

Aromas-San Juan Unified School District

JOB TITLE: ***GROUNDSKEEPER***

DESCRIPTION OF BASIC RESPONSIBILITIES:

To perform grounds maintenance and improvement and custodial functions at assigned sites and perform routine grounds-keeping and maintenance duties in the upkeep of District buildings and facilities. Works at multiple sites with a high degree of independence, initiative, and responsibility. All members of our staff are part of our learning community and, as such, share responsibility for the education and well-being of our students.

SUPERVISOR: Maintenance & Operations Manager

TYPICAL DUTIES:

1. Plans, prepares for, and performs general grounds maintenance.
2. Waters lawns, flowers, trees, and shrubs.
3. Trims and prunes shrubs and trees.
4. Rakes leaves, hoes weeds, and cultivates ground for plants.
5. Repairs sprinklers and irrigation lines.
6. Clear site(s) of litter (paper and other debris).
7. Monitor grounds and playground equipment for safety, and make repairs as appropriate.
8. Prepares athletic fields for sporting events.
9. Operates equipment such as lawn mowers, edgers, trimming equipment, chain saw, and other equipment relating to District needs in ground maintenance.
10. Performs other maintenance and custodial duties, as needed, including painting and room clean-up.

EMPLOYMENT STANDARDS:

- Possession of a valid and appropriate California Driver's License.
- One year of grounds-keeping or horticultural experience, or any combination of training and/or experience that would provide the desired knowledge and abilities.

Knowledge of:

- horticulture and landscaping maintenance practices;
- care and maintenance of custodial and grounds-keeping equipment and tools;
- safe chemicals used in landscape maintenance and improvement around school sites.

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Ability to:

- plan, organize and carry out details of a work schedule;
- understand and follow oral and written instructions in an independent manner;
- communicate effectively in both oral and written forms;
- safely use cleaning agents, equipment, and materials;
- keep simple records;
- perform general gardening and custodial work;
- meet the physical requirements necessary to safely and effectively perform required duties;
- establish and maintain work relationships with those contacted in the performance of required duties;
- estimate quantity of materials and supplies needed.
- maintain positive relationships with staff, students, and community.

EXPERIENCE:

Experience as a groundskeeper for a similar public or private agency is desired.

EDUCATION:

An educational level enabling the employee to have the knowledge and abilities listed above is required. Graduation from high school (or equivalent) and training in the safe use of cleaning equipment and materials is preferred.

MEDICAL CATEGORY III

Heavy Physical Effort

1. Regularly performs heavy physical labor requiring ability to lift, carry, push, pull, and move heavy objects or materials.
2. Requires great physical demand for strength and endurance, involving heavy physical exertion.
3. Ability to lift over 50 lbs. and carry any object up to 25 lbs. on a continuous basis.