



Tuesday, May 23, 2023
MINUTES - Regular Meeting

6:30pm - Executive Session

7:00pm - Regular Meeting: In person

MEMBERS OF THE BOARD

Mrs. Heather Garcia - President

Mrs. Kelly Wilson - Vice President

Mrs. Jennifer Eisberg - Trustee

Mrs. Juliana Lee - Trustee

Mrs. Jennifer Mendoza - Trustee

Mr. Sam Park- Trustee

Mr. Michael Sprague- Trustee

Mr. Kevin Ulmer, Chief School Administrator

Mr. James Tevis, Interim School Business Administrator

A. OPEN Public Meeting

Subject	1. OPEN PUBLIC MEETING ACT STATEMENT:
Meeting	May 23, 2023 - MINUTES - Regular Meeting
Category	A. OPEN Public Meeting
Access	Public
Type	Procedural

Pursuant to the Open Public Meetings Act, Chapter 231, Laws of New Jersey 1975, notice of this meeting, its date, time and place have been posted on the Board's official bulletin board, and it has been delivered to The Record & Suburbanite newspapers circulated in the District at least 48 hours prior to the time for this meeting.

Subject	2. PUBLIC MEETING ROLL CALL; TIME: 6:32pm
Meeting	May 23, 2023 - MINUTES - Regular Meeting
Category	A. OPEN Public Meeting
Access	Public
Type	Procedural

BOARD MEMBER	PRESENT	ABSENT	ARRIVAL/DEPARTURE TIME
Mrs. Jennifer Eisberg, Trustee	X		
Mrs. Juliana Lee, Trustee	X		
Mrs. Jennifer Mendoza, Trustee	X		
Mr. Sam Park, Trustee	X		
Mr. Michael Sprague, Trustee	X		
Mrs. Kelly Wilson, Vice President	X		
Mrs. Heather Garcia, President	X		

Faculty & Community Members: In-person -0-

Others Present: Superintendent & Interim Business Administrator

B. Adjournment to Executive Session

Subject **1. Adjournment to Executive Session**

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category B. Adjournment to Executive Session

Access Public

Type Action (Consent)

Moved by: J. Mendoza
Seconded by: K. Wilson
Time: 6:32pm

C. Adjournment from Executive Session

Subject **1. Adjournment from Executive Session**

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category C. Adjournment from Executive Session

Access Private

Type Action (Consent)

Moved by: K. Wilson
Seconded by: J. Mendoza
Time: 7:03pm

Executive Content

An Executive Session Meeting of the Norwood Board of Education was called to order by President Garcia, on May 23, 2023, at 6:32pm.

The Board discussed the following:

- Unaffiliated Staff Salary Increases.

Motion to close was moved by K. Wilson, seconded by J. Menoza at 7:03pm. Vote in favor was unanimous.

Respectfully submitted,

Mr. James Tevis
Interim Business Administrator/Board Secretary

D. Public Session Meeting

Subject	1. CALL TO ORDER
Meeting	May 23, 2023 - MINUTES - Regular Meeting
Category	D. Public Session Meeting
Access	Public
Type	Procedural

Subject	2. OPEN PUBLIC MEETING ACT STATEMENT:
Meeting	May 23, 2023 - MINUTES - Regular Meeting
Category	D. Public Session Meeting
Access	Public
Type	Procedural

Pursuant to the Open Public Meetings Act, Chapter 231, Laws of New Jersey 1975, notice of this meeting, its date, time and place have been posted on the Board’s official bulletin board, and it has been delivered to The Record & Suburbanite newspapers circulated in the District at least 48 hours prior to the time for this meeting.

Subject **3. PUBLIC MEETING ROLL CALL; TIME: 7:04pm**

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category D. Public Session Meeting

Access Public

Type Procedural

BOARD MEMBER	PRESENT	ABSENT	ARRIVAL/DEPARTURE TIME
Mrs. Jennifer Eisberg, Trustee	X		
Mrs. Juliana Lee, Trustee	X		
Mrs. Jennifer Mendoza, Trustee	X		
Mr. Sam Park, Trustee	X		
Mr. Michael Sprague, Trustee	X		
Mrs. Kelly Wilson, Vice President	X		
Mrs. Heather Garcia, President	X		

Faculty & Community Members: In-person - 35 -

Others Present: Superintendent and School Business Administrator

Subject **4. FLAG SALUTE:**

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category D. Public Session Meeting

Access Public

Type Procedural

Subject **5. DISCUSSION OF CORRESPONDENCE:**

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category D. Public Session Meeting

Access Public

Type Discussion

Mr. Tevis read an email from R. Sullivan regarding C. Shea.

Subject 6. INFORMATIONAL ATTACHMENTS

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category D. Public Session Meeting

Access Public

Type Information

- May Enrollment Report

File Attachments
[May 2023 Enrollment.pdf \(69 KB\)](#)

Subject 7. SUPERINTENDENT'S REPORT: Mr. Ulmer

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category D. Public Session Meeting

Access Public

Type Information

- Recognition of the 2022-2023 Governor's Educator of the Year Award (Ariella Audi)

Subject 8. PRESIDENT'S STATEMENT:

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category D. Public Session Meeting

Access Public

Type Discussion

The board president made the following comments:

- 1) Noted the upcoming NJSBA Annual Recognition Meeting.
- 2) Carnival Volunteers are needed.

Subject 9. COMMITTEE REPORTS:

Meeting May 23, 2023 - MINUTES - Regular Meeting
Category D. Public Session Meeting
Access Public
Type Reports

1) Curriculum: *Jennifer Mendoza, Juliana Lee.

2) Personnel & Negotiations: *Kelly Wilson, Jennifer Eisberg.

3) Buildings and Grounds: *Kelly Wilson, Juliana Lee.

Trustee Wilson noted that discussions were held during the last committee meeting regarding the re-configuration of the World Language Classroom, Library/Student Lounge, and other general classrooms. Proposals for a replacement front entrance sign were reviewed.

4) Finance: *Heather Garcia, Jennifer Mendoza.

President Garcia noted that the following items were discussed/reviewed during the last committee meeting:

- Before/After care program
- Renewal of Transportation Route #1
- Smarter Learning Center summer camp facility lease
- Tax and payroll updates.

5) Policy: *Kelly Wilson, Jennifer Eisberg.

6) Special Education: *Jennifer Mendoza, Michael Sprague.

Trustee Sprague commented that the committee met with CPAC on May 10th where an informative presentation was given. He noted that a meeting with the superintendent will be held soon.

E. Open Public Participation - On Agenda Items

Subject 1. Open Public Participation - "On Agenda" Items

Meeting May 23, 2023 - MINUTES - Regular Meeting
Category E. Open Public Participation - On Agenda Items
Access Public
Type Action, Procedural

Moved by: K. Wilson

Seconded by: J. Mendoza

Time:7:24pm

Public Participation Statement

- Each member of the public wishing to comment must state their Name and Address for the record
 - Each public comment is limited to five (5) minutes
 - Only members of the public physically present at the meeting will be heard.
-

- Student #1 - Spoke in favor of Ms. Shea.
- M. Petrone - Spoke in favor of Ms. Shea and questioned why she resigned.
- G. Cutri - Spoke in favor of Ms. Shea.
- R. Schanck - Spoke in favor of Ms. Shea.
- W. Merritt - Commented about issues with an unnamed other person.
- E. Moylan - Spoke in favor of Ms. Shea.
- F. Petrone - Eluded to but would not elaborate possible issues with new administrators.
- J. McDermott - Spoke in favor of Ms. Shea.
- S. Manchin - Wants BOE to investigate why Ms. Shea resigned.
- T. Gardner - Questioned why Ms. Shea resigned.

F. Close Public Participation - On Agenda Items

Subject	1. Close Public Participation - "On Agenda" Items
Meeting	May 23, 2023 - MINUTES - Regular Meeting
Category	F. Close Public Participation - On Agenda Items
Access	Public
Type	Action, Procedural

Moved by: K. Wilson

Seconded by: J. Mendoza

Time: 7:39pm

G. Approval of Minutes

Subject	1. Approval of Minutes
Meeting	May 23, 2023 - MINUTES - Regular Meeting
Category	G. Approval of Minutes
Access	Public
Type	Action, Minutes
Recommended Action	BE IT RESOLVED, that the Norwood Board of Education approves the minutes of the following meetings:

BE IT RESOLVED, that the Norwood Board of Education approves the minutes of the following meetings:

- **May 02, 2023 - Executive Session Meetings**
- **May 02, 2023 - Public Session Meeting.**

Moved by: K. Wilson
Seconded by: S. Park
Vote: Roll Call

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mrs. Jennifer Eisberg, Trustee	X			
Mrs. Juliana Lee, Trustee	X			
Mrs. Jennifer Mendoza, Trustee			X	
Mr. Sam Park, Trustee	X			
Mr. Michael Sprague, Trustee	X			
Mrs. Kelly Wilson, Vice President	X			
Mrs. Heather Garcia, President	X			

File Attachments

[BOE Meeting Minutes \[Public\] - Draft \(05.02.2023\).pdf \(1,892 KB\)](#)

Executive File Attachments

[BOE Meeting Minutes \[Executive #1\] - Draft \(05.02.2023\).pdf \(1,035 KB\)](#)

[BOE Meeting Minutes \[Executive #2\] - Draft \(05.02.2023\).pdf \(1,042 KB\)](#)

H. Administrative

Subject	1. Fire and Security Drills
Meeting	May 23, 2023 - MINUTES - Regular Meeting
Category	H. Administrative
Access	Public
Type	Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve the following fire and security drills for the month of May:

- Fire Drill - 5/8/23
- Security Drill - 5/9/23.

Subject 2. Northern Valley Regional High School Work Based Learning Program

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category H. Administrative

Access Public

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent, retroactively approve the following student, Yuna Shin, from Northern Valley Demarest to be a part of the Work-Based Learning Program, May 15, 2023 through June 19, 2023.

Subject 3. Harassment, Intimidation, and Bullying (HIB)

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category H. Administrative

Access Public

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent, affirm the Superintendent's decision regarding Harassment, Intimidation and Bullying (HIB) incident #NPS222305, reported to the Board in Executive Session at the May 2, 2023 meeting:

HIB Incident #NPS222305 - Affirm as HIB.

Subject 4. ADMINISTRATIVE VOTE:

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category H. Administrative

Access Public

Type Action

Recommended Action **BE IT RESOLVED**, pursuant to the recommendation of the Chief School Administrator, that the Norwood Board of Education approves the following resolution(s):

Motion to approve Administrative Item: #1-3

Moved by: K. Wilson

Seconded by: J. Mendoza

Vote: Roll Call

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mrs. Jennifer Eisberg, Trustee	X			
Mrs. Juliana Lee, Trustee	X			
Mrs. Jennifer Mendoza, Trustee	X		#3	
Mr. Sam Park, Trustee	X		#3	
Mr. Michael Sprague, Trustee	X			
Mrs. Kelly Wilson, Vice President	X			
Mrs. Heather Garcia, President	X			

I. Personnel

Subject	1. Field Trip Staff Compensation
Meeting	May 23, 2023 - MINUTES - Regular Meeting
Category	I. Personnel
Access	Public
Type	Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve the following following staff for extra compensation for field trips, as per the NEA agreement:

Staff	Amount
Marijean O'Donnell	\$60.00
Laurie Prining	\$60.00
Erica Stearns	\$60.00
Camille Taveras	\$60.00
Steve Henrici	\$131.63
Lauren Rondinelli	\$60.00
Christie DeStefano	\$60.00
Samantha Griffin	\$60.00
Lauren Flyge	\$470.00
Gianvito DeCandia	\$470.00
Zachary Slotter	\$470.00
Patricia McGee	\$60.00
Lyndsey Stodnick	\$470.00
Lauren Flyge	\$470.00
Michael Santa Cruz	\$470.00
Victoria Fitzpatrick	\$470.00
Nicole Davila	\$530.00

Subject	2. Tuition Reimbursement 2022-2023
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Meeting May 23, 2023 - MINUTES - Regular Meeting

Category I. Personnel

Access Public

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve the following Tuition Reimbursement payments in accordance with the current NEA contract agreement, for the 2022-2023 school year:

Teacher Name	Credits	Tuition Total	BOE Payment
Bianca Archetto	3	\$1,636.80	\$800.00
Christie DeStefano	3	\$381.65	\$381.65
Danielle Findlay	3	\$394.00	\$394.00
Christina Princiotta	6	\$5436.00	\$800.00
Erica Stearns	9	\$6,293.46	\$6,293.46
Michelle Wesley*	6	\$763.30	\$763.30

*Pending transcript/completion of course

Subject 3. Movement on the Salary Guide

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category I. Personnel

Access Public

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve the following movement on the salary guide with change in pay retroactive to May 15, 2023.

Teacher	From	To
Bianca Archetto	MA Step 6 (\$62,732.00)	MA+15 Step 6 (\$65,182.00)

Subject 4. Appointment - Substitute Nurse

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category I. Personnel

Access Public

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve Eileen Smith as a substitute nurse, through June 30, 2023.

Subject **5. Appointment - ESY Staff**

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category I. Personnel

Access Public

Type Action

BE IT RESOLVED, that upon recommendation of the Superintendent, approve the following personnel for the Extended School Year Program, for the period July 3, 2023 through July 31, 2023, funded through ESSER Grant:

Name	Position	Hourly Rate	Maximum Hours	Maximum Salary Allowed
Kaitlyn Rockwell	Pre-K	\$47.73/hr	55 hrs	\$2,625.00
Bonnie Malora	K-3/LLD	\$77.21/hr	55 hrs	\$4,246.55
Mary Grace Brigida	4-8/LLD	\$67.15/hr	55 hrs	\$3,693.25
Elizabeth Belfiore	Speech Therapy	\$60.44/hr	30 hrs	\$1,813.20
Erika Gomez	Orton Gillingham/Multi-Sensory Reading	\$61.42/hr	50 hrs	\$3,071.00
Catherine Stanzione	School Psychologist	\$75.67/hr	40 hrs	\$3,026.80
Debra Cicchetti	School Social Worker	\$73.86/hr	20 hrs	\$1,477.80
Marc Lugo	Paraprofessional	\$21.00/hr	110 hrs	\$2,310.00
Megan Malora*	Paraprofessional	\$21.00/hr	110 hrs	\$2,310.00
Steve Henrici	Paraprofessional	\$21.00/hr	55 hrs	\$1,155.00
Kayla Mikatarian	Paraprofessional	\$21.00/hr	27.5 hrs	\$577.50
Nancy Klein	Paraprofessional	\$21.00/hr	27.5 hrs	\$577.50

* pending background check

Subject **6. Appointment - Summer Custodial Help**

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category I. Personnel

Access Public

Type Action

BE IT RESOLVED, that upon recommendation of the Superintendent, approve Nicolas Rodriguez and Jake Ward for summer custodial employment at the hourly rate of \$14.50; not to exceed 29 hours per week, pending background check.

Subject 7. Appointment: Part Time Special Education Teacher

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category I. Personnel

Access Public

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve Danielle Bond, as a part time Special Education Teacher for the 2023-2024 school year, salary to be \$67,876.00 at MA Step 8, at a prorated amount of \$33,938.00.

Subject 8. Resignation: Paraprofessional

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category I. Personnel

Access Public

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent, accept the resignation of Devon Sollicito, paraprofessional, with a final date of employment on June 21, 2023.

Subject 9. Resignation: Elementary Teacher

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category I. Personnel

Access Public

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent, accept the resignation of Chelsea Shea, elementary teacher, effective on August 31, 2023.

President Garcia stated that the Board can not legally vote not to accept Ms. Shea's resignation, it was voluntary.

Subject 10. Paraprofessional Staff 2023-2024

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category I. Personnel

Access Public

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent approve the following paraprofessional staff for the 2023-2024 school year, working up to a maximum of 29.5 hours a week at a rate of \$21.00 per hour.

Name	Salary
Kenneth Farrell	\$17,388.00
Rebecca Angioletti	\$22,797.60
Donna Bandy	\$22,797.60
Deniz Bas	\$22,797.60
Tara Conmy	\$22,797.60
Uma Daswani	\$22,797.60
Ellen Marie Golabek	\$22,797.60
Denise Hageman	\$22,797.60
Steven Henrici	\$22,797.60
Arzu Inci	\$22,797.60
Nancy Klein	\$22,797.60
Marc Lugo	\$22,797.60
Kayla Mikatarian	\$22,797.60
Catherine Santo	\$22,797.60
Renata Unanue	\$22,797.60
Sue-Heidi Waller	\$22,797.60

Subject 11. Appointment - Paraprofessional

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category I. Personnel

Access Public

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve Cynthia Picinic, as a Paraprofessional, for the 2023-2024 school year, at an annual salary of \$33,552.00.

Subject 12. PERSONNEL VOTE:

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category I. Personnel

Access Public

Type Action

Recommended Action BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, that the Personnel Committee recommends the approval of the following resolution(s):

Motion to approve Personnel Items: #1-11

Moved by: J. Mendoza
Seconded by: K. Wilson
Vote: Roll Call

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mrs. Jennifer Eisberg, Trustee	X			
Mrs. Juliana Lee, Trustee	X			
Mrs. Jennifer Mendoza, Trustee	X			
Mr. Sam Park, Trustee	X	#9		
Mr. Michael Sprague, Trustee	X			
Mrs. Kelly Wilson, Vice President	X			
Mrs. Heather Garcia, President	X			

J. Curriculum

Subject **1. Workshop/Conferences**

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category J. Curriculum

Access Public

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve the following workshop:

Name: Richard Scherer
 Workshop: Educational Leadership Institute
 Location: Ramapo College, New Jersey
 Date: 5/24/2023
 Cost: \$0.00

Name: Kevin Ulmer
 Workshop: Educational Policy & School Law Seminar
 Location: Brookdale Community College, Lincroft, NJ
 Date: 6/2/2023
 Cost: \$84.41 (mileage and tolls)

Name: Harold Abraham
 Workshop: State Special Education Advisory Council Meeting
 Location: Learning Resource Center, Trenton, New Jersey
 Date: 6/8/2023
 Cost: \$0.00

Name: Keri Regina
 Workshop: Winter Inclusion Leadership Conference

Location: Montclair State University, New Jersey
Date: 6/9/2023
Cost: \$0.00

Subject **2. Course Approval**

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category J. Curriculum

Access Public

Type Action

BE IT RESOLVED, upon recommendation of the Superintendent, approve the following courses:

Name: Christina Princiotta
Course: Diversity Themes in Children's Literature
Credits: 3
Dates: May 2023 - June 2023
Institution: St. Thomas Aquinas College

Name: Danielle Findlay
Course: Connection and Calming Strategies for Today's Teachers
Credits: 3
Dates: June 2023 - November 2023
Institution: American College of Education

Subject **3. CURRICULUM VOTE:**

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category J. Curriculum

Access Public

Type Action

Recommended BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator,
Action that the Curriculum Committee recommends the approval of the following resolution(s):

Motion to approve Curriculum Items: #1-2

Moved by: K. Wilson
Seconded by: J. Mendoza
Vote: Roll Call

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mrs. Jennifer Eisberg, Trustee	X			
Mrs. Juliana Lee, Trustee	X			

Mrs. Jennifer Mendoza, Trustee	X			
Mr. Sam Park, Trustee	X			
Mr. Michael Sprague, Trustee	X			
Mrs. Kelly Wilson, Vice President	X			
Mrs. Heather Garcia, President	X			

K. Finance

Subject	1. MONTHLY Disbursements
Meeting	May 23, 2023 - MINUTES - Regular Meeting
Category	K. Finance
Access	Public
Type	Action

Monthly Disbursements (Enclosure):

BE IT RESOLVED, that upon the recommendation of the Interim Business Administrator and Superintendent of Schools, the Norwood Board of Education approves/post-approves the following 2022-2023 disbursements:

- 1) Post-approve **April 2023 Hand Checks**, in the amount of **\$150,074.97**.
- 2) Post-approve **March 15, 2023 Supplemental Payroll Wire Transfer**, in the amount of **\$1,099.15**, from the General Bank Account to the Payroll Bank Accounts.
- 3) Post-approve **April 2023 Payroll related Wire Transfers**, in the amount of **\$645,477.10**, from the General Bank Account to the Payroll Bank Accounts.
- 4) Approve **May 2023 Monthly Disbursements**, in the amount of **\$487,944.78**.

File Attachments
[MAY CHECK RUN.pdf \(398 KB\)](#)

Subject	2. Budget Transfers: April 2023
Meeting	May 23, 2023 - MINUTES - Regular Meeting
Category	K. Finance
Access	Public
Type	Action

Monthly Budget Transfers (Enclosure):

BE IT RESOLVED, that upon the recommendation of the Interim Business Administrator and Superintendent of Schools, the Norwood Board of Education approves the attached budget appropriation transfer of funds for the 2022-2023 school year, as of April 30, 2023.

File Attachments

[Budget Transfers \[CSI\] - Expenditures \(04.30.2023\).pdf \(98 KB\)](#)

Executive File Attachments

[Budget Transfers {SBA} - Expenditures \(04.30.2023\).pdf \(183 KB\)](#)

Subject	3. Financial Reports: April 2023
Meeting	May 23, 2023 - MINUTES - Regular Meeting
Category	K. Finance
Access	Public
Type	Action

Financial Reports (Enclosure):

BE IT RESOLVED, that upon the recommendation of the Interim Business Administrator and Superintendent of Schools, that the Norwood Board of Education accepts the Board Secretary and Treasurer Reports for the month of April 2023; and

BE IT FURTHER RESOLVED, that Pursuant to N.J.A.C. 6:20-2.13(e)*, we certify that as of April 30, 2023, after a review of the Board Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge, no major account fund has been over expended in violation of N.J.A.C. 6:20-2.13(b)*; and

BE IT FURTHER RESOLVED, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

File Attachments

[Board Secretary Report - Summary \(Final-04.30.2023\).pdf \(124 KB\)](#)[Treasurer's Report - Executed \(Final 04-2023\).pdf \(68 KB\)](#)

Subject	4. Cooperative Purchasing Contract [2023-2024]: Partial Bathrooms Upgrades Project
Meeting	May 23, 2023 - MINUTES - Regular Meeting
Category	K. Finance
Access	Public
Type	Action

BE IT RESOLVED, that upon the recommendation of the interim business administrator and superintendent of schools, the Norwood Board of Education awards a Cooperative Purchasing Contract to Hanon Floors of Union, NJ, (HCESC Bid #208), for the installation of Epoxy Flooring for the Partial Bathrooms Upgrades Project, during the 2023-2024 school year, at a total amount of **\$54,082.84**.

Subject	5. Cooperative Purchasing Contract [2023-2024]: Theatrical Lighting Upgrades Project
Meeting	May 23, 2023 - MINUTES - Regular Meeting
Category	K. Finance
Access	Public
Type	Action

BE IT RESOLVED, that upon the recommendation of the interim business administrator and superintendent of schools, the Norwood Board of Education awards a Cooperative Purchasing Contract to Generation Services, Inc. of Pompton Plains, NJ, (HCESC Bid #SER-21B), for the purchase and installation of Equipment for the Theatrical Lighting Upgrades Project, during the 2023-2024 school year, at a total amount of **\$57,648.85**.

Subject	6. Cooperative Purchasing Contract Award [2023-2024]: APR Wall Padding Initiative
Meeting	May 23, 2023 - MINUTES - Regular Meeting
Category	K. Finance
Access	Public
Type	Action

BE IT RESOLVED, that upon the recommendation of the interim business administrator and superintendent of schools, the Norwood Board of Education awards a Cooperative Purchasing Contract to Tri-State Folding Partitions, Inc. of Chestnut Ridge, NY, (Ed-Data Bid #10143, Package #31), for the purchase and installation of Wall Padding, during the 2023-2024 school year, at a total amount of **\$22,950.00**.

Subject	7. Cooperative Purchasing Contract Award [2023-2024]: Carpet & Cove Base Initiative
Meeting	May 23, 2023 - MINUTES - Regular Meeting

Category K. Finance
Access Public
Type Action

BE IT RESOLVED, that upon the recommendation of the interim business administrator and superintendent of schools, the Norwood Board of Education awards a Cooperative Purchasing Contract to Commercial Interiors Direct, Inc. of Riverdale, NJ, (ESCNJ Bid #19/20-05), for the purchase and installation of Band Room Carpeting and Front Hallway Cove Base, during the 2023-2024 school year, at a total amount of **\$10,073.47**.

Subject 8. LVB Auditing Services Agreement: 2022-2023

Meeting May 23, 2023 - MINUTES - Regular Meeting
Category K. Finance
Access Public
Type Action

BE IT RESOLVED, that upon the recommendation of the Superintendent and Interim School Business Administrator, the Norwood Board of Education approves the attached Agreement for Auditing Services with the accounting firm of Lerch, Vinci & Bliss, LLP, for the 2022-2023 school year, at the following amounts:

- Preparation of the June 30, 2023 Annual Audit - \$ 22,000.00
- Other Required Accounting/Audit Services -- \$ 1,500.00

Total Amount not to exceed ---: \$ 23,500.00.

BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in the official school newspaper, stating its nature, duration, service, and amount, and that this resolution and contract are on file in the office of the Board of Education.

File Attachments

[Auditing Services Proposal \[2022-2023\] - LVB \(Executed 01.31.2023\).pdf \(1,313 KB\)](#)

Subject 9. Fixed Assets Equipment Inventory & Report: 2022-2023

Meeting May 23, 2023 - MINUTES - Regular Meeting
Category K. Finance
Access Public
Type Action

BE IT RESOLVED, that upon the recommendation of the Interim School Business Administrator and Superintendent,

the Norwood Board of Education approves the attached Proposal from AM Consultants, to perform a Physical Inventory of the districts Equipment/Property and to provide an Annual Report of Fixed Assets, for the 2022-2023 school year, at a total amount of **\$3,485.00**.

File Attachments

[Proposal \[AM Consultants\] \(04.26.2023\) - Inventory Evaluation & Reporting \[2022-2023\].pdf \(607 KB\)](#)

Subject 10. Ed-Data Cooperative Purchasing Fees: 2023-2024

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category K. Finance

Access Public

Type Action

BE IT RESOLVED, that upon the recommendation of the Superintendent and Interim School Business Administrator, the Norwood Board of Education approves the following Fees with Educational Data Services, Inc., for the Cooperative Purchasing of School Supplies and Maintenance Services, during the 2023-2024 school year:

- Ancillary Bid & Ordering Services - \$ 2,100.00
- Software License & Maintenance Fees - \$ 795.00

Total Amount not to exceed: \$ 2,895.00.

Subject 11. Frontline HR Software System Renewal Fees: 2023-2024

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category K. Finance

Access Public

Type Action

BE IT RESOLVED, that upon the recommendation of the Superintendent and Interim School Business Administrator, the Norwood Board of Education approves the third renewal year of a 3-Year Agreement with Frontline Technologies, for the following Human Resources related Software System Fees, during the 2023-2024 school year:

- Applitrack Employment System - \$ 2,185.46
- Absence and Substitute Management System - \$ 2,520.59

Total Amount not to exceed - \$ 4,706.05.

Subject 12. Realtime Student Software System Fees: 2023-2024

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category K. Finance

Access Public

Type Action

BE IT RESOLVED, that upon the recommendation of the Superintendent and Interim School Business Administrator, the Norwood Board of Education approves a Proposal with Realtime Information Technology, for Student Information Software License and System Maintenance Services, during the 2023-2024 school year, at a total amount of **\$16,763.09**.

Subject 13. Strauss Esmay Board Policy Services: 2023-2024

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category K. Finance

Access Public

Type Action

BE IT RESOLVED, that upon the recommendation of the Superintendent and Interim School Business Administrator, the Norwood Board of Education approves a Proposal from Strauss Esmay Associates, LLP, for Board Policy Alert and Online Software Services, during the 2023-2024 school year, at the following amounts:

- Policy Alert & Support Services - \$ 2,725.00
- District Online System Access (estimated) - \$ 4,900.00

TOTAL Amount Not to Exceed - \$ 7,625.00.

**Subject 14. Professional Intake Assessment Services Contract - Cross County:
2023-2024**

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category K. Finance

Access Public

Type Action

BE IT RESOLVED, that upon the recommendation of the Superintendent and Interim School Business Administrator, the Norwood Board of Education approves the attached Professional Services Agreement with Cross County Clinical &

Educational Services, Inc., for Child Study Team related Intake Assessment Services, during the 2023-2024 school year, at the amounts and rates specified within the Agreements Fee Schedule.

File Attachments

[CST Intake Assessment Services Agreement \[2023-2024\] - Cross County \(Draft 05.15.2023\).pdf \(144 KB\)](#)

Subject **15. Professional Bi-Lingual Evaluation Services Contract - Hillmar: 2023-2024**

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category K. Finance

Access Public

Type Action

BE IT RESOLVED, that upon the recommendation of the Interim Business Administrator and Superintendent of schools, the Norwood Board of Education approves a Professional Services Contract with Hillmar, LLC, to perform Child Study Team related Bi-Lingual Psychological Evaluations, during the 2023-2024 school year, at the fees specified within the attached Agreement:

File Attachments

[Bi-Lingual Evaluation Services Contract \[2023-2024\] - Hillmar \(Draft 05.15.2023\).pdf \(125 KB\)](#)

Subject **16. Professional Bi-Lingual Evaluation Services Agreement - Supreme Consultants: 2023-2024**

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category K. Finance

Access Public

Type Action

BE IT RESOLVED, that upon the recommendation of the Superintendent and Interim School Business Administrator, the Norwood Board of Education approves the attached Letter Agreement with Supreme Consultants, for Professional Child Study Team related Bi-Lingual Evaluations, during the 2023-2024 school year, at the Fee/Rates contained within Schedule A of the Agreement.

File Attachments

[Bi-Lingual Evaluation Services Letter Agreement \[2023-2024\] - Supreme Consultants \(Draft 05.17.2023\).pdf \(181 KB\)](#)

Subject **17. OOD Tuition Contract - Winston Prep School: 2023-2024**

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category K. Finance

Access Public

Type Action

BE IT RESOLVED, that upon the recommendation of the Interim Business Administrator and Superintendent of schools, the Norwood Board of Education approves an August 29, 2022 court ordered out-of-district placement with the Winston Preparatory School, for special education student SID #5268840414, during the 2023-2024 school year, at the following total costs:

- ESY 2023 Tuition Amount: - \$ 6,800.00
- RSY 2023-2024 Tuition Amount: - \$ 70,020.00
- Total 2023-2024 Tuition: **\$ 76,820.00.**

Subject **18. OOD Tuition Contract - CTC Academy: 2023-2024**

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category K. Finance

Access Public

Type Action

BE IT RESOLVED, that upon the recommendation of the Superintendent and Interim School Business Administrator, the Norwood Board of Education approves an out-of-district placement with the CTC Academy, Oakland Campus, for special education student SID #3678394887, during the 2023-2024 school year, at the following total costs:

- ESY 2023 Tuition Amount: \$ 10,809.31
- RSY 2023-2024 Tuition Amount: \$ 86,004.51
- Total 2023-2024 Tuition: **\$ 96,813.82.**

Subject **19. OOD Tuition Contract - BCSSSD (Washington ES Program): 2023-2024**

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category K. Finance

Access Public

Type Action

BE IT RESOLVED, that upon the recommendation of the Interim Business Administrator and Superintendent of schools, the Norwood Board of Education approves an out-of-district placement with the Bergen County Special Services School District (BCSSSD) in their Washington

Elementary School program, for special education student SID #1174007183, during the 2023-2024 school year, at the following total costs:

- ESY 2023 Tuition Amount: \$ 8,225.00
- RSY 2023-2024 Tuition Amount: \$ 82,620.00
- Total 2023-2024 Tuition: \$ 90,845.00.**

Subject 20. FY2024 ESEA Grant Consortium - NVRHS MOA

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category K. Finance

Access Public

Type Action

BE IT RESOLVED, that upon the recommendation of the Superintendent and Interim School Business Administrator, the Norwood Board of Education approves the attached Consortium Memorandum of Agreement (MOA) between the Northern Valley Regional High School Board of Education (as Lead Applicant), and the Norwood Board of Education, during the 2023-2024 school year, for the following FY2024 ESEA grants:

- Title IIA
- Title III
- Title III Immigrant
- Title IV.

File Attachments

[NVRHS MOA - FY2024 ESEA Consortium Grants \(Draft 05.19.2023\).pdf \(104 KB\)](#)

Subject 21. NVRHS Coordinated Transportation Routes: 2023-2024

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category K. Finance

Access Public

Type Action

WHEREAS, the Norwood Public School participates in a consortium of Northern Valley school districts for the coordination of it's Transportation Routes for Norwood resident students by the Northern Valley Regional High School Board of Education.

NOW THEREFORE BE IT RESOLVED, that upon the recommendation of the Superintendent, the Norwood Board of Education authorizes the School Business Administrator to enter into Transportation Bid Contracts with the Northern Valley Regional High School Board of Education, for bus routes in connection with Special Education and Non-public School students, and Field Trip, TAG, Athletic, and Extracurricular Events, during the 2023-2024 school year.

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent, the Norwood Board of Education authorizes the School Business Administrator to enter into a Transportation Renewal Contract with the Northern Valley Regional High School Board of Education, for regular Bus Route #1 through Valley Transportation, during the 2023-2024 school year, at a total cost of **\$79,151.16**.

Subject **22. Use of Facility Requests**

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category K. Finance

Access Public

Type Action, Discussion

BE IT RESOLVED, that upon the recommendation of the Interim Business Administrator and Superintendent of schools, the Norwood Board of Education approves/post approves applications for the USE OF SCHOOL FACILITIES made by the following groups/organizations listed below, subject to the health and safety guidelines and terms set forth by the interim school business administrator and board attorney:

	GROUP/ORGANIZATION	USE/PURPOSE/ROOM	DATES/TIMES	FEE
1	PTO - Committee	APR / Emergency Meeting	5/16/23; 7-8:30pm	None

BE IT FURTHER RESOLVED, that the Board reserves the right to schedule school activities at any time.

Subject **23. FINANCE VOTE:**

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category K. Finance

Access Public

Type Action

Recommended Action BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, that the Finance Committee recommends the approval of the following resolution(s):

Motion to approve Finance Items: #1-22

Moved by: K. Wilson
Seconded by: J. Mendoza
Vote: Roll Call

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mrs. Jennifer Eisberg, Trustee	X			
Mrs. Juliana Lee, Trustee	X			

Mrs. Jennifer Mendoza, Trustee	X			
Mr. Sam Park, Trustee	X			
Mr. Michael Sprague, Trustee	X			
Mrs. Kelly Wilson, Vice President	X			
Mrs. Heather Garcia, President	X			

L. New Business

Subject 1. New Business

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category L. New Business

Access Public

Type Discussion

- Trustee Wilson gave a shout out to Coach Rockwell for a great season.
- Trustee Sprague stated that he attended the last NJSBA meeting on 5/31/23.

M. Old Business

Subject 1. Old Business

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category M. Old Business

Access Public

Type Discussion

N. Open to Public - Off Agenda Items

Subject 1. Open to Public "Off Agenda" Items

Meeting May 23, 2023 - MINUTES - Regular Meeting

Category N. Open to Public - Off Agenda Items

Access Public

Type Procedural

Moved by: J. Mendoza
Seconded by: K. Wilson
Time: 8:00pm

Public Participation Statement

- Each member of the public wishing to comment must state their Name and Address for the record
 - Each public comment is limited to five (5) minutes
 - Only members of the public physically present at the meeting will be heard.
-

Student #2 - Spoke in favor of Ms. Shea.

O. Close Public Participation - Off Agenda Items

Subject	1. Close Public Participation
Meeting	May 23, 2023 - MINUTES - Regular Meeting
Category	O. Close Public Participation - Off Agenda Items
Access	Public
Type	Procedural

Moved by: K. Wilson
Seconded by: J. Mendoza
Time: 8:01pm

P. Adjournment to Executive Session

Subject	1. Adjournment to Executive Session -
Meeting	May 23, 2023 - MINUTES - Regular Meeting
Category	P. Adjournment to Executive Session
Access	Public
Type	Action (Consent)

Moved by: K. Wilson
Seconded by: J. Mendoza
Time: 8:02pm

Q. Adjournment from Executive Session

Subject	1. Adjournment from Executive Session
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Meeting May 23, 2023 - MINUTES - Regular Meeting
Category Q. Adjournment from Executive Session
Access Private
Type Action (Consent)

Moved by: K. Wilson
Seconded by: J. Mendoza
Time: 8:49pm

Executive Content

An Executive Session Meeting of the Norwood Board of Education was called to order by President Garcia, on May 23, 2023, at 8:02pm.

The Board discussed the following:

- Unaffiliated Personnel salary increases.
- Personnel leave of absence.
- Student Residency issue.

Motion to close was moved by K. Wilson, seconded by J. Mendoza at 8:49pm. Vote in favor was unanimous.

Respectfully submitted,

Mr. James Tevis
Interim Business Administrator/Board Secretary

R. Meeting Adjournment

Subject 1. Meeting Adjournment
Meeting May 23, 2023 - MINUTES - Regular Meeting
Category R. Meeting Adjournment
Access Public
Type Action (Consent), Procedural

Moved by: K. Wilson
Seconded by: J. Mendoza
Time: 8:50pm

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Mr. James Tevis", is written over a faint, light blue horizontal line.

Mr. James Tevis
Interim Business Administrator/Board Secretary