

## BARNEVELD SCHOOL DISTRICT

### MATERIALS RECONSIDERATION

There may be occasions when a parent, other community member, a student, or staff member may raise an objection to the inclusion/use of a specific educational material. The Barneveld School Board has established a procedure for reconsideration of specific materials. The procedure is as follows:

1. Any individual who registers a complaint with any school personnel is required to submit the complaint to the Board in writing and complete a "Citizen's Request for Re-evaluation of Educational Materials".
2. The individual registering the complaint shall be given a copy of the Educational Materials Selection Policy.
3. The criteria shall be forwarded to the District Administrator, who will appoint a committee consisting of the following people: Library/Media Director, an administrator, a teacher from the appropriate subject or grade level, and one teacher from outside the discussed subject area.
4. The review committee shall:
  - a. Read and/or view and examine the material. Determine the extent to which the material supports the curriculum.
  - b. Obtain reviews of the material if possible.
  - c. Weigh values and faults of the material as a whole, rather than isolated passages out of context.
  - d. Upon request, meet with the individual initiating the complaint.
  - e. Prepare a written statement/recommendation to be submitted to the District Administrator within 20 days, who shall make a final determination and notify the complainant.

During this time, the challenged material may be removed or made inaccessible from the collection until a final decision is made. If the complainant is not satisfied with the decision, he/she may appeal to the Board within 10 work days of the administrator's decision. The Board shall review the committee's findings and make the final decision.

*The Barneveld School District does not discriminate on the basis of sex, race, color, religion, creed, age, national origin, ancestry, pregnancy, marital status, sexual orientation, gender identity or disability.*

Adopted: October 29, 2008  
Revised: November 11, 2015