

PERRY CENTRAL SCHOOLS  
PERRY, NEW YORK 14530

BOARD OF EDUCATION

MINUTES

Perry Central School District Board of Education  
33 Watkins Ave., Perry, NY 14530  
Regular Meeting  
November 14, 2022

I. Call to Order, Roll Call, Pledge of Allegiance

President Paddock called the meeting to order at 6:00 p.m.

A. Roll Call

Mr. Paddock	Mr. McLaughlin, <i>Superintendent</i>
Mr. Smithgall	Mrs. Gilsinan, <i>Elementary Principal</i>
Mr. Milhollen	Mrs. Belkota, <i>Secondary Principal</i>
Mrs. Givens	Mr. Daniel Schuler, <i>Director of Pupil Services, absent</i>
Mr. Westfall	Mr. Pettys, <i>School Business Administrator</i>
Mr. Sealy, <i>absent</i>	Mr. Wolfanger, <i>Director of Facilities III</i>
	Mr. Wyant, <i>H.S. Asst. Principal/AD</i>
	Ms. Kowasz, <i>District Clerk</i>

II. Adopt Agenda

Upon motion made by Mr. Westfall, seconded by Mrs. Givens, the agenda for the regular meeting of November 14, 2022 is hereby approved.

Vote: Yes 5, No 0 motion carried  
Absent (Mr. Sealy)

III. Persons Wishing to Address the Board - none

IV. Presentations

A. Building Benchmark Data – *Maura Gilsinan and Becky Belkota*

V. Reports - none

VI. Minutes of Previous Meetings

A. October 24, 2022 – Regular Meeting

Upon motion made by Mr. Milhollen, seconded by Mr. Westfall, the minutes of the regular meeting of October 24, 2022 were approved.

Vote: Yes 5, No 0 motion carried  
Absent (Mr. Sealy)

VII. Consideration of Accounts

A. Requests for Payment

Upon motion made by Mr. Westfall, seconded by Mr. Milhollen, the following resolution was offered:

RESOLVED: that upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following requests for payment for services/supplies related to Capital Project contracts:

- |                       |                   |              |
|-----------------------|-------------------|--------------|
| • Clark Patterson Lee | Invoice No. 86078 | \$1,756.97   |
| • Clark Patterson Lee | Invoice No. 86079 | \$170,392.77 |

Vote: Yes 5, No 0 motion carried  
Absent (Mr. Sealy)

VIII. Old Business

A. Second Reading of Policies

Upon motion made by Mrs. Givens, seconded by Mr. Smithgall, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the following policies for the Perry Central School District:

- 1510 – Regular Board Meeting and Rules (Quorum and Parliamentary Procedure)
- 1530 – Minutes
- 6560 – Determination of Employment Status: Employee or Independent Contractor

Vote: Yes 5, No 0 motion carried  
Absent (Mr. Sealy)

IX. New Business

A. Committee on Special Education Recommendations

Upon motion made by Mr. Smithgall, seconded by Mr. Milhollen, the following resolution was offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education has no objections to the recommendations of the Committee and approves the authorization of funds to implement the special education programs and services consistent with such recommendations dated 10/18/22, 10/19/22, and 10/26/22.

Vote: Yes 5, No 0 motion carried  
Absent (Mr. Sealy)

B. Committee on Preschool Special Education Recommendations

Upon motion made by Mr. Westfall, seconded by Mr. Milhollen, the following resolution was offered:

RESOLVED: That upon recommendation of Superintendent Daryl T. McLaughlin, the Board of Education has no objections to the recommendations of the Committee and authorizes the Committee to implement the special education programs and services consistent with such recommendations dated 10/20/22.

Vote: Yes 5, No 0 motion carried  
Absent (Mr. Sealy)

C. First Reading of Policies

- 5681 – School Safety Plans
- 6121 – Sexual Harassment in the Workplace
- 6161 – Conference/Travel Expense Reimbursement
- 7350 – Corporal Punishment/Emergency Interventions
- 7522 – Concussion Management
- 7530 – Child Abuse and Maltreatment

D. Special Education Plan

Upon motion made by Mrs. Givens, seconded by Mr. Westfall, the following resolution was offered:

RESOLVED: That upon recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the proposed Special Education Plan.

Vote: Yes 5, No 0 motion carried  
Absent (Mr. Sealy)

E. Out of District Residents Requests to Attend Perry Central School

Upon motion made by Mr. Smithgall, seconded by Mr. Milhollen, the following resolutions were offered:

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves Debbie Bassett’s request for Brandalyn Bassett to attend Perry Central School for the remainder of the 2022-23 school year tuition free.

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves Holly Evans’ request for Jenna Evans to attend Perry Central School for the remainder of the 2022-23 school year tuition free.

Vote: Yes 5, No 0 motion carried  
Absent (Mr. Sealy)

F. Budget Calendar

Upon motion made by Mr. Westfall, seconded by Mr. Smithgall, the following resolution was offered:

RESOLVED: That upon recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby approves the Budget Calendar for the 2023-2024 budget development cycle.

Vote: Yes 5, No 0 motion carried  
Absent (Mr. Sealy)

X. Round Table Discussion

XI. **Personnel – Instructional (Consent)**

Upon motion made by Mr. Smithgall, seconded by Mrs. Givens, the Personnel – Instructional consent agenda is hereby approved as presented.

Vote: Yes 5, No 0 motion carried  
Absent (Mr. Sealy)

A. Resignations

1. English Teacher, *Melissa Rao*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts Melissa Rao’s resignation from her position as English Teacher effective the close of business on January 29, 2023.

B. Leave of Absence

1. Maternity/Child Rearing Leave, *Melissa Mehlenbacher*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby grants a maternity leave for Melissa Mehlenbacher to begin, on or about, March 7, 2023 and extend through the period of disability. It is also requested that this leave may be followed by a child rearing leave through the end of the 2022-23 school year. This leave is pursuant to the terms and conditions of the Perry Professional Educators Association (PPEA) contract.

XII. **Personnel – Non Instructional (Consent)**

Upon motion made by Mr. Westfall, seconded by Mr. Milhollen, the Personnel – Non Instructional consent agenda is hereby approved as presented.

Vote: Yes 5, No 0 motion carried  
Absent (Mr. Sealy)

A. Resignations

1. Teacher Aide, *Heather McCready*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts Heather McCready’s resignation from her position as Teacher Aide effective October 28, 2022.

2. Cleaner, *Angela Frink*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby accepts Angela Frink’s resignation from her position as Cleaner effective December 20, 2022.

B. Appointments

1. Substitute Teacher Aide, *Heather McCready*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, Heather McCready is hereby approved as a Substitute Teacher Aide serving at the pleasure of the Board of Education effective, retroactive to November 1, 2022.

2. 2022-23 Coaches

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby appoints the following coaches to the stated positions for 2022-23 school year:

**Boys Basketball**

Varsity Coach – Phil Wyant  
Varsity Assistant Coach – Kyle Tallman  
Unpaid Assistant Coach – Dave Wolfanger

**Girls Basketball**

Varsity Assistant Coach – Stefanie Weber  
Unpaid Assistant Coach – John Monteleone

3. Advisor

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby appoints the following as an advisor for the 2022-23 school year:

<u>Program/Activity</u>	<u>Advisor</u>	<u>Stipend per Advisor</u>
Odyssey of the Mind – Competitive Coach	Sarah Wilkie	\$775.00

4. Change in Status – Custodian, *Zachary Walczak*

WHEREAS, by resolution on June 13, 2022, Zachary Walczak was appointed to a provisional appointment as Custodian subject to Civil Service regulations,

WHEREAS, Mr. Walczak has successfully fulfilled the Civil Service regulations,

NOW, therefore, be it hereby resolved that this Board acknowledges that Mr. Walczak’s one-year probationary period will commence on November 14, 2022 and end on November 13, 2023.

5. School Secretary, *Lindsay Cipolla*

RESOLVED: That upon the recommendation of Superintendent Daryl T. McLaughlin, the Board of Education hereby appoints Lindsay Cipolla to a second provisional appointment as School Secretary effective November 14, 2022. The one year probationary period commences once Lindsay Cipolla successfully fulfills the Civil Service requirements for the position. Mrs. Cipolla shall receive \$13.98 per hour.

**Executive Session**

Upon motion made by Mr. Smithgall, seconded by Mrs. Givens, the following resolution was offered:

RESOLVED: That the Board of Education will adjourn to an executive session at 6:56 p.m. for the purpose of discussing and/or reviewing:

- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Vote: Yes 5, No 0 motion carried  
Absent (Mr. Sealy)

President Paddock appointed Julius Westfall as Clerk Pro-Tem in the absence of the Clerk.

Returned to regular session at 8:27 p.m.

XIII. Board Open Forum

XIV. Adjournment

Upon motion made by Mr. Milhollen, seconded by Mr. Westfall, the Regular meeting of the Board of Education was adjourned at 8:42 p.m.

Vote: Yes 5, No 0 motion carried  
Absent (Mr. Sealy)