

**Regulation**

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SCHOOL CONNECTED ORGANIZATIONS

Parent/guardian organizations are an effective means of achieving the maximum feasible involvement of mothers, fathers, and other guardians of students in the affairs of the Mendham Borough School District. School connected organizations authorized by the board include:

- A. Home School Association (HSA; Hilltop and Mountain View Schools;

In addition the board may authorize booster clubs associated with large student activity groups in areas such as the music, drama and athletics.

Board policy and regulation 1230 School Connected Organizations shall be distributed to all board approved school connected organizations for review by the governing body of the organization. Each newly approved organization may be required to provide signed acknowledgment of the receipt of policy and regulation 1230 School Connected Organizations as well as other board policies and procedures that may apply including but not limited to use of facilities (1330), and fundraising and distribution of materials (1314, 1315).

Cooperation between District Staff and School Connected Organizations

Staff members and in particular school administrators are encouraged to work closely with and maintain regular communication with officers and directors of all parent/guardian organizations toward the attainment of the following goals:

- A. To involve parents/guardians and school personnel in a cooperative and sustained system of activities which will increase the educational opportunities of the students both in school and at home;
- B. To improve school-home relationships by enabling parents/guardians and school personnel to:
  - 1. Develop productive working relationships;
  - 2. Clarify roles and responsibilities to facilitate student achievement academically, behaviorally and socially;
  - 3. Share information about student needs and available resources;
- C. To provide teachers and administrators with opinions and viewpoints that enrich the program analysis and improve program development and modification;
- D. To sustain and enhance parental interest through accessible training and involvement opportunities;
- E. To provide skill development opportunities for school personnel in effective communication, relationship building and conflict resolution with parents and other community members.

Procedures

Because the activities of school connected organizations reflect on the district, the following guidelines for the operation of school connected organizations shall apply:

A board approved school connected organization including the HSA and all approved booster clubs that are organized for the purpose of endorsing and supporting a school-sponsored activity shall:

- A. Sign to acknowledge the receipt and review of policy and regulation 1230 School Connected Organizations;

SCHOOL CONNECTED ORGANIZATIONS (regulation continued)

- B. Account for all funds raised at school related activities according to district standard business operational procedures and be subject to an audit as required;
- C. Obtain board approval for activities and fundraiser (established annual events may be pre-approved);
- D. Obtain board approval for the expenditure of funds collected. The board shall only approve expenditures and activities:
  - 1. That are consistent with the goals and objectives of the district and the school;
  - 2. In compliance with law and board policy;
  - 3. Can be sustained with the funds raised and do not incur expense for the district;
  - 4. Benefit the students and/or the school programs;
- E. Adhere to the policies and procedures of the school district;
- F. Obtain board approval and parent/guardian permission before taking any group of students on a trip; and
- G. Obtain the approval if necessary of administration or other school program directors that are responsible for the group raising the money or benefitting from the activity, before planning activities or raising funds in the name of the district;

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