

**New Hope School District  
Board of Education**

“Excellence in Education for Children”

P.O. Box 238/26675 North Sacramento Boulevard Thornton, California 95686 Phone (209) 794-2376 Fax: (209) 794-2230

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**Minutes  
January 15, 2019  
7:00 P.M.**

**A. CALL TO ORDER at 7:00 p.m.**

1. Pledge of Allegiance
2. Roll Call and Establishment of Quorum: Leonard Clark President, Jose Torres Vice President left at 8: 00 p.m. and Alistair Woods Trustee and Janet Stemler Superintendent/Principal all presented.
3. Agenda Approval  
**Motion: ~~VP~~ Clark with correction President                      Second: Trustee Woods                      Vote: Unanimous**
4. Meeting Minutes (12/11/18):  
**Motion: Trustee Woods                      Second: Trustee Woods                      Vote: Unanimous**

**B. PUBLIC COMMENT ITEMS**

None

**C. ACTION ITEMS**

1. Expense Reports (12/5, 12/19, 12/21, 12/26/18 and 1/4/19, 1/7/19): The Board is requested to approve the expense reports as presented.  
**Motion: President Clark                      Second: Trustee Woods                      Vote: Unanimous**
2. 2017-18 Audit Financial Statements/Audit Report: The Board is requested to approve the 2017-18 Audit Financial Statements/Audit Report as presented.  
**Motion: VP Torres                      Second: President Clark                      Vote: Unanimous**
3. Audit Certification Form for 2017-18 Annual Financial Report: The Board is requested to approve and review the Audit Certification Form for 2017-18 Annual Financial Report as presented.  
**Motion: Trustee Woods                      Second: VP Torres                      Vote: Unanimous**
4. Independent Auditor Selection Form for 2018-19 Fiscal Year Audit: The Board is requested to approve the Independent Auditor Selection Form for 2018-19, 2019-20, 2020-21 as presented.  
**Motion: President Clark                      Second: Trustee Woods                      Vote: Unanimous**
5. 2019 IRS Mileage Rate Change: The Board is requested to approve the 2019 IRS mileage rate change to .58 cents per mile effective 1/1/2019 as presented.  
**Motion: Trustee Woods                      Second: VP Torres                      Vote: Unanimous**
6. **March 2018 Update Guidesheet:** The Board is requested to approve the March 2018 Update Guidesheet as listed below.  
~~Uniform Complaint Procedures (BP/AR revised) BP 1312.3/AR 1312.3~~ **Approved 6/19/18**  
Federal Grant Funds (AR revised) **AR 3230 Approved 1/15/19**  
Integrated Pest Management (AR revised) **AR 3514.2 Approved 1/15/19**  
**\*\* HOLD Further Review\*\*** Food Service Operations/Cafeteria Fund (BP/AR revised) **BP 3551/AR 3551**  
Free and Reduced Price Meals (BP/AR revised) ~~BP 3553/AR 3553~~ **BP Approved 6/19/18**  
Recruitment and Selection (BP revised) **BP 4111/4211/4311 Approved 1/15/19**  
Sexual Harassment (BP/AR revised) **BP 4119.11/4219.11/4319.11/AR 4119.11/4219.11/4319.11 Approved 1/15/19**  
Personal Illness/Injury Leave (AR revised) **AR 4161.1/4361.1 Approved 1/15/19**  
Family Care and Medical Leave (AR revised) **AR 4161.8/4261.8/4361.8 Approved 1/15/19**  
Personal Illness/Injury Leave (AR revised) **AR 4261.1**  
Student and Family Privacy Rights (BP/AR revised) **BP 5022/AR 5022**  
Parental Notifications (BP/E revised) ~~BP 5145.6/E 5145.6~~ **E Approved 6/19/18**  
Student Assessment (BP revised) **BP 6162.5**

Title I Programs (BP revised) [BP 6171/AR 6171](#)

**Motion: President Clark**

**Second: Trustee Woods**

**Vote: 2 in favor 1 absent**

- 7. **May 2018 Update Guidesheet:** The Board is requested to approve the May 2018 Update Guidesheet as listed below.

Nondiscrimination in District Programs and Activities (BP revised) [BP 0410](#)

Charter School Oversight (E revised) [E 0420.41](#)

Environmental Safety (BP/AR revised) [BP 3514/AR 3514](#)

Hazardous Substances (BP revised) [BP 3514.1](#)

Emergencies and Disaster Preparedness Plan (BP/AR revised) [BP 3516/AR 3516](#)

Transportation Routes and Services (AR revised) [AR 3541](#)

Employee Security (BP/AR revised) [BP 4158/4258/4358/AR 4158/4258/4358](#)

Catastrophic Leave Program (BP/AR revised) [BP 4161.9/4261.9/4361.9/AR 4161.9/4261.9/4361.9](#)

Admission (BP/AR revised) [BP 5111/AR 5111](#)

District Residency (BP/AR revised) [BP 5111.1/AR 5111.1](#)

Student Records (BP/AR revised) [BP 5125/AR 5125](#)

Release of Directory Information (AR/E revised) [AR 5125.1/E 5125.1](#)

Bullying (BP revised) [BP 5131.2](#)

Response to Immigration Enforcement (BP/AR added) [BP 5145.13/AR 5145.13](#)

Nondiscrimination/Harassment (BP/AR revised) [BP 5145.3/AR 5145.3](#)

Hate-Motivated Behavior (BP revised) [BP 5145.9](#)

Toxic Art Supplies ([BP 6161.3 deleted](#))

**Motion: President Clark**

**Second: Trustee Woods**

**Vote: 2 in favor 1 absent**

**D. DISCUSSION AND INFORMATION ITEMS**

- 1. Superintendent's Report

**E. CLOSED SESSION** In: \_\_\_\_\_ p.m. Out: \_\_\_\_\_ p.m.  
n/a

**F. CLOSED SESSION ACTION**

**G. UPCOMING DATES**

**H. ADJOURNMENT**

**Time: 10:05 p.m.**

Respectfully submitted,

\_\_\_\_\_  
Lupe Duran, Administrative Assistant

THESE MINUTES ARE FILED IN THE NEW HOPE SCHOOL DISTRICT ADMINISTRATION BUILDING.

APPROVED: \_\_\_\_\_ DATE: 2/12/2019  
Alistair Woods, Board Secretary