May 10, 2018

Dear Scholarship Recipients,

Please find your scholarship/s below and make note of the important dates. **IT WILL BE YOUR RESPONSIBILITY TO KEEP TRACK** of renewal deadlines. **NO REMINDERS WILL BE SENT TO YOU.** All deadlines are FINAL - failure to meet these deadlines, or failure to provide all materials requested, will result in the loss of your scholarship. **Please see below for important deadlines.**

**IMPORTANT DEADLINES**

**Renewal Information for BUSKIRK:** This scholarship is paid in full one time per year and is renewable each year, up to four years, and is for undergraduates only provided you are enrolled in good standing with a 2.00 GPA or higher. Scholarship amounts may vary from year to year depending on the condition of the scholarship fund.

**June 30th:** Request for renewal letters due (include a brief summary of on and off campus activities), Official transcript of 1st & 2nd semester, and an updated Information Sheet due.

**Renewal Information for KEEFER:** This scholarship is paid in full one time per year and is renewable each year, up to four years provided that you are enrolled in good standing with a 2.00 GPA or higher in a medical-related field of study. Scholarship amounts may vary from year to year depending on the condition of the scholarship fund.

**June 30th:** Request for renewal letters due (include a brief summary of on and off campus activities), Official transcript of 1st & 2nd semester, and an updated Information Sheet due.

**Renewal Information for LUTTENTON:** This scholarship is not available for renewal. You will receive half of your award each semester for one year. The second semester scholarship grant is contingent upon successful completion of the first semester with a minimum of a 2.50 GPA.

**February 1st:** Official transcript of 1st semester and letter containing a brief summary of on and off campus activities due.

**Renewal Information for KLETT:** This scholarship is not available for renewal.

Scholarship Information Sheets for years beyond year one, can be emailed, mailed per your request or picked up at the Administration Office. They are also available on Concord School’s website, [www.concordschools.net](http://www.concordschools.net) under Scholarship Information.

**Contact Person:** The Administrative Assistant to the Superintendent, Laurie Sinden will serve as the coordinator for disbursement. 524-8850 or [laurie.sinden@concordschools.net](mailto:laurie.sinden@concordschools.net)

Sincerely,

Laurie Sinden
Administrative Assistant