

HESPERIA UNIFIED SCHOOL DISTRICT

Oak Hills High School

COMPREHENSIVE SCHOOLS SAFETY PLAN: School Site Council Evaluation and Public Hearing Certification 2017/2018

California law requires the Comprehensive Safe School Plan of each school to be annually evaluated and amended, as needed, to ensure the plan is being properly implemented (Education Code 35294.2[e]). An updated file of all safety-related plans and materials is maintained by Oak Hills High School and is readily available for inspection by the public.

California law also requires notice for public input prior to the adoption of the Comprehensive Safe School Plan. Notice for public comment was provided on 10/07/2017 at Oak Hills High School Administration building. Notice was provided by announcement.

Oak Hills High School's "school site council" has evaluated our Comprehensive Safe School Plan and has determined the following:

The plan has been properly implemented and no amendments are needed.

Signatures of Oak Hills High School's Site Council Members

Bill Crad 10/17/17
Signature Date

[Signature] 10/17/17
Signature Date

Emily Chavez 10/17/17
Signature Date

[Signature] 10-17-2017
Signature Date

[Signature] 10/17/17
Signature Date

[Signature] 10/17/17
Signature Date

[Signature] 10/17/17
Signature Date

[Signature] 10/17/17
Signature Date

[Signature] 10-17-17
Signature Date

[Signature] 10-17-17
Signature Date

[Signature] 10/17/17
Signature Date

Signature Date

Signature Date

Signature Date

School Safety Planning Committee

(Delegated or approved by School Site Council)

Ed Code 32281-32282 (a)(1)

Principal (or designee) Shawn Yancey (Designee); Mike Capps (Principal)

Teacher (or HTA representative) Jim Garrett

Parent/guardian whose child attends the school Sandy Glick

Classified employee (or CSEA representative) Vicki Ferren

Other members (if desired) _____

Teresa Rico

Gerry Longnecker

LaRae Harguess

David Houseman

Committee met on the following dates for the 2017-2018 school year

09/14/2017

10/12/2017

11/15/2017

12/14/2017

Law Enforcement Consultant who reviewed the plan Gerry Longnecker

HUSD School Board Approved _____

Comprehensive Safe School Plan

Ed Code 32282

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HESPERIA UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION
2017/2018

Board of Education

President Marcy Kittinger
Vice President Niccole Childs
Clerk Eric Swanson
Member Cody Gregg
Member Ella “Lee” Rogers

Administration

Michael Capps, Principal
Matthew Johnson, Assistant Principal
Darren Goodman, Vice Principal Discipline
Jason Story, Vice Principal Discipline
Genevieve Johnston, Vice Principal Student Activities
Shawn Yancey, Vice Principal Student Athletics
Vicki Ferren, Plant Supervisor

Superintendent
David Olney

Assistant Superintendent - Curriculum and Instruction
Jovy Yankaskas

Assistant Superintendent - Business Service
Dr. George Landon

Assistant Superintendent - Personnel
Karen Kelly-Pelayes

Assistant Superintendent - Innovative Technology and Communication
Robert McCollum

VISION/MISSION STATEMENT

OAK HILLS HIGH SCHOOL

ESLR'S VISION/MISSION STATEMENT

I - INTEGRITY

C - COMMUNITY

E - EXCELLENCE

**WE, OAK HILLS HIGH SCHOOL,
SUPPORT ALL IN BECOMING
LIFELONG LEARNERS, GUIDED BY
INTEGRITY, CONNECTED TO OUR
COMMUNITY AND FOCUSED ON
ACADEMIC EXCELLENCE**

INTRODUCTION - SCHOOL PROFILE

Oak Hills High School has a 2439 pupil body and is served by a dedicated staff. Both staff and parents comment on the positive changes that are ongoing in our school.

Oak Hills High School faces challenges in maintaining a safe school. This section of the Comprehensive Safe School Plan will describe programs in place at our school as well as strategies and programs of our school site council for continued improvement in providing a safe, orderly, school environment conducive to learning.

School Crime Status and Reporting

SITE CRIME REPORTING SUMMARY

CRIME	2016-2017
Battery	10
Burglary (any \$ amount)	0
Destructive/Explosive Devices	1
Disturbing the peace/fighting	0
Graffiti (\$100 or more)	0
Possession of Alcohol	2
Possession of Alcohol/Drugs for sale	7
Possession of Drugs	7
Possession of Paraphernalia	0
Possession of Weapons	6
Sale and/or Furnishing of Alcohol/Drugs	2
Sex Offense (s)	2
Theft (\$50 or more)	15
Use of Alcohol/Drugs	1
Vandalism (\$100 or more)	0
Total	53

Personal Characteristics of Pupil & Staff

Oak Hills High School has an enrollment of 2439 pupils in Grades 9-12. Pupils from this school come from families with average family mobility. Approximately 70% of the pupils are in families receiving Aid to Families with Dependent Children that are eligible for free/reduce lunches. The ethnic makeup of the pupil population is 56% Hispanic, 9% African American, 31% Caucasian and 2% of other races. Our pupils have a variety of life experiences.

Curriculum and Educational Activities

Oak Hills High School is fortunate to offer a wide range of educational programs serving the diversified needs of our student population. Included within these programs are EL/ELD, AVID, GATE (ACE Academy), Special Education, AP (English Language, English Literature, U.S. History, Government, Economics, European History, Statistics, Calculus, and Psychology), and ROP. In addition, the site and district offer staff development designed to train and prepare teachers for the diversity of our students such as Thinking Maps, Write for the Future, GLAD, SDAIE, Ruby Pain's Understanding Poverty, Data Team Training, AP College Board, AVID training, SRA reading, and Project Based Learning.

Pupils have the opportunity to participate in noon and after-school activities. These include: Band, Drama, Athletics, ROTC, pupil clubs, after-school and lunch tutoring.

Staff provides opportunities and additional activities open to pupils in the areas of career day, participation in various community contests (posters and essays), participation in community events and activities, auto show, talent show, Mr. Bulldog, bonfire, walk for life and special programs to honor student achievement.

PHYSICAL ENVIRONMENT

The Schools' Location and Physical Environment

Oak Hills High School is located in the Oak Hills area of San Bernardino County that has a high crime rate and average poverty level. The immediate area round the school includes single family dwellings and commercial buildings. Present safety hazards include heavy traffic on the dirt roads creating dust and low visibility along with railroad tracks not too far from the school.

Description of School Grounds

The school site encompasses 80 acres. The buildings have numerous corridors and face the desert. The campus is grass and concrete and includes basketball and volleyball courts, baseball diamonds, a football stadium, practice fields, and a lined track. Oak Hills High School is completely enclosed by a fence with gates which are kept locked during school hours. There are several wings and/or clusters of classrooms including 31 permanent classrooms 89 re-locatable classrooms. Other ancillary structures include the administration building, library, multi-purpose room, gym, locker, and weight rooms.

During the school day, staff members and administrators shall provide campus supervision. Identified problem areas receive increased supervision to reduce discipline, crime, or other school safety concerns.

It shall be the practice of Oak Hills High School to remove all graffiti from school property before pupils arrive to begin their school day. Other acts of vandalism are promptly addressed.

Maintenance of School Buildings/Classrooms

The school's physical facility is well maintained and looks neat and clean. The school was built in 2008 and opened for the first time during the 2009/2010 school year. District personnel periodically examine the school's physical facility and help eliminate obstacles to school safety. Additionally, health and fire department inspectors contribute to school safety.

The classrooms are monitored for safety and appearance by the administration and individual classroom teachers. The pupils take pride in the appearance of the school.

Internal Security Procedures

Oak Hills High School has established procedures in the following areas: California Safe School Assessment (CSSA) reporting procedures, suspension and expulsion procedures, inventory system, and we have a school police officer assigned to our school during school hours.

Oak Hills High School crime statistics reflect a total of 53 crimes reported during the 2014 - 2015 school year, 52 crimes reported during the 2015 - 2016 school year and only 53 crimes reported in the 2016 - 2017 school year.

Keeping reportable crimes at a minimum requires constant vigilance. The following strategies are utilized in achieving this goal. Our campus aides are strategically placed to provide the best coverage of the entire campus. Administrators are out during passing periods, before school, after school and at lunch. School counselors and school police also help with lunch time supervision. Gates are locked and checked often during school hours. Concerns are shared at the staff meetings to let all staff know what to watch out for on a day to day basis. Finally, the administration and staff at Oak Hills High School take a proactive approach to security and work hard to prevent issues before they arise.

Oak Hills High School maintains a copy of the district's sexual harassment policy in the main office/principal's office and the policy is available upon request. The District's Sexual Harassment Policy contains dissemination plans, applicable definitions, reporting requirements, investigation procedures, enforcement regulations, and information related to suspension and/or expulsion for sexual harassment of or by pupils. Additionally, a notice summarizing this sexual harassment policy appears in the *notification of parent rights*. This packet along with a student handbook is distributed at the beginning of each school year to all parents and pupils.

Included in this Safe School Plan is a school map established by the School Site Council indicating safe entrance and exit areas for pupils, parents and school employees.

To ensure the safety of pupils and staff, all visitors to the campus, except pupils of the school and staff members, shall register immediately upon entering any school building or grounds when school is in session. District employees, not assigned to Oak Hills High School shall wear appropriate identification badges while on campus conducting business.

Discipline procedures shall focus on finding the cause of problems and working with all concerned to reach the proper, lawful solutions. The school's discipline plan begins at the classroom level. Teachers shall use a visible classroom management plan to communicate classroom rules, promote positive pupil conduct, and reduce unacceptable conduct. Appropriate consequences are administered based on the seriousness of the pupil's misbehavior.

Pupil conduct standards and consequences for Oak Hills High School are specifically described in this Comprehensive Safe School Plan include: (a) the adopted school discipline rules and procedures, (b) District Disciplinary Guidelines, and (c) the adopted school-wide dress code.

Pupils may be suspended, transferred to another school, or recommended for expulsion or for certain acts. For specific student violations, a mandatory expulsion recommendation shall be submitted by the administration of Oak Hills High School.

Site administrators contribute to a positive school climate, promote positive pupil behavior, and help reduce inappropriate conduct. The principal/designee uses available

district and other appropriate records to inform teachers of each pupil identified under E.C. 49079.

Law enforcement is contacted and consulted to help maintain and to promote a safe and orderly school environment. Oak Hills High School employees comply with all legal mandates, regulations, and reporting requirements for all instances of suspected child abuse.

Additional internal security procedures affecting the integrity of the school facility include: A campus surveillance camera system, classrooms equipped with phones, walkie-talkies, and a motion sensor alarm system in every building that is armed when no one is on campus. Oak Hills High School has 10 campus aides with staggered start times so the campus is covered from 6:00am to 7:00pm.

Community involvement is encouraged to help increase school safety. We have worked with the Oak Hills Property Owners Association to share ideas and provide CERT training on our campus. The Oak Hills Property Owners Association has also been a part of our disaster drill and is working to help make sure we have everything we would need in a disaster situation.

SCHOOL CLIMATE

The School's Social Environment

Leadership at Oak Hills High School is a shared process. A proactive role is assumed in all phases of the school operation. The current management team is committed to developing Oak Hills High School toward excellence in the areas of academic and social behavior.

The principal sets a positive tone for the school, guides the staff and works closely with them on curriculum and school safety issues. The school site's organizational structure is open and flexible contributing to sensitivity concerning school safety issues and promoting a safe, orderly school environment conducive to learning.

Disaster Procedures, Routine and Emergency

A contingency plan for emergencies is contained in a handbook available to each staff member. The District's Emergency Disaster Plan - EDP has been developed and provided as a separate document for each school site within the Hesperia Unified School District. The plan is reviewed at the beginning of each school year. This plan also contains information regarding available district and outside agency resources, emergency disaster procedures and information on both Standardized Emergency Management System (SEMS) and National Incident Management Systems (NIMS).

Classroom Organization and Structure

Oak Hills High School teachers provide a varied learning environment in their classrooms. Teachers use a variety of teaching strategies including: project based learning, presentations, hands-on activities, portfolios, journals, creative writing, art, displays, and cross curricular activities.

The teachers at Oak Hills High School are highly qualified, with many teachers holding advanced degrees. The staff is united in their desire to provide quality education for all pupils. Classrooms and teachers provide safe, orderly learning environment, enhance the experience of learning, and promote positive interactions amongst pupil and staff. Instructional time is maximized and disruptions are minimized.

The School's Cultural Environment

There is a high level of cohesiveness among the staff members at Oak Hills High School. Cooperation and support between teachers and the administration is evident. Efforts are made by the administration and staff to show concern for all pupils.

All pupils are expected to behave in a manner that promotes safety and order. Pupils are encouraged to bring problems to the principal, assistant principal, counselor, teacher or other staff members. The everyday goal is for the staff to be proactive rather than reactive in all situations of concern.

The academic and behavior efforts of pupils are recognized and rewarded.

Cultural diversity is celebrated throughout the year through assemblies, "mix it up" lunches, black history month, Cinco de Mayo and Bulldog Training.

SUMMARY OF SITE SAFETY ASSESSMENT DATA

Accomplishments/Areas of Pride

1. For a 9th year school our safety plans are well organized and implemented.
2. We have many staff members who have extensive training in disaster situations.
3. The campus features some of the best safety equipment and resources available.
4. Students are aware of the procedures and follow them during drills.
5. Our staff is well trained and key to the safe learning environment we have created.

Findings & Desired Improvements

1. We have emergency supplies in classrooms and in a disaster bin.
2. Put in permanent gates in the staff lot to create a safer traffic flow after school.
3. Weekly campus security meetings are held where safety procedures are routinely reviewed.
4. Improvements need to be made to the grounds. Grass has been removed and not replaced, which becomes hazardous when the wind blows due to flying debris.

Priorities/Goals

1. Work with The Oak Hills Property Owners Association and the district office to replenish supplies we need for a disaster situation.
2. Continue to evaluate procedures and implement new ideas as new staff members are integrated into the community.
3. Work with the district office to address improvements to grounds.



OAK HILLS HIGH SCHOOL

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MEMORANDUM

TO: Gerry Longnecker
FROM: Shawn Yancey, VP Discipline
SUBJECT: Education Code 49079
DATE: 10/03/2017

Notification of Dangerous Pupils

During the course of the school year teachers and staff members are notified daily by e-mail of each student that is being suspended or may appear to be a threat to the school environment. In addition, teachers and staff members are informed during monthly staff meetings of any individuals that may cause disruption to the school's environment. As well, teachers are also encouraged to review each student's cumulative file.

Safe School Compliance

Mandatory Policies Included in Plan:

Child Abuse Reporting and Procedures

Suspected Child Abuse Reporting Procedures

Suspension and Expulsion/Due Process

Procedures for Notifying Teachers about Dangerous Pupils

Sexual Harassment Policy

School Wide Dress Code

Procedure for Safe Ingress to and Egress from School

Procedures to Ensure A Safe and Orderly Environment

Rules and Procedures on School Discipline

Other School Site Policies