# MONITORING GRADES WITH PARENT PORTAL

**\*\*\*Please use a chrome browser to access the parent portal for a better experience**

Step 1:  Go to the district website www.lancasterisd.org
Step 2:   On the homepage click on parent portal at the top of the page
Step 3:  Click on the Parent Self-Serve on the side menu
Step 4:  On the Frontline Parent Self-Serve page scroll down to the bottom of the page
Step 5:  Click on the Sign-In Button
Step 6:  Enter the username and password that you created during registration and click sign in
        If you forget your username and password you can click on the forgot password button
                                        Or
        Email enrollment@lancasterisd.org with your full name and your student's name and ID
        and we are happy to assist you.
Step 7:  If you have more than one student there is a list of your students, simply click on that
        student's name
Step 8:  Click on the progress report or report card tabs to see the student's current grades.

If a grade is in black it means the grade is a final grade for that progress/report card, however if the grade is in red it is still a work in progress and has not been finalized at of yet.

If you click on the grade whether it is black or red it will take you to the assignments for that grading period.

Step 9:  More helpful information
If you need to:
- Notes from the teacher regarding your studnet click on course name highlighted in blue on the progress report or report card tab (if the course name is black there are no notes)
- Email the teacher of that subject, click on the teacher's name in the progress report or report card tab, or you can go to the email teacher tab
- See the student's attendance, click on the attendance tab at the top
- Change your contact information, click on the edit contact information tab