



**MONROE COUNTY BOARD OF EDUCATION
MONROE COUNTY EARLY HEAD START / HEAD START**

**Annual Report to the Public
July 1, 2019 to June 30, 2020**

**Joetta Basile – Superintendent
Jeana Comer Carr – Early Head Start / Head Start Director
Monroe County Board of Education
Monroe County Head Start
PO Box 330
Union, WV 24983**

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Purpose: As a Head Start program we are required by the Head Start Act, Section 644 to make available to the public an annual report disclosing certain information from the most recently concluded fiscal year. The report will never disclose personally identifiable information about an individual child, parent or staff member.

- (A) The total amount of public and private funds received and the amount from each source:

U.S Department of Health and Human Services: \$733,951.00

Total Funds for FY 7/01/19 – 6/30/20 \$733,951.00

- (B) Budgetary Expenditures for 7/01/19 – 6/30/20

Line Item	Budgeted	Expended
<i>Personnel</i>	\$ 464,428.00	\$ 431,704.35
<i>Fringe</i>	\$ 174,876.00	\$ 165,370.15
<i>Travel</i>	\$ 9,070.00	\$ 4,516.05
<i>Equipment Purchase</i>		
<i>Supplies</i>	\$ 20,937.00	\$ 44,647.51
<i>Contractual</i>		
<i>Construction</i>		
<i>Other</i>	\$ 23,593.00	\$ 46,665.94
<i>Indirect Cost</i>	\$ 25,163.00	\$ 25,163.00
<i>Training</i>	\$ 15,884.00	\$ 15,884.00
Total	\$ 733,951.00	\$ 733,951.00

Financial Statements:

Type of auditor's report issued on compliance for major programs: *Unmodified*

Internal control over financial reporting:

Material weakness(es) identified? No

Significant deficiency(ies) identified? No

Noncompliance material to financial statements noted? No

Federal Awards:

Internal control over major programs:

Material weaknesses(es) identified? No

Significant deficiency(ies) identified? No

Type of auditor's report issued on compliance for major programs: *Unmodified*

Any audit findings disclosed that are required to be reported in accordance with 2 CFR Section 200.516(a) of the Uniform Guidance? No

Identification of major programs:

CFDA Numbers(s)	Name of Federal Program or Cluster
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10.553/10.555	U.S. Department of Agriculture
10.559	Child Nutrition Cluster

US Department of Education:

Passed through WV

Department of Ed.

84.027	Special Education – Grants to States
93.600	Head Start/Early Head Start

Dollar threshold used to distinguish between Type A and Type B program:
\$750,000

Auditee qualified as a low-risk auditee? Yes

Section II – Financial Statement Findings

There were no findings reported.

Section III – Federal Award Findings and Questioned Costs

There are no findings or questioned costs reported.

Section IV – Corrective Action Plan

A corrective action plan is not required since there are no findings of questioned costs.

(C) The Monroe County Board of Education is the grantee for the Monroe County Head Start and Early Head Start programs. Head Start received funds to provide services to 59 children and families, while Early Head Start was funded to provide services to 40 children and families. During the 2019-2020 year we provided services to 61 Head Start and 47 Early Head Start prenatals, children and families.

(D) Out of the total 108 children and families the Monroe County Head Start and Early Head Start programs served, 80% were at or below the poverty guidelines, 0% were enrolled as over income. 7% received TANF or SSI, 8% were foster children, and 5% were considered homeless.

(E) Percentage of enrolled children that received medical and dental exams:

Medical: 92%

Dental: 93%

(F) Parent involvement activities:

The Monroe County Head Start made numerous opportunities for parents to be involved. There were several ways this was accomplished.

- Monthly Parent meetings: each month parents were invited to a parent meeting at the center level. At these meetings parents were given the opportunity to have input into classroom activities, give suggestions of things they would like to see implemented at the center level, etc. There were also funds provided to the parent groups that were spent on something that benefited them, not the children. The activities, etc. were approved prior to spending the money the way they had decided.
- Parents were offered trainings throughout the year. Some examples of such trainings included, but not limited to First Aid / CPR, Food Handlers, Stress Management, Budgeting, Parenting classes, Educational opportunities workshop, Parent volunteer training, Encouraging positive behaviors workshop, Nutrition workshop, Dental Hygiene, Emergency Preparedness, Pedestrian Safety, Bus Safety, Good Touch / Bad Touch, Literacy, Fire Safety, Child Seat Safety, Mental Health Awareness, Landlord/Tenant Issues, Issues revolving around COVID-19, etc.
- Other opportunities parents/guardians and/or grandparents had the opportunity to participate in were: Muffins for Moms, Donuts for Dads, Grandparent appreciation gathering, Family Reading Night, etc.
- Parents were always encouraged to visit the classrooms, volunteer to share a talent with the classrooms, assist in holiday celebrations, read to the classes, as well as attend the educational meetings that are offered one Friday a month to share ideas for classroom activities that were in line with the Creative Curriculum.
- Early Head Start parents were invited and encouraged to attend scheduled socializations.

- Early Head Start and Head Start parents received and participated in home visits on a weekly basis.
- Early Head Start and Head Start parents had the opportunity to participate on committees such as the Wellness committee (Health Advisory committee), the TLC - (Teaming for Learning with the Community) – committee, the Early Childhood Collaborative committee – (this committee develops the county plan as to how the four year old program will collaborate with other entities and how it will be carried out), the School Readiness Committee and the Policy Council. Parents were given the opportunities to be a part of the decisions that affected the Monroe County Early Head Start and Head Start programs.
- In March and throughout the rest of the school year, due to COVID and services being remote, staff created several avenues to communicate with parents / guardians and provide important information. Such avenues were: texts, emails, Facebook pages, ZOOM and Team meetings, etc.

(G) Efforts to prepare children for Kindergarten:

The Monroe County Head Start implements the Creative Curriculum and utilizes the ELS assessment tool through the state WVEIS system. The Creative Curriculum is a researched based curriculum that is designed to be age appropriate for four year olds and prepare them for kindergarten. The children had the opportunity to attend four days per week. Teachers and assistants were required to input individual child data into the ELS system. A report was generated and these reports assisted teachers in individualizing for each student.

The children received a developmental screening – The Brigance – at the beginning of the school year. Prior to the children entering kindergarten, some transition activities take place – visits to each kindergarten teacher’s room, story time with current kindergarten children, activities together such as outside time. The Pre-K teachers also meet with the kindergarten teachers to review the data on each of their upcoming students. The Pre-K teacher ends the year with a home visit with the child and the family and the kindergarten teacher starts the year by making a home visit to the child and their family. Due to COVID, end of the year home visits and visits to the kindergarten classrooms were unable to take place. Our program utilized CARES Act funding to implement and offer a virtual summer program for any Head Start child that would be entering Kindergarten and any Head Start special needs children that were interested.

School Readiness Goals were developed and reviewed on an on-going basis.