

AR  
Goza Middle School (Arkadelphia School District)  
140 Badger Lane  
Arkadelphia AR 71743  
8702464291

### **School Engagement Plan**

Please read over the form closely, being sure to address all guiding questions. Note the Assurances section allows you to confirm practices that are required but do not need further elaboration within the written portion of your plan. In the response fields, you may include links to additional information that can help support your story as you answer the guiding questions.

#### **1: Jointly Developed Expectations and Objectives**

Describe how the School works with parents and families to develop and review relevant plans, policies, and strategies related to engagement.

##### *Guiding Questions*

- **1.1:** *How does the School - in collaboration with parents - establish an engagement plan that reflects the specific academic improvement needs of the School, and that includes programs and practices that enhance engagement and address the specific engagement needs of students and their families?*  
[A.C.A. § 6-15-1702(a)]
- **1.2:** *What efforts have been made to ensure adequate representation of parents and families of participating children in the process (Title I families)?*  
[ESSA § 1116(c)(3)]

**1.1:** The Parental Involvement Committee, consisting of the school parent coordinator, teachers, administrators, parents, and community members, meets to analyze data from surveys as well as to have discussions with teachers, administrators, parents, and community members in order to create open communication between all shareholders. All shareholders on the committee will participate in an annual review of the Parent and Family Engagement Plan.

**1.2:** If at any time a parent of a Goza Middle School student finds any portion of our Title I Schoolwide Plan to be unsatisfactory, those comments will be forwarded to a representative at the district level.

#### **2: Communication**

Describe how the School will communicate with and distribute information to parents and families.

##### *Guiding Questions*

- **2.1:** *How does the School distribute an informational packet appropriate for the age and grade of each child annually, ensuring to include:*
  - *description of the engagement program*
  - *recommended roles for parents, students, teacher, and the School*
  - *ways for a family to get involved*
  - *survey regarding volunteer interests*
  - *schedule of activities planned throughout the school year*

◦ *regular, two-way, and meaningful system for parents/teachers to communicate*  
[A.C.A. § 6-15-1702(b)(3)(B)(1)]

- **2.2:** *How will the School ensure information related to school and parent programs, meetings, and other activities is provided to parents in a format and in a language that parents can understand (to the extent practicable)?*
  - *how is relevant information provided in a variety of ways? (For example, paper copies made available, as well as social media posts, website links, parent apps, etc.?)*  
[ESSA § 1116(e)(5)]
- **2.3:** *How does the School offer flexible opportunities for meetings with families?*  
[ESSA § 1116(c)(2)]

### **2.1:**

- Parent Involvement Coordinator – della.miller@arkadelphiaschools.org
- Copies of the school parent and family engagement plan are readily available to families and the local community in the school's front office and on the school website.
- A parent volunteer interest survey is sent out to parents at the beginning of the year via School Status, ECHO, school website, and social media.
- A parent-friendly informational packet will be distributed on the evenings of the fall parent/teacher conferences.

**2.2:** The parent-friendly informational packet will include a description of the Parent and Family Engagement plan; the recommended roles of parents, teachers and students; ways for a family to get involved in a variety of roles; a survey regarding volunteer interests; a schedule of activities planned throughout the school year; and a regular, two-way, and meaningful system for parents/teachers to communicate.

**2.3:** The school will also communicate with parents in a variety of ways:

- The school will distribute a monthly newsletter to parents that is developed with the participation of the parent-school organization, principal, and staff. It will include school news, a calendar of school activities, and parenting tips related to school achievements such as homework tips, organizational skills, and study skills.
- The monthly newsletter will be added to the school's website each month.
- The school website will contain an up-to-date directory for parents to contact teachers as needed.
- Parents will be able to access their child's grades through two outlets - ECHO and the Home Access Center. All parents are encouraged to complete a form for a Parent Account with our learning management system (ECHO). This form will be visible on the facebook parent group page - Goza P.A.T.H.S. (Parents and Teachers Helping Students), ECHO, and shared via our school communication system - School Status. Home Access Center usernames and passwords will be available for parents during Open House as well as Parent-Teacher Conferences. If parents need access to that information at any other time, they can contact the office at (870) 246-4291.
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress if there is an issue that needs to be addressed.
- The school will provide printed copies of progress reports/report cards every four weeks with information regarding their child's academic progress.
- The school will use the school website, signage at the school entrance, and parent meetings about Schoolwide Title I plan and how to get a copy upon request.

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### **3: Building Staff Capacity**

Describe activities that will be used with School staff to build their capacity to work with parents as equal partners.

#### *Guiding Questions*

**3.1:** *How does the School build staff capacity to work with parents as equal partners? This may include*

workshops, conferences, trainings, webinars, and online resources that will be used to ensure ALL School staff (including teachers, specialized instructional personnel, principals, and other School leaders) are aware of:

- the value and utility of contributions of parents [Title I schools]
- how to reach out to, communicate with, and work with parents as equal partners [Title I schools]
- how to implement and coordinate parent programs and build ties between home and the School [Title I schools]
- how to respond to parent requests for parent and family engagement activities [Title I schools]
- that parents play an integral role in assisting student learning [all schools]
- how to welcome parents into the School and seek parental support and assistance [all schools]
- the School's process for resolving parent concerns as outlined in the School handbook, including how to define a problem, whom to approach first, and how to develop solutions [all schools]

[ESSA § 1116(e)(3;14); A.C.A. § 6-15-1702(b)(5-7)]

**3.1:** The school's staff will be trained in effective parent engagement strategies. The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understanding of effective parent and family engagement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. Training and Resources include the following:

- Staff training and or train the trainer model for parent and family engagement (e.g., Phase 2 Training for Capturing Kids' Hearts; Parental Engagement Training - Arkansas IDEAS)
- Annual Title I Meeting and other LEA provided parent and family engagement resources (e.g., Annual Title I Meeting October 17, 2023 and October 19, 2023 at 4:00 p.m.)
- New staff and continuing education training (ongoing)
- District parent and family engagement coordinator support (District Parent Family and Community Engagement Coordinator; Della Miller, Goza Middle School Parental Engagement Facilitator)
- Periodical newsletter and calendar (e.g., a monthly newsletter published and distributed)

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#### **4: Building Parent Capacity**

Describe how the School provides opportunities to build parents' capacity to play a role in their children's academic success. This may include conducting workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings or providing equipment or other materials.

##### *Guiding Questions*

- **4.1:** How does the School provide timely information about the following:
  - a description and explanation of the curriculum in use at the School
  - the forms of State and Local academic assessments used to measure student progress, including alternate assessments
  - the achievement levels of the challenging State academic standards students are expected to meet[ESSA § 1116(c)(4)(B)]
- **4.2:** How does the School provide assistance to parents in understanding the following:
  - the requirements of Title I, Part A
  - how to monitor their child's progress
  - how to work with educators to improve the achievement of their children.[ESSA § 1116(e)(1)]
- **4.3:** What types of materials and training does the School provide to help parents work with their children to improve their children's achievement? This may include:
  - literacy training
  - technology training, including education about copyright piracy and safe practices
  - resources that describe or assist with the child's curriculum
  - other activities such as workshops, conferences, online resources like tutorials or webinars, and any equipment or other materials, including parent resource centers[ESSA § 1116(e)(2)]

- **4.4:** *Involve parents of students at all grade levels in a variety of roles, including without limitation:*
  - *involvement in the education of their children*
  - *volunteer activities*
  - *learning activities and support classroom instruction*
  - *participation in School decisions*
  - *collaboration with the community*
  - *development of School goals and priorities*
  - *evaluating the effectiveness of the School-level Improvement Plan*  
[A.C.A. § 6-15-1702(b)(1); ADE Rules Governing Parental Involvement Section 3.03]
- **4.5:** *How does the School promote and support responsible parenting? The School shall, as funds are available:*
  - *purchase parenting books, magazines, and other informative material regarding responsible parenting through the School library, advertise the current selection, and give parents an opportunity to borrow the materials for review*
  - *Create parent centers*  
[A.C.A. § 6-15-1702(b)(4)(A)]
- **4.6:** *How does the School provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation:*
  - *role play and demonstration by trained volunteers*
  - *the use of and access to Department of Education website tools for parents*  
[<https://dese.ade.arkansas.gov>]
  - *assistance with nutritional meal planning*  
[A.C.A. § 6-15-1702(b)(5)(B)(ii)(a-d)]

**4.1:** Provide assistance to parents of participating children, as appropriate, in understanding topics such as the following: the State's academic content standards, the State's student academic achievement standards, the State and local academic assessments including alternate assessments, the requirements of Title I, Part A, how to monitor their child's progress, and how to work with educators to improve the achievement of their children.

**4.2:** District personnel offer support to campus personnel to provide information to parents and families regarding Title I and its related requirements. Campus personnel also assist with the monitoring of each student's progress and the improvement of each student's academic achievement. This information is shared through a variety of events including the Annual Report to the Public, the Annual Title I Parent Meeting, Parent-Teacher Conferences, and similar events throughout the year.

**4.3:** Goza Middle School will build the parents' capacity for strong parental involvement to ensure effective involvement of parents and families and to support a partnership among the school and the community to improve student academic achievement. Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and the use of technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement.

**4.4:** Educate school personnel, specialized instructional support personnel, principals, and staff, with the assistance of parents, in the value and utility of the contributions of parents, and in how to reach out to, communicate with and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

**4.5:** A parent resource center is provided in the school's library. Coordinate and integrate parental involvement programs and activities with other Federal, State, and local programs, and conduct other activities, such as a parent resource center, that encourage and support parents to participate in the education of their children fully.

**4.6:** Goza Middle School will offer parent workshops on a as-needed basis based on feedback, objective data, and other considerations.

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## **5: Coordination**

Describe how the School will coordinate with other organizations, businesses, and community partners, including alumni, to provide additional supports, services, and resources to families..

### *Guiding Questions*

- **5.1:** *How does the School investigate and utilize community resources in the instructional program?*  
[ADE Rules Governing Parental Involvement Section 5.06]
- **5.2:** *How does the School coordinate and integrate programs and activities with other Federal, State, and local programs? Some examples include:*
  - *public preschool programs such as Head Start*
  - *organizations/activities to help students transition to elementary, middle, high, and postsecondary schools or careers*
  - *wraparound services that allow families to send their children to school ready and able to focus on learning*  
[ESSA §1116(e)(4)]
- **5.3:** *In what ways does the School enable the formation of a Parent Teacher Association or organization and ensure leaders of said organization will be included in appropriate decisions?*  
[A.C.A. § 6-15-1702(b)(8)(B)(ii)]

**5.1:** To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory committee to provide advice and guidance for school improvement.

**5.2:** The school will work with Arkadelphia High School and Peake Elementary School to help provide a smooth transition from one school to the next by raising parent awareness of procedures and related activities.

**5.3:** The school shall continue the formation of Parents and Teachers Helping Students (PATHS) to foster parental and community involvement within the school.

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## **6: Annual Title I Meeting** *(Title I schools)*

Describe the details regarding the Annual Title I meeting used to inform parents of the requirements of Title I, the School's participation, and the parents' rights to be involved.

### *Guiding Questions*

- **6.1:** *How and when (month/year) does the School conduct the Annual Title I meeting, ensuring that parents are informed of the following? (\*Include a link to the detailed agenda, meeting minutes, and/or slide deck for this year's Annual Title I Meeting, if available.)*
  - *the requirements of Title I and the School's participation*
  - *the parents' rights under Title I (The Right to Know Teacher Qualifications, Right to Request Meetings)*  
[ESSA § 1116(c)(1)]

**6.1:** All parents are invited and encouraged to attend the Annual Title I meeting on October 17th & 19th, 2023, at 4:00 p.m., to inform parents of the school's participation in Title I and the rights of parents. If the program plan is not satisfactory to parents, they may submit comments on the plan to the school administrator. The plan will be sent home with students at the beginning of each school year and posted to the school's website.

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## **7: School-Parent Compact** *(Title I schools)*

Describe the process School will follow to jointly develop with parents a School-Parent Compact as required

under Title I, Part A.

#### *Guiding Questions*

- **7.1:** *How does the School jointly develop a School-Parent Compact which does the following:*
  - *Outlines how parents, the entire School staff, and students will share the responsibility for improved student academic achievement*
  - *Addresses the importance of regular two-way, meaningful communication through:*
    - *conferences (no fewer than 2 each year)*
    - *frequent reports on progress*
    - *reasonable access to staff*
    - *opportunities to volunteer*
    - *observation of classroom activities*
- **7.2:** *How do families access the compact in order to understand the shared responsibility for improved student academic achievement?*
  - *Including parent-teacher conferences in elementary Schools, at least annually*
  - *Include a link or insert the language of the compact to demonstrate this requirement has been met.*

[ESSA § 1116(d)]

[ESSA § 1116(d)(2)(A)]

#### **7.1:**

- The School-Parent Compact will be jointly developed at a designated Parent Involvement meeting by receiving input from the teachers, parents, and students in attendance.
- The School-Parent Compact will be distributed in the packet of forms that are handed out to each student at the beginning of each school year. The signature page will be stored by the Parent Involvement Facilitator.
- The School-Parent Compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards.
- To enforce the School-Parent Compact, the school will hold parent meetings, conferences, and activities regularly throughout the year to increase parent engagement and build staff and parent capacity to engage in these types of efforts.
- The Parent Involvement Facilitator will ensure the school's parent involvement committee will meet at least two times a year to establish, discuss and evaluate committee goals, hold volunteer training, and provide materials to help parents work with their children as well as develop the School-Parent compact.

**7.2:** Meetings will be held at various times during the day or evening to accommodate parents better. Teachers will hold bi-annual conferences with parents of children individually. Parents will be given explanations of homework and grading procedures. Teachers will be available via email and by calling (870) 246-4291 at all other times of the year. To increase parent engagement, parents will be presented with a volunteer survey as part of the Parent and Family Engagement Plan Summary at the beginning of the year. The information gained from the volunteer survey will be gathered and made available to teachers so that parents can be involved in a variety of roles throughout the course of the year.

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#### **8: Reservation of Funds** (*Title I schools*)

Describe how the School uses Title I, Part A funds set-aside for parent and family engagement programs and activities.

#### *Guiding Questions*

- **8.1:** *If the School is a recipient of set aside funds for parent and family engagement (as part of receiving a Title I, Part A allocation greater than \$500,000):*
  - *How is the School spending those funds?*
  - *How does the School determine the priority of how funds are spent?*
  - *Who is involved in determining that?*

[ESSA § 1116(a)(3)(A)]

- **8.2:** How does the School provide opportunities for parents and family members to be involved in providing input into how the funds are used?  
[ESSA § 1116(a)(3)(B); ESSA § 1116(a)(3)(C); ESSA § 1116(a)(3)(D)(i-v)]

**8.1:** The school will engage parents in decision-making about the allocation of its Title I funds for parent and family engagement. Funds from Title I for parent and family engagement activities will be spent as follows:

- Informational materials will be purchased for families/students.
- Funds will also be used to pay for postage for a monthly newsletter sent to parents.
- Purchase SchoolStatus subscription.

**8.2:** Meetings will be held at various times during the day or evening to accommodate parents better.

**Assurances**

Please read the following statements closely. By checking these boxes, the School understands the legal requirements and will meet them accordingly.

**Required...your form will not save unless all boxes are checked.**

**A.1:**The School understands that annually by August 1, the public School’s Engagement Plan shall be developed, or reviewed and updated.  
[ADE Rules Governing Parental Involvement Section 3.02.3]

**A.2:**The School understands that the following must be made available to families and the local community on the School or District website no later than August 1st:

- The School Engagement Plan
- A parent-friendly explanation of the School and District’s Engagement Plan
- The informational packet
- Contact information for the parent facilitator designated by the School.

[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02.4]]

**A.3:**The School understands that a parent-friendly summary/explanation of the Engagement Plan should be included in the current student handbook.  
[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02]

**A.4:**The School understands its obligation for ensuring professional development requirements related to parent and family engagement are met and that records are maintained accordingly.  
[A.C.A. § 6-15-1703(a); A.C.A. § 6-17-709]

**A.5:**The School understands its obligation to obtain signatures for each parent acknowledging receipt of the District’s Engagement Plan summary/explanation.  
[A.C.A. § 6-15-1704(a)(3)(B)]

**A.6:**The School Principal understands their obligation to designate and pay a licensed staff member to serve as Parent Facilitator:

- to help organize meaningful training for staff and parents,
- to promote and encourage a welcoming atmosphere, and
- to undertake efforts to ensure that engagement is recognized as an asset to the School.

[A.C.A. § 6-15-1702(c)(1)]

**A.7:**The School understands its obligation to encourage school staff to use volunteer surveys to compile a volunteer resource book..  
[A.C.A. § 6-15-1702(b)(6)(B)(ii)]

**A.8:**The School understands its obligation to conduct no fewer than two parent-teacher conferences per school year.  
[A.C.A. § 6-15-1702(b)(3)(B)(ii)]

**A.9:**The School understands its obligation to incorporate the Engagement Plan into the School Improvement Plan.

[ADE Rules Governing Parental Involvement Section 3.02.2]

**A.10:**The School understands its obligation to schedule regular parent involvement meetings at which parents are given a report on the state of the School and an overview of:

- what students will be learning
- how students will be assessed
- The informational packet
- what a parent should expect for his or her child’s education
- how a parent can assist and make a difference in his or her child’s education.

[A.C.A. § 6-15-1702(b)(5)(B)(i)(a-d)]

**A.11:**Any School serving high school students understands its obligation to educate parents about their role in decisions affecting course selection, career planning, and preparation for postsecondary opportunities.

[A.C.A. § 6-15-1702(b)(7)(B)(ii)]

**A.12:**The School understands its obligation to welcome parents into the School, and more specifically, not have any school policies or procedures that would discourage a parent from visiting the School or from visiting a child's classrooms.

[A.C.A. § 6-15-1702(b)(6)(B)]

**A.13:**The School understands that all Title I, Part A funded engagement activities and strategies should remain consistent with all information set forth in this parent and family engagement plan.

[ESSA § 1116(a)(3)(D)]

**A.14:**The School understands its obligation to submit to the State any comments from parents who deem the Title I Schoolwide Plan unsatisfactory. These comments can be sent to [ade.engagementmatters@ade.arkansas.gov](mailto:ade.engagementmatters@ade.arkansas.gov)

[ESSA § 1116(b)(4)]

**A.15:**The School understands its obligation, if requested by parents, to provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

[ESSA § 1116(c)(4)(C)]

**School Information**

<b>School Name:</b>	Goza Middle School
<b>School Engagement Facilitator Name:</b>	Della Miller
<b>Plan Revision/Submission Date:</b>	June 6, 2023
<b>District Level Reviewer Name, Title:</b>	Dr. Jeanette Turner
<b>District Level Approval Date:</b>	June 30, 2023

**Committee Members, Role**

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Role (Teacher, Staff, Parent, Student, or Community Member)
Ashley	Hunter	Parent/Goza P.A.T.H.S. President
Christy	Smith	Teacher
Dana	Tuggle	Counselor

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**State**

- Ark. Code Ann. § 6-15-1701 et seq.
- Arkansas Department of Education Rules Governing Parental Involvement Plans and Family and Community Engagement

**Federal**

- Elementary and Secondary Education Act, as amended by Every Student Succeeds Act, 114 P.L. 95, 20 U.S.C. §§ 6312,6318, 6320

Find additional guidance on the [DESE Parent and Family Engagement Requirements](#) webpage. For any questions about completing this form or meeting legal compliance, please contact the DESE Engagement Unit at [ade.engagementmatters@ade.arkansas.gov](mailto:ade.engagementmatters@ade.arkansas.gov) or 501-371-8051.

**District Reviewer Responses**

**Section 1 - Jointly Developed**

- Changes Required
- Compliance is Met

**Comments:**

**-Section 2 - Communication**

- Changes Required
- Compliance is Met

**Comments:**

**Section 3 - Building Staff Capacity**

- Changes Required
- Compliance is Met

**Comments:**

**Section 4 - Building Parent Capacity**

- Changes Required
- Compliance is Met

**Comments:**

**Section 5 - Coordination**

- Changes Required
  - Compliance is Met
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**Comments:**

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**Section 6 - Annual Title I Meeting**

- Changes Required
  - Compliance is Met
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**Comments:**

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**Section 7 - School-Parent Compact**

- Changes Required
  - Compliance is Met
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**Comments:**

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**Section 8 - Reservation of Funds**

- Changes Required
  - Compliance is Met
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**Comments:**