



RETENTION APPEAL FORM

- I. Parent Justification: I am requesting that my child be administratively assigned to the next grade for the following reasons (additional pages may be attached as needed):

Parent Signature: _____ Date: _____

- II. Parent/Principal Appeal Conference Date: _____

- III. Principal's Recommendation: ☐ Administratively Assign to Grade _____ or ☐ Retained
Principal or Designee's Signature: _____
Date: _____

- IV. Parent/District Appeal Committee Conference Date: _____

- V. Disposition of Appeal: ☐ Administratively Assign to Grade _____ or ☐ Retained

Director of Student Services: _____

Date: _____