How to Register for DOE Fingerprinting at Springvale Site (Sanford Community Adult Education)

Go to www.identogo.com

Select Digital Fingerprinting

Select Maine

Select Digital Fingerprinting

Select new appointment
Select Department of Education

Select Yes

Yes, choose “New”

Select I agree
Appointment Details

If you are using assistive technology (such as a screen reader) or have problems using the scheduler below, please follow this link to our alternative appointment scheduler.

Enter 04083

Enter a zip code to determine the closest fingerprinting location. 04083

or

Please choose the region you will be in for your identification appointment.

Maine

Click date drop down list and choose appointment time from those available.
Agree
Complete all Red * fields

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**Applicant Information**

**Instructions**
Items marked with an * are required. A red exclamation mark will appear to the right of any field that has an error. Click on the exclamation mark for a description of the error.

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Applicant Name</strong></td>
<td><strong>Prefix</strong></td>
</tr>
<tr>
<td><strong>Applicant Alias or Maiden Name</strong></td>
<td><strong>Prefix</strong></td>
</tr>
<tr>
<td><strong>Applicant Mailing Address</strong></td>
<td><strong>Number</strong></td>
</tr>
<tr>
<td><strong>Methods of Contact</strong></td>
<td><strong>Phone 1</strong></td>
</tr>
<tr>
<td><strong>Applicant Demographic Data</strong></td>
<td><strong>Date of Birth (MM/DD/YYYY)</strong></td>
</tr>
<tr>
<td><strong>Applicant Employer Information</strong></td>
<td><strong>Employer Name</strong></td>
</tr>
<tr>
<td><strong>Employer Contact Name</strong></td>
<td><strong>Prefix</strong></td>
</tr>
</tbody>
</table>

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*Send Information*

Need to start over? 

Then, Click HERE

If you have any questions with the website, please call (855) 667-7422.
YOUR REGISTRATION IS NOT YET COMPLETE

Please review all of the following information.
If any of this information is incorrect, please click the change button at the bottom of each section to make any needed changes to that section.

If All Information Appears Correct —>  go

Application Details
Agency Name: Department of Education
Fingerprint Reason: MDOE Education Personnel - 20-AMRSA 8103

To change any information in this section >>>>> Change Application Details

Appointment Details
Location: Springvale- Bradeen St
Sanford Community Adult Education
21 Bradeen St Ste 201
Springvale, ME 04083
United States
Appointment Date: 02/07/2019
Appointment Time: 10:00 AM

To change any information in this section >>>>> Change Appointment Details

Applicant Details
Name: Sally Employee
Alias:
Mailing Address: 123 Main Street
Sanford, ME 04073
United States
Phone 1: 207-207-1234
Phone 1 Type: Cell
Phone 2:
Phone 2 Type:
Email: semployee@sanford.org
Preferred Contact Method: Email
Preferred Contact Time:
Contact Notes/Instructions:
Date of Birth: 01/01/1969
Gender: Female
Height: 05 ft. 05 in.
Weight: 125 lbs.
Race: White
Hair Color: Red
Eye Color: Green
Place of Birth: New Hampshire
Citizen Country: United States
Employer Name: Sanford School Department
Employer Phone: 207-324-2010
Employer Address: Main Street
Sanford, ME 04073
United States
Employer Contact Name:
Occupation:

To change any information in this section >>>>> Change Applicant Details

If All Information Appears Correct —>  go

When it all looks good, click HERE!
Select Payment Method

Then Click HERE

Make Payment.

Print Receipt.
(Bring Receipt and ID to appointment.)

Fingerprinting is done at SCAE at Anderson Learning Center. Park BEHIND Springvale Library. Enter Anderson Learning Center via the RAMP beyond the flag pole, through the double doors (Suite 201). Check in at the reception desk.