

**Grayslake North High School**  
**\*Course Selection Instructions\***  
**for the 2023-2024 School Year**

- 1) Students: Sign in to [PowerSchool](#) using your username and password (you do not need to use @d127.org when logging in to PowerSchool). Your username and password for PowerSchool is the same as it is when logging into your Chromebook.
- 2) Once in PowerSchool, click “Class Registration” on the left side in the Navigation panel.



- 3) At the very top of the screen is a brief explanation of the process and how many courses you need to select.
- 4) Courses are listed by department. If a student is required to make a selection in a specific department, there will be a red exclamation mark next to a pencil icon on the right-hand side of the screen. If no selection is required, there will be a green checkmark next to the pencil icon . To make a course selection, click on the pencil icon.
- 5) After you click the pencil icon, a list of courses will appear. To select a course, click on the course title. Scroll down to the bottom of the screen and click ‘Okay’. Notice in the lower left side of the window, the number of courses you can select and have selected will be indicated.
- 6) All students are required to select the listed number of Alternates. Alternates are used in the event one or more chosen courses are not offered or do not fit in a student’s schedule. Alternates are listed alphabetically by course title. There are several pages of Alternates. To see the next page, click on “next”.
- 7) Underneath “Alternates” is a section labeled “Additional Requests”. Please ignore this section. It is for internal use only.
- 8) Once you have made your course selections and reviewed them, click submit in the lower right corner of the screen. If there is an error, you will receive a “Request Submission Failed” alert. Note the reason(s) listed in the alert, click ‘Close’ and make the necessary adjustments.
- 9) Students: The Counselors are looking forward to seeing you at your designated appointment time to review your requests.

As you select your courses in PowerSchool, click on the resources below to help:

- [List of Available Classes for Sophomore Year](#)
- [Curriculum Guide](#)