



**Board of Education – Regular Board Meeting
November 16, 2022 – 5:30 p.m.
4041 E. Mannsiding Rd., Clare, MI 48617**

**RECORD OF MINUTES
BOARD of EDUCATION MEETING**

- A. Call to Order was at 5:30 pm
- B. Pledge of Allegiance was recited.
- C. Members Present: Sue Murawski, Sarah Kile, Jason Pahl, and Lou Adams
Members Absent: Barbara Richards passed away 11/4/22

CG RESD Staff Present

Tara Mager, Mike Simon, Shay Anderson, Ken Chinavare, Eric Johnson, Joe Trommater, Beth Wood, Katie Knapp Wyman, Barbara Cataldo and Lindsey Murphy

- D. Consent Agenda
 - 1. Approval of the Agenda
 - 2. Approval of the October 19, 2022 Board Meeting Minutes
 - 3. Approval of the November 9, 2022 Building and Grounds Committee Minutes
 - 4. Approval of the Bills for October 2022: \$1,464,048.65

It was moved by Pahl and supported by Kile to approve the consent agenda. The motion carried by 4 - 0 vote.

- E. Communications/Expressions from the Public
Superintendent Mager shared that Lisa Downey of Dean Transportation was recognized for excellent performance of 100% pass rate for Safety Inspections. Superintendent Mager shared the certificate of achievement with the Board.
- F. District Presentation: 2021-2022 Financial Audit – Weinlander Fitzhugh and Shay Anderson, CFO
Heather LaBean, Senior Accountant, of Weinlander Fitzhugh presented the Audit for the year ending June 30, 2022, to the Board. Heather LaBean shared the process went very smoothly, and the financial audit resulted in compliance with generally accepted practices. Shay Anderson and her team were complimented on their attention to detail, and the Board was informed that the monthly reports they receive from the Business Office accurately reflect the financial status of the organization. The Board members asked a few follow up questions regarding contingent liability and unfunded liability. Shay and Heather provided responses and these items are status quo at this time.

- G. Action Items: New Business

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- 1. Board Officer Vacancy: Election of Vice President
Procedure for Election: Nominations are taken for the floor for the vacant office of Vice President. Once a nomination has been made. that person's name is placed in nomination for

that office. At that time, individuals not wishing to serve in that office should so indicate. If only one name is placed in nomination, someone should offer the motion that nominations are closed and that a unanimous ballot be cast in favor of the individual nominated. This procedure will be followed for other offices if needed.

Sue Murawski nominated Jason Pahl for Vice President and Lou Adams supported the nomination. Motion carried by 4 -0 vote.

2. Acceptance of the 2021-2022 Financial Audit

It was moved by Kile and supported by Pahl to accept the 2021 - 2022 Financial Audit. The motion carried by 4 - 0 vote.

3. Contracts:

- a. Architecture firm recommendation: The Design Forum

It was moved by Pahl and supported by Adams to approve the contract with The Design Forum. The motion carried by 4 - 0 vote. This Architecture firm is for the CTE expansion at the Magnus Center.

4. Hiring Recommendation

- a. Jessica Simon, CTE Special Populations Coordinator (MA, Step 18)

It was moved by Kile and supported by Adams to approve the hiring recommendation. The motion carried by 4 - 0 vote.

5. Policy Updates

- a. 4401: Definition
- b. 4403: Performance Evaluation
- c. 4405: Reduction in Force and Recall
- d. 4406: Professional Improvement and Sabbaticals
- e. 4407: Discipline
- f. 4503: Performance Evaluation
- g. 4504: Performance Based Compensation
- h. 4506: Discipline
- i. 4601: General
- j. 4605: Hiring
- k. 5101: Student Expression
- l. 5104: Age of Majority
- m. 5506: Field Trips
- n. 5710 Student Suicide Prevention
- o. 5711: Toilet Training

It was moved by Adams and supported by Pahl to approve the policy updates as presented. The motion carried by 4 - 0 vote.

H. Administrative Information Items:

- a. Superintendent's Administrative Report

- The CGRESD Staff shared memories of former Board President, Barb Richards. Stories were shared of her many contributions and efforts as a Board Member, Community Member, neighbor and friend. Some words and phrases used to describe her were "delightful", "fascinating," "an educational warrior," and "a force to reckon with." A moment of silence was taken in memory of Barb at the start of the Board Meeting. Due to the vacancy, Sue Murawski assumes the role of Board President.

- Superintendent Mager shared that a meeting is in the planning stages that would include two Board Members from Mid-Michigan College, two CGRESD Board Members, MMC President Hood and Superintendent Mager regarding the property deed.
- Superintendent Mager shared the update of an upcoming Director of Maintenance and Facilities position. This is a new position and the job posting will be shared following the Board Meeting.
- Superintendent Mager provided an update of a tentative date for the New Board Member Orientation in December. More information will follow.
- Superintendent Mager and Assistant Superintendent of Special Education, Mike Simon, shared highlights and a handout from a recent Legislative update meeting attended by Mike.

b. Discussion of Board Appointment Bylaws Policy 2404

- The Board was provided with the bylaws to assist with any questions in protocol for the filling of the Board vacancy.
- The Board Vacancy was advertised with letters of interest to be sent to Superintendent Mager. At the time of the Board meeting, only one individual has written to express interest in serving on the CGRESD Board.
- A Special Board Meeting will be held on Tuesday, November 22, 2022, with an Agenda item to appoint a new Board Member and fill the vacancy.

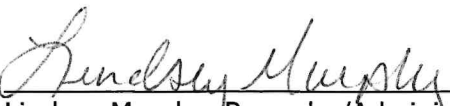
I. Board Comments:

- Lou Adams shared the details of the Annual Leadership Conference and Delegate Assembly that he attended toward the end of October in Traverse City. Lou noted some of the proposals that were up for a vote by the Delegate Assembly. Lou was also able to attend some informative classes and discussions and shared brief highlights with the Board.
- Sue Murawski thanked Lou for taking the time to go to the MASB Annual Leadership Conference.
- The Board thanked Shay for her work on the successful 2021-2022 Audit.

J. Adjournment was at 6:31 pm


 Lou Adams, Board of Education Secretary
 Clare-Gladwin Regional Education Service District

11/22/22
 Date


 Lindsey Murphy, Recorder/Administrative Assistant to the
 Superintendent and Board of Education/HR Specialist
 Clare-Gladwin Regional Education Service District

11/22/22
 Date

