

HESPERIA UNIFIED SCHOOL DISTRICT

**Canyon Ridge High School
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Canyonridgehs.org**

COMPREHENSIVE SAFE SCHOOL PLAN

Prepared by Scott Ahlgen and Danny Polmounter
December 20, 2017

School Site Council or School Safety Planning Committee Members:

**Scott Ahlgen- Principal
Danny Polmounter- Assistant Principal
Dennis Canady- Teacher
Willis Mayeda- Teacher
Norma Nuno- Lead Custodian
Angelica Martinez- Parent
Daphine Seal- Administrative Assistant
Carolyn Luken- Attendance Specialist
Gloria Mendez-School Secretary**

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HESPERIA UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION

December 20, 2017

Board of Education

President Niccole Pederson
Vice President Eric Swanson
Clerk Ella Lee Rogers
Member Cody Gregg
Member Marcy Kittinger

Superintendent

David Olney

Deputy Assistant Superintendent – Curriculum & Instruction

Jovy Yankaskas

Assistant Superintendent – Business

Dr. George Landon

Assistant Superintendent – Personnel

Karen Kelly-Pelayes

Superintendent Innovative Technology and Communication

Robert McCollum

VISION STATEMENT

Canyon Ridge will be a catalyst to ignite a passion for learning through personal, social, and academic growth. Canyon Ridge will inspire students to set goals and further their education, so they can develop positive attitudes and habits to fulfill their ambitions and dreams.

MISSION STATEMENT

Canyon Ridge High School promotes opportunities for personal insight and growth, improved social skills, and academic achievements by providing:

- *Powerful teaching in small classes by a caring staff in a safe environment
- *Respectful staff/student interactions
- *A means to graduate from high school and make a positive and productive future.

INTRODUCTION - SCHOOL PROFILE

Canyon Ridge High School has an approximate **197**-pupil body and is served by a dedicated staff. Both staff and parents comment on the positive changes that are ongoing in our school.

Canyon Ridge High School faces challenges in maintaining a safe school. This section of the Comprehensive Safe School Plan will describe programs in place at our school as well as strategies and programs of our school site council for continued improvement in providing a safe, orderly, school environment conducive to learning.

School Crime Status and Reporting

The following are the reported incidents for the 2016-2017 school year for Canyon Ridge: 13 fights, 5 possession of drugs, 1 stolen property, 4 profanity, 1 damage to school property, 1 defiance / disruption.

Personal Characteristics of Pupil & Staff

Canyon Ridge High School has an enrollment of 197 pupils in Grades 10-12. Pupils from this school come from families with high family mobility. Approximately 75 % of the pupils are in families receiving Aid to Families with Dependent Children that are eligible for free/reduce lunches. The ethnic makeup of the pupil population 48 Hispanic, 19 Black, 26 Caucasian. Our pupils have a variety of life experiences.

Curriculum and Educational Activities

The course of study includes the basic core curriculum, and enrichment classes such as Cultural Art, ASB Leadership, AEP, Yearbook, and Photography.

Pupils have the opportunity to participate in noon and after-school activities. These include intramural games, pupil clubs, after-school tutoring, AEP

Staff provides opportunities; additional activities open to pupils in the areas such as art contests, Martin Luther King Writing contest, and participation in community events, activities, and career day.

PHYSICAL ENVIRONMENT

The Schools' Location and Physical Environment

Canyon Ridge High School is located in the Hesperia area of San Bernardino County that has a high crime rate and high poverty level. The immediate area round the school includes a subdivision of single-family dwellings, open desert fields, and multi-acre home sites.

Description of School Grounds

The school site encompasses twenty acres. The buildings have numerous corridors and face the playground. The playground is grass, concrete and asphalt and includes basketball and volleyball courts. Canyon Ridge High School is completely enclosed by a fence with gates, which are kept locked during school hours. There are several wings and/or clusters of classrooms including 15 permanent classrooms and zero re-locatable classrooms. Other ancillary structures include an administrative office, cafeteria, five restrooms and one library.

During the school day, staff members and administrators shall provide campus supervision. Identified problem areas receive increased supervision to reduce discipline, crime, or other school safety concerns.

It shall be the practice of Canyon Ridge High School to remove all graffiti from school property before pupils arrive to begin their school day. Other acts of vandalism are promptly addressed.

Maintenance of School Buildings/Classrooms

The school's physical facility is well maintained and generally looks neat and clean. The school painted and renovated as needed throughout the year. District personnel periodically examine the school's physical facility and help eliminate obstacles to school safety. Additionally, health and fire department inspectors contribute to school safety.

The classrooms are monitored for safety and appearance by the administration and individual classroom teachers. The pupils take pride in the appearance of the school.

Internal Security Procedures

Keeping reportable crimes at a minimum requires constant vigilance. The following strategies that will be utilized in achieving this goal: Monitor closely areas on campus where students tend to congregate which are out of the view of the campus cameras. Communicate to staff the importance of being observant and watchful of tagging in the classroom or on student backpacks, papers or materials, clean-up any tagging done on campus immediately after taking pictures and documenting the incident. Campus Assistants are constantly monitoring activity on campus, doing frequent checks of restrooms and establishing rapport with the students who will report unsafe activity. Teachers do anti-bullying projects and character building activities frequently throughout the year.

Hesperia Unified School District Comprehensive Safe School Plan Template
Developed September 2011

Canyon Ridge High School maintains a copy of the district's sexual harassment policy in the main office/principal's office and the policy is available upon request. The District's Sexual Harassment Policy contains dissemination plans, applicable definitions, reporting requirements, investigation procedures, enforcement regulations, and information related to suspension and/or expulsion for sexual harassment of or by pupils. Additionally, a notice summarizing this sexual harassment policy appears in the *Parent & Student Handbook*. The parent student handbook is distributed at the beginning of each school year to all parents and pupils.

Included in this Safe School Plan is a school map established by the School Site Council indicating safe entrance and exit areas for pupils, parents and school employees

To ensure the safety of pupils and staff, all visitors to the campus, except pupils of the school and staff members, shall register immediately upon entering any school building or grounds when school is in session. District employees, not assigned to Canyon Ridge High School shall wear appropriate identification badges while on campus conducting business.

Discipline procedures shall focus on finding the cause of problems and working with all concerned to reach the proper, lawful solutions. The school's discipline plan begins at the classroom level. Teachers shall use a visible classroom management plan to communicate classroom rules, promote positive pupil conduct, and reduce unacceptable conduct. Appropriate consequences are administered based on the seriousness of the pupil's misbehavior.

Pupil conduct standards and consequences for Canyon Ridge High School are specifically described in this Comprehensive Safe School Plan include: (a) the adopted school discipline rules and procedures, (b) District Disciplinary Guidelines, and (c) the adopted school-wide dress code.

Pupils may be suspended, transferred to another school, or recommended for expulsion or for certain acts. For specific student violations, a mandatory expulsion recommendation shall be submitted by the administration of Canyon Ridge High School.

Site administrators contribute to a positive school climate, promote positive pupil behavior, and help reduce inappropriate conduct. The principal/designee uses available district and other appropriate records to inform teachers of each pupil identified under E.C. 49079.

Law enforcement is contacted and consulted to help maintain and to promote a safe and orderly school environment. Canyon Ridge High School employees comply with all legal mandates, regulations, and reporting requirements for all instances of suspected child abuse.

Hesperia Unified School District Comprehensive Safe School Plan Template
Developed September 2011

If appropriate, additional internal security procedures affecting the integrity of the school facility include: Canyon Ridge High School is equipped with cameras throughout the campus and with a security system, which is set during the non-school hours. We do have an intercom system for announcements to all staff and students and campus assistants, our PE coach, cafeteria supervisor and librarian, along with office staff have access to walkie- talkies for added security.

SCHOOL CLIMATE

The School's Social Environment

Leadership at Canyon Ridge High School is a shared process. A proactive role is assumed in all phases of the school operation. The current management team is committed to developing Canyon Ridge High School toward excellence in the areas of academic and social behavior.

The principal sets a positive tone for the school, guides the staff and works closely with them on curriculum and school safety issues. The school site's organizational structure is open and flexible contributing to sensitivity concerning school safety issues and promoting a safe, orderly school environment conducive to learning.

Disaster Procedures, Routine and Emergency

A contingency plan for emergencies is contained in a handbook available to each staff member. The District's Emergency Disaster Plan - **EDP** has been developed and provided as a separate document for each school site within the Hesperia Unified School District. The plan is reviewed at the beginning of each school year. This plan also contains information regarding available district and outside agency resources, emergency disaster procedures and information on both Standardized Emergency Management System (SEMS) and National Incident Management Systems (NIMS).

Classroom Organization and Structure

Canyon Ridge High School teachers provide a varied learning environment in their classrooms. Teachers use a variety of teaching strategies including: Project based assignments, presentations, hands-on activities, portfolios, journals, creative writing, art, displays, along with online learning through our Odyssey software.

The teachers at Canyon Ridge High School are highly qualified, with many teachers holding advanced degrees. The staff is united in their desire to provide quality education for all pupils. Classrooms and teachers provide safe, orderly learning environment, enhance the experience of learning, and promote positive interactions amongst pupil and staff. Instructional time is maximized and disruptions are minimized.

The School's Cultural Environment

There is a high level of cohesiveness among the staff members at Canyon Ridge High School. Cooperation and support between teachers and the administration is evident. Efforts are made by the administration and staff to show concern for all pupils.

All pupils are expected to behave in a manner that promotes safety and order. Pupils are encouraged to bring problems to the principal, assistant principal, counselor, teacher or other staff members. The everyday goal is for the staff to be proactive rather than reactive in all situations of concern.

The academic and behavior efforts of pupils are recognized and rewarded.

Cultural diversity is celebrated throughout the year such as Martin Luther King Writing Contest, where writing and art assignments celebrate his life, Black History Month, and Cinco de Mayo.

SUMMARY OF SITE SAFETY ASSESSMENT DATA

Accomplishments/Areas of Pride (**STRENGTHS**)

1. Safety is important to us- buy in from all stakeholders. Faculty and staff share equally in the monitoring and supervising of all students.
2. Office staff screen anyone coming to the front office asking for access to students.
3. Campus assistants keep a vigilant watch over students on campus, parking lot areas and the perimeters throughout the day.
4. Inspections are done routinely by custodial staff, along with all staff members, to keep equipment and facilities safe.
5. Suspensions & expulsions are down each year for the past 2 years.
6. Anti-bullying emphasis in classes with student projects and presentations.

Findings & Desired Improvements (**CONCERNS / RECOMMENDATIONS**)

1. Increase lighting in the quad area
2. PE room expanded
3. Increase parent involvement
4. Increase student attendance

Priorities/Goals

1. Increase lighting in the quad area
2. PE room expanded
3. Increase parent involvement
4. Increase student attendance
5. Increase school to home communication

Safe School Compliance

Mandatory Policies to Include in Plan:

Child Abuse Reporting and Procedures

Suspected Child Abuse Reporting Procedures

Suspension and Expulsion/Due Process

Procedures for Notifying Teachers about Dangerous Pupils

Sexual Harassment Policy

School Wide Dress Code

Procedure for Safe Ingress to and Egress from School

Procedures to Ensure A Safe and Orderly Environment

Rules and Procedures on School Discipline

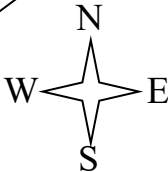
Other School Site Policies

1. *Accelerated Reading*
2. *Anabolic Steroids*
3. *Announcements*
4. *Assemblies*
5. *Associated Student Body*
6. *ATOD policy*
7. *ATOD Use by Students*
8. *Attendance*
9. *Apprehension*
10. *Behavior*
11. *Behavior-Code of Conduct*
12. *Bills*
13. *Bullying*
14. *Bullying Prevention*
15. *Buss/Transportation regulations*
16. *Cafeteria*
17. *Campus Guidelines*
18. *Campus Visitors*
19. *Change of Address*
20. *Cheating*
21. *Classroom Discipline For Staff*

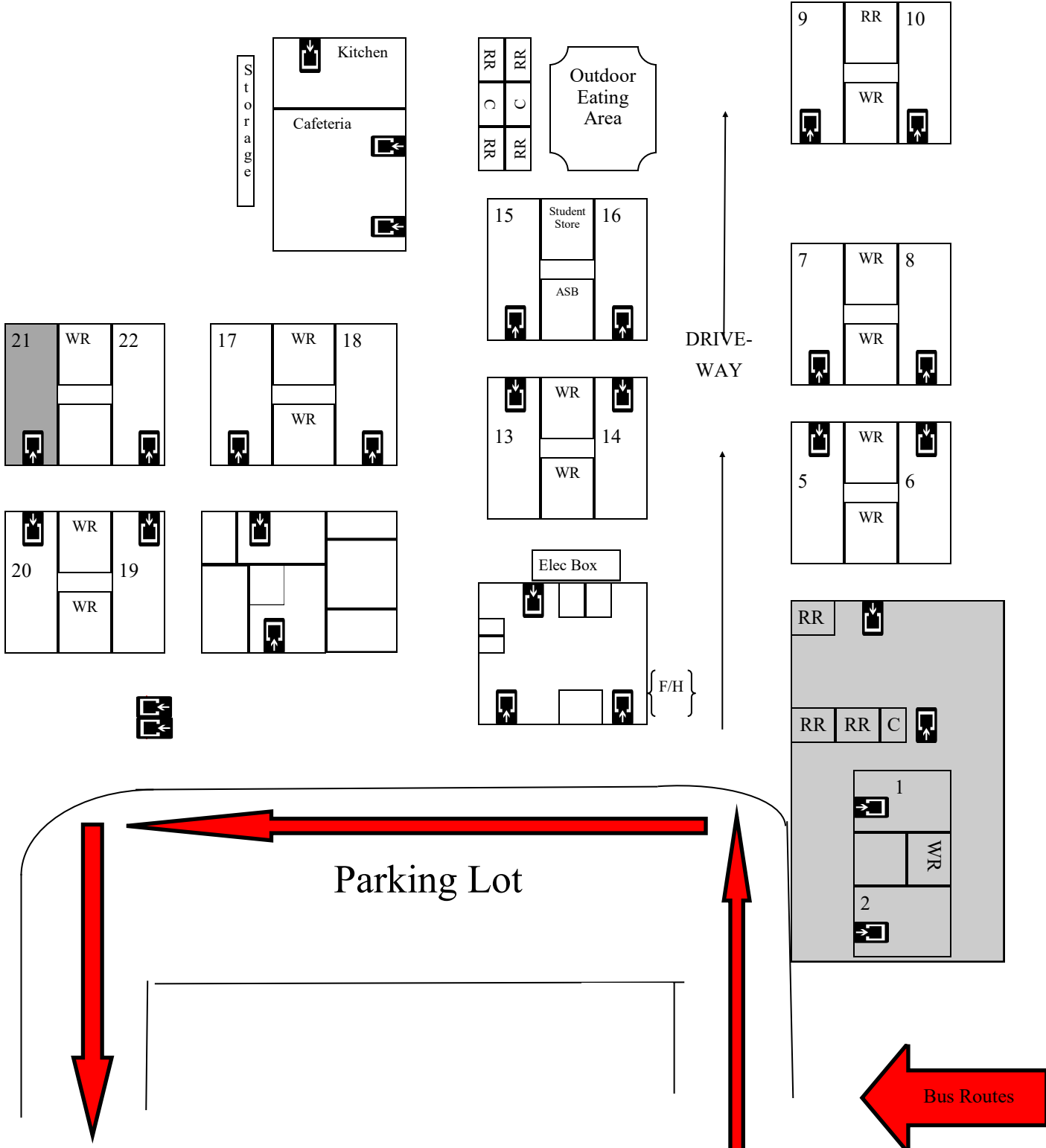
22. *Classroom Disruption/Insubordination*
23. *Code of Safety and Conduct*
24. *Communications Home/School*
25. *Communications Parent/School*
26. *Conduct*
27. *Conflict Resolution*
28. *Construction*
29. *Corridors and Restrooms*
30. *Crime Reporting*
31. *Detention*
32. *Discipline*
33. *Disrespect/Defiance*
34. *Drill Schedule*
35. *Extension of class period*
36. *Extracurricular Eligibility Policy*
37. *Eye Protection Devices*
38. *Fighting*
39. *First Aid*
40. *Fire/Emergency Drills*
41. *Food/Drinks on Campus*
42. *Forgery*
43. *Gangs*
44. *Graduation Requirements*
45. *Guidance*
46. *Guidelines for the Playground*
47. *Gum Chewing*
48. *Harassment*
49. *Homework*
50. *Honor Role*
51. *Intervention*
52. *Insurance, School*
53. *Laboratory Safety*
54. *Language*
55. *Library*

56. *Lockers*
57. *Medication*
58. *Non-Punitive Self Referral*
59. *Open/Closed Campus*
60. *Overaffection*
61. *Parking and Traffic*
62. *Playground Equipment*
63. *Programs and Services*
64. *Prohibited Activities*
65. *Public Displays of Affection*
66. *Radios/Electronics*
67. *Recess*
68. *Release During School*
69. *Release of student to Peace Officer*
70. *Reporting Suspected Child Abuse or Neglect*
71. *Research Based Curriculum*
72. *Rewards for Good Behavior, Exceptional Effort, and Acad. Excel.*
73. *Rights and Responsibilities*
74. *Safe Ingress To and Egress From School*
75. *Search and Seizure*
76. *Stealing*
77. *Suspension and Expulsion/Due Process*
78. *Telephones*
79. *Textbooks*
80. *Truancy*
81. *Uniforms/Dress*
82. *Upper Grades Discipline Referral Procedures*
83. *Vandalism/Theft/Graffiti*
84. *Weapons*
85. *Yard Duty*
86. *Zero Tolerance*

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Field



HESPERIA UNIFIED SCHOOL DISTRICT

Canyon Ridge High School

COMPREHENSIVE SCHOOLS SAFETY PLAN:

School Site Council Evaluation and Public Hearing Certification Canyon Ridge High School UPDATE

California law requires the Comprehensive Safe School Plan of each school to be annually evaluated and amended, as needed, to ensure the plan is being properly implemented (Education Code 35294.2[e]). An updated file of all safety-related plans and materials is maintained by Canyon Ridge High School and is readily available for inspection by the public.

California law also requires notice for public input prior to the adoption of the Comprehensive Safe School Plan. Notice for public comment was provided on 1-12-17 at Canyon Ridge High School.

Canyon Ridge High School's "school site council" has evaluated our Comprehensive Safe School Plan and has determined the following:

The plan has been properly implemented and no amendments are needed.

Signatures of Canyon Ridge High School's Site Council Members

Scott Angren, Willis Mayeda, Dennis Canady, Daphine Seal, Wendy Ball,
Carolyn Luken

Signature

Date

1/8/18

Signature

Date

1/9/18

Signature

Date

1-9-18

Signature

Date

Signature

Date

1-8-18

Signature

Date

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1/8/18

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