

**SCHOOL CAFETERIA PAYMENT PROCEDURES**

The Amber-Pocasset School District uses a meal accounting system in the school cafeteria. Each student is assigned a meal number. Lunch money is deposited in the student's account. Each time the student eats, the meal is deducted from his/her account. Prepayment is preferred. In the case of charges, no student may exceed ~~\$20.00~~ \$50.00. If a student's account exceeds ~~\$20.00~~ \$50.00, the school has the option to deny further charges/services. It is our desire that no student goes hungry or undernourished. If it becomes impossible for parents to pay a student's meals, the parents should contact the superintendent. When it is determined that a necessity exists, proper arrangements can be made.

When paying for meal charges, parents and students may ~~All students~~ pay the lunchroom manager, pay in the main office at each site, or pay online using the payment processor, WePay, provided through Common Goal Systems. If an individual chooses to use the online option they agree to all of the terms and conditions required by the service. ~~for lunches. Lunches may be purchased at time of service.~~

Meal prices will be established by the board of education on an annual basis. Free and reduced cost lunches are offered to those students who qualify. All parents will be sent a letter of explanation and application forms for free and reduced price lunches. These forms are to be completed and returned to the principal's office.