

**BOARD OF EDUCATION MINUTES  
NEWELL SCHOOL DISTRICT #9-2  
February 11, 2019**

**I. Call to Order**

Chairman Miles Burtzlaff called the regular meeting of the Newell Board of Education to order at 1830 with members Darren Alexander, Todd Youngberg, Leanne Wells, LeeAnn Gaer, Brienne Bonnet and Lisa Wendt present. Administration present were Superintendent Robin Dutt, Principal Jennifer Nehl, Special Education Director Tonya Mullaney, and Athletic Director Steve Schoenfish. Recording minutes was Business Manager, Sophie Burditt. Staff and Visitors at the meeting were Jeremiah Weeldreyer, Vikki Morell, Mike Phelps, Scott Wince, Jo Musumec, Jessica McGregor, Shane McGregor, Blaise McGregor, Caleb McGregor, Amy Pravecek, Jenn Stomprud, Sabrina Harmon, Jackie Clements, Courtney Barrera, Courtney Rans, Will Quinn, Jeremy Butcher, Tracy Hansen and Betty Bruner.

- A. Burtzlaff led everyone in the Pledge of Allegiance.
- B. Burtzlaff asked for a moment of silence.

**Unless otherwise noted, all Board action was by unanimous decision.**

**II. Agenda**

- A. Additions/Changes: Move Item V. Letter D Presentations before C. and no Executive Session.
- B. Motion Gaer, second Alexander to approve agenda as modified. Motion carried.

**III. Statements of Conflict of Interest**

None

**IV. Consent Agenda**

Motion Wells, second Bonnet to approve: A. Minutes from Regular Meeting on January 14, 2019, B. Payment of Bills and C. Financial Reports. Motion carried.

**V. Presentation**

- A. Tracy Hansen from Ketel Thorstenson reported there is no change in the school audit process, which was completed in December. Same advice was given in regard to the tracking of capital fixed assets, but since the grant agencies and lending institutions have not had an issue with it, we will work on it as we go. Otherwise, the opinion is clean. Tracy went over the financial highlights with the budget committee before the meeting. Overall, there was positive changes in each of the funds, and the special education fund actual had a positive balance at the end of the year. The food service fund struggles and Tracy recommended budgeting for the transfer from general fund to food service so that it does not end the year with a negative balance. As the auditors look at the internal controls for the whole 2017-2018 school year, some of their findings on the audit have already been addressed and changed in January of 2018 when the last audit was completed but do not reflect until next year. Ketel Thorstenson does the Financial Statements and some adjustments so that was reported as a finding. The last finding was the final budget in September which setup to have a budget deficit, state law does not allow for that and a supplemental budget was not submitted to fix it.
- B. South Dakota School Board Recognition Week is February 18-22 and the School Board Members were presented with Certificates of Appreciation for all they do.
- C. Caleb McGregor, a freshman at Newell School, presented information about getting local beef into our school lunch program. (Farm to School Program) He heard about this program when Amy Pravecek

talked about Hulett, Wyoming implementing this opportunity into their school program. Caleb stated that our area produces some of the best beef in the national so why are we purchasing beef that contain additives? We could have local meat processed at a local locker. The local locker only needs to meet three requirements: 1. USDA state inspected, 2. Grade the meat, and 3. Met USDA nutrition values. Tri-County Locker has been talking to the Wall locker on what is all required to meet these specifications. He would like to educate the community and students about farm to school, and how they can help. He asked the school board, with the help of administration and the head chef, to see if he could put this plan into action. Questions, donated meat or how does a school start the process? The school could contract with local producers and the local locker. The board would need flow sheets to see the cost and meat differences. Hulett receives all donated meat and local donations and businesses help with the cost of processing the meat. Their beef consumption has tripled, because high students are eating at school and less sack lunches. Wall has started with donations as of last month. Currently, if we serve beef on a day, we use 60 pounds and current cost are between \$2.82 and \$1.89 a pound. The board thanked Caleb for the presentation.

D. Johnson Controls: Will Quinn, First, Johnson Control will be paying for the two values that may not meet the codes, they are talking to Frank Mortimer. The third boiler, they are going to start with replacing a spring and work on the regulator but the regulator may need to be replaced. The pumps are working the way they are supposed to. They will keep working on the water balancing and the classrooms in the lower elementary. If there are any other rooms, please let them know. They are still going to install the sheet metal for the vents and would like the board to pick a color.

## **VI. Reports**

Staff members gave reports at this time.

## **VII. Open Forum**

Sabrina reminded everyone to read your newsletter, the Dental Mobile was here for three days and saw 63 students and preformed \$24,000 in serves. Seniors and Juniors trip to Pierre January 15<sup>th</sup>, hosting lunch at visitors' center for legislators and picture with the Governor and Lieutenant Governor.

Reminder after March meeting teachers exchange negotiation proposals.

Question on school board petition, they are due February 22, 2019.

## **VIII. Old Business**

None.

## **IX. New Business**

A. Motion Alexander, second Wells to approve combining precincts for School Board Election, Newell City #20, Union #8, Horse Creek #13, Newell Independent #14 and Castle Rock #6 all voting in the Town of Newell; and Nisland #18 and Orman #12 all voting in the City of Nisland. Motion carried.

B. Motion Gaer, second Alexander to approve creating two new Trust and agency accounts for Fine Arts and Tree Fund. Motion carried.

C. Motion Wendt, second Gaer approved closing safety deposit boxes and storing items on the school premises. Discussion: they are bond coupons and check with the Newell Museum to see if they want them. Find out value. Motion carried.

D. Youngberg, second Gaer tabled leave of absence request by Danielle McKenzie for 2019-2020 school year until March 11<sup>th</sup> meeting.

E. Motion Alexander, second Wells to approve issuing contracts for Middle School Spring Production director shared duties and split the pay between Mrs. English and Mrs. Carrier. Motion carried.

F. Motion Wells, second Bonnet to allow submission of 21<sup>st</sup> Century Community Learning Centers grant proposal. Discussion: What are cost and what grant pays for? Motion carried.

G. Motion Wendt, second Gaer to approve agreement to Co-op with Meade School District for HS Soccer. Motion carried.

H. Motion Youngberg, second Wells to approve hiring of Jack Hise as a part-time Special Education Paraprofessional at \$10 per hour for up to 4 hours per day. Discussion: He will be a Voc-Rehab Job Coach. Motion carried.

#### **X. Adjournment**

Motion Wells, second Alexander to adjourn at 1937. Motion carried.

Unapproved Minutes

(s) \_\_\_\_\_

Miles Burtzlaff, Chairman

Attest(s) \_\_\_\_\_

Sophie Burditt, Business Manager

Published once at the total cost of \$ \_\_\_\_\_