

PERRY CENTRAL SCHOOLS
PERRY, NEW YORK 14530

BOARD OF EDUCATION

MINUTES

Perry Central School District Board of Education
33 Watkins Ave., Perry, NY 14530
Regular Meeting
November 28, 2022

I. Call to Order, Roll Call, Pledge of Allegiance

President Paddock called the meeting to order at 6:09 p.m.

A. Roll Call

Mr. Paddock	Mr. McLaughlin, <i>Superintendent</i>
Mr. Smithgall	Mrs. Gilsinan, <i>Elementary Principal, absent</i>
Mr. Milhollen	Mrs. Belkota, <i>Secondary Principal</i>
Mrs. Givens	Mr. Daniel Schuler, <i>Director of Pupil Services</i>
Mr. Westfall	Mr. Pettys, <i>School Business Administrator</i>
Mr. Sealy	Mr. Wolfanger, <i>Director of Facilities III</i>
	Mr. Wyant, <i>H.S. Asst. Principal/AD, absent</i>
	Ms. Kowasz, <i>District Clerk</i>

II. Adopt Agenda

Upon motion made by Mr. Westfall, seconded by Mr. Smithgall, the agenda for the regular meeting of November 28, 2022 is hereby approved.

Vote: Yes 6, No 0 motion carried unanimously

III. Persons Wishing to Address the Board – none

IV. Presentations – none

V. Reports

A. 2021-22 Extraclass Activity Audit and Single Audit Reports, *Reed Pettys*

VI. Minutes of Previous Meetings

A. November 14, 2022 – Regular Meeting

Upon motion made by Mr. Milhollen, seconded by Mrs. Givens, the minutes of the regular meeting of November 14, 2022 were approved.

Vote: Yes 5, No, 0 Abstain 1, (Mr. Sealy) Motion carried

VII. Consideration of Accounts

- A. Extra-Curricular Accounts – *October 2022*
- B. Internal Claims Auditor Reports – *October 2022*
- C. Treasurer's Report – *October 2022*

Treasurer's Report for October 2022 General, T&A, Federal Aid, Debt Service, School Lunch Funds, Reserve Funds, Payroll, Capital, Transfers, Revenue Status and Appropriation Status.

D. Requests for Payment

Upon motion made by Mr. Smithgall, seconded by Mr. Westfall, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following requests for payment for services/supplies related to Capital Project contracts:

- | | | |
|---------------------------------|-------------------|-------------|
| • Clark Patterson Lee | Invoice No. 86801 | \$718.75 |
| • Clark Patterson Lee | Invoice No. 86802 | \$31,561.25 |
| • Landry Mechanical Contractors | Application No. 4 | \$50,679.34 |

Vote: Yes 6, No 0 motion carried unanimously

VIII. Old Business – none

IX. New Business

- A. Audit/Finance Committee Meeting Minutes – November 14, 2022
- B. Committee on Special Education Recommendations

Upon motion made by Mrs. Givens, seconded by Mr. Smithgall, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education has no objections to the recommendations of the Committee and approves the authorization of funds to implement the special education programs and services consistent with such recommendations dated 11/09/22, 11/10/22, 11/14/22, 11/15/22, and 11/17/22.

Vote: Yes 6, No 0 motion carried unanimously

C. Committee on Preschool Special Education Recommendations

Upon motion made by Mr. Milhollen, seconded by Mr. Westfall, the following resolution was offered:

RESOLVED: That upon recommendation of Superintendent Daryl T. McLaughlin, the Board of Education has no objections to the recommendations of the Committee and authorizes the Committee to implement the special education programs and services consistent with such recommendations dated 11/16/22.

Vote: Yes 6, No 0 motion carried unanimously

D. Authorize Filing of Return Tax Claims (2022-23)

Upon motion made by Mr. Smithgall, seconded by Mr. Sealy, the following resolution was offered:

Authorize Filing of Return Tax Claims (2022-23)

WHEREAS, the Education Law provides that the tax collector shall be relieved of responsibility for the uncollected portion of the tax list when a complete list of the delinquent tax items have been certified to the Board of Education, and since the collector has affixed her affidavit to such statement and has filed a statement of accounting for the handling of the tax warrant and list as follows:

Town or Village	Adjusted Tax Levy	Total Taxes Collected	Total Taxes Returned to County
Town of Leicester	161,023.00	149,606.26	11,416.74
Village of Perry/Castile	416,011.46	386,861.08	29,150.38
Town of Castile	2,496,875.13	2,438,513.70	58,361.43
Town of Covington	58,826.46	56,639.38	2,187.08
Village of Perry	1,334,100.45	1,247,647.97	86,452.48
Town of Perry	1,422,657.42	1,377,799.30	44,858.12
Town of Warsaw	68,744.78	67,790.60	954.18
Totals	5,958,238.70	5,724,858.29	233,380.41
Total penalties collected & deposited:		\$ 3,717.07	
Total Over/(Under) \$1.00:		\$ (0.42)	
Total taxes and penalties deposited:		\$ 5,728,574.94	

AND WHEREAS, the Business Administrator has examined and verified the accuracy of the signed report of the collector:

THEREFORE, BE IT RESOLVED, that the Board accepts the report of the tax collector, and having determined that the collector has accounted for the full amount of the tax warrant, directs that the lists of the delinquent tax items, with the addition of the three percent penalty be certified to the Office of the County Treasurer;

AND IT IS FURTHER DIRECTED, that the tax warrant, tax roll, and the tax collector's copies of the tax receipts be placed on file.

Vote: Yes 6, No 0 motion carried unanimously

E. Audit/Finance Committee Charter

Upon motion made by Mrs. Givens, seconded by Mr. Westfall, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin and the District's Audit/Finance Committee, the Board of Education hereby approves the updated Audit/Finance Committee Charter as presented.

Vote: Yes 6, No 0 motion carried unanimously

F. District Reserve Plan

Upon motion made by Mr. Smithgall, seconded by Mr. Milhollen, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin and the District's Audit/Finance Committee, the Board of Education hereby approves the updated District Reserve Plan as presented.

Vote: Yes 6, No 0 motion carried unanimously

G. Changes to the Table of Organization

Upon motion made by Mr. Westfall, seconded by Mr. Sealy, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following changes to the Table of Organization:

Decrease:

- (1) School Secretary (12-Month)

Increase:

- (1) District Substitute Teacher
- (1) Keyboard Specialist (10-Month)

Vote: Yes 5, No 0, Abstain 1 (Mr. Milhollen) motion carried

H. Accept Donation

Upon motion made by Mr. Milhollen, seconded by Mrs. Givens, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts a donation from Ohiopyle Prints in the amount of \$72.01 to be allocated to the High School Enrichment fund.

Vote: Yes 6, No 0 motion carried unanimously

I. Sunday Building Use

Upon motion made by Mr. Smithgall, seconded by Mr. Sealy, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves Stefanie Weber's building use request for the elementary gymnasium from 12:00 – 1:00 p.m. on the following Sundays to hold Open Gym for softball (grades 4-12):

- December 4, 11, 18, 2022
- January 8, 15, 22, 29, 2023
- February 12, 19, 26, 2023

Vote: Yes 6, No 0 motion carried unanimously

X. Round Table Discussion

XI. **Personnel – Instructional (Consent)** - none

XII. **Personnel – Non Instructional (Consent)**

Upon motion made by Mr. Smithgall, seconded by Mr. Sealy, the Personnel – Non Instructional consent agenda is hereby approved as presented.

Vote: Yes 6, No 0 motion carried unanimously

A. Appointments

1. Teacher Aide, *Elizabeth Conroy*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Elizabeth Conroy is hereby appointed to the position of Teacher Aide effective November 29, 2022. The one-year probationary period begins on November 29, 2022 and ends on November 28, 2023. Ms. Conroy shall receive \$13.20 per hour.

2. Change in Status – School Nurse, *Megan Milroy*

WHEREAS, resolution of November 15, 2021, Megan Milroy was appointed to a probationary position as School Nurse and

WHEREAS, Megan Milroy completes her probationary status on November 29, 2022,

NOW, therefore, be it hereby resolved that this Board acknowledges that Megan Milroy is no longer in probationary status.

3. Change in Status – Teacher Aide, *Tabitha Royce*

WHEREAS, resolution of November 29, 2021, Tabitha Royce was appointed to a probationary position as Teacher Aide and

WHEREAS, Tabitha Royce completes her probationary status on November 30, 2022,

NOW, therefore, be it hereby resolved that this Board acknowledges that Tabitha Royce is no longer in probationary status.

B. Resignation

1. Assistant Baseball Coach, *Samantha Ferro*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts Samantha Ferro's resignation from her position as Assistant Baseball Coach effective November 14, 2022.

Executive Session

Upon motion made by Mr. Smithgall, seconded by Mr. Sealy, the following resolution was offered:

RESOLVED: That the Board of Education will adjourn to an executive session at 6:52 p.m. for the purpose of discussing and/or reviewing:

- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Vote: Yes 6, No 0 motion carried unanimously

President Paddock appointed Julius Westfall as Clerk Pro Tem in the absence of the Clerk.

Returned to regular session at 8:02 p.m.

XIII. **Board Open Forum**

XIV. Adjournment

Upon motion made by Mr. Westfall, seconded by Mr. Smithgall, the Regular meeting of the Board of Education was adjourned at 8:20 p.m.

Vote: Yes 6, No 0 motion carried unanimously