MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 1
Castle Hill – Chapman- Mapleton – Presque Isle – Westfield

MINUTES

Board of Directors
March 16, 2022
5:30 p.m.
Board Conference Room

Directors Present:

Desiree Albert (13)	Roberta Fitzgerald-Hathaway (8)
Carol Bell (6)	John R. Johnston (15)
James Bubar (10)	Lori Kenneson (9)
Curtis Culberson (11)	Joanna Newlands (2)
Dan Edgecomb (1)	Michael Ouellette (4)
Julie Freeman (16)	Lucy Richard (12)
Brian Hall (14)	Terry Sandusky (3)
John Harvell (5)	Paul Saija (17)

Director Absent: Karl Dampf (7)

Others Present: Approximately 20 members of the public and one member of the press.

1. **Call to Order**

   Chair Lucy Richard called the meeting to order at 5:30 p.m.

2. **Announcements**

   a. Budget Workshop - Wednesday, April 13, 2022 at 5:30 p.m. in the Board Conference room.
   b. School Board Meeting - Wednesday, April 13, 2022 at 6:30 p.m. in the Board Conference room.
   c. Policy Committee - Tuesday, March 29, 2022 at 5:30 p.m. in the Hall of Fame room.
   d. Building & Grounds Committee - Wednesday, March 30, 2022 at 5:30 p.m. in the Hall of Fame room.
   e. Curriculum Committee - Tuesday, April 5, 2022 at 5:30 p.m. in the Hall of Fame room.

3. **Adjustments to the Agenda**

There were no adjustments to the agenda.

4. **Acceptance of the Agenda**

It was moved by Terry Sandusky and seconded by Paul Saija to accept the Agenda as written. The motion was carried unanimously.

5. **Presentation(s)**

Chris Hallett, principal of Zippel Elementary School shared a slideshow presentation to the Board highlighting the Maine STEM room, the PBIS Pilot Program, and classroom updates.

Mr. Hallett shared that the Maine Room was an idea brought forth by the District's ELL team, Melanie Junkins, Christine Blaikie, and Mandy Graham, to provide a field trip experience for students without having to leave the building. The Maine Room provides activities and learning opportunities for students in the areas of state history, STEM learning activities, and includes a Civic component introducing students to Maine Government and the elected officials who hold offices.

Mr. Hallett provided the Board with an overview of the Positive Behavior Interventions and Supports program (PBIS) that will be piloted in the Fall of 2022. PBIS is a proactive approach schools use to improve school safety and promote positive behavior by focusing on prevention and common language.

Mr. Hallett also shared highlights, projects, and activities students and staff have been working on this year.

6. **Public Participation**

There were no requests for public participation.

7. **Approval of Minutes – February 16, 2022 and February 28, 2022**

It was moved by Paul Saija and seconded by Terry Sandusky to approve the minutes of February 16, 2022, and February 28, 2022, as presented. Motion carried.

8. **Approval of Bills & Warrants Signed to Date – February 2022**

Holly Vining, Business Manager, provided the Board with an overview of the February 2022 financials. It was moved by Curtis Culberson and seconded by Jim Bubar to approve the bills and warrants as presented. Motion carried unanimously.

9. **Superintendent's Report**

a) Superintendent Greenlaw reported that the district has seen a downward trend in COVID cases over the past month.

b) Holly Vining, Business Manager, presented a FY23 Budget update, notifying the Board that the Budget draft is nearly complete with the exception of Anthem rate increases. The tax commitment for the FY23 budget will remain flat for the fourth consecutive year.

Mrs. Vining also provided the Board with a calendar outlining the Budget timeline.

c) Other:

- Superintendent Greenlaw informed the Board that the District will be submitting a waiver request to the Maine Department of Education following an emergency closure at Presque Isle High School on March 7, 2022 due to a malfunctioning transformer. This waiver would grant MSAD #1 permission to count the student day, preventing an additional make-up day in the Spring for PIHS students and staff.
- Superintendent Greenlaw shared that MSAD #1 has two athletic teams recognized for good sportsmanship. The Maine Principals' Association presented the Varsity Boys Basketball team with the Class B Northern Conference Sportsmanship Award. The Presque Isle High School Varsity Hockey team was also recognized by the Class B North Hockey Coaches' Association for the Good Sportsmanship Award.
- Superintendent Greenlaw highlighted upcoming events to showcase MSAD #1 students including the SkillsUSA State Convention, Competition Play, the State Jazz Festival, the Project Grad online auction, and the beginning of Spring Sports.

10. **Old Business – Discussion and Action**

There was no old business to discuss.

11. **Committee Reports**

The Finance Committee met prior to the Board meeting to review the February Financials.

12. **New Business – Discussion and Action**

a) The Board was presented with the listing of teachers moving from the Probationary 1 (P1) contract to P2. A motion was made by Paul Saija, and seconded by Terry Sandusky to approve these re-appointments. The motion was carried unanimously.

The Board was presented with a listing of teachers moving from P2 to Continuing Contract. A motion was made by Terry Sandusky, and seconded by Desiree Albert to approve these appointments. The motion was carried unanimously.

The Board was presented with a listing of teachers who remain on Continuing Contract. A motion was made by Paul Saija, and seconded by Terry Sandusky to approve the continued appointments. The motion was carried unanimously.

b) Consideration of Staff Resignation:

Superintendent Greenlaw read a resignation letter from PIHS French Teacher, Caroline Dubois. Ms. Dubois intends to resign from her position upon the completion of the 2021/2022 school year.

Superintendent Greenlaw read a resignation letter from PIHS Guidance Counselor, Mary Warren, indicating her intent to retire at the end of the 2021/2022 school year.

Motion to accept the resignations of Ms. Dubois and Ms. Warren was made by Terry Sandusky, and seconded by Desiree Albert. The motion was carried unanimously.

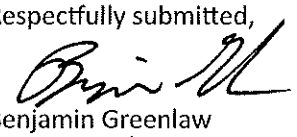
c) In consideration of Staff Appointments & Transfers:

There were no new staff appointments or transfers.

13. **Adjournment**

It was moved by Roberta Fitzgerald-Hathaway and seconded by Terry Sandusky to adjourn at 6:00 p.m. Motion carried.

/s/ Respectfully submitted,



Benjamin Greenlaw