

Garden Valley School District No. 71

PERSONNEL

5270E

Personal Conduct

Employees are expected to maintain high standards of honesty, integrity and impartiality in the conduct of District business and required to comply and conform to the Idaho law and the Code of Ethics of the Idaho Teaching Profession.

In addition to the conduct enumerated in Idaho law and the Code of Ethics of the Idaho Teaching Profession, an employee should not dispense or utilize any information gained from employment with the District, accept gifts or benefits, or participate in business enterprises or employment which create a conflict of interest with the faithful and impartial discharge of the employee's District duties. A District employee may, prior to acting in a manner which may impinge on any fiduciary duty, disclose the nature of the private interest which creates a conflict. Care should be taken to avoid using, or avoid the appearance of using, official positions and confidential information for personal advantage or gain.

Further, employees should hold confidential all information deemed to be not for public consumption as determined by law and Board policy. Employees shall also respect the confidentiality of people served in the course of the employee's duties and use information gained in a responsible manner. Discretion should be employed even within the school system's own network of communication.

District Employees who are contacted by the media should direct such inquiries to either the individual in question or to the Superintendent, his/her designee.

Administrators and supervisors may set forth specific rules and regulations governing an employee's conduct on the job within a particular building.

Insubordinate Conduct

In the educational setting there are high expectations for employee behavior. This is necessary to ensure effective and efficient operation of the school and to model and reinforce appropriate professional interactions for our students. Accordingly, employees shall treat all administrators and colleagues in an appropriate professional manner.

Employees shall comply with all work-related orders, instructions, and directives issued by the proper authority. Insubordination; manifests disrespect; acts or language with hamper(s) the school's ability to control, manage, or function; displays of unacceptable modeling of rules for the students or staff; or any other serious breaches involving improper attitudes or improper action toward persons in positions of authority are just cause for, and may result in, employee discipline up to and including possible termination.

Examples of improper conduct include, but are not limited to:

1. Disobeying an appropriate order, instruction or directive of a supervising employee or administrator;
2. Refusing to accept a reasonable and proper work assignment or directive of a supervising employee or administrator;
3. Disputing or ridiculing authority;
4. Exceeding authority; and/or
5. Using vulgar or profane language to a supervising employee or administrator.

Legal Reference:

I.C. § 33-1208	Revocation, Suspension or Denial of Certificate – Grounds Code of Ethics of the Idaho Teaching Profession
I.C. § 33-1209	Proceedings to Revoke, Suspend or Deny or Place Reasonable Conditions on a Certificate.
IDAPA 08.02.02.076	Code of Ethics of the Idaho Teaching Profession

Policy History:

Adopted on: 2-13-2012

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Reviewed on: