

HEBRON BOARD OF EDUCATION
Thursday, January 3, 2019
REGULAR MEETING
Gilead Hill School – Music Room 6:30 p.m.
MINUTES

- I. Call to Order and Roll Call Chairperson Erica Bromley called the meeting to order at 6:37 p.m.
- Board Members Present: Erica Bromley, Heather Petit, Kevin Williams (6:43), Geoffrey Davis, Maryanne Leichter, Kathy Williams (7:00)
- Board Members Absent: Christopher Aker
- Administrators & Staff Members Present: Timothy Van Tasel, Donald Briere, Michael Larkin, Stephanie Levin, David McKenney
- Administrators & Staff Members Absent: Katie Uriano
- III. Public Comments
There are no public comments at this time.
- IV. Board Member Comments
There are no Board member comments at this time.
- V. Discussion & Possible Action on the FY'20 Budget Proposal
- Gilead Hill School & Hebron Elementary School
 - Educational Services (including Special Education, Curriculum & Technology)
 - Facilities
 - If time provides: Fiscal Services, Cafeteria, Transportation

Michael Larkin shared the highlights of both schools for the 2018-2019 school year talking about the work that's being done including CREC science units, Math Workshop Model, the implementation of 3D printers, professional development in social emotional learning including the implementation of Responsive Classroom, continued development of STEAMM programing, Invention Convention, NAEYC portfolio, usage of school messenger as a communication tool, student councils and the Bontstingl Leadership. Mr. Larkin then discussed the needs for instructional supplies and materials for 2019-2020 for HES. Dr. Briere discussed the needs for GHS and Curriculum. He talked about the focus of curriculum development in Math and Reading, Social Studies and STEAMM which is reviewed and written by staff members. Dr. Briere then discussed the pupil services highlights for 2018-2019 including an education consultant to support specialized programing, assistive technology and communication supports, specialized instruction as needed and successful transitions for students. He also discussed the preschool special education and the extended school year which supported 38 students. Dr. Briere then reviewed the number of teachers and special education students in the district. Mr. McKenney shared the technology highlights including AHM partnership, WiFi upgrade for HES, deployment of new visitor management system, District Youtube channel, VoIP Phone Upgrade, Frontline/Insights upgrade and rehab of older walkie talkies. Mr. McKenney then discussed the technology plan for next year's budget including a chromebook buyback program, E-rate bids for USP and network gear, windows 10 upgrade, windows server 2008 R2 upgrade, an email move to GSuite, Website overhaul, consolidating computer labs at Gilead Hill and Student

Data Privacy law may cause changes to vendors the district works with. He also shared a three year plan.

Mr. Van Tasel explained the detailed budget document in which the Board could see the explicit detail in each account. The Board then began a review of the budget beginning with the 8000's Dues and Fees and continued through the 7000's Property and Equipment, 6000's Supplies and Materials. The Board discussed purchasing things this year such as textbooks, instructional supplies and library books to lower next year's budget. The Board then discussed removing the CAFE membership from next year's budget.

The Board then looked at the 5000's Other Purchased Services. Mr. Williams asked about the bus contract which is out for bid with RHAM, Andover and Marlborough. Mr. Van Tasel said the bus contract is in the budget for an increase of 7% and he hopes to have the finalized number by the end of January. Mr. Williams then asked about the increase in special education transportation which includes the outplaced needs. Mr. Van Tasel discussed the possibility of including partial Excess Cost grant. It was decided that it would not be included. The Board then moved on to 4000's Purchased Property Services. Mr. Van Tasel discussed the HVAC maintenance. Mrs. Bromley asked about the computer lease and asked if it could be paid ahead. The Board looked at paying next year's payment this year. Mrs. Bromley then asked about the increase in AHM in the 3000's Purchased Professional and Technical Services. Stephanie Levin said there was a savings that was shared by AHM and the budget was reduced. Mr. Williams asked about Confratute. Dr. Briere said we could pay for Confratute out of Title IV so it could be removed from the budget. The Board moved on to the 2000 Employee Benefits. Mr. Van Tasel said the insurance rate in the budget is at 12%.

Ms. Petit asked about the 6th grade proposal for next year. Mr. Larkin explained the time students will be in session. He explained that reducing a teacher on the team would result in less student transitions and increase instructional time in mathematics from 45 minutes to 60 minutes. There was also discussion on class size for 6th grade.

After discussion the Board reduced the budget by:

\$6,500	Instructional Supplies
\$6,065	Textbooks
\$4,303	Library Books
\$7,525	CAFE Membership
\$56,560	2019-2020 Lease
\$3,708	AHM Social Workers Services
\$2,100	Confratute Workshop

VI. Public Comment

There are no public comments at this time.

VII. Board Member Comments

Mrs. Bromley thanked the staff and Mr. Van Tasel for the information given and the work that was done to begin the budget process.

VIII. Adjournment

Motion by Kevin Williams to adjourn at 8:10 p.m. Seconded by Kathy Williams. Vote: All in favor. Motion carried.

Respectfully submitted,
Karen Conderino

Board Clerk