

# *Certificate of Completion*

*is hereby granted to:*

*John W. Gilbert*

*For completing the*

OSU School IPM Coordinator Training, Sherwood 2013

*Conducted by*

The Oregon State University School IPM Program, housed at the Integrated Plant Protection Center, Oregon State University. This training is an OSU-approved training course that satisfies the ORS 634.720 6-hour training requirement for school IPM coordinators.



*5-24-13*

*Tim Stock*

Tim Stock, OSU School IPM Program  
Coordinator, IPPC, OSU

### MONITORING TRAP CHECK AND REPLACEMENT RECORD

Falls City School Dist. #57 2013-2014

School

John W. Gilbert Facilities Manager IPM Card

Your name & employment position

[illegible]

Pest Vulnerable Areas (PVAs)	Monitor Placement Area
1. Kitchen/cafeteria	Dry storage and pantry, dishwasher area, near external cafeteria doors, near floor drains, within the lower panels of serving counters
2. Staff lounge	Behind vending machines, in counter or drawer, behind microwave, behind or next to refrigerator
3. Custodian's storage	Under shelving, near floor sink, near external door (if present)
4. Reported hot zones from pest sighting log	Under counters, sinks, near windows
5. Special Education or kindergarten classrooms	Near food preparation area and backpack storage, under sink
6. Home economics, life skills classrooms	Near stove or refrigerator, near washer/dryer, under counter
7. Stage areas	Under stage storage, in equipment room
8. Locker areas	Under lockers
9. Concession stands	Under counters, behind or next to equipment
10. Classrooms with animals/plants	Near pet food or plants
11. Cluttered classrooms	Remove clutter, monitor in storage areas, under sinks
12. Bathrooms (optional)	Near external doors, near cracks and crevices, near utility pipes without escutcheon plates
13. Nurses station (optional)	Under desk, under sink, near external door

# Annual IPM Inspection Form

## (Pests and Pest Conducive Conditions Checklist)

School District Falls City SD #57

★

School or Site	<u>Gym</u>
Date	<u>June 16, 2014</u>
Inspected by	<u>John W. Helbert</u>

Entryways	Yes	No	Not Sure	N/A
Doors closed when not in use	<input checked="" type="checkbox"/>			
Doors shut tight and close on their own	<input checked="" type="checkbox"/>			
Door sweeps installed so no 1/4" gaps	<input checked="" type="checkbox"/>			
Cracks & crevices around door are sealed	<input checked="" type="checkbox"/>			

If pests are present in the area, write what kind here None Known

Notes:

Outside Areas	Yes	No	Not Sure	N/A
Area free from trash, old vehicles, other pest attractants	<input checked="" type="checkbox"/>			
All trash cans have secure lids	<input checked="" type="checkbox"/>			
Trash cans cleaned regularly	<input checked="" type="checkbox"/>			
Site has good drainage and is free from standing water	<input checked="" type="checkbox"/>			
Bushes, shrubs, trees at least 18" from building	<input checked="" type="checkbox"/>			
Tree branches not overhanging roof	<input checked="" type="checkbox"/>			
All dumpsters located away from building	<input checked="" type="checkbox"/>			
All dumpsters clean	<input checked="" type="checkbox"/>			
No gaps between windows or screens and frame	<input checked="" type="checkbox"/>			
Eaves and roofs free from birds, wasps, etc.	<input checked="" type="checkbox"/>			
Play structures free from wasp harborage areas				<u>—</u>

If pests are present in the area, write what kind here None Known

Notes:



## Athletic Equipment Rm

Other Room: <u>Boys Locker Rm</u>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	<input checked="" type="checkbox"/>			
Room is free of standing water	<input checked="" type="checkbox"/>			
Room is free of trash and food	<input checked="" type="checkbox"/>			
Room is free of storage, especially in cardboard boxes	<input checked="" type="checkbox"/>			
Any food items are stored in sealed plastic containers	<input checked="" type="checkbox"/>			
Free of clutter				<u>—</u>
Cracks or holes in floors and walls are sealed properly	<input checked="" type="checkbox"/>			
Outside windows and doors close tight and have no gaps	<input checked="" type="checkbox"/>			
Window screens (if any) are in good repair				<u>—</u>

If pests are present in the area, write what kind here None Known

Notes:

## Laundry Rm.

Other Room: <u>Girls Locker Rm</u>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	<input checked="" type="checkbox"/>			
Room is free of standing water	<input checked="" type="checkbox"/>			
Room is free of trash and food	<input checked="" type="checkbox"/>			
Room is free of storage, especially in cardboard boxes				<u>—</u>
Any food items are stored in sealed plastic containers	<input checked="" type="checkbox"/>			
Free of clutter	<input checked="" type="checkbox"/>			
Cracks or holes in floors and walls are sealed properly	<input checked="" type="checkbox"/>			
Outside windows and doors close tight and have no gaps				<u>—</u>
Window screens (if any) are in good repair				<u>—</u>

If pests are present in the area, write what kind here None Known

Notes:

<b>Custodial and Custodial Closets</b>	<b>Yes</b>	<b>No</b>	<b>Not Sure</b>	<b>N/A</b>
Area is free of unauthorized pesticides	X			
Mops are clean and hanging up when not in use	X			
Closets are free of trash and food	X			
Custodial closets are in good order and organized	X			
Trash cans and maid carts are emptied daily and clean	X			
Break area is clean and free of food, crumbs and trash	X			
Storage areas free of items stored in cardboard boxes		X		
Break area free of cloth covered couches and chairs				—
Custodians are trained in the IPM process	X			
IPM records (including pest logs, monitoring trap data, pest management actions, etc.) are on file		X		

If pests are present in the area, write what kind here none known

Notes:

<b>Boiler Rooms and Fan Rooms</b>	<b>Yes</b>	<b>No</b>	<b>Not Sure</b>	<b>N/A</b>
Free of unauthorized pesticides	X			
Room is free of standing water	X			
Room is cleaned regularly	X			
Room is free of trash and food	X			
Room is free of storage, especially in cardboard boxes	X			
Floor drains are clean	X			
Plumbing is free of leaks and condensation	X			
Cracks or holes in floors and walls are sealed properly	X			
Outside air intakes are properly screened & free of trash	X			

If pests are present in the area, write what kind here None known

Notes:

Other Room: <u>Weight Room</u>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	<u>X</u>			
Room is free of standing water	<u>X</u>			
Room is free of trash and food	<u>X</u>			
Room is free of storage, especially in cardboard boxes	<u>X</u>			
Any food items are stored in sealed plastic containers				<u>—</u>
Free of clutter	<u>X</u>			
Cracks or holes in floors and walls are sealed properly	<u>X</u>			
Outside windows and doors close tight and have no gaps	<u>X</u>			
Window screens (if any) are in good repair	<u>X</u>			

If pests are present in the area, write what kind here None / Known

Notes:

Other Room: _____	Yes	No	Not Sure	N/A
Free of unauthorized pesticides				
Room is free of standing water				
Room is free of trash and food				
Room is free of storage, especially in cardboard boxes				
Any food items are stored in sealed plastic containers				
Free of clutter				
Cracks or holes in floors and walls are sealed properly				
Outside windows and doors close tight and have no gaps				
Window screens (if any) are in good repair				

If pests are present in the area, write what kind here \_\_\_\_\_

Notes:

**DATA FROM INDIVIDUAL SCHOOL (second part)**

**Costs (from Pest Logs):**

Sticky traps 45.00

Mouse traps 0

Rat traps 0

Pest Management Professional 0

Pesticides 0

Total: \$ 45.00

**Costs (from Grounds Records):**

Propane Fuel for flame weeders 0

Mole Traps 0

Pest Management Professional 0

Pesticides 0

Total: 0



**DATA FROM SCHOOL DISTRICT (first part)**

Name of School District Falls City S.D. #57

**Pests, pest-conducive conditions, actions taken, Costs (taken from pest logs):**

**Number of Pest Sightings Reported:**

Small ants 0  
Bats 0  
Cockroaches 0  
Spiders 0  
Yellow Jackets 0  
Other 0

**Number and Type of Pest Conducive Conditions:**

Standing water in Kitchen 0  
Window screens missing or torn 0  
Gap under external door 0  
Other 0

**Number of Actions Taken:**

Sanitation – Cleaned up Area 0  
Reduced Clutter 0  
Set rodent traps 0  
Sealed up hole or crack 0  
Fixed screen 0  
Installed external door sweep 0  
Pesticide Application 0

**Breakdown of prevention and management steps taken that proved to be ineffective and led to the decision to make a pesticide application:**

Pest Problem and Date(s) N/A

Prevention and Management Steps and Date(s): —

Why Prevention and Management Steps Ineffective: —

Pesticide Applied and Date: N/A

Date of Application \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Month Day Year

School \_\_\_\_\_

## PESTICIDE APPLICATION RECORD

This form meets all pesticide record-keeping requirements for schools in Oregon. **Note additional attachments required.**

### Applicator

Name

Phone

License No.

Certificate No.

Address

City

State

Zip Code

### Pesticide Product Used

Product (Brand) Name

EPA Registration No.

Product type (granular, liquid, etc.)

### Attach following documents

Pesticide Label ☐

MSDS ☐

Copies of all required notices, including dates the notices were given ☐

Date and time for placement and removal of warning signs

Placement

Removal

### Application Information

Time began

Time ended

Temp

Wind Speed & Direction

Amount of Product Applied

Total Product Volume or Weight

Total Area of Application(s) (acres, feet, etc.)

Product Concentration (amount per area; note units)

Location(s) of application

Type of Application

Backpack ☐

Bait ☐

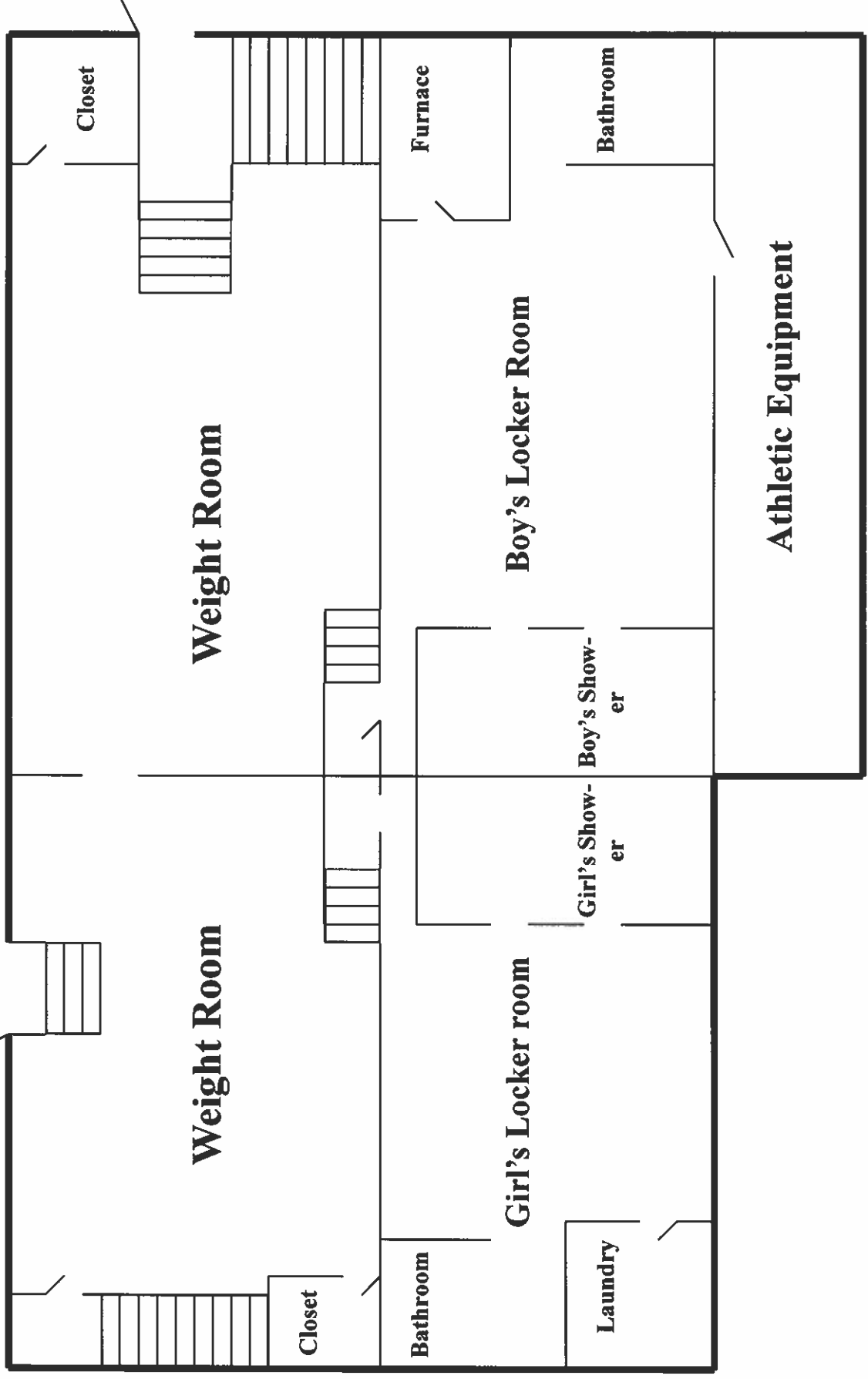
Boom Sprayer ☐

Crack/Crevice ☐

Other (describe)

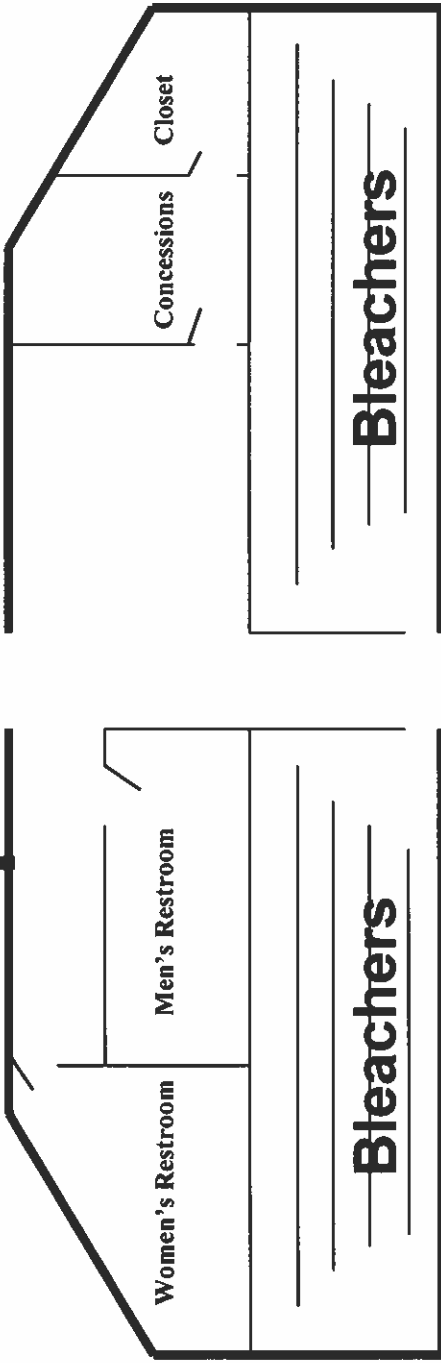
Did the application prove effective? Explain:

# Gym Bottom Floor



# Gym

## Top Floor



## Gym Floor



# Annual IPM Inspection Form

## (Pests and Pest Conducive Conditions Checklist)

School District Falls City School Dist. #57

★

School or Site	Lib/Sci. Bldg
Date	June 16, 2014
Inspected by	John W. Gilbert

Entryways	Yes	No	Not Sure	N/A
Doors closed when not in use	X			
Doors shut tight and close on their own	X			
Door sweeps installed so no 1/8" gaps	X			
Cracks & crevices around door are sealed	X			

If pests are present in the area, write what kind here none known

Notes:

Outside Areas	Yes	No	Not Sure	N/A
Area free from trash, old vehicles, other pest attractants	X			
All trash cans have secure lids	X			
Trash cans cleaned regularly	X			
Site has good drainage and is free from standing water	X			
Bushes, shrubs, trees at least 18" from building		X		
Tree branches not overhanging roof		X		
All dumpsters located away from building	X			
All dumpsters clean	X			
No gaps between windows or screens and frame	X			
Eaves and roofs free from birds, wasps, etc.	X			
Play structures free from wasp harborage areas				—

If pests are present in the area, write what kind here none known

Notes:



Classrooms or Offices	Room #	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	<u>Science</u>	X			
Free of clutter		X			
Indoor plants healthy and free of pests					—
Desks, closets, and cubbies clean and free of food, clutter					—
All food items are stored in sealed plastic containers					—
Animal or bird cages are clean in and around the area					—
Any pet food is stored in sealed plastic containers					—
Sinks are free of dripping or standing water		X			
Gaps or holes under sinks or counters have been sealed			X		
Holes or gaps to the outside are sealed		X			
Outside windows and doors close tight and have no gaps		X			
Window screens (if any) are in good repair		X			
Nothing (except short-term) is stored in cardboard boxes		X			

If pests are present in the area, write what kind here None Known

Notes:

Office

Classrooms or Offices	Room #	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	<u>Library</u>	X			
Free of clutter		X			
Indoor plants healthy and free of pests		X			
Desks, closets, and cubbies clean and free of food, clutter		X			
All food items are stored in sealed plastic containers					—
Animal or bird cages are clean in and around the area					—
Any pet food is stored in sealed plastic containers					—
Sinks are free of dripping or standing water		X			
Gaps or holes under sinks or counters have been sealed			X		
Holes or gaps to the outside are sealed		X			
Outside windows and doors close tight and have no gaps		X			
Window screens (if any) are in good repair		X			
Nothing (except short-term) is stored in cardboard boxes		X			

If pests are present in the area, write what kind here None Known

Notes:

Other Room: <u>Back Room Upper</u>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	X			
Room is free of standing water	X			
Room is free of trash and food	X			
Room is free of storage, especially in cardboard boxes		X		
Any food items are stored in sealed plastic containers		X		
Free of clutter	X			
Cracks or holes in floors and walls are sealed properly	X			
Outside windows and doors close tight and have no gaps	X			
Window screens (if any) are in good repair	X			

If pests are present in the area, write what kind here None Known

Notes:

Other Room: <u>Library</u>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	X			
Room is free of standing water	X			
Room is free of trash and food	X			
Room is free of storage, especially in cardboard boxes	X			
Any food items are stored in sealed plastic containers	X			
Free of clutter	X			
Cracks or holes in floors and walls are sealed properly	X			
Outside windows and doors close tight and have no gaps	X			
Window screens (if any) are in good repair	X			

If pests are present in the area, write what kind here None Known

Notes:

<b>Custodial and Custodial Closets</b>	<b>Yes</b>	<b>No</b>	<b>Not Sure</b>	<b>N/A</b>
Area is free of unauthorized pesticides	X			
Mops are clean and hanging up when not in use	X			
Closets are free of trash and food	X			
Custodial closets are in good order and organized	X			
Trash cans and maid carts are emptied daily and clean	X			
Break area is clean and free of food, crumbs and trash	X			
Storage areas free of items stored in cardboard boxes		X		
Break area free of cloth covered couches and chairs	X			
Custodians are trained in the IPM process		X		
IPM records (including pest logs, monitoring trap data, pest management actions, etc.) are on file	X			

If pests are present in the area, write what kind here None Known

Notes:

<b>Boiler Rooms and Fan Rooms</b>	<b>Yes</b>	<b>No</b>	<b>Not Sure</b>	<b>N/A</b>
Free of unauthorized pesticides	X			
Room is free of standing water	X			
Room is cleaned regularly	X			
Room is free of trash and food	X			
Room is free of storage, especially in cardboard boxes				—
Floor drains are clean				
Plumbing is free of leaks and condensation	X			
Cracks or holes in floors and walls are sealed properly	X			
Outside air intakes are properly screened & free of trash	X			
	X			

If pests are present in the area, write what kind here None Known

Notes:

Other Room:	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	X			
Room is free of standing water	X			
Room is free of trash and food	X			
Room is free of storage, especially in cardboard boxes	X			
Any food items are stored in sealed plastic containers	X			
Free of clutter	X			
Cracks or holes in floors and walls are sealed properly	X			
Outside windows and doors close tight and have no gaps	X			
Window screens (if any) are in good repair	X			

If pests are present in the area, write what kind here None Known

Notes:

Other Room:	Yes	No	Not Sure	N/A
Free of unauthorized pesticides				
Room is free of standing water				
Room is free of trash and food				
Room is free of storage, especially in cardboard boxes				
Any food items are stored in sealed plastic containers				
Free of clutter				
Cracks or holes in floors and walls are sealed properly				
Outside windows and doors close tight and have no gaps				
Window screens (if any) are in good repair				

If pests are present in the area, write what kind here \_\_\_\_\_

Notes:

**DATA FROM INDIVIDUAL SCHOOL (second part)**

**Costs (from Pest Logs):**

Sticky traps 45.<sup>00</sup>

Mouse traps \_\_\_\_\_

Rat traps \_\_\_\_\_

Pest Management Professional \_\_\_\_\_

Pesticides \_\_\_\_\_

Total: 45.<sup>00</sup>

**Costs (from Grounds Records):**

Propane Fuel for flame weeders \_\_\_\_\_

Mole Traps \_\_\_\_\_

Pest Management Professional \_\_\_\_\_

Pesticides \_\_\_\_\_

Total: 0



**DATA FROM SCHOOL DISTRICT (first part)**

Name of School District Falls City SD #57

**Pests, pest-conductive conditions, actions taken, Costs (taken from pest logs):**

**Number of Pest Sightings Reported:**

Small ants 0  
Bats 0  
Cockroaches 0  
Spiders 0  
Yellow Jackets 0  
Other 0

**Number and Type of Pest Conducive Conditions:**

Standing water in Kitchen 0  
Window screens missing or torn 0  
Gap under external door 0  
Other 0

**Number of Actions Taken:**

Sanitation – Cleaned up Area 0  
Reduced Clutter 0  
Set rodent traps 0  
Sealed up hole or crack 0  
Fixed screen 0  
Installed external door sweep 0  
Pesticide Application 0

**Breakdown of prevention and management steps taken that proved to be ineffective and led to the decision to make a pesticide application:**

Pest Problem and Date(s) None known

Prevention and Management Steps and Date(s):

Why Prevention and Management Steps Ineffective:

Pesticide Applied and Date: N/A

Date of Application \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Month Day Year

School \_\_\_\_\_

## PESTICIDE APPLICATION RECORD

This form meets all pesticide record-keeping requirements for schools in Oregon. **Note additional attachments required.**

### Applicator

Name

Phone

License No.

Certificate No.

Address

City

State

Zip Code

### Pesticide Product Used

Product (Brand) Name

EPA Registration No

Product type (granular, liquid, etc.)

Attach following documents

Pesticide Label ☐

MSDS ☐

Copies of all required notices, including dates the notices were given ☐

Date and time for placement and removal of warning signs

Placement:

Removal:

### Application Information

Time began

Time ended

Temp

Wind Speed & Direction

Amount of Product Applied

Total Product Volume or Weight

Total Area of Application(s) (acres, feet, etc.)

Product Concentration (amount per area; note units)

Location(s) of application

Type of Application

Backpack ☐

Bait ☐

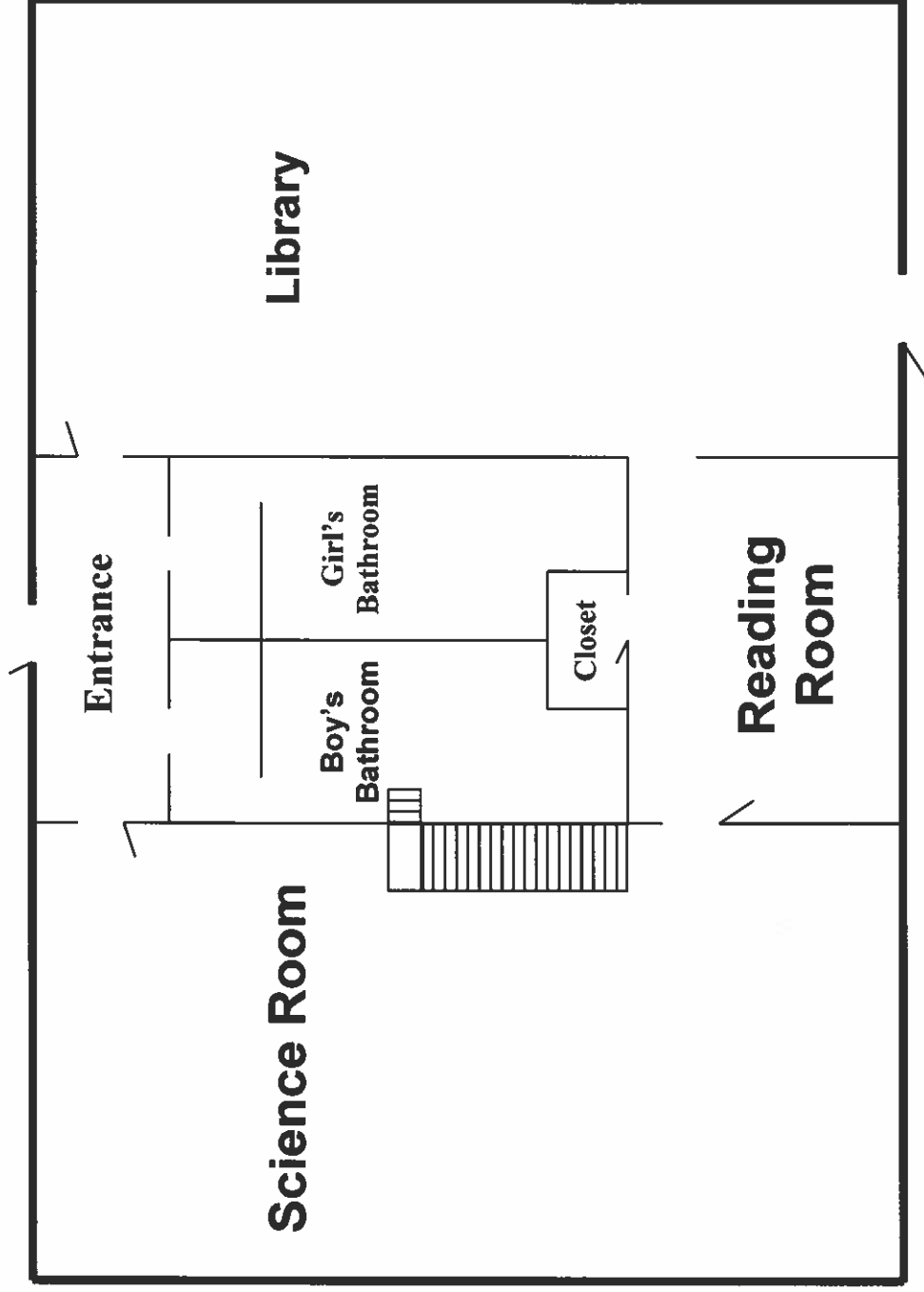
Boom Sprayer ☐

Crack/Crevise ☐

Other (describe)

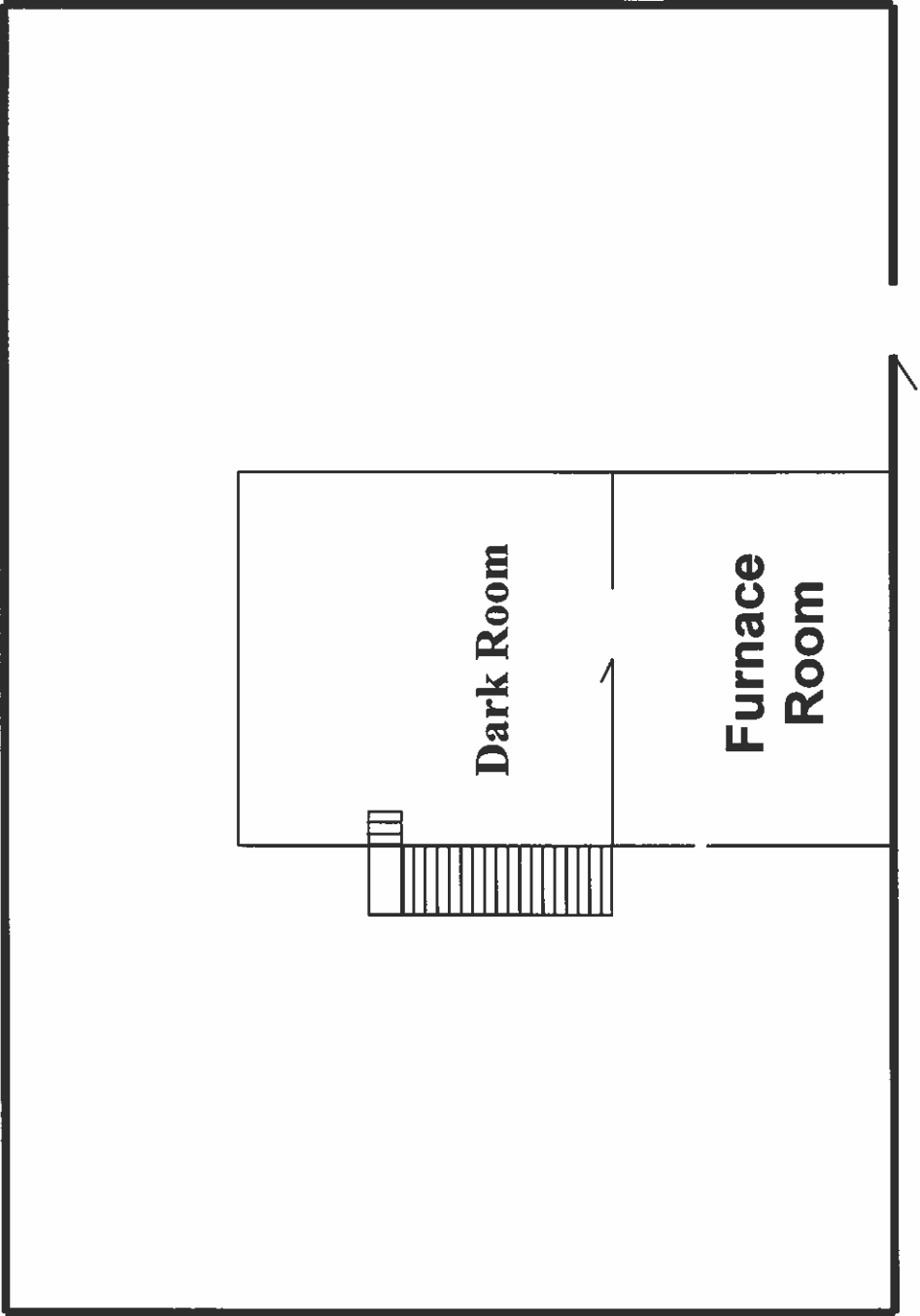
Did the application prove effective? Explain:

# Lib. / Sci. Floor Plan



Rev: 10/2008

# Lib. / Sci. Floor Plan



Rev: 10/2008

# Annual IPM Inspection Form

## (Pests and Pest Conducive Conditions Checklist)

School District Falls City School District #57



School or Site	<u>High School</u>
Date	<u>June 16, 2014</u>
Inspected by	<u>John W. Seltzer</u>

Entryways	Yes	No	Not Sure	N/A
Doors closed when not in use	<input checked="" type="checkbox"/>			
Doors shut tight and close on their own	<input checked="" type="checkbox"/>			
Door sweeps installed so no 1/4" gaps	<input checked="" type="checkbox"/>			
Cracks & crevices around door are sealed	<input checked="" type="checkbox"/>			

If pests are present in the area, write what kind here None Known

Notes:

Outside Areas	Yes	No	Not Sure	N/A
Area free from trash, old vehicles, other pest attractants	<input checked="" type="checkbox"/>			
All trash cans have secure lids	<input checked="" type="checkbox"/>			
Trash cans cleaned regularly	<input checked="" type="checkbox"/>			
Site has good drainage and is free from standing water	<input checked="" type="checkbox"/>			
Bushes, shrubs, trees at least 18" from building		<input checked="" type="checkbox"/>		
Tree branches not overhanging roof		<input checked="" type="checkbox"/>		
All dumpsters located away from building	<input checked="" type="checkbox"/>			
All dumpsters clean	<input checked="" type="checkbox"/>			
No gaps between windows or screens and frame	<input checked="" type="checkbox"/>			
Eaves and roofs free from birds, wasps, etc.		<input checked="" type="checkbox"/>		
Play structures free from wasp harborage areas				<u>—</u>

If pests are present in the area, write what kind here Honey Bee's top SW corner

Notes:



<b>Classrooms or Offices</b>	<b>Room #</b>	<b>Yes</b>	<b>No</b>	<b>Not Sure</b>	<b>N/A</b>
Free of unauthorized pesticides	<u>Top Floor</u>	X			
Free of clutter		X			
Indoor plants healthy and free of pests					—
Desks, closets, and cubbies clean and free of food, clutter		X			
All food items are stored in sealed plastic containers					—
Animal or bird cages are clean in and around the area					—
Any pet food is stored in sealed plastic containers					—
Sinks are free of dripping or standing water		X			
Gaps or holes under sinks or counters have been sealed		X			
Holes or gaps to the outside are sealed		X			
Outside windows and doors close tight and have no gaps		X			
Window screens (if any) are in good repair		X			
Nothing (except short-term) is stored in cardboard boxes		X			

If pests are present in the area, write what kind here None Known

Notes:

<b>Classrooms or Offices</b>	<b>Room #</b>	<b>Yes</b>	<b>No</b>	<b>Not Sure</b>	<b>N/A</b>
Free of unauthorized pesticides	<u>Main Floor</u>	X			
Free of clutter		X			
Indoor plants healthy and free of pests		X			
Desks, closets, and cubbies clean and free of food, clutter		X			
All food items are stored in sealed plastic containers		X			
Animal or bird cages are clean in and around the area					—
Any pet food is stored in sealed plastic containers					—
Sinks are free of dripping or standing water		X			
Gaps or holes under sinks or counters have been sealed		X			
Holes or gaps to the outside are sealed		X			
Outside windows and doors close tight and have no gaps		X			
Window screens (if any) are in good repair		X			
Nothing (except short-term) is stored in cardboard boxes		X			

If pests are present in the area, write what kind here None Known

Notes:

Teachers Lounge <i>Rm 102 B</i>	Yes	No	Not Sure	N/A
Room is free of cloth couches and chairs	<i>X</i>			
It's clean behind and under microwave	<i>X</i>			
It's clean under and behind vending machines				<i>—</i>
It's clean inside, under, and behind the refrigerator	<i>X</i>			
All counters clean and free of food bits and such	<i>X</i>			
Floor at every corner is clean and without signs of pests	<i>X</i>			
Under sink is kept clean	<i>X</i>			
Cupboards clean and any food is in sealed containers	<i>X</i>			
Free of unauthorized pesticides	<i>X</i>			
Pest monitors (sticky traps) are present and dated		<i>X</i>		
Pest log is posted		<i>X</i>		

If pests are present in the area, write what kind here \_\_\_\_\_

Notes:

Classrooms or Offices <i>Room # 106 office</i>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	<i>X</i>			
Free of clutter	<i>X</i>			
Indoor plants healthy and free of pests	<i>X</i>			
Desks, closets, and cubbies clean and free of food, clutter	<i>X</i>			
All food items are stored in sealed plastic containers	<i>X</i>			<i>—</i>
Animal or bird cages are clean in and around the area				<i>—</i>
Any pet food is stored in sealed plastic containers				<i>—</i>
Sinks are free of dripping or standing water				<i>—</i>
Gaps or holes under sinks or counters have been sealed				<i>—</i>
Holes or gaps to the outside are sealed	<i>X</i>			
Outside windows and doors close tight and have no gaps	<i>X</i>			
Window screens (if any) are in good repair	<i>X</i>			
Nothing (except short-term) is stored in cardboard boxes	<i>X</i>			

If pests are present in the area, write what kind here *None known*

Notes:

<b>Custodial and Custodial Closets</b> <i>Main floor</i>	Yes	No	Not Sure	N/A
Area is free of unauthorized pesticides	<i>X</i>			
Mops are clean and hanging up when not in use	<i>X</i>			
Closets are free of trash and food	<i>X</i>			
Custodial closets are in good order and organized	<i>X</i>			
Trash cans and maid carts are emptied daily and clean	<i>X</i>			
Break area is clean and free of food, crumbs and trash	<i>X</i>			
Storage areas free of items stored in cardboard boxes		<i>X</i>		
Break area free of cloth covered couches and chairs				<i>—</i>
Custodians are trained in the IPM process		<i>X</i>		
IPM records (including pest logs, monitoring trap data, pest management actions, etc.) are on file		<i>X</i>		

If pests are present in the area, write what kind here *None Known*

Notes:

*B3a, B3b, B3c*

<b>Boiler Rooms and Fan Rooms</b>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	<i>X</i>			
Room is free of standing water	<i>X</i>			
Room is cleaned regularly	<i>X</i>			
Room is free of trash and food	<i>X</i>			
Room is free of storage, especially in cardboard boxes	<i>X</i>			
Floor drains are clean				<i>—</i>
Plumbing is free of leaks and condensation	<i>X</i>			
Cracks or holes in floors and walls are sealed properly	<i>X</i>			
Outside air intakes are properly screened & free of trash	<i>X</i>			

If pests are present in the area, write what kind here *None Known*

Notes:

Kitchen and Food Preparation Area <i>B2a</i>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	<i>X</i>			
Trash emptied daily	<i>X</i>			
Door sweeps installed so no 1/4" gaps	<i>X</i>			
Floor at every corner is clean and without signs of pests	<i>X</i>			
Area is free of standing water	<i>X</i>			
Floor drains and floor sinks are clean				<i>—</i>
All faucets close properly and have no leaks or drips	<i>X</i>			
Under stoves, sinks, and dishwasher kept clean	<i>X</i>			
No open holes or other access to outside	<i>X</i>			
Any cracks in walls or floors are sealed properly	<i>X</i>			
Windows have screens on them	<i>X</i>			
Vents are free of grease and dirt				<i>—</i>
Storage is kept off the floor on wire rack shelving	<i>X</i>			
Food is put away and stored properly in sealed containers	<i>X</i>			
Cardboard boxes present	<i>X</i>			
No long term storage of anything in cardboard boxes		<i>X</i>		
Pest monitors (sticky traps) are present and dated		<i>X</i>		
Pest log is posted		<i>X</i>		
Breaker boxes free of evidence of pests	<i>X</i>			

If pests are present in the area, write what kind here *None Known*

Notes:

B1

Classrooms or Offices	Room #	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	B1	X			
Free of clutter		X			
Indoor plants healthy and free of pests					—
Desks, closets, and cubbies clean and free of food, clutter		X			
All food items are stored in sealed plastic containers					—
Animal or bird cages are clean in and around the area					—
Any pet food is stored in sealed plastic containers					—
Sinks are free of dripping or standing water					—
Gaps or holes under sinks or counters have been sealed					—
Holes or gaps to the outside are sealed		X			
Outside windows and doors close tight and have no gaps		X			
Window screens (if any) are in good repair		X			
Nothing (except short-term) is stored in cardboard boxes					—

If pests are present in the area, write what kind here None Known

Notes:

Dirt Run

Classrooms or Offices	Room #	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	B3	X			
Free of clutter		X			
Indoor plants healthy and free of pests					—
Desks, closets, and cubbies clean and free of food, clutter					—
All food items are stored in sealed plastic containers					—
Animal or bird cages are clean in and around the area					—
Any pet food is stored in sealed plastic containers					—
Sinks are free of dripping or standing water					—
Gaps or holes under sinks or counters have been sealed					—
Holes or gaps to the outside are sealed		X			
Outside windows and doors close tight and have no gaps					—
Window screens (if any) are in good repair					—
Nothing (except short-term) is stored in cardboard boxes					—

If pests are present in the area, write what kind here None Known

Notes:



**DATA FROM INDIVIDUAL SCHOOL (second part)**

**Costs (from Pest Logs):**

Sticky traps

Mouse traps

Rat traps

Pest Management Professional

Pesticides

**Total:**

~~\$~~ 45.<sup>00</sup>

0

0

0

0

0

~~\$~~ 45.<sup>00</sup>

**Costs (from Grounds Records):**

Propane Fuel for flame weeders

Mole Traps

Pest Management Professional

Pesticides

**Total:**

0

0

0

0

~~\$~~ 0.00

**DATA FROM SCHOOL DISTRICT (first part)**

Name of School District Fall City School Dist. #57

**Pests, pest-conductive conditions, actions taken, Costs (taken from pest logs):**

**Number of Pest Sightings Reported:**

Small ants 0  
Bats 0  
Cockroaches 0  
Spiders 0  
Yellow Jackets 0  
Other Honey Bees

**Number and Type of Pest Conducive Conditions:**

Standing water in Kitchen 0  
Window screens missing or torn 0  
Gap under external door 0  
Other 0

**Number of Actions Taken:**

Sanitation – Cleaned up Area 0  
Reduced Clutter 0  
Set rodent traps 0  
Sealed up hole or crack 0  
Fixed screen 0  
Installed external door sweep 0  
Pesticide Application 0

**Breakdown of prevention and management steps taken that proved to be ineffective and led to the decision to make a pesticide application:**

Pest Problem and Date(s) N/A

Prevention and Management Steps and Date(s):

Why Prevention and Management Steps Ineffective:

Pesticide Applied and Date: N/A



Date of Application \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Month Day Year

School \_\_\_\_\_

## PESTICIDE APPLICATION RECORD

This form meets all pesticide record-keeping requirements for schools in Oregon. **Note additional attachments required.**

### Applicator

Name

Phone

License No.

Certificate No.

Address

City

State

Zip Code

### Pesticide Product Used

Product (Brand) Name

EPA Registration No

Product type (granular, liquid, etc.)

Attach following documents

Pesticide Label ☐

MSDS ☐

Copies of all required notices, including dates the notices were given ☐

Date and time for placement and removal of warning signs

Placement:

Removal:

### Application Information

Time began

Time ended

Temp

Wind Speed & Direction

Amount of Product Applied

Total Product Volume or Weight

Total Area of Application(s) (acres, feet, etc.)

Product Concentration (amount per area; note units)

Location(s) of application

Type of Application

Backpack ☐

Bait ☐

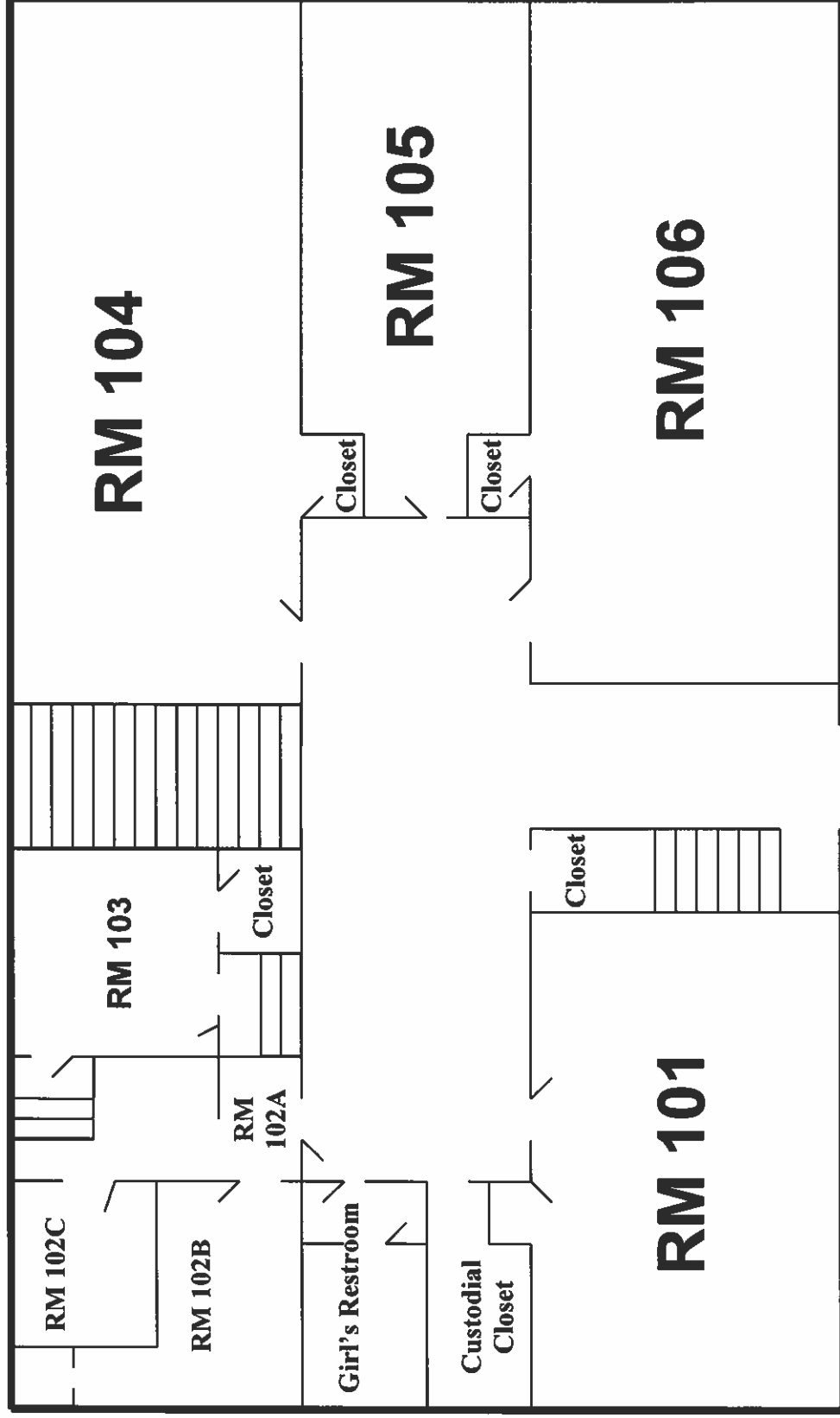
Boom Sprayer ☐

Crack/Crevise ☐

Other (describe)

Did the application prove effective? Explain:

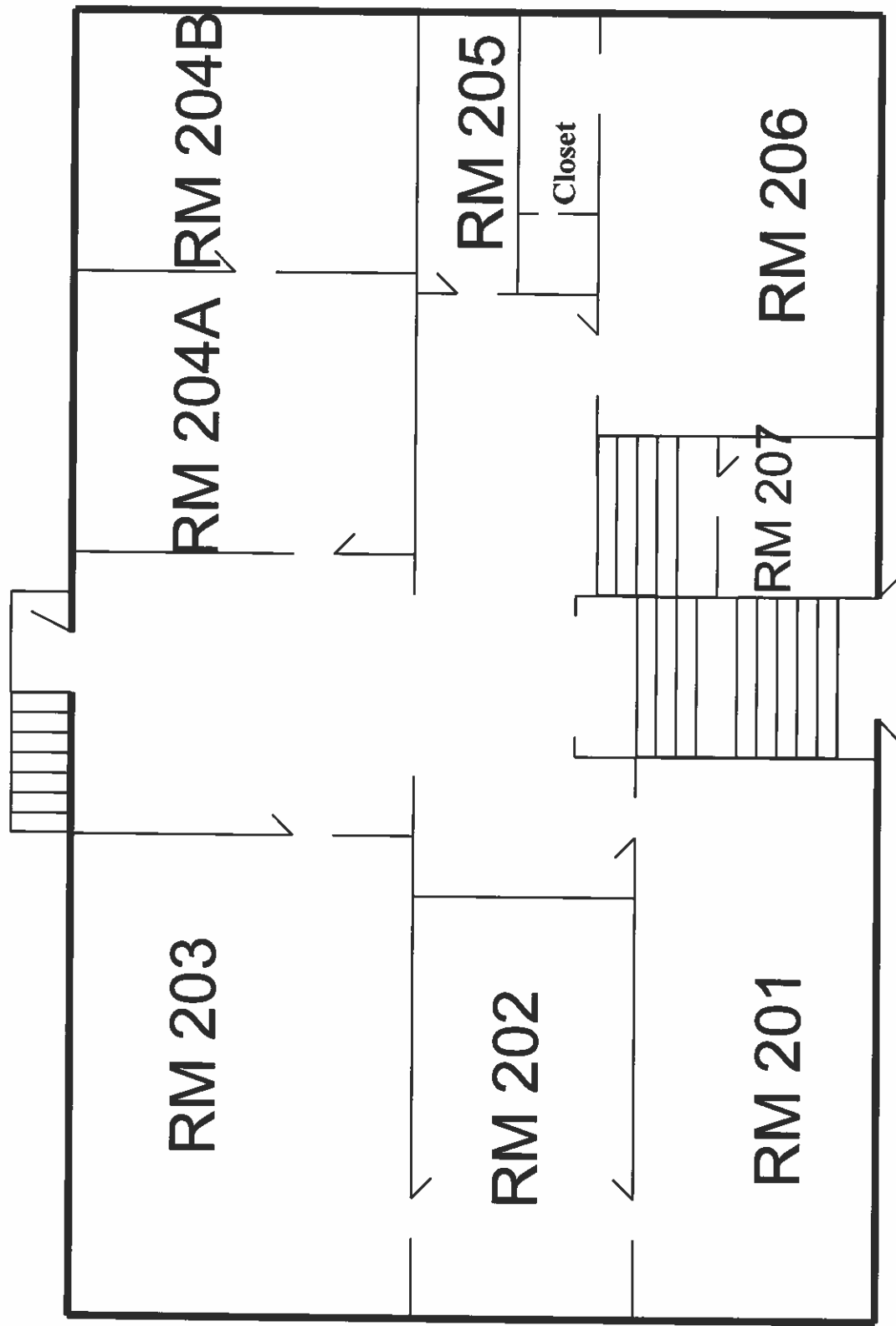
# High School



Rev: 12/2015

First Floor  
Street Side

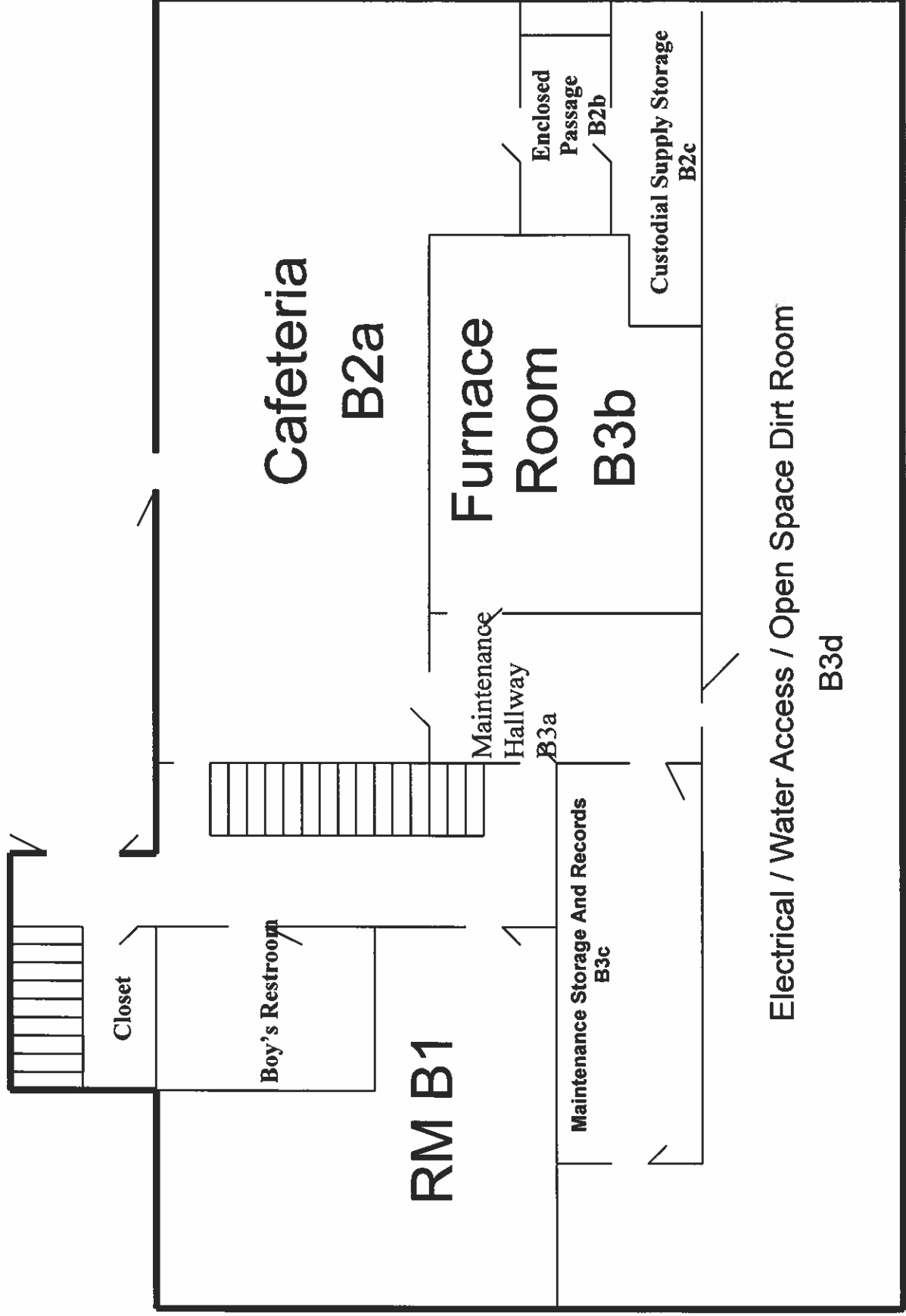
# High School



Rev: 12/2015

Second Floor  
Street Side

# High School



# Annual IPM Inspection Form

## (Pests and Pest Conducive Conditions Checklist)

School District Falls City School District #57



School or Site	<u>Elem.</u>
Date	<u>June 16, 2014</u>
Inspected by	<u>John W. Gilbert</u>

Entryways	Yes	No	Not Sure	N/A
Doors closed when not in use	<input checked="" type="checkbox"/>			
Doors shut tight and close on their own	<input checked="" type="checkbox"/>			
Door sweeps installed so no 1/4" gaps	<input checked="" type="checkbox"/>			
Cracks & crevices around door are sealed	<input checked="" type="checkbox"/>			

If pests are present in the area, write what kind here None Known

Notes:

Outside Areas	Yes	No	Not Sure	N/A
Area free from trash, old vehicles, other pest attractants	<input checked="" type="checkbox"/>			
All trash cans have secure lids	<input checked="" type="checkbox"/>			
Trash cans cleaned regularly	<input checked="" type="checkbox"/>			
Site has good drainage and is free from standing water	<input checked="" type="checkbox"/>			
Bushes, shrubs, trees at least 18" from building		<input checked="" type="checkbox"/>		
Tree branches not overhanging roof	<input checked="" type="checkbox"/>			
All dumpsters located away from building	<input checked="" type="checkbox"/>			
All dumpsters clean	<input checked="" type="checkbox"/>			
No gaps between windows or screens and frame	<input checked="" type="checkbox"/>			
Eaves and roofs free from birds, wasps, etc.		<input checked="" type="checkbox"/>		
Play structures free from wasp harborage areas	<input checked="" type="checkbox"/>			

If pests are present in the area, write what kind here None Known

Notes:

(Honey Bees)

## Food Storage

Classrooms or Offices	Room #	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	109	X			
Free of clutter		X			
Indoor plants healthy and free of pests					—
Desks, closets, and cubbies clean and free of food, clutter					—
All food items are stored in sealed plastic containers		X			
Animal or bird cages are clean in and around the area					—
Any pet food is stored in sealed plastic containers					—
Sinks are free of dripping or standing water					—
Gaps or holes under sinks or counters have been sealed					—
Holes or gaps to the outside are sealed		X			
Outside windows and doors close tight and have no gaps		X			
Window screens (if any) are in good repair					—
Nothing (except short-term) is stored in cardboard boxes			X		

If pests are present in the area, write what kind here None Known

Notes:

Classrooms or Offices	Room #	Yes	No	Not Sure	N/A
Free of unauthorized pesticides					
Free of clutter					
Indoor plants healthy and free of pests					
Desks, closets, and cubbies clean and free of food, clutter					
All food items are stored in sealed plastic containers					
Animal or bird cages are clean in and around the area					
Any pet food is stored in sealed plastic containers					
Sinks are free of dripping or standing water					
Gaps or holes under sinks or counters have been sealed					
Holes or gaps to the outside are sealed					
Outside windows and doors close tight and have no gaps					
Window screens (if any) are in good repair					
Nothing (except short-term) is stored in cardboard boxes					

If pests are present in the area, write what kind here \_\_\_\_\_

Notes:

*upper*

Classrooms or Offices	Room # <i>105/106/107</i>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides		<i>X</i>			
Free of clutter		<i>X</i>			
Indoor plants healthy and free of pests		<i>X</i>			
Desks, closets, and cubbies clean and free of food, clutter		<i>X</i>			
All food items are stored in sealed plastic containers			<i>X</i>		
Animal or bird cages are clean in and around the area					<i>—</i>
Any pet food is stored in sealed plastic containers					<i>—</i>
Sinks are free of dripping or standing water		<i>X</i>			
Gaps or holes under sinks or counters have been sealed		<i>X</i>			
Holes or gaps to the outside are sealed		<i>X</i>			
Outside windows and doors close tight and have no gaps		<i>X</i>			
Window screens (if any) are in good repair		<i>X</i>			
Nothing (except short-term) is stored in cardboard boxes		<i>X</i>			

If pests are present in the area, write what kind here *None Known*

Notes:

Classrooms or Offices	Room # <i>105/106/107</i>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides		<i>X</i>			
Free of clutter		<i>X</i>			
Indoor plants healthy and free of pests					<i>—</i>
Desks, closets, and cubbies clean and free of food, clutter		<i>X</i>			
All food items are stored in sealed plastic containers		<i>X</i>			
Animal or bird cages are clean in and around the area					<i>—</i>
Any pet food is stored in sealed plastic containers					<i>—</i>
Sinks are free of dripping or standing water					<i>—</i>
Gaps or holes under sinks or counters have been sealed		<i>X</i>			
Holes or gaps to the outside are sealed		<i>X</i>			
Outside windows and doors close tight and have no gaps		<i>X</i>			
Window screens (if any) are in good repair		<i>X</i>			
Nothing (except short-term) is stored in cardboard boxes		<i>X</i>			

If pests are present in the area, write what kind here *None Known*

Notes:



*upper + closet*  
*Lower closet*

<b>Custodial and Custodial Closets</b>	Yes	No	Not Sure	N/A
Area is free of unauthorized pesticides	X			
Mops are clean and hanging up when not in use	X			
Closets are free of trash and food	X			
Custodial closets are in good order and organized	X			
Trash cans and maid carts are emptied daily and clean	X			
Break area is clean and free of food, crumbs and trash				—
Storage areas free of items stored in cardboard boxes		X		
Break area free of cloth covered couches and chairs				—
Custodians are trained in the IPM process	X			
IPM records (including pest logs, monitoring trap data, pest management actions, etc.) are on file		X		

If pests are present in the area, write what kind here None Known

Notes:

*upper + Lower*  
*Furnace Rm.*

<b>Boiler Rooms and Fan Rooms</b>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	X			
Room is free of standing water	X			
Room is cleaned regularly	X			
Room is free of trash and food	X			
Room is free of storage, especially in cardboard boxes	X			
Floor drains are clean	X			
Plumbing is free of leaks and condensation	X			
Cracks or holes in floors and walls are sealed properly	X			
Outside air intakes are properly screened & free of trash	X			

If pests are present in the area, write what kind here None Known

Notes:

Teachers Lounge 106 a	Yes	No	Not Sure	N/A
Room is free of cloth couches and chairs	x			
It's clean behind and under microwave	x			
It's clean under and behind vending machines				—
It's clean inside, under, and behind the refrigerator	x			
All counters clean and free of food bits and such	x			
Floor at every corner is clean and without signs of pests	x			
Under sink is kept clean		x		
Cupboards clean and any food is in sealed containers	x			
Free of unauthorized pesticides	x			
Pest monitors (sticky traps) are present and dated		x		
Pest log is posted		x		

If pests are present in the area, write what kind here none known

Notes:

Classrooms or Offices	Room # Lower	Yes	No	Not Sure	N/A
Free of unauthorized pesticides		x			
Free of clutter		x			
Indoor plants healthy and free of pests					—
Desks, closets, and cubbies clean and free of food, clutter		x			
All food items are stored in sealed plastic containers		x			
Animal or bird cages are clean in and around the area					—
Any pet food is stored in sealed plastic containers					—
Sinks are free of dripping or standing water		x			
Gaps or holes under sinks or counters have been sealed		x			
Holes or gaps to the outside are sealed		x			
Outside windows and doors close tight and have no gaps		x			
Window screens (if any) are in good repair		x			
Nothing (except short-term) is stored in cardboard boxes		x			

If pests are present in the area, write what kind here none known

Notes:

Kitchen > Rm 108  
Office

+  
Rm. 109

Kitchen and Food Preparation Area <i>Cafeteria</i>	Yes	No	Not Sure	N/A
Free of unauthorized pesticides	X			
Trash emptied daily	X			
Door sweeps installed so no 1/4" gaps	X			
Floor at every corner is clean and without signs of pests	X			
Area is free of standing water	X			
Floor drains and floor sinks are clean	X			
All faucets close properly and have no leaks or drips		X		
Under stoves, sinks, and dishwasher kept clean	X			
No open holes or other access to outside	X			
Any cracks in walls or floors are sealed properly	X			
Windows have screens on them	X			
Vents are free of grease and dirt	X			
Storage is kept off the floor on wire rack shelving	X			
Food is put away and stored properly in sealed containers	X			
Cardboard boxes present	X			
No long term storage of anything in cardboard boxes		X		
Pest monitors (sticky traps) are present and dated		X		
Pest log is posted		X		
Breaker boxes free of evidence of pests	X			

If pests are present in the area, write what kind here None Known

Notes:

**DATA FROM INDIVIDUAL SCHOOL (second part)**

**Costs (from Pest Logs):**

Sticky traps 45.00

Mouse traps 0

Rat traps 0

Pest Management Professional N/A

Pesticides 0

Total: \$45.00

**Costs (from Grounds Records):**

Propane Fuel for flame weeders 0

Mole Traps 0

Pest Management Professional N/A

Pesticides 0

Total: \$0.00

**DATA FROM SCHOOL DISTRICT (first part)**

Name of School District Fall City School Dist. #57

**Pests, pest-conducive conditions, actions taken, Costs (taken from pest logs):**

**Number of Pest Sightings Reported:**

Small ants 0  
Bats 0  
Cockroaches 0  
Spiders 2  
Yellow Jackets 1  
Other 0

**Number and Type of Pest Conducive Conditions:**

Standing water in Kitchen X  
Window screens missing or torn —  
Gap under external door —  
Other —

**Number of Actions Taken:**

Sanitation – Cleaned up Area —  
Reduced Clutter —  
Set rodent traps —  
Sealed up hole or crack —  
Fixed screen —  
Installed external door sweep —  
Pesticide Application —

**Breakdown of prevention and management steps taken that proved to be ineffective and led to the decision to make a pesticide application:**

Pest Problem and Date(s) N/A

Prevention and Management Steps and Date(s):

Why Prevention and Management Steps Ineffective:

Pesticide Applied and Date: N/A

Date of Application \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Month Day Year

School \_\_\_\_\_

## PESTICIDE APPLICATION RECORD

This form meets all pesticide record-keeping requirements for schools in Oregon. **Note additional attachments required.**

### Applicator

Name

Phone

License No.

Certificate No.

Address

City

State

Zip Code

### Pesticide Product Used

Product (Brand) Name

EPA Registration No

Product type (granular, liquid, etc.)

Attach following documents

Pesticide Label ☐

MSDS ☐

Copies of all required notices, including dates the notices were given ☐

Date and time for placement and removal of warning signs

Placement:

Removal:

### Application Information

Time began

Time ended

Temp

Wind Speed & Direction

Amount of Product Applied

Total Product Volume or Weight

Total Area of Application(s) (acres, feet, etc.)

Product Concentration (amount per area; note units)

Location(s) of application

Type of Application

Backpack ☐

Bait ☐

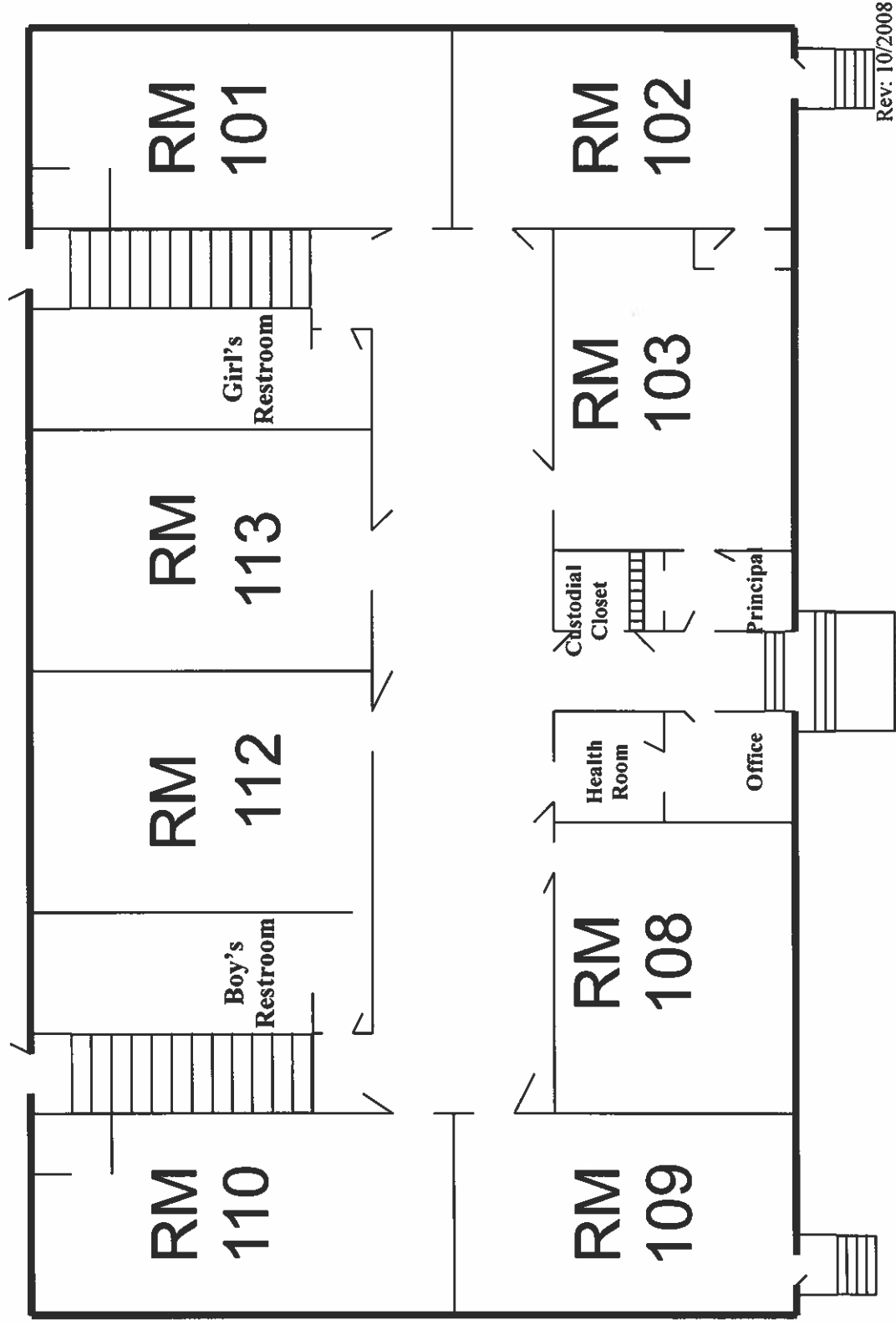
Boom Sprayer ☐

Crack/Crevise ☐

Other (describe)

Did the application prove effective? Explain:

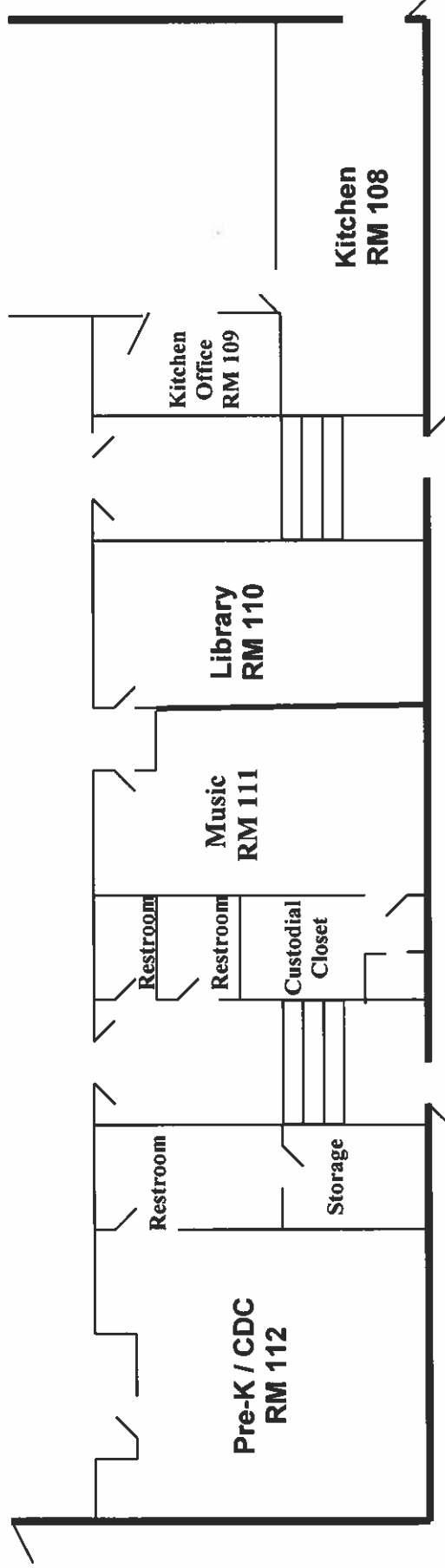
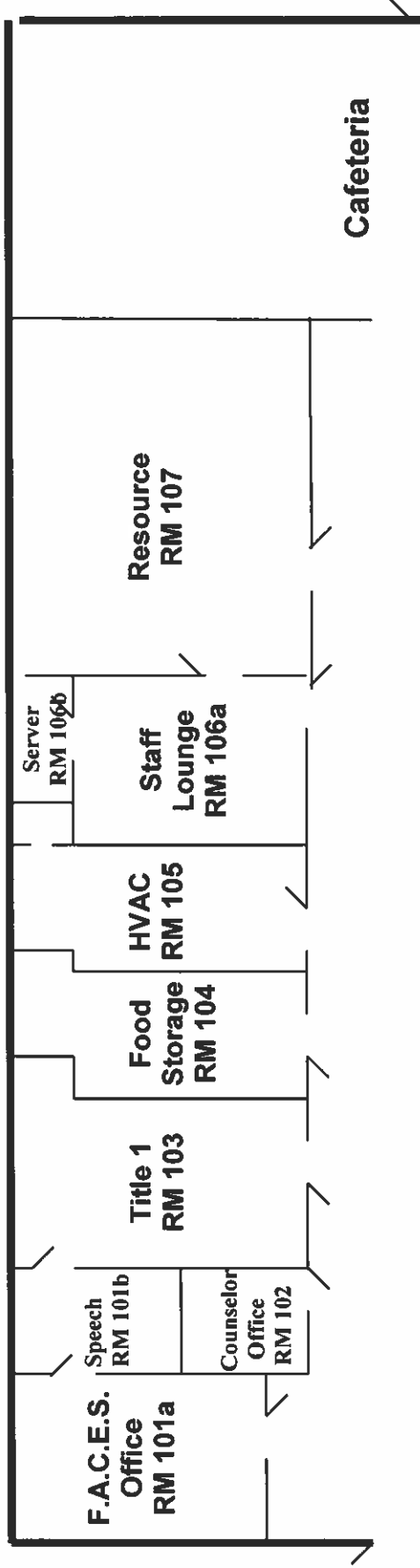
# Elementary



# Top Floor



# Elementary



Rev: 12/2018

# Bottom Floor