

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
 Grants Finance, Rm. 510W EB
 Albany, New York 12234

**FINAL EXPENDITURE REPORT FOR A
 FEDERAL OR STATE PROJECT
 FS-10-F Long Form (03/15)**

☐ = Required Field

Local Agency Information

Funding Source:	Governors Emergency Education Relief Fund (GEER)	
Report Prepared By:	Tina Button	
Agency Name:	Dalton-Nunda (Keshequa) Central School	
Mailing Address:	P.O. Box 517, 13 Mill Street	
	Street	
	Nunda	14510
	City	Zip Code
Telephone # of Report Preparer:	(585) 468-2900	County: Livingston
E-mail Address:	tbutton@keshequa.org	

INSTRUCTIONS

- For State grants, final expenditure reports are generally due within 30 days after the grant's end date. Reports for federal projects are generally due within 90 days after the grant's end date. See the Grant Award Notice to verify the due date. However, the Department program office may impose an earlier due date.
- Agencies should use only the FS-10-F Long Form to report actual project expenditures.
- Agencies must maintain complete and accurate records and may be requested to provide additional detail to support reported expenditures.
- All encumbrances must have taken place within the grant's approved funding dates, which can be found on the FS-10 or FS-20 budget form and on the Grant Award Notice.
- The Chief Administrator's Certification on the Final Summary page must be signed by the agency's Chief Administrative Officer or properly authorized designee.
- Submit one report with original signature and one copy directly to Grants Finance, New York State Education Department, Room 510W EB, Albany, NY 12234.
- For special legislative projects, submit one report with original signature and two copies, along with a final program narrative report.
- For additional information, please refer to Fiscal Guidelines for Federal and State Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

PURCHASED SERVICES			
Subtotal - Code 40			\$2,000
Encumbrance Date	Provider of Service	Check or Journal Entry #	Amount Expended
8/26/2020	Shake up Learning	40427	\$2,000

SUPPLIES AND MATERIALS			
Subtotal - Code 45			\$17,266
Purchase Order Date	Vendor	Check or Journal Entry #	Amount Expended
7/21/2020	MyBinding.com	40411	\$1,980
8/12/2020	Amazon Business	40397	\$190
8/13/2020	Amazon Business	40411	\$1,759
7/30/2020	MBT Beauty, LLC	40409	\$867
7/30/2020	Amazon Business	40397	\$1,680
9/14/2020	Amazon Business	40397	\$327
10/15/2021	Amazon Business	40493	\$4,930
8/12/2020	Penny Lane Printing	40650	\$1,339
9/14/2020	Amazon Business	40390	\$3,300
9/30/2020	Amazon Business	40435	\$600
5/19/2021	Amazon Business	41239	\$210
6/22/2021	Super Vacuum & Carpet Cleaner	41237	\$81
9/29/2021	Amazon Business	2926	\$3

PURCHASED SERVICES WITH BOCES			
Subtotal - Code 49			\$6,240
Encumbrance Date	Name of BOCES	Check or Journal Entry #	Amount Expended
9/2/2020	Wayne Finger Lakes Edutech/Genesee Valley Boces	40362,40445,4056 7,40674,40751,408 09 40876,40968,4104 4,41144	\$6,240

FINAL EXPENDITURE SUMMARY

SUBTOTAL	CODE	PROJECT COSTS
Professional Salaries	15	
Support Staff Salaries	16	
Purchased Services	40	\$2,000
Supplies and Materials	45	\$17,266
Travel Expenses	46	
Employee Benefits	80	
Indirect Cost	90	
BOCES Services	49	\$6,240
Minor Remodeling	30	
Equipment	20	
Grand Total		\$25,506

LOCAL AGENCY INFORMATION

Agency Code:

241101040000

Project #:

5895-21-1270

Contract #:

Agency Name:

Dalton-Nunda (Keshequa) Central School

Funding Dates:

3/13/2020

TO

9/30/2022

Approved Budget Total: \$

25,506**CHIEF ADMINISTRATOR'S CERTIFICATION**

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

11/29/21

Date

Signature

Thomas K. Kopp Superintendent

Name and Title of Chief Administrative Officer

FOR DEPARTMENT USE ONLYFiscal YearAmt ExpendedFinal PaymentLine #

Voucher #

Final Payment

Finance: Logged _____ Approved _____ MIR _____