

## PANAMA PUBLIC SCHOOLS

### IMPORTANT NOTICE TO EMERGENCY AND OPEN TRANSFER APPLICANTS

It is extremely important that parents understand the eligibility provisions stated in the Panama Board of Education Policy regarding open transfers. In order to remain eligible for continued enrollment in Panama Public Schools for successive years, under the transfer the student must remain in good standing and adhere to the following criteria:

1. Students must have no more than 10 absences per semester for the previous and/or current school year.
2. Students must have received no long-term suspensions and no more than 3 short-term suspension instances per semester for the current and/or previous school year.
3. In addition, the parent/guardian and student must continue to reside in the school district from where the original transfer was granted, if you move outside of that district you must apply for a new transfer for the next school year, they will be allowed to finish the current school year.
4. If your child leaves and enrolls in another school the transfer becomes invalid and you must apply for another one.
5. Open Transfers are considered on an individual basis, you can't add a child onto a previously approved open transfer.

Students who do not remain eligible under these guidelines will not be allowed to re-enroll in Panama Schools. In such cases, the student will be allowed to complete the current school year. The parent/guardian will be notified by mail on the 1<sup>st</sup> Monday in June that the transfer has been revoked.