

PERRY CENTRAL SCHOOLS
PERRY, NEW YORK 14530

BOARD OF EDUCATION

MINUTES

Perry Central School District Board of Education
33 Watkins Ave., Perry, NY 14530
Regular Meeting
December 12, 2022

I. Call to Order, Roll Call, Pledge of Allegiance

President Paddock called the meeting to order at 6:00 p.m.

A. Roll Call

Mr. Paddock	Mr. McLaughlin, <i>Superintendent</i>
Mr. Smithgall	Mrs. Gilsinan, <i>Elementary Principal</i>
Mr. Milhollen	Mrs. Belkota, <i>Secondary Principal</i>
Mrs. Givens	Mr. Daniel Schuler, <i>Director of Pupil Services, absent</i>
Mr. Westfall	Mr. Pettys, <i>School Business Administrator</i>
Mr. Sealy	Mr. Wolfanger, <i>Director of Facilities III</i>
	Mr. Wyant, <i>H.S. Asst. Principal/AD</i>
	Ms. Kowasz, <i>District Clerk</i>

II. Adopt Agenda

Upon motion made by Mr. Westfall, seconded by Mr. Milhollen, the agenda for the regular meeting of December 12, 2022 is hereby approved.

Vote: Yes 6, No 0 motion carried unanimously

III. Persons Wishing to Address the Board - none

IV. Presentations

- A. Jr. High Jazz Band and Saxophone Quartet
- B. Smart Schools Investment Plan Amendment, *Reed Pettys*
- C. Fall Participation Data, *Phil Wyant*

V. Reports – none

VI. Minutes of Previous Meetings

A. November 28, 2022 – Regular Meeting

Upon motion made by Mrs. Givens, seconded by Mr. Westfall, the minutes of the regular meeting of November 28, 2022 were approved.

Vote: Yes 6, No 0 motion carried unanimously

VII. Consideration of Accounts - none

VIII. Old Business - none

IX. New Business

A. Committee on Special Education Recommendations

Upon motion made by Mr. Smithgall, seconded by Mr. Sealy, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education has no objections to the recommendations of the Committee and approves the authorization of funds to implement the special education programs and services consistent with such recommendations dated 11/08/22, 11/09/22, 11/14/22, and 11/17/22.

Vote: Yes 6, No 0 motion carried unanimously

B. Committee on Preschool Special Education Recommendations

Upon motion made by Mr. Milhollen, seconded by Mr. Westfall, the following resolution was offered:

RESOLVED: That upon recommendation of Superintendent Daryl T. McLaughlin, the Board of Education has no objections to the recommendations of the Committee and authorizes the Committee to implement the special education programs and services consistent with such recommendations dated 11/22/22.

Vote: Yes 6, No 0 motion carried unanimously

C. Extraordinary Circumstances Videoconferencing

Upon motion made by Mr. Sealy, seconded by Mr. Smithgall, the following resolution was offered:

WHEREAS, New York State Public Officers Law Article 7 (Open Meetings Law), Section 103-A, allows a public body to use videoconferencing to conduct its meetings; and

WHEREAS, the Open Meetings Law has been expanded to allow Boards of Education to use videoconferencing in extraordinary circumstances; and

WHEREAS, extraordinary circumstances may include disability, illness, caregiving responsibilities, or other significant or unexpected factor which precludes the Board member's physical attendance at the meeting; and

WHEREAS, the Board of Education has directed the District Clerk and Superintendent of Schools to develop written procedures governing Board member and public

attendance at meetings where extraordinary circumstances videoconferencing is being used;

NOW, THEREFORE, BE IT RESOLVED, the Board of Education of the Perry Central School District authorizes the use of extraordinary circumstances videoconferencing.

Vote: Yes 6, No 0 motion carried unanimously

D. Sunday Building Use

Upon motion made by Mr. Westfall, seconded by Mrs. Givens, the following resolutions were offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves Rebecca Ohlson's request for use of the Sr. High School gymnasium for Open Gym on the following Sundays from 6:00 p.m. – 8:00 p.m. for the Girls' Soccer program, grades 6-12:

- January 8, 15, 22, 29, 2023
- February 5, 12, 26, 2023
- March 5, 12, 19, 2023

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves Daryl Heiby's request for use of the Sr. High School Auditorium to host the 2023 Perry Rotary Show on the following Sunday:

- November 5, 2023

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves Tammy Kelsey's request for use of the Elementary/Jr. High and Sr. High School facilities to host the 2023 Perry Rotary First Night on the following Sunday:

- January 1, 2023

Vote: Yes 6, No 0 motion carried unanimously

E. Sunday Interscholastic Athletics Participation

Upon motion made by Mr. Smithgall, seconded by Mrs. Givens, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby authorizes the Indoor Track Boys and Girls teams to compete on the following Sunday at R.I.T.:

- January 22, 2022

Vote: Yes 6, No 0 motion carried unanimously

F. Extraclassroom Activity Audit

Upon motion made by Mr. Milhollen, seconded by Mr. Westfall, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts the Extraclassroom Activity Funds Financial Audit Report for year ending June 30, 2022, as prepared by Raymond F. Wager, CPA, P.C., a division of Mengel Metzger Barr.

Vote: Yes 6, No 0 motion carried unanimously

G. Corrective Action Plan – Extraclassroom Activity Audit

Upon motion made by Mr. Smithgall, seconded by Mr. Sealy, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the corrective action plan for the Extraclassroom Activity Audit (year ending June 30, 2022).

Vote: Yes 6, No 0 motion carried unanimously

H. Single Audit Report

Upon motion made by Mr. Westfall, seconded by Mrs. Givens, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts the Single Audit Report for year ending June 30, 2022, as prepared by Raymond F. Wager, CPA, P.C., a division of Mengel Metzger Barr.

Vote: Yes 6, No 0 motion carried unanimously

I. Flexible Benefits Plan

Upon motion made by Mrs. Givens, seconded by Mr. Smithgall, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the District's updated Flexible Benefits Plan Document.

Vote: Yes 6, No 0 motion carried unanimously

J. Change to the Table of Organization

Upon motion made by Mr. Milhollen, seconded by Mr. Sealy, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following increase to the Table of Organization:

- (1) Teacher Aide

Vote: Yes 6, No 0 motion carried unanimously

X. Round Table Discussion

XI. Personnel – Instructional

A. Tenure Appointment

1. Elementary Principal, *Maura Gilsinan*

Upon motion made by Mr. Smithgall, seconded by Mr. Sealy, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby appoints Maura Gilsinan tenure in the Elementary Principal tenure area. The tenure service shall begin on February 14, 2023. The appointee holds a professional certificate in the School District Leader and an initial certificate in the School Building Leader certification areas.

Vote: Yes 6, No 0 motion carried unanimously

Personnel – Instructional (Consent Agenda) Cont.

Upon motion made by Mr. Westfall, seconded by Mrs. Givens, the Personnel - Instructional consent agenda is hereby approved as presented.

Vote: Yes 6, No 0 motion carried unanimously

B. Appointments

1. Certified Substitute Teacher, *Karen Wyant*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Karen Wyant is hereby approved as a Certified Substitute Teacher serving at the pleasure of the Board of Education.

2. Non-Certified Substitute Teacher, *Alexander Wright*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Alexander Wright is hereby approved as a Non-Certified Substitute Teacher serving at the pleasure of the Board of Education.

C. Leave of Absence

1. Maternity/Child Rearing Leave, *Kayleigh Hollister*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby grants a maternity leave for Kayleigh Hollister to begin, on or about, April 23, 2023 and extend through the period of disability. It is also requested that this leave may be followed by a child rearing leave. This leave is pursuant to the terms and conditions of the Perry Professional Educators Association (PPEA) contract.

XII. **Personnel – Non Instructional (Consent Agenda)**

Upon motion made by Mr. Milhollen, seconded by Mrs. Givens, the Personnel – Non Instructional consent agenda is hereby approved as presented.

Vote: Yes 6, No 0 motion carried unanimously

A. Appointments

1. Substitute Cleaner, *Dennis Bennett*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Dennis Bennett is hereby approved as a Substitute Cleaner, serving at the pleasure of the Board of Education.

2. Change in Status – School Secretary, *Cheryl Conroy*

WHEREAS, resolution of January 10, 2022, Cheryl Conroy was appointed to a probationary position as School Secretary and

WHEREAS, Cheryl Conroy completes her probationary status on January 10, 2023,

NOW, therefore, be it hereby resolved that this Board acknowledges that Cheryl Conroy is no longer in probationary status.

3. Change in Status – Teacher Aide, *Stacy Carpenter*

WHEREAS, resolution of January 10, 2022, Stacy Carpenter was appointed to a probationary position as Teacher Aide and

WHEREAS, Stacy Carpenter completes her probationary status on December 13, 2022,

NOW, therefore, be it hereby resolved that this Board acknowledges that Stacy Carpenter is no longer in probationary status.

4. Change in Status – Teacher Aide, *Katie Legg*

WHEREAS, resolution of January 10, 2022, Katie Legg was appointed to a probationary position as Teacher Aide and

WHEREAS, Katie Legg completes her probationary status on December 13, 2022,

NOW, therefore, be it hereby resolved that this Board acknowledges that Katie Legg is no longer in probationary status.

5. Change in Status – Assistant Cook, *Victoria Putney*

WHEREAS, resolution of January 10, 2022, Victoria Putney was appointed to a probationary position as Assistant Cook and

WHEREAS, Victoria Putney completes her probationary status on January 10, 2023,

NOW, therefore, be it hereby resolved that this Board acknowledges that Victoria Putney is no longer in probationary status.

6. Change in Status – Assistant Cook, *Nicole Scott*

WHEREAS, resolution of January 10, 2022, Nicole Scott was appointed to a probationary position as Assistant Cook and

WHEREAS, Nicole Scott completes her probationary status on January 10, 2023,

NOW, therefore, be it hereby resolved that this Board acknowledges that Nicole Scott is no longer in probationary status.

7. Change in Status – Teacher Aide, *Raven McCarthy*

WHEREAS, resolution of January 24, 2022, Raven McCarthy was appointed to a probationary position as Teacher Aide and

WHEREAS, Raven McCarthy completes her probationary status on January 9, 2023,

NOW, therefore, be it hereby resolved that this Board acknowledges that Raven McCarthy is no longer in probationary status.

8. Change in Status – Administrative Secretary, *Tiffany Koson*

WHEREAS, by resolution on June 28, 2021, Tiffany Koson was appointed to a provisional appointment as Administrative Secretary subject to Civil Service regulations,

WHEREAS, Ms. Koson has successfully fulfilled the Civil Service regulations,

NOW, therefore, be it hereby resolved that this Board acknowledges that Ms. Koson's one-year probationary period will commence on December 12, 2022 and end on December 11, 2023.

Executive Session

Upon motion made by Mr. Sealy, seconded by Mr. Milhollen, the following resolution was offered:

RESOLVED: That the Board of Education will adjourn to an executive session at 6:41p.m. for the purpose of discussing and/or reviewing:

- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Vote: Yes 6, No 0 motion carried unanimously

President Paddock appointed Julius Westfall as Clerk Pro Tem in the absence of the Clerk.

Returned to regular session at 7:15 p.m.

XIII. Board Open Forum

XIV. Adjournment

Upon motion made by Mr. Westfall, seconded by Mr. Milhollen, the Regular meeting of the Board of Education was adjourned at 8:15 p.m.

Vote: Yes 6, No 0 motion carried unanimously