

**BOOTHBAY-BOOTHBAY HARBOR COMMUNITY SCHOOL DISTRICT
FACILITY USE AGREEMENT**

(This application is for all groups wishing to use Boothbay Region Elementary or High School)

Name of Agency _____

Mailing Address _____

Contact Person _____

Telephone _____

Type of Event _____

Number of Participants _____

Date Requested _____

Starting/Ending Time _____

Alternate Date _____

Facility Requested _____

Name of Agency's Insurance Company _____

(Copy of liability insurance coverage may be required.)

Mailing Address _____

Contact Person _____ Telephone _____

ADVERTISING DISCLAIMER: The following disclaimer must be used in all advertising for the event. Failure to do so will result in the cancellation of the event.

This event is not sponsored by the Boothbay-Boothbay Harbor Community School district, nor does it necessarily represent the values and opinions of the Board of Trustees, the Boothbay-Boothbay Harbor School Committee, or the school community at large.

Agree to Terms: I hereby agree to the terms and conditions of the Community School District's Use Policy.

Agency's Signature _____ Date _____

Fee Schedule

Custodial/Maintenance Personnel (Overtime)	\$25/hour	
Kitchen Personnel (Overtime)	\$20/hour	
Rental Fees		
• Community Auditorium	\$35 per day	
• Gymnasium	\$100 (3 hours)	\$25 each additional hour
• Cafeteria	\$25 (3 hours)	\$10 each additional hour
• Kitchen	\$25 (3 hours)	\$10 each additional hour
• Classroom	\$15 (3 hours)	\$5 each additional hour
• Field Cost	\$100 (3 hours)	\$25 each additional hour
• Tennis Courts	\$100 (3 hours)	\$25 each additional hour
• Field Lights	\$10 per hour	

Make checks payable to: Boothbay-Boothbay Harbor CSD
Mailing Address: 51 Emery Lane, Boothbay Harbor, ME 04538

CSD Use Only

Principal's Signature _____ Date _____

Athletic Director's Signature _____ Date _____

Maintenance Supervisor's Signature _____ Date _____

Comments _____