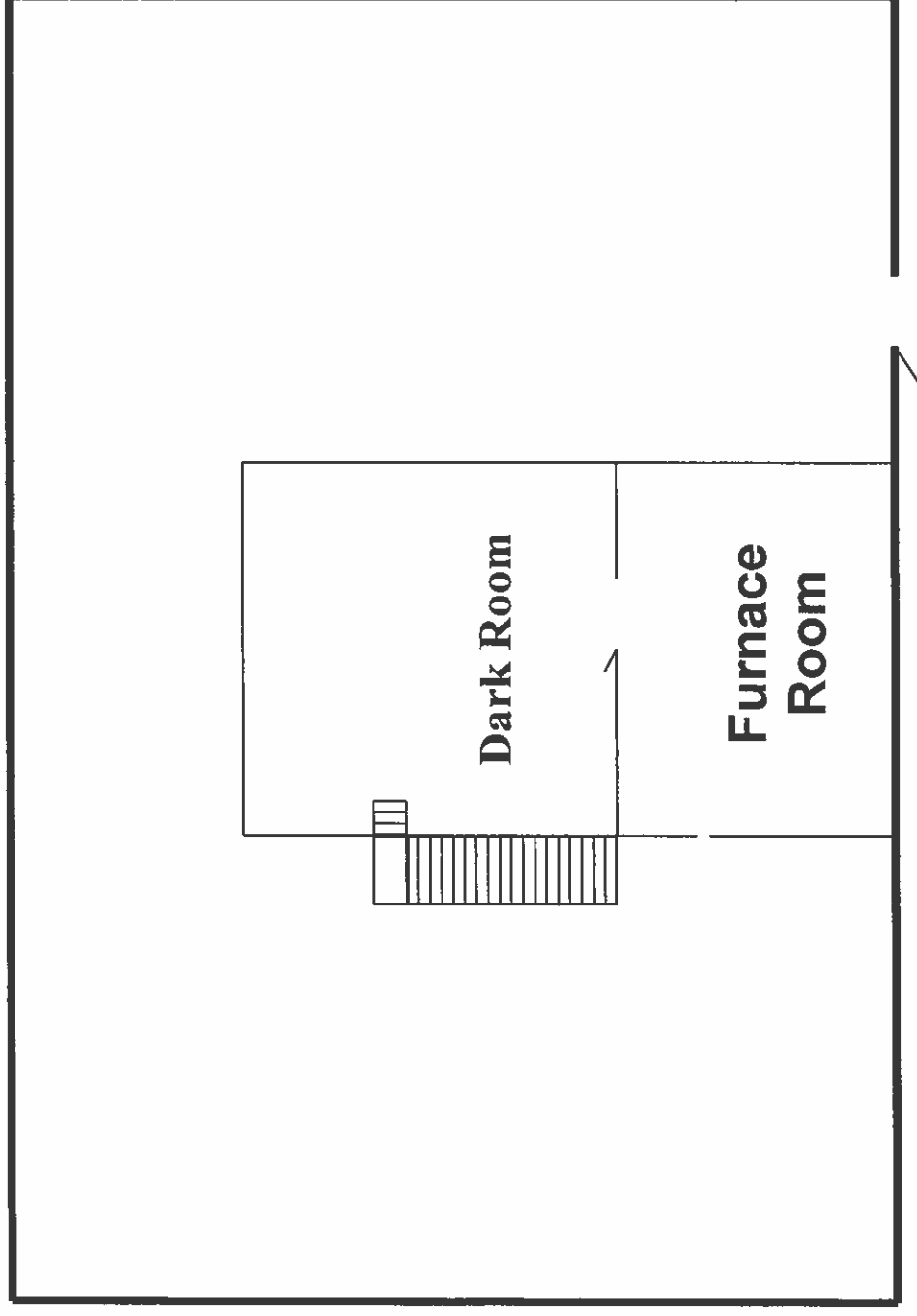
Notes:

Other Room:	Yes	No	Not Sure	N/A
Free of unauthorized pesticides				
Room is free of standing water				
Room is free of trash and food				
Room is free of storage, especially in cardboard boxes				
Any food items are stored in sealed plastic containers				
Free of clutter				
Cracks or holes in floors and walls are sealed properly				
Outside windows and doors close tight and have no gaps				
Window screens (if any) are in good repair				

If pests are present in the area, write what kind here \_\_\_\_\_

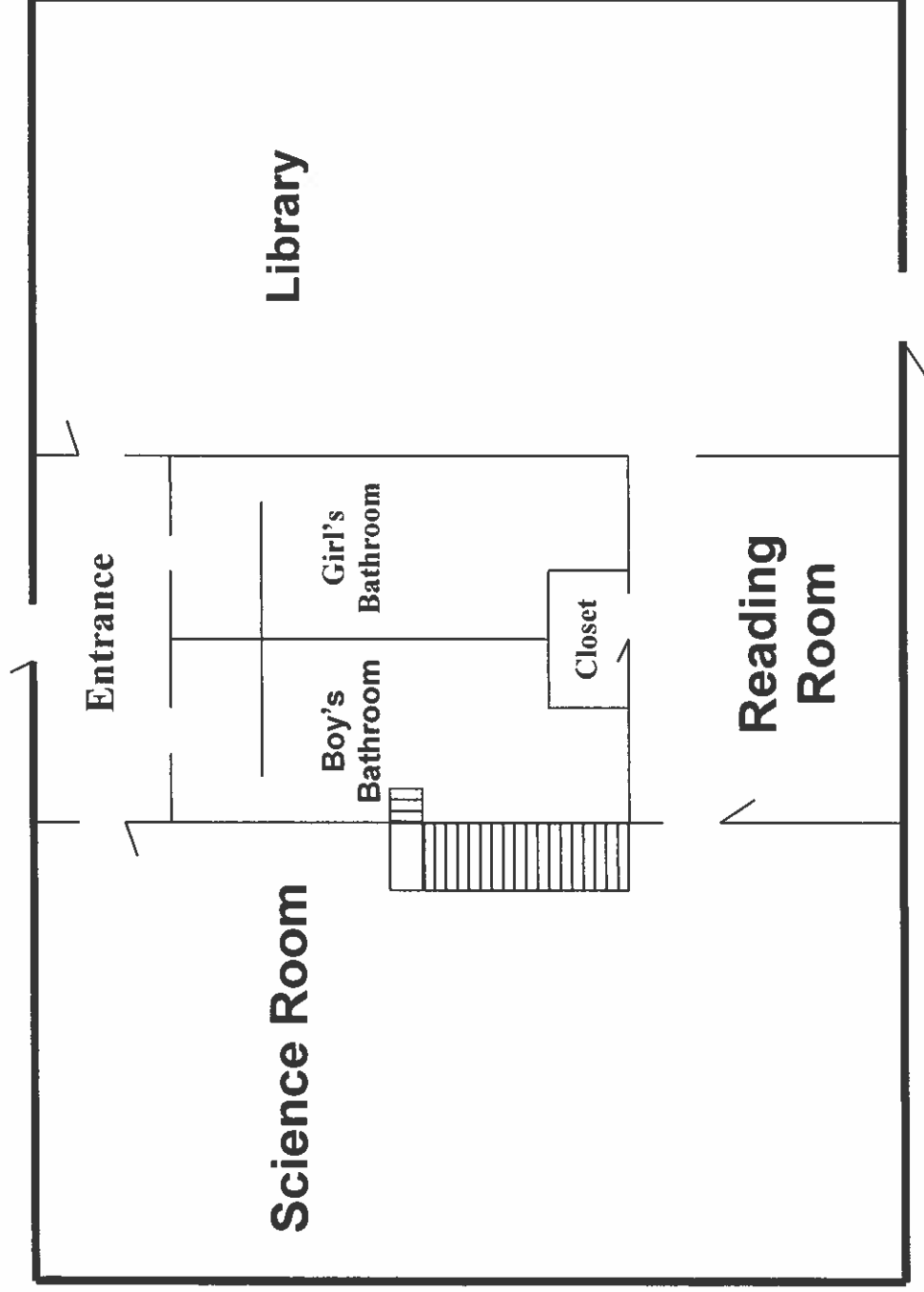
Notes:

# Lib. / Sci. Floor Plan



Rev: 10/2008

# Lib. / Sci. Floor Plan



Rev: 10/2008

**DATA FROM INDIVIDUAL SCHOOL (second part)**

**Costs (from Pest Logs):**

Sticky traps \$ 55.00

Mouse traps 0

Rat traps 0

Pest Management Professional 0

Pesticides 0

Total: \$ 55.00

**Costs (from Grounds Records):**

Propane Fuel for flame weeders 0

Mole Traps 0

Pest Management Professional 0

Pesticides 0

Total: 0

**DATA FROM SCHOOL DISTRICT (first part)**

Name of School District Falls City Sch. Dist. # 57

**Pests, pest-conducive conditions, actions taken, Costs (taken from pest logs):**

**Number of Pest Sightings Reported:**

Small ants 4  
Bats 0  
Cockroaches 0  
Spiders 3  
Yellow Jackets 2  
Other 0

**Number and Type of Pest Conducive Conditions:**

Standing water in Kitchen 0  
Window screens missing or torn 0  
Gap under external door 0  
Other 0

**Number of Actions Taken:**

Sanitation – Cleaned up Area 4  
Reduced Clutter 0  
Set rodent traps 0  
Sealed up hole or crack 0  
Fixed screen 0  
Installed external door sweep 0  
Pesticide Application 0

**Breakdown of prevention and management steps taken that proved to be ineffective and led to the decision to make a pesticide application:**

Pest Problem and Date(s) N/A

Prevention and Management Steps and Date(s):

0

Why Prevention and Management Steps Ineffective:

N/A

Pesticide Applied and Date: 0



Date of Application \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Month Day Year

School \_\_\_\_\_

## PESTICIDE APPLICATION RECORD

This form meets all pesticide record-keeping requirements for schools in Oregon. **Note additional attachments required.**

### Applicator

Name

Phone

License No.

Certificate No.

Address

City

State

Zip Code

### Pesticide Product Used

Product (Brand) Name

EPA Registration No

Product type (granular, liquid, etc.)

Attach following documents

Pesticide Label ☐

MSDS ☐

Copies of all required notices, including dates the notices were given ☐

Date and time for placement and removal of warning signs

Placement:

Removal:

### Application Information

Time began

Time ended

Temp

Wind Speed & Direction

Amount of Product Applied

Total Product Volume or Weight

Total Area of Application(s) (acres, feet, etc.)

Product Concentration (amount per area; note units)

Location(s) of application

Type of Application

Backpack ☐

Bait ☐

Boom Sprayer ☐

Crack/Crevise ☐

Other (describe)

Did the application prove effective? Explain:


# Annual IPM Inspection Form

## (Pests and Pest Conducive Conditions Checklist)

School District Falls City School Dist #57

School or Site	<u>Gym</u>
Date	<u>June 15, 2017</u>
Inspected by	

Entryways	Yes	No	Not Sure	N/A
Doors closed when not in use	<u>X</u>			
Doors shut tight and close on their own	<u>X</u>			
Door sweeps installed so no 1/4" gaps	<u>X</u>			
Cracks & crevices around door are sealed	<u>X</u>			

If pests are present in the area, write what kind here 

Notes:

Outside Areas	Yes	No	Not Sure	N/A
Area free from trash, old vehicles, other pest attractants	<u>X</u>			
All trash cans have secure lids	<u>X</u>			
Trash cans cleaned regularly	<u>X</u>			
Site has good drainage and is free from standing water	<u>X</u>			
Bushes, shrubs, trees at least 18" from building	<u>X</u>			
Tree branches not overhanging roof	<u>X</u>			
All dumpsters located away from building	<u>X</u>			
All dumpsters clean	<u>X</u>			
No gaps between windows or screens and frame	<u>X</u>			
Eaves and roofs free from birds, wasps, etc.	<u>X</u>			
Play structures free from wasp harborage areas	<u>X</u>			

If pests are present in the area, write what kind here 

Notes:

*Athletic Equipment Rm*

Other Room: <i>Boys Locker Rm</i>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	<i>X</i>			
Room is free of standing water	<i>X</i>			
Room is free of trash and food	<i>X</i>			
Room is free of storage, especially in cardboard boxes	<i>X</i>			
Any food items are stored in sealed plastic containers				<i>—</i>
Free of clutter	<i>X</i>			
Cracks or holes in floors and walls are sealed properly	<i>X</i>			
Outside windows and doors close tight and have no gaps	<i>X</i>			<i>—</i>
Window screens (if any) are in good repair				<i>—</i>

If pests are present in the area, write what kind here *Ø*

Notes:

*Laundry Rm*

Other Room: <i>Girls Locker Rm</i>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	<i>X</i>			
Room is free of standing water	<i>X</i>			
Room is free of trash and food	<i>X</i>			
Room is free of storage, especially in cardboard boxes	<i>X</i>			
Any food items are stored in sealed plastic containers				<i>—</i>
Free of clutter	<i>X</i>			
Cracks or holes in floors and walls are sealed properly	<i>X</i>			
Outside windows and doors close tight and have no gaps	<i>X</i>			
Window screens (if any) are in good repair				<i>—</i>

If pests are present in the area, write what kind here *Ø*

Notes:

<b>Custodial and Custodial Closets</b>	Yes	No	Not Sure	N/A
Area is free of unauthorized pesticides	X			
Mops are clean and hanging up when not in use	X			
Closets are free of trash and food	X			
Custodial closets are in good order and organized	X			
Trash cans and maid carts are emptied daily and clean	X			
Break area is clean and free of food, crumbs and trash	X			
Storage areas free of items stored in cardboard boxes		X		
Break area free of cloth covered couches and chairs				—
Custodians are trained in the IPM process	X			
IPM records (including pest logs, monitoring trap data, pest management actions, etc.) are on file	X			

If pests are present in the area, write what kind here Ø

Notes:

<b>Boiler Rooms and Fan Rooms</b>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	X			
Room is free of standing water	X			
Room is cleaned regularly	X			
Room is free of trash and food	X			
Room is free of storage, especially in cardboard boxes	X			
Floor drains are clean	X			
Plumbing is free of leaks and condensation	X			
Cracks or holes in floors and walls are sealed properly	X			
Outside air intakes are properly screened & free of trash	X			

If pests are present in the area, write what kind here Ø

Notes:

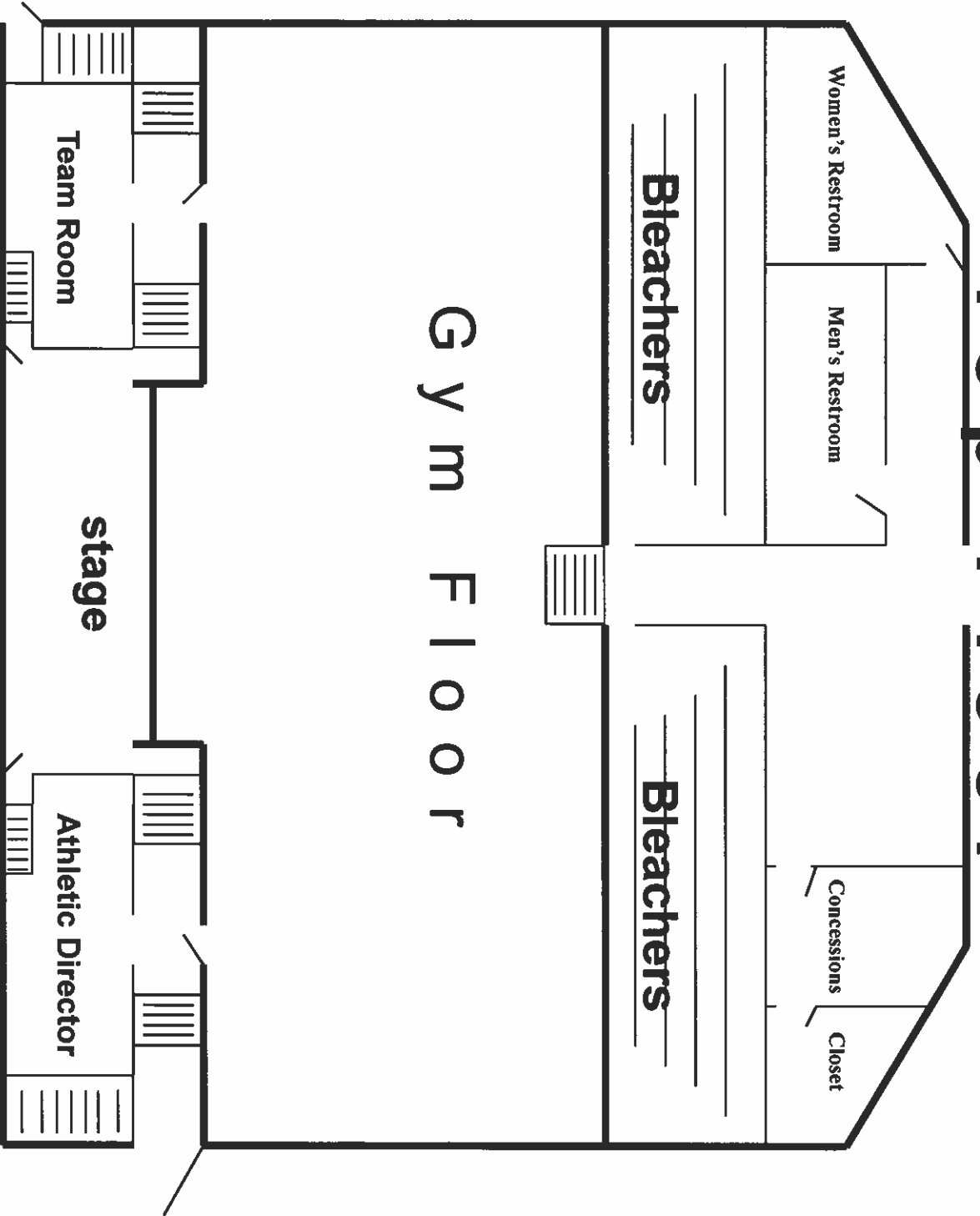
Other Room:	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	X			
Room is free of standing water	X			
Room is free of trash and food	X			
Room is free of storage, especially in cardboard boxes	X			
Any food items are stored in sealed plastic containers				—
Free of clutter	X			
Cracks or holes in floors and walls are sealed properly	X			
Outside windows and doors close tight and have no gaps	X			
Window screens (if any) are in good repair	X			

If pests are present in the area, write what kind here Ø

Notes:

# Gym

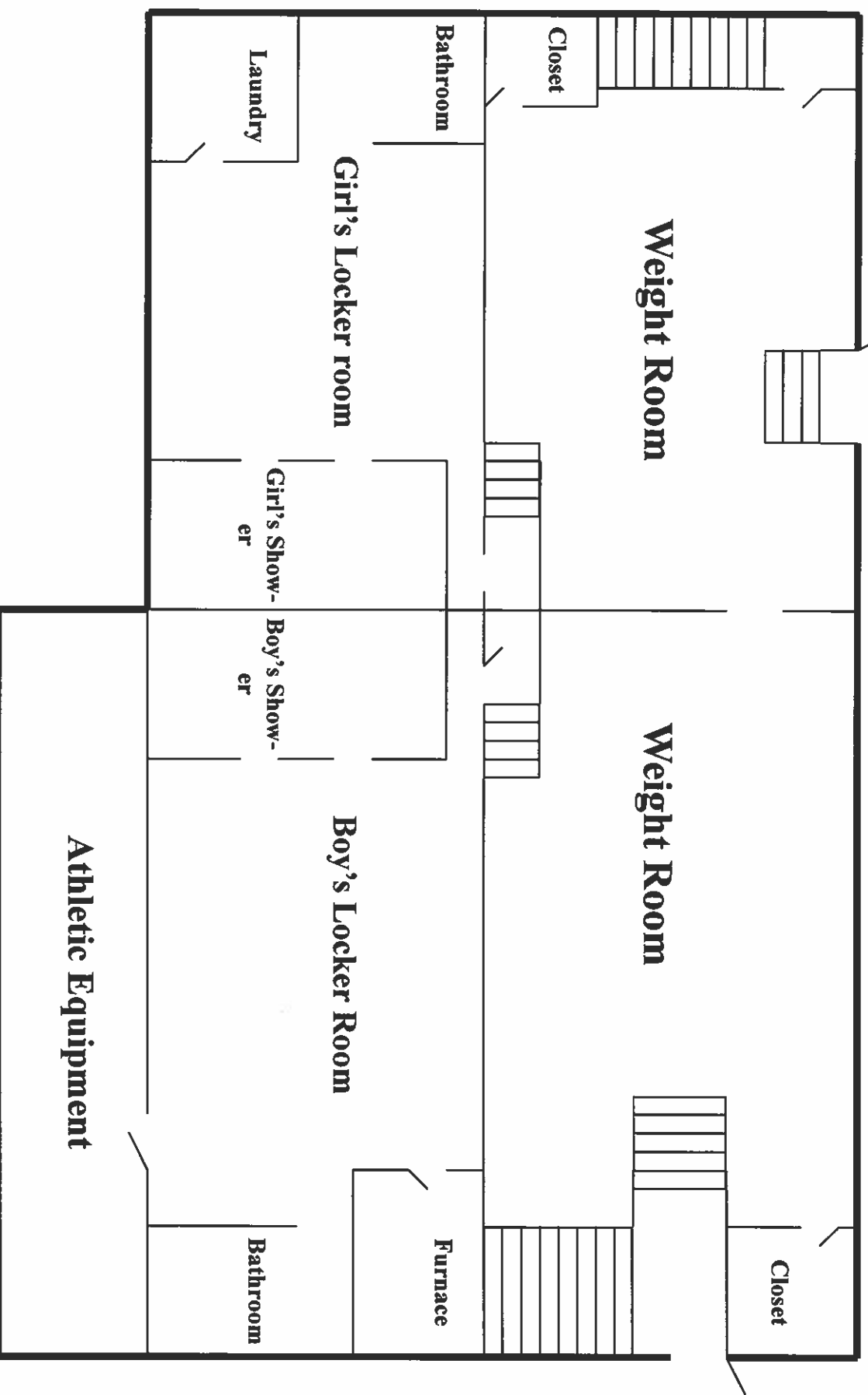
## Top Floor





# Gym

## Bottom Floor



**DATA FROM INDIVIDUAL SCHOOL (second part)**

**Costs (from Pest Logs):**

Sticky traps \$ 55.<sup>00</sup>

Mouse traps 0

Rat traps 0

Pest Management Professional 0

Pesticides 0

Total: \$ 55.<sup>00</sup>

**Costs (from Grounds Records):**

Propane Fuel for flame weeders 0

Mole Traps 0

Pest Management Professional 0

Pesticides 0

Total: 0

**DATA FROM SCHOOL DISTRICT (first part)**

Name of School District Fall City Sch. Dist #57

**Pests, pest-conductive conditions, actions taken, Costs (taken from pest logs):**

**Number of Pest Sightings Reported:**

Small ants 3  
Bats 0  
Cockroaches 0  
Spiders 2  
Yellow Jackets 2  
Other 0

**Number and Type of Pest Conducive Conditions:**

Standing water in Kitchen 0  
Window screens missing or torn 0  
Gap under external door 0  
Other 0

**Number of Actions Taken:**

Sanitation – Cleaned up Area 3  
Reduced Clutter 0  
Set rodent traps 0  
Sealed up hole or crack 1  
Fixed screen 0  
Installed external door sweep 0  
Pesticide Application 0

**Breakdown of prevention and management steps taken that proved to be ineffective and led to the decision to make a pesticide application:**

Pest Problem and Date(s) N/A

Prevention and Management Steps and Date(s): 0

Why Prevention and Management Steps Ineffective: N/A

Pesticide Applied and Date: 0

School \_\_\_\_\_

This form meets all pesticide record-keeping requirements for schools in Oregon. **Note additional attachments required.**

Name	Phone	
License No.	Certificate No.	
Address		
City	State	Zip Code

Product (Brand) Name	EPA Registration No
Product type (granular, liquid, etc.)	

Pesticide Label ☐ MSDS ☐ Copies of all required notices, including dates the notices were given ☐

Date and time for placement and removal of warning signs	Placement:	Removal:
--	------------	----------

Time began	Time ended		
Temp	Wind Speed & Direction		
Amount of Product Applied			
Total Product Volume or Weight		Total Area of Application(s) (acres, feet, etc.)	
Product Concentration (amount per area; note units)			
Location(s) of application			
Type of Application			
Backpack <input type="checkbox"/>	Bait <input type="checkbox"/>	Boom Sprayer <input type="checkbox"/>	Crack/Crevice <input type="checkbox"/>
Other (describe)			
Did the application prove effective? Explain:			