

STUDENT PROGRESS REPORTS TO PARENTS

An important aspect of the instructional program of the school is reporting student progress to parents. The goal is to communicate as often as is necessary and as effectively as possible with the parents of each child, and to encourage parents to communicate with the school.

In accordance with the provisions of Title I, parents/guardians shall be provided with reports on their child's progress. In addition, the parents/guardians of PSEN students shall be provided with semi-annual progress reports. Copies of letters sent to parents/guardians relating to a particular situation or problem will be kept in the student's folder.

Each student who receives Title I or PSEN services will be monitored and evaluated frequently for academic progress.

The district's formal reporting system includes report cards and/or forms developed by the professional staff and issued periodically, scheduled conferences between parents and teachers, and interim reports issued as needed or required. Parents are urged to visit the school and to confer with guidance counselors and teachers as deemed necessary.

Staff members will issue interim reports approximately five weeks after the beginning of each marking period at the middle and high school levels. These notices will alert the students to their current progress.

Staff members are urged to maintain informal contact with parents through telephone calls and notes.

Adopted by Board of Education: 4/20/05