

ARKADELPHIA SCHOOL DISTRICT
SIGNATURE PAGE

Student Name: (Print) _____ **Grade** _____

This signature page(s) contains a summary and signature line for the many forms/documents which have to be read and approved. Before initialing any of the following summaries, be sure you have read the appropriate documents and understand their content. You and your student will be held accountable for the information contained in those school documents. By signing this sheet, you and your student accept that responsibility. If you do not wish for your student to participate, simply write a NO across the corresponding summary and do not initial that summary. Read all summaries and their corresponding documents carefully. Your students have had this entire handbook read and explained to them.

Computer/Internet Usage: My student and I received a copy of the computer/Internet usage policy included in this handbook. We understand the severity of the misuse of computer systems. We understand that they are not for personal gaming or communication activities. Misuse will result in removal from usage, classes and/or possible suspension.

Parent's Initials _____ Student's Initials _____

Field Trips: I give permission for my student to take usual school trips, such as athletic events, music events, class trips, etc., without having to have another permission form signed for each event. Notification will still be sent by the instructors for competitions or trips which require overnight accommodations.

Parent's Initials _____ Student's Initials _____

Fundraisers: I give permission for my student to participate in fundraisers for a club in which they are enrolled. I will be responsible for the return of the merchandise or money raised in such events. I will see that my student adheres to the policy given for the event.

Parent's Initials _____ Student's Initials _____

Handbooks: My student and I understand that a copy of the APSD Student Handbook is on the APSD website. We can request a printed copy and one will be given to the student.

Parent's Initials _____ Student's Initials _____

School Bus/Van/Vehicles: I understand that all school rules of conduct apply to the riding of all school buses. Suspension or loss of bus privileges or other disciplinary actions may be imposed for violations. My student has my permission to ride in school transportation to and from scheduled activities.

Parent's Initials _____ Student's Initials _____

Textbooks: My student and I assume responsibility for the textbooks and manuals issued by APSD. We understand that these must be returned in good condition or pay for the damage which occurred.

Parent's Initials _____ Student's Initials _____

Videotaping: My student may be videotaped or photographed in the classroom or lab areas as part of the normal day or in preparation for a report, presentation, class project or competition. These clips may also be used for the district web page, district social media, or any district approved website.

Parent's Initials _____ Student's Initials _____

Note: This signature page correctly signed and initialed must be returned to your child's homeroom teacher no later than August 31st. Failure to return the signed releases by the given deadline may result in removal from APSD classes.

By initialing or writing NO on the above summaries and signing below, you accept full responsibility for the informative content of the aforementioned documents.

Parent Signature: _____ **Date:** _____

Student Signature _____ **Date:** _____

ARKADELPHIA SCHOOL DISTRICT
OBJECTION TO PUBLICATION OF DIRECTORY INFORMATION (4.13F)

(Not to be filed if the parent/student has no objection)

I, the undersigned, being a parent of a student, or a student eighteen (18) years of age or older, hereby note my objection to the disclosure or publication by the Arkadelphia School District of directory information, as defined in Policy No. 4.13 (Privacy of Students' Records: Directory Information), concerning the student named below. The District is required to continue to honor any signed opt-out form for any student no longer in attendance at the District.

I understand that the participation by the below-named student in any interscholastic activity, including athletics and school clubs, may make the publication of some directory information unavoidable, and the publication of such information in other forms, such as telephone directories, church directories, etc., is not within the control of the District.

I understand that this form must be filed with the office of the appropriate building principal within ten (10) school days from the beginning of the current school year or the date the student is enrolled for school in order for the District to be bound by this objection. Failure to file this form within that time is a specific grant of permission to publish such information.

I object and wish to deny the disclosure or publication of directory information as follows:

- ☐ Deny disclosure to military recruiters
- ☐ Deny disclosure to Institutions of postsecondary education
- ☐ Deny disclosure to Potential employers
- ☐ Deny disclosure to all public and school sources

Selecting this option will prohibit the release of directory information to the three categories listed above along with all other public sources (such as newspapers), AND result in the student's directory information not being included in the school's yearbook and other school publications.

- ☐ Deny disclosure to all public sources

Selecting this option will prohibit the release of directory information to the first three categories listed above along with all other public sources (such as newspapers), but permit the student's directory information to be included in the school's yearbook and other school publications.

Name of student (Printed)

Signature of parent (or student, if 18 or older)

Date form was filed (To be filled in by office personnel): _____

SMART CORE WAIVER FORM

Name of Student: _____

Name of Parent/Guardian: _____

Name of District: _____

Name of School: _____

Smart Core is Arkansas's college- and career-ready curriculum for high school students. College and career readiness in Arkansas means that students are prepared for success in entry-level, credit-bearing courses at two-year and four-year colleges and universities, in technical postsecondary training, and in well-paid jobs that support families and have pathways to advancement. To be college and career ready, students need to be adept problem solvers and critical thinkers who can contribute and apply their knowledge in novel contexts and a variety of situations. Smart Core is the foundation for college and career-readiness. All students should supplement additional rigorous coursework within their career focus.

Failure to complete the Smart Core Curriculum for graduation *may* result in negative consequences such as conditional admission to college and ineligibility for some scholarship programs.

STATE MINIMUM GRADUATION REQUIREMENTS**English – 4 credits**

- 9th Grade English*
- 10th Grade English*
- 11th Grade English*
- 12th Grade English or Transitional English 12*

Mathematics – 4 credits (or 3 credits of math and 1 credit of Computer Science)**

- Algebra I (or Algebra I-Part A & Algebra I-Part B - each may be counted as one credit of the 4-credit requirement)
- Geometry (or Geometry-Part A & Geometry-Part B - each may be counted as one credit of the 4-credit requirement)

(All math credits must build on the base of algebra and geometry knowledge and skills.)

- Algebra 2

Science – 3 credits (or 1 biology, 1 physical science, and 1 Computer Science)**

- ADE approved biology – 1 credit
- ADE approved physical science – 1 credit
- ADE approved third science or Computer Science Flex – 1 credit

Social Studies – 3 credit

- Civics* - ½ credit
- World History* - 1 credit
- American History* - 1 credit
- Other social studies* – ½ credit

Oral Communications – ½ credit**Physical Education – ½ credit****Health and Safety – ½ credit****Economics and Personal Finance – ½ credit (may be counted toward Social Studies or Career Focus)****Fine Arts – ½ credit****Career Focus – 6 credits**

Personal Finance* – Beginning with the freshmen class of 2017-18, A.C.A. § 6-16-135 requires students to complete a course that includes specific personal finance standards in either grades 9, 10, 11, or 12.

*Category course options as listed under each applicable subject area in the ADE Course Code Management System

**Computer Science. Beginning with the entering ninth grade class of 2022-2023, a public high school student shall be required to earn one (1) unit of credit in an ADE-approved high school computer science course before the student graduates (A.C.A. § 6-16-152). A flex credit of an approved Computer Science (any course starting with 465 or 565) may replace the 4th math requirement or the 3rd science requirement. Two distinct credits of the approved computer science courses may replace the 4th math requirement and the 3rd science requirement. Once the 4th math requirement and the 3rd science requirements have been met, any additional computer science credits will be recognized as career focus credits. Each high school student shall be required to take at least one digital learning course for credit to graduate.

By signing this form, I acknowledge that I have been informed of the requirements and implementation of the Smart Core Curriculum and am choosing to waive the Smart Core curriculum. I understand the potential negative consequences of this action as outlined on this form.

Parent/Guardian/Adult Student Signature

Date

School Official Signature

Date

ARKADELPHIA SCHOOL DISTRICT
ANTI-BULLYING (4.43)

Students who bully another person shall be held accountable for their actions whether they occur on school equipment or property; off school property at a school sponsored or approved function, activity, or event; going to or from school or a school activity in a school vehicle or school bus; or at designated school bus stops.

“Bullying” means the intentional harassment, intimidation, humiliation, ridicule, defamation, or threat or incitement of violence by a student against another student or public school employee by a written, verbal, electronic, or physical act that may address an attribute of the other student, public school employee, or person with whom the other student or public school employee is associated and that causes or creates actual or reasonably foreseeable:

- Physical harm to a public school employee or student or damage to the public school employee's or student's property;
- Substantial interference with a student's education or with a public school employee's role in education;
- A hostile educational environment for one (1) or more students or public school employees due to the severity, persistence, or pervasiveness of the act; or
- Substantial disruption of the orderly operation of the school or educational environment;

Examples of “Bullying” may also include but are not limited to a pattern of behavior involving one or more of the following:

1. Cyberbullying;
2. Sarcastic comments “compliments” about another student’s personal appearance or actual or perceived attributes,
3. Pointed questions intended to embarrass or humiliate,
4. Mocking, taunting or belittling,
5. Non-verbal threats and/or intimidation such as “fronting” or “chesting” a person,
6. Demeaning humor relating to a student’s actual or perceived attributes,
7. Blackmail, extortion, demands for protection money or other involuntary donations or loans,
8. Blocking access to school property or facilities,
9. Deliberate physical contact or injury to person or property,
10. Stealing or hiding books or belongings,
11. Threats of harm to student(s), possessions, or others,
12. Sexual harassment, as governed by policy 4.27, is also a form of bullying, and/or
13. Teasing or name-calling related to sexual characteristics or the belief or perception that an individual is not conforming to expected gender roles or conduct or is homosexual, regardless of whether the student self-identifies as homosexual or transgender (Examples: “Slut”, “You are so gay.”, “Fag”, “Queer”).

“Cyberbullying” means any form of communication by electronic act that is sent with the purpose to:

- Harass, intimidate, humiliate, ridicule, defame, or threaten a student, school employee, or

person with whom the other student or school employee is associated; or

- Incite violence towards a student, school employee, or person with whom the other student or school employee is associated.

Cyberbullying is prohibited whether or not the cyberbullying originated on school property or with school equipment, if the cyberbullying results in the substantial disruption of the orderly operation of the school or educational environment or is directed specifically at students or school personnel and maliciously intended for the purpose of disrupting school and has a high likelihood of succeeding in that purpose.

The person or persons reporting behavior they consider to be bullying shall not be subject to retaliation or reprisal in any form.

Students are encouraged to report behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, to their teacher or the building principal. The report may be made anonymously. Teachers and other school employees who have witnessed, or are reliably informed that, a student has been a victim of behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, shall report the incident(s) to the building principal, or designee, as soon as possible. Parents or legal guardians may submit written reports of incidents they feel constitute bullying, or if allowed to continue would constitute bullying, to the building principal, or designee.

The principal or designee shall be responsible for investigating credible reports or complaints of bullying.

Students found to be in violation of this policy shall be subject to disciplinary action up to and including expulsion. In determining the appropriate disciplinary action, consideration may be given to other violations of the student handbook, which may have simultaneously occurred. The entire APSD Bullying policy can be found at arkadelphiaschools.org.

Signatures below certify that the guardian and student received information in regard to the APSD Bullying Policy. Sign and return to the student's school within one (1) week after the student receives it.

Student Signature _____ **Date:** _____

Parent Signature: _____ **Date:** _____

ARKADELPHIA SCHOOL DISTRICT CHROMEBOOK AGREEMENT

PLEASE COMPLETE THE FOLLOWING DOCUMENTS & RETURN TO THE SCHOOL OFFICE IN ORDER TO RECEIVE A COMPUTER

By signing this agreement, the student and parent/guardian agree to follow and accept: 1) The Student Computer and Internet Use Policies 2) This Chromebook Agreement in its entirety 3) The Website and Social Media Guidelines (below) 4) That APSD owns the Chromebook, software, and issued peripherals 5) If the student ceases to be enrolled in APSD, the student/parents will return the Chromebook in good working order or pay the full \$286.00 replacement cost of the computer plus case. In addition, the student must also return the AC adapter. *Students may be charged for any piece that is not returned.* 6) In no event shall APSD be held liable to any claim of damage, negligence, or breach of duty. 7) Chromebooks that are not returned prior to student departure for the summer or withdrawal from school will cause the school district to file a criminal complaint with the Arkadelphia Police Department. Students will not receive a new device until the replacement cost has been made or the device is recovered.

Part One: Website & Social Media Guidelines

Think before you act because your virtual actions are real and permanent!

Student Initials		Parent Initials
	Be aware of what you post online. Website and social media venues are very public. What you contribute leaves a digital footprint for all to see. Do not post anything you wouldn't want friends, enemies, parents, teachers, future colleges, or employers to see.	
	Follow the school's code of conduct when writing online. It is acceptable to disagree with other's opinions; however, do it in a respectful way. Make sure that criticism is constructive and not hurtful. What is inappropriate in the classroom is inappropriate online.	
	Be safe online. Never give out personal information, including, but not limited to, last names, phone numbers, addresses, exact birth dates, and pictures. Do not share your password with anyone besides your teachers and parents.	
	Linking to other websites to support your thoughts and ideas is recommended. However, be sure to read and review the entire website prior to linking to ensure that all information is appropriate for a school setting.	
	Do your own work! Do not use other people's intellectual property without their permission. Be aware that it is a violation of copyright law to copy and paste other's thoughts. It is good practice to hyperlink to your sources.	
	Be aware that pictures may also be protected under copyright laws. Verify that you have permission to use the image or that it is under Creative Commons attribution.	
	How you represent yourself online is an extension of yourself. Do not misrepresent yourself by using someone else's identity.	
	Online work should be well written. Follow writing conventions including proper grammar, capitalization, and punctuation. If you edit someone else's work, be sure it is in the spirit of improving the writing.	
	If you run across inappropriate material that makes you feel uncomfortable or is not respectful, tell your teacher right away.	

Part Two: Yes, I have been informed of the location for the Chromebook Handbook online. I understand the program conditions and my responsibilities in using the Chromebook computer and AC Adapter and Case. I also understand that I will be responsible for up to \$286 in fines if the Chromebook is lost or damaged.

Student Name _____ Grade: _____ Student Signature: _____

Parent Name: _____ Parent Signature: _____

Parent Email & Phone _____

**ARKADELPHIA SCHOOL DISTRICT
CHROMEBOOK HOME USE AGREEMENT**

The purpose of the Chromebook is to help students learn. Student use of the Chromebook for learning is the most important priority of the Chromebook.

I, _____ agree to the following terms and conditions for home use of the Chromebook computer supplied by the Arkadelphia Public School District. For the purpose of this agreement, "Home Use" is considered any time the Chromebook is removed from the Arkadelphia Public School District campus.

1. I understand that this Chromebook computer is intended for school-related use only. I further understand the Arkadelphia Public School District is not responsible for any personal programs or files that may be on this computer.
2. I understand, if I transfer to a new school district or leave the district for any reason, I must immediately contact my school administrator and arrange to return the Chromebook.
3. I understand I am fully responsible for replacing the Chromebook computer in the event of theft.
4. I understand I am responsible for the cost of repair for any damage done to the Chromebook. This may be up to and including the full replacement cost of the Chromebook. ** The student/parent will return the Chromebook in good working order or pay up to the full \$286.00 replacement cost of the computer. In addition, the student must also return both the Chromebook, case, and charger. Students may be charged for any piece that is not returned.
5. I understand I am responsible for any and all programs installed on the Chromebook while I have it at home. I may also be responsible for the costs related to cleaning off any malicious programs that may have been installed.
6. I understand I am responsible for any and all files downloaded to the Chromebook while I have it at home.
7. Remember that while the school system will provide Internet content filtering, there is no substitute for parental supervision when using a computer.

Chromebook Brand/Model: _____

ChromeBook Tag Number: _____

Chromebook S/N: _____

Student Grade Level: _____ Student ID Number: _____

Signature of Student: _____

Parent/Guardian Phone Number: _____

Signature of Parent/Guardian: _____

Please note any damages:

ARKADELPHIA SCHOOL DISTRICT
STUDENT ELECTRONIC DEVICE and INTERNET USE AGREEMENT (4.29F)

Student's Name (Please Print) _____ Grade Level _____

School _____ Date _____

The Arkadelphia School District agrees to allow the student identified above ("Student") to use the district's technology to access the Internet under the following terms and conditions which apply whether the access is through a District or student owned electronic device (as used in this Agreement, "electronic device" means anything that can be used to transmit or capture images, sound, or data):

1. Conditional Privilege: The Student's use of the district's access to the Internet is a privilege conditioned on the Student's abiding to this agreement. No student may use the district's access to the Internet whether through a District or student owned electronic device unless the Student and his/her parent or guardian have read and signed this agreement.
2. Acceptable Use: The Student agrees that he/she will use the District's Internet access for educational purposes only. In using the Internet, the Student agrees to obey all federal laws and regulations and any State laws and rules. The Student also agrees to abide by any Internet use rules instituted at the Student's school or class, whether those rules are written or oral.
3. Penalties for Improper Use: If the Student violates this agreement and misuses the Internet, the Student shall be subject to disciplinary action. [Note: A.C.A. § 6-21-107 requires the district to have "...provisions for administration of punishment of students for violations of the policy with stiffer penalties for repeat offenders, and the same shall be incorporated into the district's written student discipline policy." You may choose to tailor your punishments to be appropriate to the school's grade levels.]
4. "Misuse of the District's access to the Internet" includes, but is not limited to, the following:
 - a. Using the Internet for other than educational purposes;
 - b. Gaining intentional access or maintaining access to materials which are "harmful to minors" as defined by Arkansas law;
 - c. Using the Internet for any illegal activity, including computer hacking and copyright or intellectual property law violations;
 - d. Making unauthorized copies of computer software;
 - e. Accessing "chat lines" unless authorized by the instructor for a class activity directly supervised by a staff member;
 - f. Using abusive or profane language in private messages on the system; or using the system to harass, insult, or verbally attack others;
 - g. Posting anonymous messages on the system;
 - h. Using encryption software;
 - i. Wasteful use of limited resources provided by the school including paper;
 - j. Causing congestion of the network through lengthy downloads of files;
 - k. Vandalizing data of another user;
 - l. Obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives, or fireworks;
 - m. Gaining or attempting to gain unauthorized access to resources or files;
 - n. Identifying oneself with another person's name or password or using an account or password of another user without proper authorization;

- o. Invading the privacy of individuals;
 - p. Divulging personally identifying information about himself/herself or anyone else either on the Internet or in an email unless it is a necessary and integral part of the student's academic endeavor. Personally identifying information includes full names, address, and phone number.
 - q. Using the network for financial or commercial gain without district permission;
 - r. Theft or vandalism of data, equipment, or intellectual property;
 - s. Introducing a virus to, or otherwise improperly tampering with the system;
 - t. Degrading or disrupting equipment or system performance;
 - u. Creating a web page or associating a web page with the school or school district without proper authorization;
 - v. Providing access to the District's Internet Access to unauthorized individuals;
 - w. Failing to obey school or classroom Internet use rules;
 - x. Taking part in any activity related to Internet use which creates a clear and present danger of the substantial disruption of the orderly operation of the district or any of its schools;
 - y. Installing or downloading software on district computers without prior approval of the technology director or his/her designee.
5. Liability for debts: Students and their cosigners shall be liable for any and all costs (debts) incurred through the student's use of the computers or access to the Internet including penalties for copyright violations.
6. No Expectation of Privacy: The Student and parent/guardian signing below agree that if the Student uses the Internet through the District's access, that the Student waives any right to privacy the Student may have for such use. The Student and the parent/guardian agree that the district may monitor the Student's use of the District's Internet Access and may also examine all system activities the Student participates in, including but not limited to e-mail, voice, and video transmissions, to ensure proper use of the system. The District may share such transmissions with the Student's parents/guardians.
7. No Guarantees: The District will make good faith efforts to protect children from improper or harmful matter which may be on the Internet. At the same time, in signing this agreement, the parent and Student recognize that the District makes no guarantees about preventing improper access to such materials on the part of the Student.
8. Signatures: We, the persons who have signed below, have read this agreement and agree to be bound by the terms and conditions of this agreement.

Student's Signature: _____ Date _____

Parent/Legal Guardian Signature: _____ Date _____