

MILTON-UNION EXEMPTED VILLAGE SCHOOLS

School Board Meeting
Board Conference Room

Unofficial

Organizational Meeting

The Organizational Meeting of the Milton-Union Exempted Village Board of Education was called to order by President Pro-Tem Lori Ginn Parsons on January 8, 2019 at 6:30p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Other Present: Dr. Brad Ritchey, Superintendent, Mrs. Kay Altenburger, Treasurer, Mr. Dan Baisden, Operations Manager

ORGANIZATIONAL BUSINESS

(Nominations do not require seconds. Members may nominate themselves)

Nomination(s) for President of Board:

Mr. Dehus nominated Mrs. Ginn Parsons. Mr. Thompson and Mr. Long also nominated Mrs. Ginn Parsons. Mrs. Ginn Parsons accepted the nomination.

2019-001: Election of President of Board:

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Long to elect Mrs. Ginn Parsons as President of the Milton-Union Board of Education.

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

Nomination(s) for Vice-President of Board:

Mrs. Brumbaugh nominated Mr. Thompson. Mr. Thompson accepted the nomination

2019-002: Election of Vice-President of Board:

A motion was presented by Mr. Dehus and seconded by Mrs. Brumbaugh to elect Mr. Thompson as Vice President of the Milton-Union Board of Education.

Vote: Yays: Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

Mrs. Ginn Parsons, President, presided over the remainder of the organizational and regular meetings.

2019-003: Establish regular meeting schedule for 2019:

A motion was presented by Mr. Long and seconded by Mr. Dehus to establish regular meeting schedule for 2019 with adjustments for occasional holidays and Capital Conference dates. This schedule of the time and place of each regular meeting will be posted annually on the exterior door at the District office, 7610 Milton-Potsdam Road. Any changes will be posted at the same site immediately.

<u>1/8/2019</u>	<u>2/11/2019</u>	<u>3/18/2019</u>	<u>4/15/2019</u>
<u>5/20/2019</u>	<u>6/20/2019</u>	<u>7/15/2019</u>	<u>8/19/2019</u>
<u>9/16/2019</u>	<u>10/21/2019</u>	<u>11/18/2019</u>	<u>12/16/2019</u>

Place: Board Conference Room

Time: 6:30 p.m.

Vote: Yays: Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

January 8, 2019

2019-004: District Legal Representation

A motion was presented by Mr. Brumbaugh and seconded by Mr. Thompson to employ the following law firms to provide general legal representation to the District and pursuant to the terms set forth. Further, the Superintendent, Treasurer, and Board President are hereby authorized to execute said agreement including the certification of available resources, for calendar year 2019.

- a. Bricker & Eckler, LLP: primarily for appointed designee for special education appeals of suspension and expulsions, and for general legal work
- b. Dinsmore & Shohl, LLP: primarily for bond counsel, election legal work and general legal work
- c. Squire, Patton & Boggs, LLP for economic development and general legal work
- d. Ennis Britton Co., LPA for property valuation matters and general legal work.

Vote: Yays: Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2019-005: Federal State Programs

A motion was presented by Mr. Thompson and seconded by Mr. Dehus for the Superintendent and Treasurer, on behalf of the Board, to apply and participate in Federal and State programs, when applicable, for 2019:

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2019-006: Other Funds

A motion was presented by Mr. Dehus and seconded by Mrs. Brumbaugh for the Superintendent and Treasurer, on behalf of the Board, to apply for and seek funds in the name of and on behalf of the Board of Education from public and private sources, including but not limited to federal/state governments and agencies, charitable foundations, private corporations, businesses, community organizations, etc., and to receive, accept and disburse same in the name of the Board of Education.

Vote: Yays: Mr. Dehus, Mr. Long, Mr. Thompson Mrs. Brumbaugh, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2019-007: Bylaws and Policies

A motion was presented by Mr. Long and seconded by Mr. Thompson to adopt existing bylaws and policies for its own operation and the operation of the school system.

Vote: Yays: Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2019-008: Superintendent Authorization

A motion was presented by Mr. Dehus and seconded by Mrs. Brumbaugh to approve the following standing authorizations for the Superintendent/designee:

- a. To employ temporary personnel.
- b. To make offers of employment, when this Board is not in session, directly to candidates for either teaching or non-teaching positions and to acknowledge acceptance of such offers, subject to ratification by this Board.
- c. To accept resignations which have been submitted by employees during times when this Board is not in session.
- d. To appoint negotiating personnel.
- e. To enter into contract agreements for services needed in emergency situations.
- f. To approve applications for professional meetings which conform to established Board policies and within the appropriations for such activities.
- g. Purchasing Agent for district
- h. Civil Rights Coordinator (Title IX, ADA, etc.)
- i. Safety Officer for participation in Worker's Compensation consortium

Vote: Yays: Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2019-009: Treasurer Authorization

A motion was presented by Mr. Thompson and seconded by Mr. Dehus to approve the following standing authorizations for the Treasurer:

- a. To request appropriate payments from County Auditor (including advance of taxes) and State Department of Education for calendar year 2019.
- b. To invest interim monies.
- c. To pay all bills, provided that funds are appropriated and available.
- d. To modify appropriations throughout the year without increasing total fund appropriations.
- e. To advance cash from fund to fund to alleviate cash flow difficulties.
- f. To serve as official parliamentarian--using Robert's Rules of Order.
- g. To establish change funds and petty cash drawers, up to limits detailed below, and to set appropriate controls over their use:

Change Fund Drawer	-	Lunchroom	\$ 305.00
Petty Cash	-	Administration	\$ 100.00
	-	HS	\$ 50.00
	-	MS	\$ 50.00
	-	Elem.	\$ 50.00
	-	Athletic	\$1,800.00

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2019-010: Waive Reading of Minutes

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Thompson to approve the Board President to waive the reading of the minutes of the previous meeting, providing they have been submitted in advance.

Vote: Yays: Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2019-011: Committees/ Representatives for 2019

A motion was presented by Mr. Dehus and seconded by Mr. Long to establish the following Board of Education standing committees/representatives for 2019: (These appointments are made by the President.)

Legislative and Student Achievement Liaison:

Mr. Dehus

Policy Update Committee:(as needed)

Mr. Long

Mrs. Ginn Parsons

Building & Transportation: (as needed)

Mr. Dehus

Mrs. Brumbaugh

Milton-Union Education Foundation:(4th Tuesday of month)

Mrs. Brumbaugh

Audit/Finance Committee: (as needed)

Mr. Thompson

Mrs. Ginn Parsons

Enterprise Zone Representative:

Mr. Long

Facility Complex Representative:

Mr. Thompson

Vote: Yays: Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

January 8, 2019

SUPERINTENDENT REPORT

Dr. Ritchey reported on the following items:

- January is OSBA Board Appreciation Month. He will submit the documentation for the “Effective Board” designation which is presented at the spring regional conference.
- The proposed partnership agreement with MURA will be basic. Items such as liability insurance will be addressed. He hopes to have a draft by mid-January and will discuss with MURA and then the MU Board of Education. Mr. Dehus requested a copy of the initial draft agreement. The main goal of the agreement is to maintain open communication with MU Athletics.
- As a result of the random drug testing policy passed by the Board in December, the testing will begin in the 2019-2020 school year. A meeting will be planned for parents and caregivers in the spring. Community members will have the opportunity to learn more. Great Lakes Biomedical will be in attendance to answer questions. Mr. Thompson stated he believes it is important to communicate that the policy applies to all students who participate in extracurricular activities. It does not only pertain to student athletes. Dr. Ritchey reported that he has received positive feedback from area superintendents regarding the drug testing program.

HEARING OF THE PUBLIC

None

TREASURER’S REPORT

2019-012: Approval of Board of Education Minutes:

A motion was presented by Mr. Long and seconded by Mr. Dehus to approve the December 17, 2018 Board of Education Regular Meeting Minutes.

Vote: Yays: Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

Discussion of Financial Report

Mrs. Altenburger stated because of the additional time needed to close the books at the end of the calendar year, the complete December financial report will be available for approval at the February regular meeting. The cash balance as of 12/31/18 was approximately \$396,000 higher than projections.

OTHER SPECIAL REPORTS

MUEA

Mrs. August stated she has received several positive comments about the new LED lights that have been installed in the building. The lighting quality is much better.

AGENDA CONFIRMATION

Additions and Deletions to Agenda

None

2019-013: Approval of the Agenda

A motion was presented by Mr. Thompson and seconded by Mrs. Brumbaugh to approve agenda as presented.

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

OLD BUSINESS

None

NEW BUSINESS

2019-014: Alternative Tax Budget Resolution

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Long to approve the Alternative Tax Budget without a verbatim reading of the resolution.

THE BOARD OF EDUCATION OF THE
MILTON-UNION EXEMPTED VILLAGE SCHOOL DISTRICT
MIAMI COUNTY, OHIO

A RESOLUTION DECLARING THAT THE BOARD OF EDUCATION OF THE MILTON-UNION EXEMPTED VILLAGE SCHOOL DISTRICT HAS REVIEWED THE DOCUMENTS AND INFORMATION PREPARED BY THE CHIEF FISCAL OFFICER OF THE MILTON-UNION EXEMPTED VILLAGE SCHOOL DISTRICT FOR SUBMISSION TO THE BUDGET COMMISSION OF MIAMI COUNTY, OHIO IN RELATION TO THE ALTERNATIVE TAX DOCUMENT FORMAT FILING PROVIDED UNDER SECTION 5705.281 OF THE OHIO REVISED CODE AND AUTHORIZED BY SAID COMMISSION FOR THE FISCAL YEAR 2020, AND THAT SAID BODY APPROVES THE SAME.

WHEREAS, Section 5705.281 of the Ohio Revised Code authorizes and empowers a county budget commission, by an affirmative vote of a majority of its members, including an affirmative vote by the auditor of the county, to waive the requirement that a taxing authority of a subdivision or other taxing unit adopt a tax budget, as is provided under Section 5705.28 of the Ohio Revised Code, and require such taxing authority to provide such information as may be required by the commission to perform its duties under Chapter 5705 of the Ohio Revised Code, including dividing the rates of each of the subdivision's or taxing unit's tax levies as provided under Section 5705.04 of the Ohio Revised Code; and

WHEREAS, pursuant to the terms and provisions of Section 5705.281 of the Ohio Revised Code, the Miami County Budget Commission, by an affirmative vote of a majority of its members, including an affirmative vote by the Auditor of Miami County, Ohio, has authorized and permits the taxing authority of a subdivision or other taxing unit within Miami County, Ohio, to refrain from adopting a tax budget, and has designated the information which the said Budget Commission requires of each taxing authority of a subdivision or other taxing unit to permit the Budget Commission to perform its duties under Chapter 5705 of the Ohio Revised Code; and

WHEREAS, it is the desire and intention of the Board of Education, as the taxing authority of Milton-Union Exempted Village School District, to elect to refrain from adopting a tax budget for the fiscal year 2020, and, in the alternative, to submit to the Budget Commission the information and documents which it has indicated will be necessary in the absence of such adoption; and

WHEREAS, previously by its resolution, the Board of Education declared its said desire and intention, and authorized and directed the Chief Fiscal Officer of the Milton-Union Exempted Village School District to prepare and to submit to the Miami County Budget Commission such information and documents as are necessary incident to said process and submission, and to take such other actions as may be reasonably necessary incident thereto; and,

WHEREAS, the members of the Board of Education have examined such information and documents and approve of the same; NOW, THEREFORE, BE IT:

RESOLVED, by the Milton-Union Exempted Village School District, Miami County, Ohio, that:

1. The Board of Education of the Milton-Union Exempted Village School District hereby declares that the members of said body have examined the contents of the information and documents which have been prepared by the Chief Fiscal Officer of the Milton-Union Exempted Village School District for submission to the Miami County Budget Commission under the alternative tax document format provided by Section 5705.281 of the Ohio Revised Code for the fiscal year 2020, and the Board of Education of the Milton-Union Exempted Village School District hereby approves the same; and
2. The Board of Education of the Milton-Union Exempted Village School District hereby authorizes and directs the Chief Fiscal Officer of Milton-Union Exempted Village School District to submit such information and documents to Miami County Budget Commission, and to take such other actions as may be reasonably necessary incident to said submission; and
3. The Board of Education of the Milton-Union Exempted Village School District hereby finds and determines that all deliberations and actions related to the foregoing were effected in open and public session and in full compliance with Section 121.22 of the Ohio Revised Code, and otherwise as is provided by law.

Mrs. Altenburger stated the budget will be submitted to the Miami County Auditor and will be used to determine the Certificate of Estimated Resource for fiscal year 2020.

Vote: Yays: Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons
Nays: None

MOTION PASSED

January 8, 2019

2019-015: MU Service Agreement

A motion was presented by Mr. Dehus and seconded by Mr. Long to enter into a three (3) year Service Agreement with Waibel Energy Systems, as presented, for calendar years 2019-2021.

Mr. Thompson asked if a 3-year term is required. Mr. Baisden stated the term is the same as the District has had in the past. Mr. Baisden further stated the service remains the same for a slight increase.

Vote: Yays: Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2019-016: Bus Purchase

A motion was presented by Mr. Dehus and seconded by Mrs. Brumbaugh for the purchase of a school bus. The unit will be a 72 passenger Cardinal Blue Bird conventional bus at a total cost not to exceed \$90,000.

Mr. Thompson asked if the District typically purchases one or two buses per year. Mrs. Altenburger explained that usually one bus is purchased per year; however, two buses are purchased approximately every six or seven years.

Vote: Yays: Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2019-017: Consent Calendar

A motion was presented by Mr. Thompson and seconded by Mr. Dehus to approve All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Calendar. The Superintendent and administrative staff recommend approval of all Consent Calendar agenda items.

1. Grant unpaid medical leave for the following certificated personnel beginning January 9, 2019 through March 6, 2019.
 - a. Linda Whitten
2. Employ the following personnel on a supplemental contracts for the 2018-2019 academic year, pending receipt of all required certifications.
 - a. Ken Battiston - Strength & Conditioning Coach (Winter)
Effective - January 7, 2019
Salary - As per November 15, 2018 MOU
3. Accept the following resignation:
 - a. Tawnya Osborne - Bus Driver- Double Run
Effective - December 19, 2018
4. Employ the following classified personnel for the 2018-2019 school year, as per salary schedule
 - a. Janet DeMange - Bus Driver- Double Run
Effective - January 2, 2019
 - b. Janet DeMange - Cashier
Effective - January 3, 2019
5. Employ the following classified substitute personnel for the 2018-2019 school year, on the first eligible date, as per salary schedule:
 - a. Tawnya Osborne
6. Approve the following leave of absence for the purpose of family illness for Cheryl Metzner beginning December 3, 2018 through January 2, 2019.

Mr. Thompson asked if the cost of the Strength and Conditioning Coach would be paid by money from Premier Health. Dr. Ritchey confirmed that the funds from the Premier Health agreement would be used.

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

OTHER AUTHORIZATIONS, RESOLUTIONS, ETC.

None

COMMITTEE REPORTS (from 2018 committee members)

Legislative & Student Achievement

None

Policy Update

None

Building & Transportation

Mrs. Brumbaugh reported on the following items:

- Continuing need for bus drivers
- Installation of LED lights
- Eighth grade basketball games are crowded. Is it possible to get bleachers for the stage? Mr. Baisden stated the stage is used during the week and chairs would make it easier for setting up and tearing down.
- Trash cans are needed in bleacher aisles during basketball games.

Mr. Baisden stated the clock in the locker rooms should be working soon. It was found that it was not wired when it was installed.

Mr. Baisden explained that Mr. Lane is getting quotes for replacement vinyl for the dividing wall on the stage in the gymnasium. Some of the pieces of the current vinyl covering are torn.

Mrs. Brumbaugh suggested that mats be placed on the front of the stage during games as padding.

MVCTC

Dr. Ritchey talked to Mr. Albaugh and thanked him for his service on the MVCTC Board. Mr. Albaugh spoke highly of Dr. Weldy and enjoys being on the Board. Currently, the Board is focusing on the new building project. Mr. Albaugh would like to update the Milton-Union Board in the future.

Milton-Union Education Foundation

Mrs. Brumbaugh stated the next meeting will be January 22, 2019.

Audit/Finance Committee

None

Facility Complex Committee

Mrs. Brumbaugh and Mr. Dehus stated the construction of the kicking wall is complete.

INFORMATION and DISCUSSION ITEMS

None

BOARD ANNOUNCEMENTS (Meetings)

Regular Board of Education Meeting

February 11, 2019

6:30 p.m.

Board Conference Room

2019-018: EXECUTIVE SESSION

A motion was presented by Mr. Dehus and seconded by Mr. Long to enter into executive session for the purpose of discussing collective bargaining matters.

Vote: Yays: Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

The Board entered executive session at 7:19 p.m.

The Board exited executive session at 8:42 p.m.

2019-019- Information and Discussion

A motion was presented by Mrs., Brumbaugh and seconded by Mr. Dehus to add a section for Information and Discussion Items to the agenda.

Vote: Yays: Mrs. Ginn Parsons, Mr. Thompson, Mrs. Brumbaugh, Mr. Long, Mr. Dehus

Nays: None

MOTION PASSED

INFORMATION AND DISCUSSION ITEMS

Mrs. Brumbaugh shared a copy of an email sent by community members to ODE asking if all Milton-Union Middle School students should be required to take physical education classes. Dr. Ritchey explained the scheduling process in the Middle School and stated that an ODE consultant is coming to the District in February to discuss the issue.

Dr. Ritchey informed the Board that Mr. Lane is investigating the possibility of the District switching to a different athletic league. There has been no formal proposal. More discussion to follow at an upcoming meeting.

2019-020: ADJOURNMENT

A motion was presented by Mr. Long and seconded by Mr. Dehus to adjourn the meeting.

President Ginn Parsons declared the meeting adjourned at 9:18 p.m.