



Tuesday, September 27, 2022
MINUTES - Regular Meeting

6:30pm - Executive Session

7:00pm - Regular Meeting: In person

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MEMBERS OF THE BOARD

Mrs. Heather Garcia - President

Mr. Michael Sprague- Vice President

Dr. Carlos Guzman-Trustee

Mr. Sam Park- Trustee

Mrs. Jennifer Mendoza-Trustee

Mrs. Kelly Wilson- Trustee

Mr. Rahul Vaghasia- Trustee

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Mr. Kevin Ulmer, Chief School Administrator

Mr. James Tevis, Interim School Business Administrator

A. OPEN Public Meeting

Subject	1. OPEN PUBLIC MEETING ACT STATEMENT:
Meeting	Sep 27, 2022 - MINUTES - Regular Meeting
Category	A. OPEN Public Meeting
Access	Public
Type	Procedural

Pursuant to the Open Public Meetings Act, Chapter 231, Laws of New Jersey 1975, notice of this meeting, its date, time and place have been posted on the Board's official bulletin board, and it has been delivered to The Record & Suburbanite newspapers circulated in the District at least 48 hours prior to the time for this meeting.

Subject	2. PUBLIC MEETING ROLL CALL; TIME: 6:33PM
Meeting	Sep 27, 2022 - MINUTES - Regular Meeting
Category	A. OPEN Public Meeting
Access	Public
Type	Procedural

BOARD MEMBER	PRESENT	ABSENT	ARRIVAL/DEPARTURE TIME
Mrs. Heather Garcia, President	X		
Dr. Carlos Guzman , Trustee	X		
Mrs. Jennifer Mendoza, Trustee		X	
Mr. Sam Park, Trustee	X		
Mr. Michael Sprague, Vice-President	X		
Mr. Rahul Vaghasia, Trustee	X		
Mrs. Kelly Wilson, Trustee	X		

Faculty & Community Members: In-person - 0

Others Present: Chief School Administrator & School Business Administrator

B. Adjournment to Executive Session

Subject **1. Adjournment to Executive Session**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category B. Adjournment to Executive Session

Access Public

Type Action (Consent)

Moved by: M. Sprague
Seconded by: R. Vaghasia
Time: 6:34pm

C. Adjournment from Executive Session

Subject **1. Adjournment from Executive Session**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category C. Adjournment from Executive Session

Access Private

Type Action (Consent)

Moved by: M. Sprague
Seconded by: R. Vaghasia
Time: 7:06pm

Executive Content

An Executive Session Meeting of the Norwood Board of Education was called to order by H. Garcia, on September 27, 2022, at 6:34pm.

The Board discussed the following:

- Potential Legal Matter
- Personnel Matters

Motion to close was moved by M. Sprague, seconded by R. Vaghasia at 7:06pm. Vote in favor was unanimous.

Respectfully submitted,

Mr. James Tevis
Interim Business Administrator/Board Secretary

D. Public Session Meeting

Subject	1. CALL TO ORDER
Meeting	Sep 27, 2022 - MINUTES - Regular Meeting
Category	D. Public Session Meeting
Access	Public
Type	Procedural

Subject	2. OPEN PUBLIC MEETING ACT STATEMENT:
Meeting	Sep 27, 2022 - MINUTES - Regular Meeting
Category	D. Public Session Meeting
Access	Public
Type	Procedural

Pursuant to the Open Public Meetings Act, Chapter 231, Laws of New Jersey 1975, notice of this meeting, its date, time and place have been posted on the Board's official bulletin board, and it has been delivered to The Record & Suburbanite newspapers circulated in the District at least 48 hours prior to the time for this meeting.

Subject **3. PUBLIC MEETING ROLL CALL; TIME: 7:07pm**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category D. Public Session Meeting

Access Public

Type Procedural

BOARD MEMBER	PRESENT	ABSENT	ARRIVAL/DEPARTURE TIME
Mrs. Heather Garcia, President	X		
Dr. Carlos Guzman , Trustee	X		
Mrs. Jennifer Mendoza, Trustee		X	
Mr. Sam Park, Trustee	X		
Mr. Michael Sprague, Vice-President	X		
Mr. Rahul Vaghasia, Trustee	X		
Mrs. Kelly Wilson, Trustee	X		

Faculty & Community Members: In-person - 8

Others Present: Chief School Administrator, School Business Administrator & C. Rzucidlo

Subject **4. FLAG SALUTE:**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category D. Public Session Meeting

Access Public

Type Procedural

Subject **5. DISCUSSION OF CORRESPONDENCE:**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting
Category D. Public Session Meeting
Access Public
Type Discussion

Subject 6. INFORMATIONAL ATTACHMENTS

Meeting Sep 27, 2022 - MINUTES - Regular Meeting
Category D. Public Session Meeting
Access Public
Type Information

Subject 7. CHIEF SCHOOL ADMINISTRATOR'S REPORT: Mr. Ulmer

Meeting Sep 27, 2022 - MINUTES - Regular Meeting
Category D. Public Session Meeting
Access Public
Type Information

The superintendent briefed the Board on the following topics:

- Annual School Self Assessment under the Anti-Bullying Bill of Rights Act - Score of 92% (72 out of 78):

Self Assess on HIB policies and procedures. Areas of strength include following investigation timelines and HIB programs including Responsive Classroom and special events. Areas for growth identified were formal schedule of meetings for our school safety team and deeper analysis of issues that have a negative impact on school culture.

This year some new initiatives to strengthen school culture and minimize HIB include: restructuring of guidance counselor assignments, increase in extracurricular offerings, additional training for School Safety Team Members, team building activities on monthly Spirit Days.

A presentation on HIB from our board attorney is planned for our November meeting.

There are some significant mandated changes to HIB policies and procedures for this school year, including the use of uniform paperwork by all districts in New Jersey and a new regulation that requires that a report of a confirmed HIB incident becomes part of a student's permanent record. The inclusion of a confirmed HIB as part of a student's permanent record is not retro-active and applies to any confirmed HIB during the 2022-23 school

year and beyond. Additionally, while principals have always had discretion as to whether or not to investigate an alleged HIB, documentation of each case where discretion is used and a case is not investigated is required.

- **The Week of Respect:**

Will be held in all New Jersey public schools next week. This is an opportunity to highlight the importance of working together and treating each other with respect and kindness. Please keep an eye out for correspondences from our program principals regarding special activities for the week.

- **Spirit Day:**

The first district wide Spirit Day will be held this Friday, September 30th. Dr. Abraham and Mr. Scherer are working on activities to bring all of our K-8 students together as one team on each of Spirit Days. We ask that students wear their new NPS t-shirts on our Spirit Days to show off school pride and spirit.

- **Start Strong Assessment:**

A standardized assessment required by the State of New Jersey that will be administered to all students in Grades 4-8 during the week of October 10th. This assessment provides information on student mastery of the previous grade levels standards and helps inform instruction for the current school year.

- **Mobile App Availability:**

A reminder that the district has a mobile application available in the Google Play and Apple Stores. The app is an easy way to access school information in a user-friendly format.

- **Arrival & Dismissal Procedures:**

And finally just a thank you to our parent community for following all of our arrival and dismissal procedures. Everything is running smoothly and safely and we have very few students arriving late for homeroom.

Subject	8. PRESIDENT'S STATEMENT:
Meeting	Sep 27, 2022 - MINUTES - Regular Meeting
Category	D. Public Session Meeting
Access	Public
Type	Discussion

The Board president briefed the Board on the following topics:

1) The 1st CPAC meeting of the school year on September 19th at which the BOE Special Ad-Hoc Committee was in attendance,

2) Attended the 1st PTO meeting of the school year on September 22nd and thanked them for everything they do for NPS.

- The 1st BCSBA meeting is on Thursday

- The State meeting is on Saturday to elect County Officials.

Subject 9. COMMITTEE REPORTS:

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category D. Public Session Meeting

Access Public

Type Reports

1) Curriculum and Innovation: Mrs. Wilson*, Mr. Vaghasia, Mrs. Mendoza

2) Personnel/Staff Reviews: Mrs. Mendoza*, Mr. Sprague, Mrs. Garcia

3) Buildings and Grounds: Mr. Sprague*, Mr. Park, Mrs. Wilson

4) Finance: Mr. Vaghasia*, Mrs. Garcia, Mr. Park

5) Negotiations: Mrs. Garcia*, Mr. Vaghasia, Mrs. Mendoza

6) Policy: Dr. Guzman*, Mr. Sprague.

E. Open Public Participation - On Agenda Items

Subject 1. Open Public Participation - "On Agenda" Items

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category E. Open Public Participation - On Agenda Items

Access Public

Type Action, Procedural

Moved by: R. Vaghasia
Seconded by: K. Wilson
Time: 7:17pm

Public Participation Statement

- Each member of the public wishing to comment must state their Name and Address for the record
- Each public comment is limited to five (5) minutes
- Public physically present at the meeting will be heard first, virtual comments will be heard last.

- None

F. Close Public Participation - On Agenda Items

Subject **1. Close Public Participation - "On Agenda" Items**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category F. Close Public Participation - On Agenda Items

Access Public

Type Action, Procedural

Moved by: R. Vaghasia

Seconded by: C. Guzman

Time: 7:17pm

G. Approval of Minutes

Subject **1. RESERVED: Approval of Minutes**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category G. Approval of Minutes

Access Public

Type Action, Minutes

Recommended BE IT RESOLVED, that the Norwood Board of Education approves the minutes of the
Action following meetings:

BE IT RESOLVED, that the Norwood Board of Education approves the minutes of the following meetings:

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H. Administrative

Subject **1. Fire and Security Drills**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category H. Administrative

Access Public

Type Action

RESOLVED, upon recommendation of the Superintendent, approve the following fire and security drills for the month of September:

Security Drill - 9/9/2022

Fire Drill - 9/12/2022

Subject **2. Motion to TABLE Administrative Item: H.2 #P2468**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category H. Administrative

Access Public

Type

Motion to TABLE Administrative Item: H.2 #P2468

Moved by: C. Guzman

Seconded by: R. Vaghasia

Vote: Roll Call

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Dr. Carlos Guzman, Trustee	X			
Mrs. Jennifer Mendoza, Trustee				X
Mr. Sam Park, Trustee	X			
Mr. Michael Sprague, Vice-President	X			
Mr. Rahul Vaghasia, Trustee	X			
Mrs. Kelly Wilson, Trustee	X			
Mrs. Heather Garcia, President	X			

Subject **3. Policies and Regulations - Second Reading**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category H. Administrative

Access Public

Type Action

RESOLVED, upon recommendation of the Superintendent, approve the second reading of following policies and regulations:

Policies

P2361 Acceptable Use of Computer Networks/Computers and Resources

P2425 Emergency Virtual or Remote Instruction Program

P2468 Independent Educational Evaluations

Regulations

R2361 Acceptable Use of Computer Networks/Computers and Resources

R2425 Emergency Virtual or Remote Instruction Program

File Attachments

[P2361.pdf \(75 KB\)](#)[P2425.pdf \(75 KB\)](#)[P2468.pdf \(110 KB\)](#)[R2425.pdf \(90 KB\)](#)**Subject 4. Policies and Regulations - First Reading**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category H. Administrative

Access Public

Type Action

RESOLVED, upon recommendation of the Superintendent, approve the first reading of following policies and regulations:Policies

P2415.04 Title I - District-Wide Parental Involvement
P3125.2 Employment of Substitute Teachers
P7101 Educational Adequacy of Capital Projects
P3142 Nonrenewal of Nontenured Teaching Staff Member
P4146 Nonrenewal of Nontenured Support Staff Member
P5305 Health Services Personnel
P3144 Certification of Tenure Charges
P3126 District Mentoring Program
P3111 Creating Positions
P7243 Supervisor of Construction
P2418 Section 504 of The Rehabilitation Act of 1973 - Students

Regulations

R2460.9 Special Education -Transition from Early Intervention Programs to Preschool Programs
R2460.16 Special Education - Instructional Material to Blind or Print-Disabled Students
R7101 Educational Adequacy of Capital Projects
R3142 Nonrenewal of Nontenured Teaching Staff Member
R4146 Nonrenewal of Nontenured Support Staff Member
R5320 Immunizations
R3144 Certification of Tenure Charges
R3126 District Mentoring Program
R7410 Maintenance and Repair

File Attachments

[R2460.9.doc \(28 KB\)](#)
[P2415.04.doc \(55 KB\)](#)
[R2460.16.doc \(26 KB\)](#)
[P3125.2.doc \(32 KB\)](#)
[P7101.doc \(30 KB\)](#)
[R7101.doc \(48 KB\)](#)
[R3142.doc \(35 KB\)](#)
[P3142.doc \(29 KB\)](#)
[P4146.doc \(30 KB\)](#)
[r4146.doc \(36 KB\)](#)
[R5320.doc \(70 KB\)](#)
[P5305.doc \(37 KB\)](#)
[P3144.doc \(31 KB\)](#)
[R3126.doc \(40 KB\)](#)
[P3126.doc \(29 KB\)](#)
[P3111.doc \(28 KB\)](#)
[P7243.doc \(29 KB\)](#)
[P2418.doc \(31 KB\)](#)
[R7410.doc \(32 KB\)](#)
[R3144.doc \(44 KB\)](#)

Subject **5. Free/Reduced Lunch Options & Costs: 2022-2023**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category H. Administrative

Access Public

Type Action

RESOLVED, that upon the recommendation of the interim business administrator and superintendent of schools, the Norwood Board of Education approves the PTO Free and Reduced Lunch Menu, at no cost to qualifying Free students and a cost of \$1.00 per meal for qualifying Reduced students, for the 2022-2023 school year.

Executive File Attachments

[2022-2023 F&R PTO Lunch Menu - \(09.23.2022\).pdf \(20 KB\)](#)

Subject **6. 2022-2023 Emergency Remote Instruction Program**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category H. Administrative

Access Public

Type Action

RESOLVED, upon the recommendation of the Superintendent, approve the Emergency Remote Instruction plan for 2022-2023 school year.

File Attachments

[Norwood Public School Remote Learning Plan 2022 -2023 \(3\).pdf \(742 KB\)](#)**Subject** **7. 2021-2022 HIB School Self Assessment**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category H. Administrative

Access Public

Type Action

RESOLVED, upon recommendation of the Superintendent, approve the HIB Self Assessment for the Norwood Public School District for the 2021-2022 school year which shows compliance with the New Jersey Department of Education's requirements to self-assess school level grades under the Anti-Bullying Bill of Rights.

File Attachments

[Self Assessment 21-22.pdf \(191 KB\)](#)**Subject** **8. 2022-2023 Nursing Plan**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category H. Administrative

Access Public

Type Action

RESOLVED, upon recommendation of the Superintendent, approve the attached Nursing Plan 2022-2023.

File Attachments

[Nursing Plan 2022-2023.pdf \(735 KB\)](#)**Subject** **9. Paraprofessional SOA**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category H. Administrative

Access Public

Type Action

Upon recommendation of the Superintendent, approve the Semi-Annual Statement of Assurance (SOA), regarding use of Paraprofessional Staff for the 2021-2022 school year.

File Attachments[Para Professionals 2022-2023 - Revised 8 29 22 \(1\).pdf \(49 KB\)](#)[2022-2023 Norwood Public School Paraprofessional SOA.pdf \(102 KB\)](#)

Subject **10. 2022-2023 School Improvement Panel**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category H. Administrative

Access Public

Type Action

RESOLVED, upon recommendation of the Superintendent, approve the following staff for the 2022-2023 School Improvement Panel (SciP):

Item#	Name
1	Joan Luciano
2	Tara Davis
3	Erica Stearns
4	Christie DeStefano
5	Harold Abraham
6	Richard Schrerer

Subject **11. 2022-2023 School Safety Committee**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category H. Administrative

Access Public

Type Action

RESOLVED, upon recommendation of the Superintendent, approve the following staff for the 2022-2023 School Safety Committee:

Item#	Name
1	Patricia Kim
2	Melissa Kelly
3	Kerri Marano

4	Marijean O'Donnell
5	Harold Abraham
6	Richard Scherer

Subject **12. 2022-2023 QSAC Committee**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category H. Administrative

Access Public

Type Action

RESOLVED, upon recommendation of the Superintendent, approve the following staff members as the 2022-2023 QSAC Committee:

1	Kevin Ulmer, Superintendent
2	James Tevis, Business Administrator
3	Harold Abraham, Elementary School Principal
4	Richard Scherer, Middle School Principal
5	Heather Garcia, Board of Education President
6	Mark Meyers, Supervisor of Building & Grounds
7	Erika Gomez, Teacher
8	Dawn D'Ercole, Administrative Assistant to the Superintendent

Subject **13. ADMINISTRATIVE VOTE:**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category H. Administrative

Access Public

Type Action

Recommended Action BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, that the Norwood Board of Education approves the following resolution(s):

Motion to approve Administrative Items: #1-12

Moved by: R. Vaghasia

Seconded by: C. Guzman

Vote: Roll Call

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
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Dr. Carlos Guzman, Trustee	X			
Mrs. Jennifer Mendoza, Trustee				X
Mr. Sam Park, Trustee	X			
Mr. Michael Sprague, Vice-President	X			
Mr. Rahul Vaghasia, Trustee	X			
Mrs. Kelly Wilson, Trustee	X			
Mrs. Heather Garcia, President	X		R5320	

* The Board president noted changes in the Free & Reduced lunch menus, Resolution H.4.

I. Personnel

Subject	1. Extracurricular Stipends
Meeting	Sep 27, 2022 - MINUTES - Regular Meeting
Category	I. Personnel
Access	Public
Type	Action

RESOLVED, that upon the recommendation of the Superintendent, the Norwood Board of Education approves the following stipends for extracurricular positions, during the 2022-2023 school year, at a rate of \$60.00 per session and a total amount not to exceed \$2,040.00, to be funded in total using the ESSER II and III grants.

Position	Staff Member
Gaming Club	Richard Scherer - Volunteer
Korean Culture & Language Club	Sarah Jung, Patricia Kim, and Hannah Cho
Robotics	Delia Durango
National Honor Society	Erica Stearns
History and Geography Bee	Victoria Fitzpatrick

Subject	2. Unused Sick Days
Meeting	Sep 27, 2022 - MINUTES - Regular Meeting
Category	I. Personnel
Access	Public
Type	Action

RESOLVED, that upon recommendation of the Superintendent, issue payment for unused sick days to the following personnel, in accordance with each individual's contractual agreement:

Item#	Name	Position	Sick Days	Total Payout
1	Lisa Mazurek	Gifted & Talented Teacher	121 Days	\$6,000.00

Subject 3. Home Instruction

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category I. Personnel

Access Public

Type Action

RESOLVED, upon recommendation of the Superintendent, approve Tara Davis for home instruction for Student ID# 346001, for the period of 10/3/2022 through 10/31/2022, at an hourly rate of \$55.00 per hour, not to exceed ten (10) hours per week; funded using ESSER III Funds.

Subject 4. Zero Period

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category I. Personnel

Access Public

Type Action

RESOLVED, upon recommendation of the Superintendent, approve Michael Santa Cruz for zero period instruction for up to four (4) days per week for a total amount not to exceed \$6,256; funded using ESSER III funds.

Subject 5. Appointment - Lunch Aide

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category I. Personnel

Access Public

Type Action

RESOLVED, upon recommendation of the Superintendent, approve the appointment of Kim Haberman, for the period of October 10, 2022, through June 30, 2023, as a lunch aide, two (2) hours a day, at a rate of \$19.50 per hour; pending paperwork approval.

Subject **6. Appointment - Paraprofessional**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category I. Personnel

Access Public

Type Action

RESOLVED, that upon recommendation of the Superintendent, approve Christine Christen, as a Paraprofessional, for the period of September 28, 2022 through June 30, 2023, at a rate of \$20.25 per hour; not to exceed 29.5 hours per week.

Subject **7. Maternity Leave**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category I. Personnel

Access Public

Type Action

RESOLVED, upon recommendation of the Superintendent, approve a Maternity Leave for employee# 0565, effective for the period of November 7, 2022 through June 30, 2023, using eight (8) sick days for the period of November 7, 2022 through November 18, 2022 and unpaid leave for the period of November 21, 2022 through June 30, 2023.

Subject **8. PERSONNEL VOTE:**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category I. Personnel

Access Public

Type Action

Recommended BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator,
Action that the Personnel Committee recommends the approval of the following resolution(s):

Motion to approve Personnel Items: #1-7

Moved by: C. Guzman
Seconded by: R. Vaghasia
Vote: Roll Call

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Dr. Carlos Guzman, Trustee	X			
Mrs. Jennifer Mendoza, Trustee				X
Mr. Sam Park, Trustee	X			
Mr. Michael Sprague, Vice-President	X			
Mr. Rahul Vaghasia, Trustee	X			
Mrs. Kelly Wilson, Trustee	X			
Mrs. Heather Garcia, President	X			

J. Curriculum

Subject 1. Workshop/Conference

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category J. Curriculum

Access Public

Type Action

RESOLVED, upon the recommendation of the Superintendent, approve the attendance at the following conferences/workshops:

Item #	Name	Conference	Date	Cost
1	Patricia Kim	Anti-Bullying Specialist Online Certificate Program	9/28/2022	\$500.00
2	Melissa Kelly	Anti-Bullying Specialist Online Certificate Program	9/29/2022	\$500.00
3	Lauren Rondinelli	"A Kaleidoscope of Experts on Key Issues in Literacy" - NJIDA Virtual Dyslexia Training	10/14/2022	\$125.00
4	Keri Regina	Special Education Director Toolkit - Virtual Legal Workshop	11/18/2022	\$149.00
5	Patricia Kim	Bergen County Technical School Counselor/Teacher Information Session at Bergen County Academies, Hackensack, NJ	10/7/2022	\$0

Subject 2. T.A.G. Field Trips

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category J. Curriculum

Access Public

Type Action

RESOLVED, upon recommendation of the Superintendent, approve the following field trips for T.A.G.:

	Month	Location	Event	Cost
1	October	Northvale Public School	Bergen Brain Buster	\$125 Registration Fee for All Brain Buster Meets
2	November	Harrington Park School	Bergen Brain Buster	
3	December	Charles DeWolf Middle School	Bergen Brain Buster	
4	January	Demarest Middle School	Bergen Brain Buster	
5	March	Haworth Public School	Bergen Brain Buster	
6	January	Englewood Cliffs Upper	Invengineering	\$425 Registration Fee; \$500 bus cost split with Northvale and Old Tappan

*\$125.00 Registration fee for Brain Buster Meets includes Item# 1-5. The school hosting the meet provides the busing service for that meet and the bus is shared among schools traveling. The cost to the district is the one-time busing provided to the schools traveling to Norwood in February; cost is approximately \$500.

Subject 3. CURRICULUM VOTE

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category J. Curriculum

Access Public

Type Action

Recommended Action BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, that the Curriculum & Innovation Committee recommends the approval of the following resolution(s):

Motion to approve Curriculum Items: #1-2

Moved by: C. Guzman

Seconded by: R. Vaghasia

Vote: Roll Call

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Dr. Carlos Guzman, Trustee	X			
Mrs. Jennifer Mendoza, Trustee				X
Mr. Sam Park, Trustee	X			
Mr. Michael Sprague, Vice-President	X			
Mr. Rahul Vaghasia, Trustee	X			
Mrs. Kelly Wilson, Trustee	X			
Mrs. Heather Garcia, President	X			

K. Finance

Subject	1. Monthly Disbursements
Meeting	Sep 27, 2022 - MINUTES - Regular Meeting
Category	K. Finance
Access	Public
Type	Action

Monthly Disbursements (Enclosure):

- 1) Post-approve August 2022 **Hand Checks**, in the amount of **\$122,459.69**.
- 2) Post-approve August 2022 **Payroll related Wire Transfers**, in the amount of **\$149,314.23** from the General Bank Account to the Payroll Bank Accounts.
- 3) Approve **September 2022 Monthly Disbursements**, in the amount of **\$388,667.49**.

File Attachments

[SEPTEMBER CHECK RUN.pdf \(393 KB\)](#)

Subject	2. Budget Transfers: 2021-2022
Meeting	Sep 27, 2022 - MINUTES - Regular Meeting
Category	K. Finance
Access	Public
Type	Action

Monthly Budget Transfers (Enclosure):

RESOLVED, that upon the recommendation of the interim business administrator and superintendent of schools, Norwood Board of Education approves the attached budget appropriation transfer of funds for the 2021-2022 sch year, as of June 29, 2022 (iteration #1).

File Attachments

[Budget Transfers \[CSI\] - Expenditures \(06.29.2022_1\).pdf \(102 KB\)](#)

Executive File Attachments

[Budget Transfers {SBA} - Expenditures \(06.29.2022 1\).pdf \(173 KB\)](#)

Subject **3. Budget Transfers: 2022-2023**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category K. Finance

Access Public

Type Action

Monthly Budget Transfers (Enclosure):

RESOLVED, that upon the recommendation of the interim business administrator and superintendent of schools, Norwood Board of Education approves the attached budget appropriation transfer of funds for the 2022-2023 sch year, as of September 27, 2022.

File Attachments

[Budget Transfers \[CSI\] - Expenditures \(08-2022\).pdf \(94 KB\)](#)

Executive File Attachments

[Budget Transfers {SBA} - Expenditures \(08.31.2022\).pdf \(177 KB\)](#)

Subject **4. Financial Reports: 2022-2023**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category K. Finance

Access Public

Type Action

Financial Reports (Enclosure):

BE IT RESOLVED, that upon the recommendation of the interim business administrator and superintendent of schools, that the Norwood Board of Education accepts the Board Secretary and Treasurer Reports for the month of August 2022; and

BE IT FURTHER RESOLVED, that Pursuant to N.J.A.C. 6:20-2.13(e)*, we certify that as of September 27 2022, after a review of the Board Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge, no major account fund has been over expended in violation of N.J.A.C. 6:20-2.13(b)*; and

BE IT FURTHER RESOLVED, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

File Attachments

[Board Secretary Report - \(Draft 08.31.2022\).pdf \(125 KB\)](#)[Treasurer's Report - Executed \(08-2022\).pdf \(68 KB\)](#)Executive Content**Subject** **5. Team Select Nursing Service Agreement: 2022-2023**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category K. Finance

Access Public

Type Action

RESOLVED, that upon the recommendation of the superintendent and interim school business administrator, the Norwood Board of Education approves the attached Agreement for Nursing Services with Integrated Nursing Associates LLC d/b/a Team Select Home Care, for the 2022-2023 school year, at the following hourly rates:

LPN Services	\$ 50.00
RN Services	\$ 62.00.

File Attachments

[Nursing Services Agreement \[2022-2023\] - Team Select \(Final 09.19.2022\).pdf \(534 KB\)](#)**Subject** **6. White Glove Nursing Service Agreement: 2022-2023**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category K. Finance

Access Public

Type Action

RESOLVED, that upon the recommendation of the superintendent and interim school business administrator, the Norwood Board of Education approves the attached Agreement for Nursing Services with White Glove Community Care, Inc., for the 2022-2023 school year, at the following hourly rates:

LPN Services	\$ 58.00
RN Services	\$ 68.00.

File Attachments

[Nursing Services Agreement \[2022-2023\] - White Glove \(Final 09.22.2022\).pdf \(159 KB\)](#)

Executive Content

Subject **7. Use of Facility Requests**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category K. Finance

Access Public

Type Action, Discussion

RESOLVED, that upon the recommendation of the interim business administrator and superintendent of schools, the Norwood Board of Education approves/post approves applications for the USE OF SCHOOL FACILITIES made by the following groups/organizations listed below, subject to the health and safety guidelines and terms set forth by the interim school business administrator and board attorney:

	GROUP/ORGANIZATION	USE/PURPOSE/ROOM	DATES/TIMES	FEE
1	PTO	Walk A Thon, back fields	10/7//22; 8:30-12:30 10/14 rain-date	None
2	PTO	Cafe - Hand Print fundraiser	10/13 & 10/18; 3:00-5:00pm	None
3	PTO	Author Day - APR/Library	11/9/22; 9am - 12pm	None
4	Norwood Rec	PeeWee Cheer Practice - Gym	Wednesdays, 10/5 - 10/28	None

BE IT FURTHER RESOLVED, that the Board reserves the right to schedule school activities at any time.

Subject **8. FINANCE VOTE:**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category K. Finance

Access Public

Type Action

Recommended Action BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, that the Finance Committee recommends the approval of the following resolution(s):

Motion to approve Finance Items: #1-7

Moved by: R. Vaghasia
Seconded by: S. Park
Vote: Roll Call

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Dr. Carlos Guzman, Trustee	X			
Mrs. Jennifer Mendoza, Trustee				X
Mr. Sam Park, Trustee	X			
Mr. Michael Sprague, Vice-President	X			
Mr. Rahul Vaghasia, Trustee	X			
Mrs. Kelly Wilson, Trustee	X			
Mrs. Heather Garcia, President	X		#1, 2, 3	

L. New Business

Subject **1. New Business**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category L. New Business

Access Public

Type Discussion

Trustee Sprague noted that he will attend the 1st BCSBA of the school year on Thursday. He also noted that he plans to attend the the State School Board Association meeting on Saturday at which county officials will be elected.

M. Old Business

Subject **1. Old Business**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting

Category M. Old Business

Access Public

Type Discussion

Trustee Sprague requested that the interim business administrator follow up on the 2022-2023 Valley transportation costs.

N. Open to Public - Off Agenda Items

Subject **1. Open to Public "Off Agenda" Items**

Meeting Sep 27, 2022 - MINUTES - Regular Meeting
Category N. Open to Public - Off Agenda Items
Access Public
Type Procedural

Moved by: R. Vaghasia
Seconded by: C. Guzman
Time: 7:37pm

Public Participation Statement

- Each member of the public wishing to comment must state their Name and Address for the record
- Each public comment is limited to five (5) minutes
- Public physically present at the meeting will be heard first, virtual comments will be heard last.

1) Ms. Nellie:

- Inquired about the NJSLA test results and the superintendent stated that there will be a presentation covering this at the next board meeting
- Inquired about the NJSLA testing assessments and the superintendent responded.

O. Close Public Participation - Off Agenda Items

Subject 1. Close Public Participation
Meeting Sep 27, 2022 - MINUTES - Regular Meeting
Category O. Close Public Participation - Off Agenda Items
Access Public
Type Procedural

Moved by: C. Guzman
Seconded by: R. Vaghasia
Time: 7:45pm

P. Adjournment to Executive Session - (Not Needed)

Subject 1. Adjournment to Executive Session - (Not Needed)
Meeting Sep 27, 2022 - MINUTES - Regular Meeting
Category P. Adjournment to Executive Session - (Not Needed)

Access Public
Type Action (Consent)

Q. Adjournment from Executive Session - (Not Needed)

Subject 1. Adjournment from Executive Session - (Not Needed)
Meeting Sep 27, 2022 - MINUTES - Regular Meeting
Category Q. Adjournment from Executive Session - (Not Needed)
Access Private
Type Action (Consent)

Executive Content

R. Meeting Adjournment

Subject 1. Meeting Adjournment
Meeting Sep 27, 2022 - MINUTES - Regular Meeting
Category R. Meeting Adjournment
Access Public
Type Procedural

Moved by: C. Guzman
Seconded by: R. Vaghasia
Time: 7:45pm

Respectfully submitted,



Mr. James Tevis
Interim Business Administrator/Board Secretary