

Regular School Board Meeting Minutes
January 14, 2019
7:00 PM
High School Library Conference Room

1. Meeting called to order by President Jason Oetzman @ 7:00 pm. In attendance: Lindsay O'Hair, Jenny Hynek, Jenni Schrock, Jason Oetzman, Curt Bisarek, Mitchell McCoic, Mindy Boldon, Missy Herek, Chris Koopman, Danica Polk, Dan Thompson, John Rick, Bob Stekel, Carolyn Kannenberg, Dory Stahlkopf, Mike Stane Paul Arntz. Absent Denise Huntley and Jo Peterson.

2. Pledge of Allegiance led by President Jason Oetzman

3. Curt Bisarek affirmed that notice was properly posted.

4. Approval of Consent/Agenda:

4.1 Motion by Mitchell McCoic 2nd by Lindsay O'Hair to approve minutes from December 17, 2018 Buildings and Grounds Committee meeting, and December 17, 2018 Regular Meeting. Roll call motion carried 5-2-0 (Denise Huntley and Jo Peterson absent)

4.2 Financial Report read by Treasurer Jenny Hynek.

4.3 Motion by Jenny Hynek 2nd by Lindsay O'Hair to approve vouchers 105248 through 105398 excluding 105275, 105357, and 105336. Roll call motion carried 5-2-0 (Denise Huntley, Jo Peterson absent).

4.4 Motion by Jenny Hynek 2nd by Lindsay O'Hair to approve vouchers 105275 and 105357. Roll call motion carried 4-3-0 (Denise Huntley and Jo Peterson absent. Mitchell McCoic abstain).

4.5 Motion by Jenny Hynek 2nd by Lindsay O'Hair to approve voucher 105336. Roll call motion carried 4-3-0 (Denise Huntley and Jo Peterson absent, Jason Oetzman abstain).

4.6 Motion by Lindsay O'Hair 2nd by Jenny Hynek to approve ACH payments on 12/18/18 and 01/04/19. Roll call motion carried 5-2-0 (Denise Huntley and Jo Peterson absent)

5. Reports

5.1 Elementary Principal Report

Roller skating: Tiger Pride is helping to support roller skating during Physical Education classes in February. This was a very well received opportunity a few years ago and students and staff are looking forward to it.

Parking Changes: See handout

School Improvement PLC: Met with MS/HS group and talked about the groups purpose and goals looking ahead at school improvement. Future meetings to be determined.

All district: Trauma Sensitive School training this Friday from 8:30-11:30

Tiger Pride: Calendar raffle sales are going on at this time. The drawings will be during the month of February. If you'd like some calendar raffles to sell see me!

Data-Driven Decision Making: We are continually analyzing data ensuring we are meeting the instructional needs of our students. We have finished mid-year STAR assessments and are looking at areas of growth as well as areas that we need to continue to intervene with. Staff will also be analyzing their midyear Student Learning Objectives(SLO) and Professional Practice Goals(PPG). I will be meeting with them individually to discuss mid year outcomes.

Community Participation: I will be inducted to the Lions Club on February 4. I am excited to be a part of the group that does so much for our community including the schools.

PBIS(Positive Behavior Intervention and Supports)Our Tier 2 team has completed their training at CESA. We are now trained in Tier 1 and Tier 2. We have been reteaching behavior expectations and reminding students of the Tiger Way this week. "Respectful, Responsible, Safe." We have reached our school wide goal and are having a celebration this Thursday. We will have a school wide recess with hot cocoa afterwards.

Opera for the Young: Message from Mary Siefert: "Mark your calendars! The semi-annual performance of Opera for the Young will be here Thursday, February 21st. This is an all-school event. Our 4th and 5th graders will audition to be in the chorus to sing/act alongside the singers/actors from this Madison-based Opera company. Many of our 4th and 5th graders will audition, sixteen will be chosen to perform and will also be allowed to invite their families to watch the final performance on 2/21. The mission of Opera for the Young is to ignite enthusiasm for opera. The artistic vision in pursuit of that mission: 1.) Engage and educate children about opera with professional, affordable school-based performances; 2.) Involve students in all aspects - from design to performance; 3.) Provide professional opportunities for emerging artists; 4.) Create new operatic works expressly intended for young audiences; 5.) Broaden access to opera for the entire community."

5.2 MS/HS Principal Report

- Semester Exams
 - Tuesday and Wednesday of this week
 - The extra day gives opportunity to make up assessments for absent students, finish up semester projects, allows teachers to have an extra day to grade and add comments
 - Consistency - 45-45-10 weighting system
 - May look at this next year
- Friday Inservice
 - Jessie Sloan will provide a 3-hour Trauma-Sensitive School training from 8:30 - 11:30.
- School Improvement Committee
 - First meeting held Tuesday, January 7
 - Brainstormed what the focus should be

- Broken down into several common themes
 - Behavior
 - Staffing
 - Climate and Culture
 - Found that the concerns of the ES are the same as the MS/HS - true district focus, but will look differently in each building
 - MS/HS PBIS Committee
 - Meeting opposite Wednesdays of the SST meetings
 - Tinkering with the idea of incentives for MS students
 - They know/understand the Tiger Paw system and some have been asking for something like that

5.3 Business Manager Report

January Reporting

- W-2's
- ACA Reporting (1094C/1095C)
- 403(b) Universal Availability Notice
- 1099's
- SSA Wage Reporting
- WI State Reporting (W-2's & 1099's)
- WI WT-7 Annual Reconciliation Report
- Quarterly Unemployment Compensation Tax
- Federal 941 Quarterly Report
- 1097-BTC (Quarterly & Annual)
- WRS Annual
- OSHA
- Title/Grants/Food Service Claims
- DOJ Safety Grant Submissions

Medicaid Quarterly Report-February

Baird Referendum Financing Discussion

School Level Budget Data Update

- Statewide data file around 3/1

Personal Electronic Computing Device Grant

- \$4,750

January Pupil Count-1/11

- Important for General Aid Worksheet
- Factor in Equalization Aid Calculation

Upcoming

- Federal Funding Conference
- Accounting Conference

5.4 Superintendent Report

Grants:

- **“No Kid Hungry Breakfast Grant”**
 - \$3,000 to be used to purchase new breakfast vertical serving stations for the elementary school. The stations will contain colorful graphics and menu board to attract student attention
 - To date, Carolyn Kannenberg (Food Service Director) has written successful grants totaling over \$86,000 for the district
- **Wisconsin Technology Initiative Grant**
 - \$20,000 award to implement a “Makerspace” at the middle/high school. The funding will purchase general supplies, basic tools, furniture and storage for the space. Additional funds will buy specific equipment for new courses such as 3D printers and a scanner for an engineering class. Additional items for STEAM activities such as drawing, stop motion animation and electronic textiles; and coding/programming options including Makey Makey and little bits were also included. The total equipment request is for \$14,553.21. The \$5,000 training allowance will allow Hillsboro staff to meet with Dennis Rockhill of the Einstein Project during a site visit training for up to ten (10) staff. There will also be a day-long boot camp for three (3) to four (4) staff members.

Elementary Parking/Pick-up and Drop-off Situation

- We will be sending home a letter and diagram to point out some restrictions to the circle drive in front of the elementary school at the start and end of the school day due to safety concerns.

Community Christmas Dinner Committee Thank You note:

We are truly blessed to live in a special community having people like you and the generous donations that you gave towards this event. Thank you kindly for your thoughtfulness.

6. Public Forum

Mike Stanek spoke regarding disappointment in the school report card.

7. Commendations

7.1 Kelly Ravenscroft

7.2 Dory Stahlkopf

7.3 Carolyn Kannenberg

8. Discussion/Action Items

8.1 Motion by Jenny Hynek 2nd by Jason Oetzman to approve Matt Johnson resignation as custodian. Voice vote motion carried 5-2-0 (Denise Huntley and Jo Peterson absent)

8.2 Motion by Jenny Hynek 2nd by to approve additional therapy dogs in the MS and Elementary Special Education classrooms. Roll call motion carried 5-2-0. (Denise Huntley and Jo Peterson absent)

8.3 Motion by Lindsay O’Hair 2nd by Jenni Schrock approve the 2019-20 school calendar. Voice vote motion carried 5-2-0 (Denise Huntley and Jo Peterson absent)

8.4 Motion by Jenni Schrock 2nd by Mitchell McCoic to approve the bid for school bus purchase. Roll call motion carried 5-2-0. (Denise Huntley and Jo Peterson absent)

8.5 Approval of bid for school van purchase. Tabled until further into the fiscal year.

8.6 Selection of candidate order for April 3, 2019 school board election:

1. Jo Peterson
2. Mary Jo Onsager

8.7 Motion by Jenni Schrock 2nd by Jenny Hynek to approve Resolution Authorizing the Issuance and Sale of a \$3,700,000 Bond Anticipation Note Pursuant to Section 67.12(1)(b), Wisconsin Statutes. Roll call motion carried 5-2-0 (Denise Huntley and Jo Peterson absent)

8.8 Motion by Jason Oetzman 2nd by Jenny Hynek to approve the Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$3,700,000 General Obligation Refunding Bonds. Roll call motion carried

8.9 Motion by Jenny Hynek 2nd by Mitchell McCoic to approve unlimited regular education open enrollment for grade 4k-12 and only allow up to 3 special education students in grades 6-8 for 2019-20 school year. Due to caseloads, the district will not accept special education open enrollments for speech and language (4K-12), K-5 special education or 9th-12th grade special education for the 2019-20 school year. Voice vote motion carried 5-2-0 (Denise Huntley and Jo Peterson absent)

8.10 Motion by Jason Oetzman 2nd by Lindsay O'Hair to approve of 10-year Capital Improvement Plan. Voice vote motion carried 5-2-0 (Denise Huntley and Jo Peterson absent)

8.11 Motion by Jason Oetzman 2nd by Jenni Schrock to approve resolution authorizing the creation of a Long Term Capital Improvement Trust Fund, also known as Fund 46. Roll call motion carried. 5-2-0 (Denise Huntley and Jo Peterson absent)

8.12 Discussion of Middle/High School Staffing needs for 2019-20

9. Motion by Jenny Hynek 2nd by Jason Oetzman to move into Closed Session. Roll call motion carried 5-2-0 (Denise Huntley and Jo Peterson absent)

The Board may convene into Closed Session pursuant to Wisconsin Statutes 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in order to discuss administrative contracts for Curt Bisarek, Mindy Boldon, Missy Herek and Chris Koopman.

11. Motion by Jason Oetzman 2nd by Jenny Hynek to adjourn meeting @ 10:40 pm. Voice vote motion carried 5-2-0. (Denise Huntley and Jo Peterson absent)

Respectfully submitted
Jenni Schrock (Clerk)