



**Board of Education – Regular Board Meeting
June 28, 2023 – 5:30 p.m.
Conference Rooms A and B
4041 E. Mannsiding Rd., Clare, MI 48617**

RECORD OF PUBLIC HEARING

- A. Meeting called to Order at 5:30 pm by President Sue Murawski
 - President Sue Murawski requested roll call and the following Board Members were present: Sue Murawski, Lou Adams, and Rick Foote
- B. Presentation of 2023-2024 Budget by Shay Anderson, CFO
- C. Questions from Board and Community Members on 2023-2024 Budget
There were no community members in attendance. The Board and Superintendent Tara Mager commended the Business Office and Shay Anderson for their efforts.
- D. Adjournment at 5:41 pm

**RECORD OF MINUTES
BOARD of EDUCATION MEETING**

- A. Call to Order at 5:41 pm
- B. Pledge of Allegiance was recited.
- C. Members Present: Sue Murawski, Lou Adams, and Rick Foote
Members Absent: Sarah Kile and Jason Pahl

CG RESD Staff Present: Tara Mager, Mike Simon, Shay Anderson, Ken Chinavare, Joe Trommater, Amielynn Warner, Jessica Jarosiewicz, and Lindsey Murphy
- D. Consent Agenda
 - 1. Approval of the Agenda
 - 2. Approval of the May 17, 2023 Regular Board Meeting Minutes
 - 3. Approval of the May 17, 2023 Closed Session Minutes
 - 4. Approval of the May 22, 2023 Personnel Committee Minutes
 - 5. Approval of the May 22, 2023 Building & Grounds Committee Minutes
 - 6. Approval of the June 05, 2023 Biennial Election Minutes
 - 7. Approval of the Bills for May 2023 – \$2,132,119.82

D. Consent Agenda (continued)

It was moved by Foote and supported by Adams to approve the Consent Agenda. The motion carried by 3 - 0 vote.

E. Communications/Expressions from the Public

Superintendent Mager acknowledged the following employees in the audience: Quincy Jones of the Business Office. Superintendent Mager welcomed Jessica Jarosiewicz, the HR Specialist candidate. Superintendent Mager shared correspondence from United Way acknowledging the Imagination Library which received the most donations in Clare and Gladwin Counties. Superintendent Mager shared the invitation for the Annual Northern Michigan Schools Legislative Association Dinner held on August 03, 2023 in Traverse City.

F. Action Item: Old Business - Superintendent Evaluation

It was moved by Murawski and supported by Adams to approve the Superintendents evaluation with a highly effective rating for the 2022-2023 year. The motion carried by 3 - 0 vote.

G. Action Items: New Business

1. Budget Resolution for 2023-2024

It was moved by Foote and supported by Adams to approve the Budget Resolution for 2023-2024. The Motion carried by 3-0 roll call vote.

2. Final Budget Amendment for 2022-2023

It was moved by Foote and supported by Adams to approve the Final Budget Amendment for 2022-2023. The motion carried by 3 - 0 vote.

3. Michigan Association of School Boards Membership for 2023-2024 - \$3,564.00 (\$3,481 dues + \$83 Legal Trust Fund)

It was moved by Adams and supported by Foote to approve the MASB Membership renewal for 2023-2024. The motion carried by 3 - 0 vote.

4. Superintendent's Merit Goal 2023-2024

It was moved by Adams and supported by Foote to accept the Superintendent's Merit Goal for 2023-2024. The motion carried by 3 - 0 vote.

5. Hiring Recommendations:

a. Cassy Tisak, Technology - Systems Engineer, \$50,000 per year

It was moved by Foote and supported by Adams to approve the contract for Cassy Tisak for Systems Engineer. The motion carried by 3 - 0 vote.

5. Hiring Recommendations: (continued)

- b. David Millard, Technology - Systems Engineer, \$50,000 per year

It was moved by Adams and supported by Foote to approve the contract for David Millard for Systems Engineer. The motion carried by 3 - 0 vote.

- c. Cody Higgins, Technology - Repair Technician, \$34,215 per year

It was moved by Adams and supported by Foote to approve the contract for Cody Higgins for Repair Technician. The motion carried by 3 - 0 vote.

- d. Ezekiel Holley, Technology – Repair Technician, \$34,215 per year

It was moved by Foote and supported by Adams to approve the contract for Ezekiel Holley for Repair Technician. The motion carried by 3 - 0 vote.

- e. Samantha Brand, Psychology Intern: \$25/hour for up to 16 hours per week

It was moved by Adams and supported by Foote to approve Samantha Brand for Psychology Intern. The motion carried by 3 - 0 vote.

- f. Jessica Jarosiewicz – Human Resources Specialist: \$58,500 for 2023-2024 and \$60,000 for 2024-2025

It was moved by Adams and supported by Foote to approve the contract for Jessica Jarosiewicz for HR Specialist. The motion carried by 3 - 0 vote.

- g. Joel Tremain – Teacher Consultant Autism Spectrum Disorder, MA Step 14, beginning August 2023

It was moved by Foote and supported by Adams to approve the contract for Joel Tremain for Teacher Consultant Autism Spectrum Disorder. The motion carried by 3 - 0 vote.

6. Contracts:

- a. Diesel Agreement with Northern Logistics for 2023-2024: \$20,500

It was moved by Adams and supported by Foote to approve the Diesel Agreement with Northern Logistics. The motion carried by 3 - 0 vote.

- b. Area School Food Service for 2023-2024 – Harrison Community Schools

It was moved by Foote and supported by Adams to approve the Area School Food Service contract with Harrison Community Schools. The motion carried by 3 - 0 vote.

- c. Midland Public Schools for 2023-2024 – Literacy Coach on Loan @ up to \$100,000.00
- d. Clare Public Schools for 2023-2024 – Literacy Coach on Loan @ up to \$100,000.00

It was moved by Foote and supported by Adams to approve both Literacy Coaches on Loan from Midland Public Schools and Clare Public Schools as listed. The motion carried by 3 - 0 vote.

6. Contracts: (continued)

- e. Integrated Speech Solutions, LLC. - \$72.00 per hour for up to 15 hours per school week

It was moved by Adams and supported by Foote to approve the contract with Integrated Speech Solutions, LLC. The motion carried by 3 - 0 vote.

- f. City of Harrison - \$8.75 per hour and \$75.00 per month for 2023-2024 rental of City Market for CTE Culinary Arts Program

It was moved by Foote and supported by Adams to approve the rental of the City Market for the CTE Culinary Arts Program. The motion carried by 3 - 0 vote.

- g. Non-Union Employee Salaries and Contract Amendments for 2023-2024

It was moved by Adams and supported by Foote to approve the Non-Union Employee Salaries and Contract Amendments. The motion carried by 3 - 0 vote.

- h. Tara Mager, Superintendent Contract ADDENDUM

It was moved by Foote and supported by Adams to approve the Contract Addendum for Tara Mager. The motion carried by 3 - 0 vote.

- i. Linda Stachowiak, Early Literacy Coach: \$67,500.00 (180 work days)
- j. Stephanie Foote, Early Literacy Coach: \$47,250 (135 work days)

It was moved by Adams and supported by Foote to approve the contract for both Early Literacy Coaches as listed. The motion carried by 3 - 0 vote.

- k. Jana Kullick, McKinney, Vento Homeless Grant Coordinator: up to \$15,700 (480 hours max)

It was moved by Foote and supported by Adams to approve the contract for Jana Kullick, McKinney, Vento Homeless Grant Coordinator. The motion carried by 3 - 0 vote.

- l. Chris Woods, Systems Engineer, up to 20 hours biweekly at \$32.89 per hour

It was moved by Adams and supported by Foote to approve the contract for Chris Woods, Systems Engineer. The motion carried by 3 - 0 vote.

- m. Tammy Harcourt, Pupil Auditor – up to \$8,628.00 (440 hours maximum)

It was moved by Foote and supported by Adams to approve the contract for Tammy Harcourt, Pupil Auditor. The motion carried by 3 - 0 vote.

- n. Sarah Campbell, Area School Teacher, 10 hours effective June 21, 2023 through August 10, 2023

It was moved by Adams and supported by Foote to approve the contract for Sarah Campbell, Area School Teacher. The motion carried by 3 - 0 vote.

6. Contracts: (continued)

- o. Tyler Christensen, Help Desk Coordinator: \$44,000 per year

It was moved by Foote and supported by Adams to approve the contract for Tyler Christensen, Help Desk Coordinator. The motion carried by 3 - 0 vote.

- p. Amielynn Warner, Executive Assistant to the Superintendent & Board of Education: \$40,632 per year

It was moved by Adams and supported by Foote to approve the contract for Amielynn Warner, Executive Assistant to the Superintendent & Board of Education. The motion carried by 3 - 0 vote.

7. Establish the Date, Time, and Location for the 2023-2024 Organizational Meeting

The 2023-2024 Organizational Meeting was proposed to be on July 19, 2023 at 5:30 pm at Clare-Gladwin RESD in Conference Rooms A & B. A Regular Board Meeting will follow. It was moved by Adams and supported by Foote to approve the July Organizational Meeting as proposed. The motion carried by 3 - 0 vote.

8. Calendars

- a. Early Childhood Special Education (ECSE) Calendar for 2023-2024
- b. CTE Calendar – Updated 2023-2024 Calendar

It was moved by Foote and supported by Adams to approve the Early Childhood Special Education Calendar and the CTE Calendar both. The motion carried by 3 - 0 vote.

- 9. Morse Clark Furniture Co. – Area School Carpet Replacement (24 rooms/offices/connecting spaces)
Carpet bid amount: \$89,479.60

It was moved by Adams and supported by Foote to approve Morse Clark Furniture Co. for Area School Carpet Replacement. The motion carried by 3 - 0 vote.

H. Administrative Information Items: Superintendent's Administrative Report

- o Mike Simon, Assistant Superintendent of Special Education, talked about the new ASD Teacher Consultant position filled by Joel Tremain and expressed his excitement to have a high quality and experienced teacher on staff.
- o Shay Anderson, Chief Financial Officer, spoke highly about Jacob Sullivan, Pupil Auditing and Business Services Coordinator, regarding a recent presentation. Jacob was selected by the state as a model to present at a conference. She expressed how invaluable he is to Pupil Auditing Department and the Business Office.
- o Ken Chinavare, Technology Director, updated on the progress of the network connection project. He also commented on the new CGRES D sign and how great it looks.
- o Joe Trommater, Director of General Education, gave updates on the SPARKS Grants for K-12 in our local districts and commented on it being the highest scoring grant in the State of Michigan in 20 years. He went on to commend the SPARKS department for their efforts and great work with the grant.
- o Tara Mager, Superintendent, spoke about the great team and how the organization empowers staff to bring their best efforts while working together and with students. She gave an MDE update on the Talent Together application and how it was denied and how advocating for direct funding is important. She gave an update on the Magnus project and stated the Building and Grounds Committee is meeting

on July 13, 2023. The Magnus project is on track and expressed that we are on track with the preliminary timeline.

- Amielynn Warner, District Administrative Assistant, expressed her excitement to have Jessica Jarosiewicz on the team and is excited to work together with her.
- Jessica Jarosiewicz, Human Resource Specialist, expressed a thank you to the team for the welcome.
- Lindsey Murphy, Human Resource Specialist and Secretary to the Board of Education, spoke about the transition and training of Jessica and how that will be helpful for her.

I. Board Comments – President Sue Murawski thanked those in attendance and expressed gratitude to Shay Anderson and team for the budget details.

J. Adjournment was at 6:33 pm

These minutes were approved at the July 19, 2023 Board Meeting. A signed copy is available upon request.

Lou Adams, Board of Education Secretary
Clare-Gladwin Regional Education Service District

Date

Lindsey Murphy, Recorder/Administrative Assistant to the
Superintendent and Board of Education/HR Specialist
Clare-Gladwin Regional Education Service District

Date