

# **Hesperia Unified School District**

## **Krystal School of Science, Math & Technology**

**Table of Contents**

BOARD OF EDUCATION ..... 3

School Site Safety Committee ..... 4

SCHOOL PROFILE ..... 5

ASSESSMENT OF THE CURRENT STATUS OF SCHOOL CRIME ..... 5

OPERATIONS, POLICIES, PROCEDURES ..... 6

SAFE AND ORDERLY ENVIRONMENT ..... 8

EMERGENCY RESPONSE PROCEDURES ..... 9

ACTIVE SHOOTER ..... 11

ANIMAL DISTURBANCE ..... 13

BOMB THREAT ..... 14

BOMB THREAT CHECKLIST ..... 15

BOMB THREAT PROCEDURES..... 16

CHEMICAL RELEASE..... 17

DEMONSTRATION / WALKOUT ..... 18

DISORDERLY CONDUCT ..... 18

EARTHQUAKE ..... 19

FIGHT..... 20

FIRE ..... 20

FLOOD ..... 21

FLU ..... 21

FOOD AND WATER CONTAMINATION..... 22

HEAT WAVE..... 22

LOCKDOWN PROCEDURE..... 23

ARMED STUDENT(S) - POSSESSION ONLY ..... 23

INTRUDER(S) ON CAMPUS ..... 24

LOSS OF UTILITIES ..... 24

LIGHTING STORM..... 25

MOTOR VEHICLE CRASH ..... 25

PLANE CRASH ..... 26

SCHOOL SITE COUNCIL EVALUATION AND PUBLIC HEARING CERTIFICATION ..... 27

MANDATORY POLICIES..... 29

# Hesperia Unified SCHOOL DISTRICT

## BOARD OF EDUCATION

President **Niccole Petersen**

Vice President **Eric Swanson**

Clerk **Ella “Lee” Rogers**

Member **Cody Gregg**

Member **Marcy Kittinger**

### *Administration*

#### *Superintendent*

**David Olney**

#### *Assistant Superintendent*

**Jovy Yankaskas**

#### *Assistant Superintendent – Business & Finance*

**Dr. George Landon**

#### *Assistant Superintendent – Human Resources*

**Karen Kelly-Pelayes**

#### *Assistant Superintendent – Innovative Technology and Communication*

**Robert McCollum**

# Krystal School of Science, Math & Technology

## School Site Safety Committee

Principal **Amanda Arceo**

Assistant Principal **Jennifer Primrose**

Teacher **Diana Elgan**

Teacher **Jared Hamilton**

Teacher **Kate Hallett**

Teacher **Leslie Janek**

Teacher **Susan Gates**

**Classified Staff [Enter Name]**

**Parent [Enter Name]**

**Law Enforcement**

# **SCHOOL PROFILE**

Krystal School of Science, Math & Technology is one of thirty-two schools in the Hesperia Unified School District with traditions dating back to 1987. Krystal School of Science, Math & Technology has an approximately 850 pupil body and is served by a dedicated staff. Both staff and parents comment on the positive atmosphere that is ongoing in our school.

This section of the Comprehensive Safe School Plan will describe programs in place at our school as well as strategies and programs of our school site council for continued improvement in providing a safe, orderly, school environment conducive to learning.

## **ASSESSMENT OF THE CURRENT STATUS OF SCHOOL CRIME**

Incidents reported during the 2016/2017 school year:

### Suspensions

- 48900a(1): 1
- 48900a(2): 3
- 48900i: 2

### Expulsions

- No Expulsions Reported

### Crimes Reported Near Campus

- 05/22/17 – PC 594 (B) Vandalism
- 05/24/17 – PC 417 Brandishing Weapon

# OPERATIONS, POLICIES, PROCEDURES

Leadership at Krystal School is a shared process. A proactive role is assumed in all phases of the school operation. The current leadership team is committed to developing Krystal School toward excellence in the areas of academic and social behavior.

The principal sets a positive tone for the school, guides the staff, and works closely with them on curriculum and school safety issues. The school site's organizational structure is open and flexible and focuses on promoting a safe, orderly school environment conducive to learning.

A contingency plan for emergencies is located in each classroom and is available to each staff member. The plan is reviewed at the beginning of each school year. Drills are conducted on a regular basis throughout the year to give staff and students an opportunity to practice and prepare for different types of emergencies.

Krystal School teachers provide a safe and secure learning environment in their classrooms. Teachers use a variety of instructional strategies that include: AVID strategies, guided reading, project based learning, small and large group activities, hands-on activities, electronic portfolios, and journals to list a few.

The teachers at Krystal School are highly qualified, with many teachers holding advanced degrees. The staff is united in their desire to provide quality education for all pupils. Classrooms and teachers provide safe, orderly learning environment, enhance the experience of learning, and promote positive interactions amongst pupil and staff. Instructional time is maximized and disruptions are minimized.

All pupils are expected to behave in a manner that promotes safety and order. Pupils are encouraged to bring problems to the principal, assistant principal, teacher, or other staff members. The everyday goal is for the staff to be proactive rather than reactive in all situations of concern. Krystal School has implemented strategies to promote positive behavior including Blue Slips, positive notes/phone calls home, Shining Star, and many other teacher implemented strategies.

Parents are encouraged to volunteer in the classroom, help with school events and field trips, be involved with clubs, and get involved in the decision-making process through school committees. The School Site Council, English Language Advisory Council (ELAC), and Parent Teacher Club (PTC) provide opportunities for parents to get involved with their child's educational experience. Parents who want more information or wish to participate may contact the school office at (760) 948-3611. There is a job for everyone who wants to get involved! All parents/visitors are welcome to sign-in in the office before entering campus.

Regular school-to-home communication is provided in both English and Spanish. Information about current events and school activities can be found in Krystal School's newsletters, website, facebook/twitter account and fliers. Occasionally, the school mails important news and announcements to parents at home or uses the school's automated telephone system to contact parents verbally. Parents may access current information about their child's attendance, course grades, and homework assignments through the school's website using Infinite Campus.

## **Summary of Major Goals and Strategies**

### Priorities/Goals

1. Continue to improve on safety procedures and evaluate effectiveness of current plans after each drill.
2. Continue to welcome parents on campus and celebrate the importance of their involvement in their child's education.
3. Continue to build trust and respect among staff, students, parents, and community members. Use data from OnBoard assessment to target students that need additional support.

# SAFE AND ORDERLY ENVIRONMENT

## **Summary of Areas of Pride and Strength**

### Accomplishments/Areas of Pride

Krystal School has a low number of expulsions and violent suspensions. The staff at Krystal prides itself on developing and maintaining positive relationship with our students. As a result, we are able to create a safe campus environment where staff members, students, parents, and community members are able to trust and respect one another.

## **Summary of Areas of Desired Change**

### Findings & Desired Improvements

Krystal's Safety Committee and School Site Council will continue to meet to discuss areas of needs. These needs will be identified after staff and students participate in scheduled drills, including the large disaster drill in October where parents participate in the process as well.

Krystal School will also continue to focus on interventions that focus on the positive. Staff will use information gathered from the OnBoard Assessment to target students in need of additional support.

# **HESPERIA UNIFIED SCHOOL DISTRICT**

## **Krystal School of Math, Science & Technology**

### **COMPREHENSIVE SCHOOLS SAFETY PLAN:**

#### **SCHOOL SITE COUNCIL EVALUATION AND PUBLIC HEARING CERTIFICATION**

##### **2017/2018 UPDATE**

California law requires the Comprehensive Safe School Plan of each school to be annually evaluated and amended, as needed, to ensure the plan is being properly implemented (Education Code 32286). An updated file of all safety-related plans and materials is maintained by Krystal School and is readily available for inspection by the public.

California law also requires notice for public input prior to the adoption of the Comprehensive Safe School Plan (Education Code 32288[b] (1)). Notice for public comment was provided on January 25, 2018 at Krystal School. Notice was provided by newsletter.

Krystal's "school site council" has evaluated our Comprehensive Safe School Plan and has determined the following:

The plan has been properly implemented and no amendments are needed.

**Signatures of Krystal School's Site Council Members**

\_\_\_\_\_  
Signature Date

# **MANDATORY POLICIES**

1. **Child Abuse Reporting**
2. **Emergencies and Disaster Preparedness Plan**
3. **Suspension and Expulsion Policies**
4. **Discrimination and Harassment Policy**
5. **Dress Code**
6. **Safe Ingress and Egress Procedures**
7. **Identification and Reporting of Missing Children**
8. **Alcohol and Other Drugs**
9. **Weapons and Dangerous Instruments**
10. **Student Discipline and Bullying**