

PERRY CENTRAL SCHOOLS
PERRY, NEW YORK 14530

BOARD OF EDUCATION

MINUTES

Perry Central School District Board of Education
33 Watkins Ave., Perry, NY 14530
Reorganizational Meeting
July 10, 2023

I. Call to Order, Roll Call, Pledge of Allegiance

District Clerk, Lisa Kowasz, called the meeting to order at 6:00 p.m.

A. Roll Call

Mr. Paddock	Mr. McLaughlin, <i>Superintendent</i>
Mr. Smithgall	Mrs. Gilsinan, <i>Elementary Principal</i>
Mr. Milhollen *	Mrs. Belkota, <i>Secondary Principal</i>
Mrs. Givens	Mr. Daniel Schuler, <i>Director of Pupil Services</i>
Mr. Westfall	Mr. Pettys, <i>School Business Administrator, absent</i>
Mr. Sealy	Mr. Wolfanger, <i>Director of Facilities III</i>
Mr. McDougall	Mr. Wyant, <i>H.S. Asst. Principal/AD, absent</i>
	Ms. Kowasz, <i>District Clerk</i>

* Arrived at 6:04 p.m.

II. Adopt Agenda

Upon motion made by Mr. Westfall, seconded by Mrs. Givens, the agenda for the reorganizational meeting of July 10, 2023 is hereby adopted.

Vote: Yes 6, No 0 motion carried
Absent (Mr. Milhollen)

III. Reorganization

A. Election of Officers

1. Election of President - Education Laws 1701, 2504, 2563

Upon motion made by Mr. Paddock, seconded by Mrs. Givens, Julius Westfall is hereby nominated for the office of President.

RESOLVED: That **Julius Westfall** be and hereby is elected President of the Perry Central School District Board of Education for the ensuing year terminating on the date of the next annual reorganization meeting.

Vote: Yes 5, No 0, Abstain 1 (Mr. Westfall)
Absent (Mr. Milhollen) motion carried

Clerk administers the Oath of Faithful Performance in Office to the President.

Meeting turned over to the President.

2. Election of Vice President - Education Laws 1701, 1504

Upon motion made by Mr. Sealy, seconded by Mr. Paddock, Christopher Smithgall is hereby nominated for the office of Vice President.

RESOLVED: That **Christopher Smithgall** be and hereby is elected Vice President of the Perry Central School District Board of Education for the ensuing year terminating on the date of the next annual reorganization meeting.

Vote: Yes 5, No 0, Abstain 1 (Mr. Smithgall)
Absent (Mr. Milhollen) motion carried

Clerk administers the Oath of Faithful Performance in Office to the Vice President.

Mr. Milhollen arrived at 6:04 p.m.

Upon motion made by Mrs. Givens, seconded by Mr. Smithgall, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following resolutions (III., B. Appointment of Officers):

Vote: Yes 7, No 0 motion carried unanimously

President administers the Oath of Faithful Performance in Office to the Clerk.

B. Appointment of Officers

1. Appointment of District Treasurer - Education Laws 2114, 2130, 2503, Commissioner's Regulation 170.2

RESOLVED: That **Molly Bogle** be and hereby is appointed District Treasurer of the Perry Central School District serving at the pleasure of the Board during the fiscal year 2023-24. The District Treasurer will be bonded for \$1,000,000. (Education Laws 2122, 2130, 2517)

2. Appointment of District Clerk - Education Law 1720

RESOLVED: That **Lisa Kowasz** be and hereby is appointed District Clerk of the Perry Central School District serving at the pleasure of the Board during the fiscal year 2023-24. The District Clerk will be bonded for \$100,000.

BE IT FURTHER RESOLVED: That **Reed Pettys** is hereby appointed Deputy District Clerk of the Perry Central School District serving in the absence of the District Clerk during the fiscal year 2023-24.

3. Appointment of Claims Auditor - Education Laws 1709-20A, 2526, Commissioner's Regulation 170.2

RESOLVED: That **Sarra Koch** be and hereby is appointed Claims Auditor of the Perry Central School District serving at the pleasure of the Board during the fiscal year 2023-24. Ms. Koch will receive \$44.00 per hour. The Claims Auditor will be bonded for \$1,000,000. (Commissioner's Regulation 170.2, Education Law 2527)

BE IT FURTHER RESOLVED: That **Cheryl Conroy** is hereby appointed Deputy Claims Auditor of the Perry Central School District serving in the absence of the Claims Auditor during the fiscal year 2023-24.

4. Records Retention and Disposition Officer and Records Access Officer - Public Officers Law Section 65-A and 87 (B) (iii)

RESOLVED: That the **School Business Administrator** be and hereby is appointed Records Retention and Disposition Officer and Records Access Officer of the Perry Central School District serving at the pleasure of the Board during the fiscal year 2023-24.

5. Student Records Officers

RESOLVED: That the following be and hereby are appointed Student Records Officers of the Perry Central School District serving at the pleasure of the Board during the fiscal year 2023-24.

Principal	-	Pre K – 6th
Principal	-	7th – 12th

Upon motion made by Mr. Smithgall, seconded by Mr. McDougall, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following resolutions (III., C. Other Appointments):

Vote: Yes 7, No 0 motion carried unanimously

C. Other Appointments

1. Appointment to Provide Legal Services

RESOLVED: That the firm **Harris Beach PLLC** be and hereby is appointed to provide legal services for the Perry Central School District on a per hour fee basis.

2. Appointment of School Physician - Education Laws 902, 1709-21, Commissioner's Regulation 136.2

RESOLVED: That **Dr. Daniel L. Zerbe/URMC-Perry** be and hereby is appointed School Physician during the fiscal year 2023-24.

3. Appointment of District External Auditor - Education Law 2116-A,
Commissioner's Regulation 170.2

RESOLVED: That the firm of **Raymond F. Wager, CPA, P.C., a Division of Mengel Metzger and Barr** be and hereby is appointed District External Auditor during the fiscal year 2023-24.

5. Appointment of Purchasing Agent - Commissioner's Regulation
170.2

RESOLVED: That the **School Business Administrator** be and hereby is appointed School Purchasing Agent of the Perry Central School District serving at the pleasure of the Board during the fiscal year 2023-24. The School Purchasing Agent will be bonded for \$1,000,000.

BE IT FURTHER RESOLVED: That the **Superintendent of Schools** is hereby appointed Deputy Purchasing Agent of the Perry Central School District serving in the absence of the School Business Administrator during the fiscal year 2023-24.

6. Appointment of School Insurance Broker

RESOLVED: That **Hart's Insurance Agency** be and hereby is appointed School Insurance Broker Agent of the Perry Central School District serving at the pleasure of the Board during the fiscal year 2023-24.

7. Workers' Compensation

RESOLVED: That the District's Workers' Compensation carrier will be **GLSW School Workers Compensation Plan**.

8. Appointment of Central Treasurer of Extra Classroom Activity Accounts
Commissioner's Regulation 172.5

RESOLVED: That **Cheryl Hayes** be and hereby is appointed Central Treasurer of Extra Classroom Activity Accounts of the Perry Central School District serving at the pleasure of the Board during the fiscal year 2023-24. The Central Treasurer of Extra Classroom Activity Accounts will be bonded for \$1,000,000.

9. Appointment of Census Enumerator

RESOLVED: That **Jessica Veazey** be and hereby is appointed Census Enumerator of the Perry Central School District serving at the pleasure of the Board during the fiscal year 2023-24.

10. Appointment of Tax Collector

RESOLVED: That **Sarah Ballinger** be and hereby is appointed Tax Collector of the Perry Central School District serving at the pleasure of the Board during the fiscal year 2023-24. The Tax Collector will be bonded for \$1,000,000.

11. Appointment of Preschool Special Education Membership

RESOLVED: That the following are hereby approved as Committee on Preschool Education Membership (CPSE), per **PART 200 -- STUDENTS WITH DISABILITIES**

(i) the parents of the preschool child;

(ii) not less than one regular education teacher of the child whenever the child is or may be participating in the regular education environment;

(iii) not less than one special education teacher of the child, or, if appropriate, not less than one special education provider of the child;

(iv) a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of preschool special education programs and services and other resources of the school district and the municipality. The representative of the school district shall serve as the chairperson of the committee (**Director of Pupil Services**);

(v) an additional parent member of a child with a disability residing in the school district or a neighboring school district and whose child is enrolled in a preschool or elementary level education program, provided that such parent is not a required member if the parent(s) of the child

request that the additional parent member not participate (**Wanda Webster**);

(vi) an individual who can interpret the instructional implications of evaluation results, provided that such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student when such member is determined by the school district to have the knowledge and expertise to fulfill this role on the committee;

(vii) other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, as the school district or the parents shall designate. The determination of knowledge or special expertise of such person shall be made by the party (parents or school district) who invited the individual to be a member of the committee on special education;

(viii) for a child in transition from early intervention programs and services, at the request of the parent, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and

(ix) a representative of the municipality of the preschool child's residence, provided that the attendance of the appointee of the municipality shall not be required for a quorum.

12. Appointment of Committee on Special Education Membership

RESOLVED: That the following are hereby approved as the Membership for the Committee on Special Education (CSE Membership) per **PART 200 -- STUDENTS WITH DISABILITIES**

(i) the parents or persons in parental relationship to the student;

(ii) not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment;

(iii) not less than one special education teacher of the student, or, if appropriate, not less than one special education provider of the student;

(iv) a school psychologist (**Christie Mazzeo**);

(v) a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of resources of the school district, provided that an individual who meets these qualifications may also be the same individual appointed as the special education teacher or the special education provider of the student or the school psychologist.

The representative of the school district shall serve as the chairperson of the committee (**Director of Pupil Services**);

(vi) an individual who can interpret the instructional implications of evaluation results. Such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student when such member is determined by the school district to have the knowledge and expertise to fulfill this role on the committee;

(vii) a school physician, if specifically requested in writing by the parent of the student or by a member of the school at least 72 hours prior to the meeting;

(viii) other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district or the parent(s) shall designate. The determination of knowledge or special expertise of such person shall be made by the party (parents or school district) who invited the individual to be a member of the committee on special education; and

(ix) if appropriate, the student.

13. Appointment of Subcommittee on Special Education Membership

RESOLVED: That the following are hereby approved as the Subcommittee on Special Education per **PART 200 -- STUDENTS WITH DISABILITIES**

(i) the parents of the student;

(ii) not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment;

(iii) not less than one of the student's special education teachers or, if appropriate, not less than one special education provider of the student;

(iv) a representative of the school district who is qualified to provide, administer or supervise special education and who is knowledgeable about the general education curriculum and who is knowledgeable about the availability of resources of the school district, who may also fulfill the requirement of subparagraph (iii) or (v) of this paragraph. The representative of the school district shall serve as the chairperson of the subcommittee (**Director of Pupil Services**);

(v) a school psychologist, whenever a new psychological evaluation is reviewed or a change to a program option with a more intensive staff/student ratio, as set forth in section 200.6(h)(4) of this Part, is considered (**Christie Mazzeo**);

(vi) an individual who can interpret the instructional implications of evaluation results, who may be a member appointed pursuant to subparagraphs (ii) through (v) or (vii) of this paragraph;

(vii) such other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the committee or the parent shall designate. The determination of knowledge or special expertise of such person shall be made by the party (parents or school district) who invited the individual to be a member of the subcommittee on special education; and

(viii) the student, if appropriate.

14. Surrogate Parents

RESOLVED: That the following are hereby approved as CSE/CPSE Surrogate Parents:

Dennis Vergason
Robin Vergason

15. Part-Time Support Staff

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby appoints the following Support Staff to part-time positions for the 2023-24 school year:

Jody Moens
Beverly Thomas
Kristie Fravel
Joanne Illerbrun
Jody Hendrickson
Victoria Putney
Patricia VanSlyke
Polly Rice
Nicole Scott
Destinee Stoltzfus

16. Advisors/Team Leaders/Chairpersons

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby appoints the following Advisors/Team Leaders/Chairpersons for the 2023-24 school year:

<u>Program/Activity</u>	<u>Advisor</u>	<u>Stipend per Advisor</u>
Senior Class	Melissa Sedivy	\$1,150.00
Senior Class	Matt Masci	\$1,150.00
Junior Class	Morgan Rybak	\$775.00
Junior Class	Sarah McLaughlin	\$775.00
Sophomore Class	Charlene Brant	\$560.00
Sophomore Class	Suzan Snyder	\$560.00
Freshman Class	Erica Kramell	\$560.00

Freshman Class	Shawna Smith	\$560.00
FBLA HS	Angel Lowery	\$775.00
National Honor Society SHS	Ashley Fahey	\$560.00
National Honor Society JHS	Tina Little	\$560.00
Safety Council/SADD	Melissa Mehlenbacher	\$270.00
Student Government SHS	William Stowell	\$560.00
Student Government SHS	Morgan Rybak	\$560.00
School Student Government JHS	Jim Byrnes	\$560.00
Yearbook Editor Advisory SHS	Angel Lowery	\$2,000.00
Yearbook Business Manager SHS	Ashley Fahey	\$2,000.00
Musical Production Director HS	Josh Marcks	\$1,150.00
Musical Production Asst. HS	Todd Shuskey	\$775.00
Musical Production Technical Asst. HS	Sean Sporleder	\$775.00
Drama Production Set/Tech. Assistant HS	Madeline Dauer	\$775.00
Musical Production Vocal Director HS	Brandon Mellerski	\$775.00
Musical Production Instrumental Director HS	Dillon Hirsch	\$775.00
Musical Production Costumes HS	Nikki Gray	\$775.00
Band Director (9 -12)	Dillon Hirsch	\$775.00
Chorus Director (7 - 8)	Brandon Mellerski	\$775.00
Chorus Director (5 - 6)	Catherine Wheeler	\$775.00
Chorus Director (9 -12)	Brandon Mellerski	\$775.00
Coordinator Book It/Project Read	Tara Duell	\$270.00
HS Music Club	Dillon Hirsch	\$270.00
HS Music Club	Brandon Mellerski	\$270.00
Close-Up SHS	Wendy Caccamise	\$560.00
Interact Club	Ashley Fahey	\$0
Drama Club - High School	Josh Marcks	\$560.00
Award's Assembly HS	McKensie Connolly	\$560.00
Award's Assembly HS	Cheryl Conroy	\$560.00
Chess Club HS	Joe Fetzner	\$560.00
Chess Club JH	James Byrnes	\$270.00
Art Club SHS	Stephanie Emerson	\$270.00
Art Club JHS	Szeting Ma	\$270.00
Art Club ES	Kristin Adolf	\$270.00
Art Coordinator K- 4	Kristin Adolf	\$775.00
Art Coordinator 5 - 8	Szeting Ma	\$775.00
Art Coordinator 9 - 12	Stephanie Emerson	\$775.00
Odyssey of the Mind – Coordinator	Leslie Rowley	\$1,150.00
Odyssey of the Mind – Competitive Coach	Tara Duell	\$775.00
Odyssey of the Mind – Competitive Coach	Leslie Rowley	\$775.00
Odyssey of the Mind – Competitive Coach	Sarah Wilkie	\$775.00
Trap Shooting Club Head Coach	Chris Royce	\$775.00
Trap Shooting Club Assistant	Tabitha Royce	\$560.00
Technology Club	Sean Sporleder	\$560.00
Stand Up SHS	Shawna Smith	\$560.00
Stand Up JHS	Jessica Hurd	\$560.00
Literary Club JHS	Juliette Bauer	\$270.00
Literary Club JHS	Jessica Hurd	\$270.00
International Travel Club	Sarah McLaughlin	\$560.00
International Travel Club Assistant	Saragrace Friday	\$270.00
Literacy Festival/Celebration DARE Day Coord. Taylor Sartori		\$775.00

Ski Club	Saragrace Friday	\$270.00
Ski Club	Kathryn Luczak	\$270.00
Outreach Coordinator	Meagan Jaques	\$775.00
Page Turners ES	Rachel Prince	\$135.00
Page Turners ES	Bridgette Bennett	\$135.00
Page Turners JHS	Rachel Prince	\$135.00
Page Turners JHS	Bridgette Bennett	\$135.00
Page Turners SHS	Suzan Snyder	\$270.00
Spanish Club SHS	Ashley Fahey	\$270.00
Drama Production Fall	Joshua Marcks	\$775.00
Drama Production Spring	Brandon Mellerski	\$775.00

<u>Department</u>	<u>Team Leader/ Chairperson</u>	<u>Stipend per Team Leader/Chairperson</u>
Pre K	Kathryn Luczak	\$2,000.00
Kindergarten	Stephanie Greenaker	\$2,000.00
Grade 1	Penny Baker	\$2,000.00
Grade 2	Meagan Jaques	\$2,000.00
Grade 3	Julie Schneider	\$2,000.00
Grade 4	Stacey Mileham	\$2,000.00
Grade 5	Kim McDanel	\$2,000.00
Grade 6	Kayleigh Hollister	\$2,000.00
Grade 7	McKensie Connelly	\$2,000.00
Grade 8	Tina Little	\$2,000.00
Elementary Special Ed.	Julie Christner	\$2,000.00
Sr. High Special Ed.	Patricia James	\$2,000.00
Related Service Special Ed.	Christie Mazzeo	\$2,000.00
English Language Arts	Sarah McLaughlin	\$2,000.00
Social Studies	Joe Fetzner	\$2,000.00
Science	Todd Shuskey	\$2,000.00
Fine Arts	Stephanie Emerson	\$2,000.00
Reading	Rachel Prince	\$2,000.00
Mathematics	Amber Miller	\$2,000.00
Social-Emotional	Amy Ellis	\$2,000.00
Mentor Coordinator	Jessica Hurd	\$3,000.00

17. 504 Committee

RESOLVED: The following are hereby approved as members of the 504 Committee:

Elementary School: Daniel Schuler, *Chairperson*
Maura Gilsinan
Christie Mazzeo

Jr./Sr. High School: Daniel Schuler, *Chairperson*
Laura Kettle
Amy Ellis
Christie Mazzeo

Grievance Officer for all Committees: Daryl McLaughlin

18. Additional Appointments

RESOLVED: That the **School Business Administrator** be and hereby is appointed Acting Superintendent of the District in the absence of the Superintendent serving at the pleasure of the Board during the fiscal year 2023-24.

RESOLVED: That the **High School Assistant Principal/Athletic Director** be and hereby is appointed Acting Principal of the Jr./Sr. High School in the absence of the Secondary Principal serving at the pleasure of the Board during the fiscal year 2023-24.

RESOLVED: That the **Secondary Principal** be and hereby is appointed Acting Principal of the Elementary School in the absence of the Elementary School Principal serving at the pleasure of the Board during the fiscal year 2023-24.

RESOLVED: That the Board of Education hereby approves the following appointments for 2023-24:

Title IX Coordinator – *Superintendent of Schools*

Attendance Officers – *Principals*

Dignity for All Students Act Coordinators – *Elementary Principal, High School Assistant Principal/Athletic Director*

Certified Teacher Evaluators – *High School Assistant Principal/Athletic Director, Principals, Director of Pupil Services, and Superintendent*

Certified Principal Evaluator – *Superintendent, Director of Pupil Services and High School Assistant Principal/Athletic Director*

Asbestos LEA Designee – *Director of Facilities*

Chemical Hygiene Officer – *Director of Facilities*

Safety Plan Coordinator – *School Resource Officer*

Sexual Harassment Compliance Officer – *Superintendent of Schools*

Student to Student Sexual Harassment Compliance Officers – *Principals*

Exposure Control Coordinators – *Director of Facilities*

School Pesticide Representative – *Director of Facilities*

Director of Physical Education – *High School Assistant Principal/Athletic Director*

Data Protection Officer – *Computer Technical Administrator*

District Health Coordinator – *High School Assistant Principal/Athletic Director*

Custodian of Petty Cash Change Fund for the Extra-Curricular Accounts – *Cheryl Hayes*

Liaison for Homeless Children and Youth – *Director of Pupil Services*
 Designated Educational Official to receive court notification regarding a student’s sentence/adjudication in certain criminal cases and juvenile delinquency proceedings – *Principals*
 Federal Programs (Title IA, Title IIA, and Title IID) – *Elementary Principal*
 Reviewing Official, Hearing Official and Verification Official (Federal Child Nutrition Program) – *School Business Administrator*
 Chief Emergency Officer – *School Resource Officer*
 Neglected/Delinquent Transition Liaison – *Director of Pupil Services*
 Foster Care Student Point of Contact – *Director of Pupil Services*
 Migrant Student Data Point of Contact – *Director of Pupil Services*
 Education Law 3038: Substance Use Education Coordinator – *School Social Worker*
 Civil Rights Compliance Officer (s) – *Superintendent of Schools, Principals*

19. Memberships

RESOLVED: That the Board of Education hereby approves membership in the following organizations for 2023-24:

Genesee Valley School Boards Association
New York State School Boards Association
Rural Schools Association

20. Appointment to Genesee Valley School Boards Association

RESOLVED: That the Board of Education hereby approves the following appointments to the Genesee Valley School Boards Association for the 2023-24 school year:

Delegate – **Jason Sealy**
 Alternate Delegate – **Scott Milhollen**

21. Appointment to New York State School Boards Association

RESOLVED: That the Board of Education hereby approves the following appointments to the New York State School Boards Association for the 2023-24 school year:

Legislative Liaison – **Ian McDougall**
 Voting Delegate – **Christopher Smithgall**
 Voting Delegate Alternate – **Bridget Givens**

Upon motion made by Mr. Milhollen, seconded by Mr. Smithgall, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following resolutions (IV., A. Designations):

Vote: Yes 7, No 0 motion carried unanimously

IV. Designations and Authorizations

A. Designations

1. Designation of Bank Depository - Education Laws 2129, 2130, Commissioner's Regulation 170.2

RESOLVED: That the **Tompkins Community Bank, M&T Bank, Five Star Bank, and Community Bank NA** be and hereby are designated as the official depositories for the Perry Central School District funds during the fiscal year 2023-24.

2. Designation of Official Daily Newspaper - Education Law 2004,
General Municipal Law 103

RESOLVED: That the **Batavia Daily** be and hereby is designated as the official *daily* newspaper for the Perry Central School District during the fiscal year 2023-24 and also designate the **Perry Herald** as an official *weekly* newspaper.

3. Designation of Representative to Genesee Area Health Care Plan Board of Directors

RESOLVED: That the **School Business Administrator**, is hereby designated as the representative to the Genesee Area Health Care Plan Board of Directors with Superintendent of Schools, as the alternate.

- #### 4. Designation of Regular Monthly Meeting

RESOLVED: That the second and fourth Mondays at 6:00 p.m. be and hereby are designated as the regular monthly meeting dates of the Perry Central School District Board of Education during the fiscal year 2023-24 (unless otherwise noted). **(see attached schedule)**

Upon motion made by Mr. Milhollen, seconded by Mr. Sealy, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following resolutions (IV., B. Authorizations):

Vote: Yes 7, No 0 motion carried unanimously

B. Authorizations

1. Petty Cash - Education Law 1709-29, Commissioner's Regulation 1704

RESOLVED: That a petty cash fund is to be established and such a fund is not to exceed \$100 of which fund the School Business Administrator is to be responsible for and is to submit proper records accounting for expenditures there from.

RESOLVED: That a change petty cash fund is to be established for event receipts and such a fund is not to exceed \$200; of which fund the School Business Administrator is to be responsible for and is to submit proper records accounting for expenditures there from.

2. Payroll Certification - Education Laws 1720, 2523,
Commissioner's Regulation 170.2

RESOLVED: That the Superintendent of Schools is hereby authorized to certify payrolls.

- ### 3. Rates

RESOLVED: That the rates be as follows for the 2023-24 school year:

Physical Education Lifeguard	\$17.00 per hour
Athletic Event Local Official	\$60.00 per event
Continuing Education Lifeguard	\$17.00 per hour
Continuing Education Instructor	\$17.00 per hour
Auditorium Manager	\$35.00 per hour
Summer Screening	\$35.00 per hour
Professional Development Instructor	\$35.00 per hour
* Required Professional Development	\$35.00 per hour
* As required by the faculty member's supervisor.	
Bus Monitors	\$16.00 per hour

Substitutes:

Non-Certified Teacher	\$120.00 per day
Certified Teacher	\$130.00 per day
Teacher Retiree	\$140.00 per day
Student Interpreter	\$35.00 per hour
School Nurse:	RN \$130.00 per day LPN \$120.00 per day
Teacher Aide	Minimum wage as Published by the NYS Commissioner of Labor
Teaching Assistant	Minimum wage as Published by the NYS Commissioner of Labor
Monitor	Minimum wage as Published by the NYS Commissioner of Labor
Clerical	Minimum wage as Published by the NYS Commissioner of Labor
Cafeteria	Minimum wage as Published by the NYS Commissioner of Labor
Cleaner	Minimum wage as Published by the NYS Commissioner of Labor
Custodian	Minimum wage as Published by the NYS Commissioner of Labor
Building Maintenance Mechanic	\$17.00 per hour
Student Aide	Minimum wage as Published by the NYS Commissioner of Labor

4. Substitutes

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the following are hereby approved as substitutes serving at the pleasure of the Board of Education for the 2023-24 school year: **(see attached lists)**

5. Approval of Conferences and Workshops – General Municipal Law 77-B

RESOLVED: That the Board of Education authorizes the **Superintendent of Schools** to approve attendance at conferences and workshops as provided by Section 77-B of the General Municipal Law.

6. Authorized Signatures – Education Laws 1720, 2523

RESOLVED: That the Board of Education authorizes signatures of the **Treasurer** for all checks. In her absence, the **Deputy District Treasurer** may sign all District checks.

7. Budget Transfers

RESOLVED: That the Board of Education authorizes the **Superintendent of Schools** to approve transfers as required within and governed by Section 170.2 of the Commissioner's Regulations of the State of New York.

8. Approval of Contracts and Agreements

RESOLVED: The Board of Education hereby authorizes the **Superintendent of Schools** to sign contracts and agreements up to \$5,000.00 each.

9. Grants in Aid (State and Federal)

RESOLVED: That the Board of Education authorizes the **Superintendent of Schools** to apply for Grants in Aid (State, Federal and/or other) as appropriate.

10. Purchasing – Items or Services of “Best Value”

WHEREAS, the District's purchases of materials and services are made in accordance with General Municipal Law Article 5-A;

WHEREAS, General Municipal Law 103(16) allows the District, as a municipal entity, to purchase certain materials and services at a price determined to be "best value," rather than lowest responsible bidder, by the Board of Education;

WHEREAS, "best value" is defined by New York State Finance Law 163 as "the basis for awarding contracts for services to the vendor which optimizes quality, cost and efficiency, among responsive and responsible offers. Such basis shall reflect, wherever possible, objective and quantifiable analysis. Such basis may also identify a quantitative factor for vendors that are small businesses, certified minority or women owned business enterprises as defined in subdivisions one, seven, fifteen and twenty of section three hundred ten of the executive law or service-disabled veteran-owned business enterprises as defined in subdivision one of section three hundred sixty-ninth of the executive law to be used in evaluation of offers for awarding of contracts for services.

WHEREAS, the District, as a municipal entity, may purchase, in accordance with General Municipal law 103(16), through bids solicited by the United States government, the New York State government, and New York's political subdivisions, including school districts; through bids let in a manner consistent with or materially equivalent to New York State requirements for bidding; or may piggyback on any contract or bid approved for piggybacking through the New York State Office of General Services.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Perry Central School District hereby authorizes the purchase of materials and services using a "best value" determination, as an option to "lowest responsible bidder," in accordance with General Municipal law 103(16), and in compliance with all District purchasing policies and procedures.

11. Purchasing Cooperatives

WHEREAS, the Perry Central School District pursuant to the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103 desires to participate in multiple purchasing cooperatives; and

WHEREAS, Section 103 of the General Municipal Law permits the District to make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, may make such purchases, or may contract for such services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, as may be required by the School District therein through the use of a contract let by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, the District desires to participate for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, the District has reviewed the benefits of participating in these programs and based on this review has concluded these programs will provide the best value to taxpayers of this School District through the anticipated savings to be realized.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Perry Central School District authorizes the District's participation in the following purchasing cooperatives:

7. Building Use Fee Schedule

RESOLVED: That the Board of Education hereby approves the following fees for Building Use for the 2023-24 school year:

Supervision/District Staff (of any kind)

Charge per hour \$35.00

Outdoor Athletic Complex -Monday- Saturday

Charge per event \$165.00

Outdoor Athletic Complex -Sunday

Charge per event \$200.00

Gymnasium Monday - Saturday

Charge per event \$125.00

Gymnasium Sunday

Charge per event \$175.00

Auditorium Monday - Saturday

Charge per event \$125.00

Auditorium Sunday

Charge per event \$175.00

Pool - Monday - Saturday (includes lifeguard 2 hours)

Charge per event \$140.00

Pool - Monday - Sunday (includes lifeguard 2 hours)

Charge per event \$220.00

8. Reimbursement of Lifeguard Certification Expenses for Students

WHEREAS, a variable limiting the District's ability to offer Continuing Education opportunities in the pool is the availability and quantity of certified lifeguards; and

WHEREAS, the District is in favor of a program to incentivize its current students to consider pursuing lifeguard certification and be employed in its Continuing Education program;

NOW THEREFORE BE IT RESOLVED, the District will offer lifeguard certification courses to its current students at their own expenses; and

BE IT FURTHER RESOLVED, upon completion of certification requirements, current students will be considered for employment in the District's Continuing Education program; and

2. Readopt Tax Abatement (485-a)

RESOLVED: That the Board of Education of the Perry Central School District hereby readopts the Real Property Tax Exemption for Non-residential Real Property Converted to Mixed-Use Property in accordance with Section 485-a of the New York State Real Property Tax Law originally adopted on September 23, 2013.

3. Readopt Tax Abatement (421-f)

RESOLVED: That the Board of Education of the Perry Central School District hereby readopts the Real Property Tax Exemption for Capital Improvements for Residential Structures in accordance with Section 421-f of the New York State Real Property Tax Law originally adopted on September 22, 2014.

4. Readopt Tax Abatement (457)

RESOLVED: That the Board of Education of the Perry Central School District hereby readopts the Real Property Tax Exemption for Capital Improvements to Residential Structures in accordance with Section 457 of the New York State Real Property Tax Law originally adopted on September 22, 2014.

5. Readopt Tax Abatement (458-a)

RESOLVED: That the Board of Education of the Perry Central School District hereby readopts the Real Property Tax Exemption for the Alternative Veterans' Exemption in accordance with Section 458-A of the New York State Real Property Tax Law originally adopted on February 24, 2014.

V. Persons Wishing to Address the Board – none

VI. Presentations - none

VII. Reports

A. Capital Project Update – David Wolfanger

VIII. Minutes of Previous Meetings

A. June 26, 2023 – Regular Meeting

Upon motion made by Mr. Sealy, seconded by Mr. Paddock, the minutes of the regular meeting of June 26, 2023 and the special meeting were approved.

Vote: Yes 6, No 0, Abstain 1 (Mr. Paddock) motion carried

IX. Consideration of Accounts

A. Request for Payment

Upon motion made by Mr. Smithgall, seconded by Mr. McDougall, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following request for payment for services/supplies related to Capital Project contracts:

• FieldTurf	Invoice No. 701910	\$199,861.00
Yes 7,	No 0	motion carried unanimously

X. Old Business - none

XI. New Business

A. Declare Surplus

Upon motion made by Mrs. Givens, seconded by Mr. Smithgall, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following as surplus:

- Asset #001636 Kenwood TK-2360 Radio & Charger
- Asset #001644 Kenwood TK-2360 Radio & Charger
- Asset #001645 Kenwood TK-2360 Radio & Charger
- Asset #001643 Kenwood TK-2360 Radio & Charger
- Attached Surplus Request List

Yes 7,	No 0	motion carried unanimously
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B. Change Order

Upon motion made by Mr. Smithgall, seconded by Mr. McDougall, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves Change Order Number: SC-004 for DiFiore Construction, Inc. in the amount of \$16,226.00 (increase).

Yes 7,	No 0	motion carried unanimously
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C. Change Order

Upon motion made by Mr. Milhollen, seconded by Mr. Sealy, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves Change Order Number: PC-002 for Landry Mechanical Contractors, Inc. in the amount of \$14,368.74 (increase).

Yes 7, No 0 motion carried unanimously

D. Authorization, *Memorandum of Agreement*

Upon motion made by Mrs. Givens, seconded by Mr. McDougall, the following resolutions was offered:

RESOLVED: The Board of Education hereby authorizes Daryl T. McLaughlin to sign a memorandum of agreement with Cornell University Cooperative Extension Wyoming County to provide curriculum development and program delivery services for the Ag in the Classroom (AITC) education program.

Yes 5, No 0, Abstain 2 (Mr. Milhollen, Mr. Smithgall)
motion carried

E. First Reading of Policy

- 6121 – Sexual Harassment in the Workplace

F. Code of Conduct

Upon motion made by Mr. Sealy, seconded by Mr. Paddock, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the 2023-24 Code of Conduct.

Yes 7, No 0 motion carried unanimously

G. Approve Terms and Conditions

Upon motion made by Mr. Smithgall, seconded by Mr. Milhollen, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the District Substitute Teacher Terms and Conditions.

Yes 7, No 0 motion carried unanimously

XII. Round Table Discussion

XIII. Personnel – Instructional (Consent)

Upon motion made by Mrs. Givens, seconded by Mr. Smithgall, the Personnel - Instructional consent agenda is hereby approved as presented.

Yes 7, No 0 motion carried unanimously

A. Appointments

1. District Substitute Teacher, *Heather Evans*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Heather Evans is hereby appointed to the position of District Substitute Teacher for the 2023-24 school year. Heather Evans' employment will be per the Board approved terms and conditions for the position.

2. District Substitute Teacher, *Scott Curtis*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Scott Curtis is hereby appointed to the position of District Substitute Teacher for the 2023-24 school year. Scott Curtis' employment will be per the Board approved terms and conditions for the position.

3. American Rescue Plan Summer Learning and Enrichment Instructor

That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following as an American Rescue Plan Summer Learning and Enrichment Instructor at a rate of \$50 per hour:

- Michele Newman

B. Resignation

1. Instrumental Music Teacher, *Giancarlo Levano*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts the resignation of Giancarlo Levano from his position as Instrumental Music Teacher effective June 28, 2023.

3. Auditorium Managers

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following as Auditorium Managers for the 2023-24 school year and receive payment of \$35.00 per hour:

- Josh Marcks
- Todd Shuskey
- Sean Sporleder

4. (ANT) Alliance Trail Manager, *Michelle Hessel*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby appoints Michelle Hessel as the ANT Alliance Trail Manager effective July 10, 2023 through August 31, 2023 and receive \$40 per hour.

B. Resignation

1. Teacher Aide, *Jennifer Merz*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts the resignation of Jennifer Merz from her position as Teacher Aide effective June 29, 2023.

Executive Session

Upon motion made by Mr. Milhollen, seconded by Mr. Sealy, the following resolution was offered:

RESOLVED: That the Board of Education will adjourn to an executive session at 6:38 p.m. for the purpose of discussing and/or reviewing:

- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Yes 7, No 0 motion carried unanimously

President Westfall appointed Bridget Givens as Clerk Pro Tem in the absence of the Clerk.

Returned to regular session at 7:48 p.m.

XV. Board Open Forum

2nd Executive Session

Upon motion made by Mr. Smithgall, seconded by Mr. Sealy, the following resolution was offered:

RESOLVED: That the Board of Education will adjourn to an executive session at 8:11 p.m. for the purpose of discussing and/or reviewing:

- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Yes 7, No 0 motion carried unanimously

President Westfall appointed Bridget Givens as Clerk Pro Tem in the absence of the Clerk.

Returned to regular session at 8:30 p.m.

XVI. Adjournment

Upon motion made by Mr. Smithgall, seconded by Mr. McDougall, the Reorganizational meeting of the Board of Education was adjourned at 8:30 p.m.

Yes 7, No 0 motion carried unanimously